1	Honorable Benjamin H. Settle	
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8	UNITED STATES DISTRICT COURT WESTERN DISTRICT OF WASHINGTON	
9	AT TACOMA	
10	UNITED STATES OF AMERICA,)	
11) CASE NO. 3:13-cv-05539 Plaintiff)	
12	v.)	
13) CONSENT DECREE LINDA BARBER, BERT BARBER,)	
14	and LORI THOMPSON,) Defendants.)	
15)	
16	I. INTRODUCTION	
17	1. The United States filed this action on July 1, 2013, on behalf of Diana Alton, pursuant	
18	to the Fair Housing Act, 42 U.S.C. §§ 3612(o) and 3614(a) (hereinafter "the Act"). The Complaint	
19	alleges that Defendants violated 42 U.S.C. § 3604(f)(2) and (f)(3)(B), 42 U.S.C. § 3617, and 42 U.S.C.	
20	§ 3614(a).	
21		
22		
23	Proposed Consent Decree - 1 United States Department of Justice Civil Rights Division	
24	Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB	
25	Washington, D.C., 20530 Case No. 3:13-cv-05539 (202) 353-9491	
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1	2.	Defendants expressly deny any wrongdoing and maintain they have always complied
2	with the Act.	t is understood and acknowledged that this Consent Decree does not constitute an
3	admission by	Defendants of any violation of the Act or any other law.
4	3,	In an effort to avoid further costly litigation, the parties have voluntarily agreed, as
5	indicated by the	ne signatures below, to resolve the United States' claims against Defendants without the
6	necessity of a	hearing on the merits and without admission of liability or wrongdoing on the part of
7	Defendants.	
8	4.	Agreement to the terms of the Consent Decree as well as adoption of the Policy shall be
9	applied from t	he date of entry of the Consent Decree. Nothing in this Consent Decree, including
10	Attachment A	- Reasonable Accommodation Policy, shall be retroactive.
11	Where	efore, it is ORDERED, ADJUDGED and DECREED:
12		II. GENERAL AGREEMENT
13	5.	Defendants agree and acknowledge that the following paragraphs (a)–(d) are prohibited
14	by law:	
15	a.	Discriminating in the rental, or otherwise making unavailable or denying, a dwelling to
16		any renter because of a disability, in violation of 42 U.S.C.
17		§ 3604(f)(1);
18	b.	Discriminating against persons in the terms, conditions, or privileges of a dwelling, or
19		in the provision of services or facilities in connection with such dwelling, because of a
20		disability, in violation of 42 U.S.C. § 3604(f)(2);
21	c.	Refusing to make reasonable accommodations in rules, policies, practices, or services
22		when such accommodations may be necessary to afford a person with a disability an
23	Proposed Conser	t Decree - 2 United States Department of Justice Civil Rights Division
24		Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB
25	Case No. 3:13-cv	Washington, D.C., 20530 (202) 353-9491
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1 equal opportunity to use and enjoy a dwelling, in violation of 42 U.S.C. § 2 3604(f)(3)(B); and; 3 d. Coercing, intimidating, threatening, or interfering with persons in the exercise of 4 enjoyment of, or on account of their having exercised or enjoyed, or on account of their 5 having aided or encouraged any other person in the exercise of enjoyment of, any right 6 granted or protected by the Fair Housing Act, in violation of 42 U.S.C. 7 § 3617. 8 III. REASONABLE ACCOMMODATION POLICY 9 6. Defendants will adopt the Reasonable Accommodation Policy (hereinafter "the Policy") set forth in Attachment A. The effective date of adoption will be the date of entry of this Consent 11 Decree. 7. 12 No later than thirty (30) days after entry of this Consent Decree, Defendants shall 13 furnish each employee, agent or other person responsible for the rental or management of units owned 14 and/or managed by Defendants with a copy of this Consent Decree and the Policy (in the form of 15 Attachment A). Each employee, agent, or other person covered by this Paragraph shall sign a 16 statement in the form of Attachment B acknowledging that he or she has received, read, and 17 understands this Consent Decree, and declaring that he or she will perform his or her duties in accordance with this Consent Decree and the Fair Housing Act, 42 U.S.C. §§ 3601-3631. 18 19 8. During the term of this Consent Decree, new employees or agents who have 20 responsibility related to renting or managing the units that Defendants own and/or manage shall be 21 provided a copy of this Consent Decree and the Policy (in the form of Attachment A) at the 22 23 Proposed Consent Decree - 3 United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section 24 950 Pennsylvania Ave., N.W. - NWB Washington, D.C., 20530 25 Case No. 3:13-cv-05539 (202) 353-9491

1 commencement of their employment or agency and execute the statement contained in Attachment B 2 no later than fifteen (15) days following their first day of employment. 3 IV. MANDATORY EDUCATION AND TRAINING 9. 4 Within sixty (60) days of the entry of this Consent Decree, Defendants shall attend, at 5 Defendants' expense, a training program regarding the Fair Housing Act, including its disability 6 discrimination provisions. The training shall be conducted by a qualified third party, approved in 7 advance by the United States, and unconnected to Defendants, their employees, agents, or counsel. A 8 training such as the Fair Housing Training webinar offered by the Department of Housing and Urban 9 Development Region X on December 17, 2014 will satisfy the training requirement. 10 10. Defendants shall provide verification that they completed such training. 11 11. Alternatively, Defendants may satisfy the requirements of this section by providing proof that they have attended a qualified training approved by the United States within the six (6) 13 months preceding entry of this Consent Decree. 14 V. NONDISCRIMINATION POLICIES 12. 15 Within thirty (30) days of the date of entry of this Consent Decree and throughout its term, Defendants shall include on their application to rent a statement indicating that all units are 16 17 available for sale or rental on a nondiscriminatory basis. A document attached to the rental application 18 that comports with 24 C.F.R. Part 110 will satisfy this requirement. 19 13. Throughout the term of this Consent Decree, Defendants shall ensure that any new 20 advertising for the rental units that they own and/or manage in newspapers, in telephone directories, on 21 radio, on television, on the internet, or in other media, and any signs, pamphlets, brochures, or other 22 23 Proposed Consent Decree - 4 United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section 24 950 Pennsylvania Ave., N.W. - NWB Washington, D.C., 20530 25 Case No. 3:13-cv-05539 (202) 353-9491

1	promotional literature include a fair housing logo, the phrase "Equal Housing Opportunity Provider,"				
2	or the following sentences:				
3	We are an Equal Opportunity Housing Provider. We do not discriminate				
4	on the basis of race, color, national origin, religion, sex, familial status or disability.				
5	VI. REPORTING AND RECORD-KEEPING				
6	14. Defendants shall notify and provide documentation to the United States of the following				
7	events within three (3) months of the entry of this Decree and every three (3) months thereafter for the				
8	duration of the Decree:1				
9	a. The application including the nondiscrimination statement required in Paragraph				
10	12;				
11	b. The execution of Attachment B, including original signed copies;				
12	c. The training attended pursuant to Paragraph 9, including the verification				
13	required in Paragraph 10;				
14	d. Any change to Defendants' rules or practices affecting the keeping of assistance				
15	animals at the rental properties they own and/or manage;				
16					
17	Copies of all correspondence required to be sent to the United States under the provisions of this Decree shall be				
18	sent to the following: (1) Chief, Housing and Civil Enforcement Section, U.S. Department of Justice, Attn: DJ # 175-82-151, at one of				
19	the following addresses: Regular U.S. Mail: 950 Pennsylvania Avenue, N.W. – NWB				
20	Washington, D.C. 20530 Overnight Mail: 1800 G Street, N.W.				
21	Washington, D.C. 20006 (2) Patricia D. Gugin, Assistant United States Attorney, U.S. Attorney's Office, 1201 Pacific Ave., Suite 700,				
22	Tacoma, Washington 98402.				
23	Proposed Consent Decree - 5 United States Department of Justice Civil Rights Division				
24	Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB				
25	Washington, D.C., 20530 Case No. 3:13-cv-05539 (202) 353-9491				
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1		e.	Any action taken by Defendants regarding a request by a resident or person who
2			submits a rental application to keep an assistance animal, including the
3			resident's name, address, and telephone number, the details of the request, and
4			what action Defendants have taken, such as granting or denying the request or
5			seeking additional information, and, in the event that the request was not
6			granted, the reason(s) why not; and
7		f.	Any written complaint against Defendants regarding discrimination on the basis
8			of disability involving an assistance animal, including a copy of the written
9			complaint itself, and the name, address, and telephone number of the
10			complainant. Defendants shall also promptly provide the United States with
11			information concerning resolution of the complaint.
12	15.	During	the effective period of this Decree, Defendants shall preserve all records relating
13	to their obliga	ations u	der Section VI of this Consent Decree.
- 1			
14			VII. MONETARY RELIEF
14 15	16.	No lat	VII. MONETARY RELIEF er than forty-five (45) days after the date of entry of this Consent Decree,
15	Defendants sl	hall pay	er than forty-five (45) days after the date of entry of this Consent Decree,
15 16	Defendants sl	hall pay	er than forty-five (45) days after the date of entry of this Consent Decree, the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana
15 16 17	Defendants sl Alton by deli 17.	hall pay vering c	er than forty-five (45) days after the date of entry of this Consent Decree, the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana ne check payable to Ms. Alton to counsel for the United States.
15 16 17 18	Defendants sl Alton by deli- 17. counsel for the	hall pay vering o As a p	the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana ne check payable to Ms. Alton to counsel for the United States. rerequisite to receiving such payment, Ms. Alton shall execute and deliver to
115 116 117 118	Defendants sl Alton by deli 17. counsel for the	nall pay vering o As a p ne Unite	the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana ne check payable to Ms. Alton to counsel for the United States. The rerequisite to receiving such payment, Ms. Alton shall execute and deliver to the States a release of all claims, legal or equitable, that she may have against
115 116 117 118 119 220	Defendants sl Alton by deli 17. counsel for the	nall pay vering o As a p ne Unite	the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana ne check payable to Ms. Alton to counsel for the United States. Terequisite to receiving such payment, Ms. Alton shall execute and deliver to distates a release of all claims, legal or equitable, that she may have against to the claims asserted in this lawsuit. Such release shall take the form of
115 116 117 118 119 220	Defendants sl Alton by delif 17. counsel for th Defendants re	As a passed to the desired the United the Lating to the Country of the Lating to the L	the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana ne check payable to Ms. Alton to counsel for the United States. Terequisite to receiving such payment, Ms. Alton shall execute and deliver to distates a release of all claims, legal or equitable, that she may have against to the claims asserted in this lawsuit. Such release shall take the form of sel for the United States shall deliver the original release form to counsel for
115 116 117 118 119 220 221	Defendants sl Alton by deli 17. counsel for the Defendants re Attachment Counsel defendants.	As a passed to the desired the United the Lating to the Country of the Lating to the L	the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana ne check payable to Ms. Alton to counsel for the United States. rerequisite to receiving such payment, Ms. Alton shall execute and deliver to distates a release of all claims, legal or equitable, that she may have against to the claims asserted in this lawsuit. Such release shall take the form of sel for the United States shall deliver the original release form to counsel for United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB
115 116 117 118 119 20 21 22 23	Defendants sl Alton by deli 17. counsel for the Defendants re Attachment Counsel defendants.	As a passed to the desired to the de	the total sum of twenty thousand dollars (\$20,000) in monetary damages to Diana ne check payable to Ms. Alton to counsel for the United States. rerequisite to receiving such payment, Ms. Alton shall execute and deliver to distates a release of all claims, legal or equitable, that she may have against to the claims asserted in this lawsuit. Such release shall take the form of sel for the United States shall deliver the original release form to counsel for United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section

1	26. No later than thirty (30) days after the entry of this Consent Decree, Defendants shall
2	pay a total of five thousand dollars (\$5,000) to the United States for the benefit of the public interest.
3	IX. JURISDICTION, SCOPE, AND DURATION
4	28. The parties stipulate, and the Court finds, that this Court has subject matter jurisdiction
5	over this action pursuant to 28 U.S.C. §§ 1331 and 1345 and 42 U.S.C. § 3612(o).
6	29. This Consent Decree is effective immediately upon its entry by the Court and shall
7	remain in effect for eighteen (18) months from the date of entry.
8	30. After entry of this Consent Decree, the case will be dismissed with prejudice. In the event
9	of a failure by any party to perform in a timely manner any act required by this Consent Decree, or to
0	comply with the Consent Decree, any party may move this Court to enforce the Decree consistent with
1	applicable law.
2	31. Any time limits for performance imposed by this Decree may be extended by mutual
3	written agreement of the parties. The parties will not unreasonably withhold consent to extend time
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4	limits for performance imposed by the Decree.
	limits for performance imposed by the Decree. 32. The United States may move the Court to extend the period in which this Decree is in
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4	32. The United States may move the Court to extend the period in which this Decree is in
4 5 6	32. The United States may move the Court to extend the period in which this Decree is in effect if it believes that any Defendant has likely violated one or more terms of this Decree. The period
4 5 6 7	 32. The United States may move the Court to extend the period in which this Decree is in effect if it believes that any Defendant has likely violated one or more terms of this Decree. The period shall only be extended by the Court if a violation has been found by the Court. 33. The parties to this Decree shall notify the other party in writing of any dispute or
4 5 6 7 8 9	 32. The United States may move the Court to extend the period in which this Decree is in effect if it believes that any Defendant has likely violated one or more terms of this Decree. The period shall only be extended by the Court if a violation has been found by the Court. 33. The parties to this Decree shall notify the other party in writing of any dispute or
4 5 6 7 8	32. The United States may move the Court to extend the period in which this Decree is in effect if it believes that any Defendant has likely violated one or more terms of this Decree. The period shall only be extended by the Court if a violation has been found by the Court. 33. The parties to this Decree shall notify the other party in writing of any dispute or difference regarding interpretation and compliance with this Decree, whether willful or otherwise. The
4 5 6 7 8 9	32. The United States may move the Court to extend the period in which this Decree is in effect if it believes that any Defendant has likely violated one or more terms of this Decree. The period shall only be extended by the Court if a violation has been found by the Court. 33. The parties to this Decree shall notify the other party in writing of any dispute or difference regarding interpretation and compliance with this Decree, whether willful or otherwise. The parties to this Decree shall endeavor in good faith to resolve informally any differences regarding
4 5 6 7 8 9	32. The United States may move the Court to extend the period in which this Decree is in effect if it believes that any Defendant has likely violated one or more terms of this Decree. The period shall only be extended by the Court if a violation has been found by the Court. 33. The parties to this Decree shall notify the other party in writing of any dispute or difference regarding interpretation and compliance with this Decree, whether willful or otherwise. The parties to this Decree shall endeavor in good faith to resolve informally any differences regarding interpretation of and compliance with this Decree prior to bringing such matters to the Court for Proposed Consent Decree - 7
4 5 6 7 8 9 9	32. The United States may move the Court to extend the period in which this Decree is in effect if it believes that any Defendant has likely violated one or more terms of this Decree. The period shall only be extended by the Court if a violation has been found by the Court. 33. The parties to this Decree shall notify the other party in writing of any dispute or difference regarding interpretation and compliance with this Decree, whether willful or otherwise. The parties to this Decree shall endeavor in good faith to resolve informally any differences regarding interpretation of and compliance with this Decree prior to bringing such matters to the Court for

resolution. However, in the event that no resolution is reached, the United States may move the Court 2 to impose any remedy authorized by law or equity. 3 X. COSTS OF LITIGATION 4 34. All parties shall be responsible for their own attorney's fees and costs associated with 5 this action but for those fees previously ordered by the Court. See Dkt. 59 & 120. 6 XI. TERMINATION OF LITIGATION HOLD 7 35. The parties agree that, as of the date of the entry of this Decree, litigation is not 8 "reasonably foreseeable" concerning the matters described in Paragraphs 1-2. To the extent that either 9 party previously implemented a litigation hold to preserve documents, electronically stored information, or things related to the matters described in Paragraphs 1-2, the party is no longer required 11 to maintain such a litigation hold. Nothing in this Paragraph relieves either party of any other 12 obligations imposed by this Consent Decree. 13 IT IS SO ORDERED: This ___ day of MV ma_2014. 14 15 16 United States District Court Judge 17 18 19 20 21 22 23 Proposed Consent Decree - 8 United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section 24 950 Pennsylvania Ave., N.W. - NWB Washington, D.C., 20530 25 Case No. 3:13-cv-05539 (202) 353-9491

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1	The undersigned hereby apply for and consent to t	he entry of this Consent Decree:
2		
3	For the United States:	
4	Dated: October 31, 2014	
13.00		
5	ANNETTE L. HAYES	VANITA GUPTA
6	Acting United States Attorney	Acting Assistant Attorney General
7	PATRICIA D. GUGIN WSBA #43458	s/ Andrea K. Steinacker STEVEN H. ROSENBAUM
8	Assistant United States Attorney	Chief
	1201 Pacific Avenue Tacoma, WA 98402	SAMEENA SHINA MAJEED Deputy Chief
9	Phone: 253-428-3832	CARRIE PAGNUCCO, NY Bar, DC Bar
10	Fax: 253-428-3826 Email: <u>pat.gugin@usdoj.gov</u>	#1000551 ANDREA K. STEINACKER, WSBA
11	440	#35688 KATHRYN LADEWSKI, MI Bar
12		#P74431
13		Trial Attorneys Housing and Civil Enforcement Section
		Civil Rights Division U.S. Department of Justice
14		950 Pennsylvania Avenue NW
15		Northwestern Building, 7th Floor Washington, D.C. 20530
16		Phone: (202) 305-0744 Fax: (202) 514-1116
17		Email: andrea.steinacker@usdoj.gov
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23	Proposed Consent Decree - 9	United States Department of Justice
-	^	Civil Rights Division Housing and Civil Enforcement Section
24		950 Pennsylvania Ave., N.W NWB Washington, D.C., 20530
25	Case No. 3:13-cv-05539	(202) 353-9491
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1	For Defendants Linda Barber, Bert Barber, and Lori Thompson:	l
2	Dated: October 31, 2014	
3	s/ Chelsea C. Baldwin	
4	Chelsea C. Baldwin Walstead Mertsching, PS	
5	Civic Center Building Third Floor	
6	1700 Hudson Street P.O. Box 1549	
7	Longview, WA 98632 <u>Baldwin@walstead.com</u>	
8	s/ Kimberly Larsen Rider Rory W. Leid, III	
9	Kimberly Larsen Rider A. Elyse Conte	
10	Cole, Wathen, Leid & Hall, P.C. 303 Battery Street	
11	Seattle, WA 98121	
12	rleid@cwlhlaw.com krider@cwlhlaw.com	
13	econte@cwlhlaw.com	
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23	Proposed Consent Decree - 10 United States Department of Justice Civil Rights Division	
24	Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB	
25	Case No. 3:13-cv-05539 Washington, D.C., 20530 (202) 353-9491	
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ATTACHMENT A

Reasonable Accommodation Policy

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The Federal Fair Housing Act and other state and local fair housing laws require that housing owners and managers provide reasonable accommodations for applicants and residents who have disabilities. Linda Barber, Bert Barber, and Lori Thompson (hereinafter "Management") are committed to granting reasonable accommodations when necessary to afford persons with disabilities the equal opportunity to use and enjoy a dwelling at the rental units that they own and/or manage.

5

Reasonable accommodations may include waiving or varying Management's rules or policies to allow a resident with a disability to keep an "Assistance Animal." An Assistance Animal is an animal that does work or performs tasks for the benefit of a person with a disability, or provides emotional support or other assistance that alleviates one or more symptoms or effects of a person's disability. The most common Assistance Animals are dogs, although other animals may qualify as assistance animals. Assistance Animals are not pets under Management's policies, and Assistance Animals will be governed by this policy. Management recognizes the importance of Assistance Animals and are dedicated to ensuring that residents of the rental units that Management owns and/or manages may keep Assistance Animals in their units.

10

A. Resident Requesting Assistance Animals for Emotional Support

11

If a resident with a disability requests a reasonable accommodation for an Assistance Animal, Management must determine whether the animal provides assistance needed by that resident to afford him or her an equal opportunity to use and enjoy the rental unit. Many times, both the disability and the assistance provided by the Assistance Animal is obvious – for example, a dog guiding an individual who is blind or has low vision, or a dog pulling the wheelchair of a person with a mobility impairment. If this is the case, no further inquiry will be made and Management will grant the resident the reasonable accommodation.

15

In the case of a resident who requests a reasonable accommodation for an Assistance Animal that provides emotional support or other assistance that alleviates one or more symptoms or effects of the resident's disability, Management may require a written statement from a health or social service professional² indicating:

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"Health or social service professional" means a person who provides medical care, therapy, or counseling to persons with disabilities, including, but not limited to, doctors, physician assistants, psychiatrists, psychologists, or social workers.

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25 Case No. 3:13-cv-05539

United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W. - NWB Washington, D.C., 20530 (202) 353-9491

1	i.	That the applicant has a disability, ³			
2	alleviate one or more symptoms or effects of the disability; and				
3 4	iii. The animal is necessary for the disabled person to have equal opportunity to use and enjoy the dwelling.				
5	B. Residents Requesting Assistance Animal that Does Work or Performs Tasks.				
6 7	that does work or performs tasks for the benefit of a person with a disability, Management may require				
8 9	i.	A written statement from a health or social service professional indicating that the person has a disability, and			
9	ii.	Information that the animal has been individually trained to do work or perform tasks			
10		that would alleviate one or more symptoms or effects of the disability, or information that the animal, despite lack of individual training, is able to do work or perform tasks			
11		that would alleviate one or more symptoms or effects of the disability.			
12	C.	Residents Requiring Both.			
13	In the case of an Assistance Animal that both provides emotional support or other assistance that alleviates one or more symptoms or effects of a disability and does work or performs tasks for the				
14	benefit of a person with a physical disability, Management may require compliance with either of the two preceding sections immediately above, but not both.				
15	D. No Compliance Provisions.				
16					
17		nagement will not require compliance with any of the following requirements:			
18	i.	In the case of an Assistance Animal that provides emotional support or other assistance that alleviates one or more symptoms or effects of a disability, that the animal be			
19		trained as an emotional support animal or have a certification of its efficacy;			
20					
21		Inder the federal Fair Housing Act, a person with a disability is defined as a person who has			
		or mental impairment that substantially limits one or more major life activities, a person arded as having such an impairment, or a person with a record of such an impairment.			
22					
23	Proposed Cor	nsent Decree - 12 United States Department of Justice Civil Rights Division Housing and Civil Enforcement Scotion			
24		Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB Weshington D.C. 20530			
25	Case No. 3:13	Washington, D.C., 20530 (202) 353-9491			
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1 2 ii. That the written statement from the resident's health or social service professional be completed on a form provided by Management. This does not prohibit Management 3 from providing the "Form to Request an Assistance Animal" to any resident requesting an accommodation; or 4 iii. That the resident or health or social service professional be required to sign any 5 document related to the reasonable accommodation request under penalty of perjury. Moreover, Management will not use the threat of court proceedings or any other measure to dissuade residents or health or social service professionals from making a 6 reasonable accommodation request. 7 In processing requests for Assistance Animals, Management will take reasonable measures to protect the confidentiality of any information or documentation disclosed in connection with the requests. Such measures may include limiting access to such information to persons specifically designated to deal with requests for reasonable accommodations, who will disclose information only to the extent necessary to determine whether to grant the request, and keeping all written requests and accompanying documentation in a secure area to which only those designated persons have access, except as otherwise required by law. 11 It is the responsibility of a person with a disability to inform Management as to the need for an Assistance Animal, and to request a reasonable accommodation and provide any required documentation. A person with a disability may request a reasonable accommodation orally, but it will be more helpful to make it in writing. To that end, Management has adopted a "Form to Request An Assistance Animal" (attached to this Policy) which a person with a disability can use to make a reasonable accommodation request for an Assistance Animal. 15 If the applicant requires assistance in completing the form, the applicant may get assistance in filling out the form. Management has decided to use the form to record reasonable accommodation requests so that they obtain only the information necessary to make a reasonable accommodation decision and do not obtain confidential information that they do not need to make a reasonable accommodation decision. 17 18 Once a completed request with any required documentation is received, Management will provide a response within fourteen days. Prior to denying a request, Management will attempt to engage in an interactive process with the person making the request in which the parties discuss possible alternative accommodations that might effectively meet the person's disability-related needs. Management recognizes that a person with a disability is generally in the best position to know whether or not a particular accommodation will be effective in meeting his or her needs. If a request is denied, an explanation for the denial will be included in the written notification of denial. If a person with a disability believes that a request has been denied unlawfully or that the response is delayed unreasonably, he or she may file a complaint with: 22 23 Proposed Consent Decree - 13 United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section 24 950 Pennsylvania Ave., N.W. - NWB

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Washington, D.C., 20530

(202) 353-9491

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	1	U.S. Department	of Housing and	Urban Devel	opment		1
	Office of Fair Housing and Equal Opportunity 451 Seventh Street, SW Washington, DC 20410						
	3 (800) 669-9777 https://www5.hud.gov/Hud903/main/pagHUD903Form.jsp			television de la constitución de			
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	Case No. 3:13-cv-05539				(202) 353-9491	

1					
	FORM TO REQUEST AN ASSISTANCE ANIMAL				
2	The federal Fair Housing Act requires that housing owners and managers provide reasonable accommodations for applicants and residents who have disabilities. We are committed to granting				
4	reasonable accommodations when necessary to afford persons with disabilities the equal opportunity to use and enjoy a dwelling at the apartments that we own and manage.				
5	Under the Fair Housing Act, a person with a disability is defined as a person who has a physical or mental impairment that substantially limits one or more major life activities, a person who				
6	is regarded as having such an impairment, or a person with a record of such an impairment. Reasonable accommodations may include waiving or varying our rules or policies to allow a resident				
7	to keep an Assistance Animal. An Assistance Animal is an animal that does work or performs tasks for the benefit of a person with a disability, or provides emotional support or other assistance that alleviates one or more symptoms or effects of a person's disability.				
9	If you or someone associated with you has a disability and you believe that there is a need for an Assistance Animal as a reasonable accommodation for the person with a disability to use and enjoy				
10	a dwelling unit at the apartment buildings that we own and manage, please complete this form and return it to us. Please check all items that apply and answer all questions. We will answer this request				
11	in writing within 14 days. All information provided to us in connection with this request will be kept confidential, except as otherwise required by law. If you require assistance in completing this form,				
12	please call us at [telephone number] for assistance or to make an oral request for a reason accommodation.				
13					
14	Do you require assistance filling out this form?				
15	□ Yes □ No				
16 17	If your answer is "Yes," and you do not have someone who can assist you, please ask [name and phone number] to assist you in filling out this form.				
18	If your answer is "No," continue on to Question No. 2.				
19					
20	2. Today's Date:				
21					
22					
	Desired Consul Desired 16				
23	Proposed Consent Decree - 15 United States Department of Justice Civil Rights Division Housing and Civil Enforcement Section				
24	950 Pennsylvania Ave., N.W NWB Washington, D.C., 20530				
25	Case No. 3:13-cv-05539 (202) 353-9491				
26					

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2	3. I am (please check one):
3	The person who has a disability and is requesting an Assistance Animal. If so, continue to Question 4.
4 5	A person making a request on behalf of or assisting the person with a disability who needs an Assistance Animal. Please fill out the information below:
6	Name of person filling out form: Address: Telephone number:
7	Telephone number: Relationship to person needing Assistance Animal:
8	4. Name of person with a disability for whom a reasonable accommodation is being requested:
9	Phone number:Address:
10	5. Is the person with a disability who is requesting an Assistance Animal doing so so that he or she can have an equal opportunity to use and enjoy their dwelling?
11	□ Yes □ No
12	6. Designate the species of animal for which you are making a reasonable accommodation request e.g., "dog," "cat,":
13	
14	7. Provide the name and physical description (size, color, weight, any tag and/or license) of the animal for which you are making a reasonable accommodation request:
15	
16	
17	8. Does the animal for which you are making a reasonable accommodation request perform work or do tasks for you because of your disability?
18	☐ Yes ☐ No (If "No," continue to Question 9)
19	If the answer is yes:
20	(a) provide a statement from a health or social service professional indicating that you have a disability (i.e. you have a physical or mental impairment that substantially limits one or more major life activities); and
21	(b) explain below how the animal has been trained to do work or perform tasks that alleviate
22	one or more symptoms or effects of your disability or, if the animal lacks individual training, how the animal is able to do work or perform tasks that would alleviate one or more symptoms or effects of
23	your disability: Proposed Consent Decree - 16 United States Department of Justice
24	Civil Rights Division Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB
25	Washington, D.C., 20530 Case No. 3:13-cv-05539 (202) 353-9491
26	

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6	You may provide any additional information or docume above and attach it to this application.	ntation of the training or work you describe				
7	9. If the animal for which you are making a reason	nable accommodation request does not perform				
8	work or do tasks for you because of your disability, but provides emotional support or alleviates one or more symptoms or effects of your disability, please submit a statement from a health or social service professional stating that (a) you have a disability (i.e. you have a physical or mental impairment that					
9	substantially limits one or more major life activities); support or other assistance that would alleviate one or r	and (b) the animal would provide emotional nore symptoms or effects of your disability and				
10	how the animal alleviates the symptoms or effects. Plea	se attach such a statement to this application.				
11	Signature of person making request	Date				
12						
13	Signature of person with disability	Date				
14						
15	TO BE COMPLETED BY MANAGEMENT					
16	Form accepted by:					
17	Date					
18						
19	Signature					
20						
21						
22						
23	Proposed Consent Decree - 17	United States Department of Justice				
24		Civil Rights Division Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB				
25	Case No. 3:13-cv-05539	Washington, D.C., 20530 (202) 353-9491				
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2	ATTACHI Certification of Receip	
3	I certify that I have received a copy of the Co	nsent Decree entered by the United States District
4	Court for the Western District of Washington in Unit	ed States v. Linda Barber, Bert Barber, and Lori
5	Thompson, Civil Action No. 3:13-cv-5539 (W.D. Wa	sh.). I further certify that I have read and
6	understand the Decree, that any questions I had conc	erning the Decree were answered, and that I
7	understand that some or all of the Defendants may be	sanctioned or penalized if I violate the Decree.
8		
9		Signature)
10		Signature
11		Printed name)
12		Title)
13		Title)
14	,	Date)
15		
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22		
23	Proposed Consent Decree - 18	United States Department of Justice Civil Rights Division
24		Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB Washington, D.C., 20530
25	Case No. 3:13-cv-05539	(202) 353-9491
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2	ATTACHMENT C Release of Claims	
3 4 5 6 7 8	In consideration of the Consent Decree entered in <i>United States v. Linda Barber</i> , <i>Bert Barber</i> , and <i>Lori Thompson</i> , Civil Action No. 3:13-cv-05539 (W.D. Wash.), and of the payment of the sum of \$20,000.00 to me pursuant to that Consent Decree, I hereby release the Defendants named in this action from any and all liability for any claims, legal or equitable, I may have against them arising out of the issues alleged in the action. I hereby acknowledge that I have read and understand this release and have executed it voluntarily and with full knowledge of its legal consequences.	
10	Signature	
11	Printed Name	
12		
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15 16		
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21	e e e e e e e e e e e e e e e e e e e	
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23	Proposed Consent Decree - 19 United States Department of Justice Civil Rights Division	
24	Housing and Civil Enforcement Section 950 Pennsylvania Ave., N.W NWB	
25	Washington, D.C., 20530 Case No. 3:13-cv-05539 (202) 353-9491	
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