U.S. Department of Justice

Justice Management Division

Human Resources

Washington, D.C. 20530

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MEMORANDUM FOR COMPONENT HUMAN RESOURCES OFFICERS

FROM: Rod Markham
Director, Human Resources

SUBJECT: Partnership for Public Service Program: Making the Difference – Federal Internship Program: Acquisition

The Partnership for Public Service is offering to agencies an opportunity to participate in the Partnership's new Making the Difference – Federal Internship Program. This program will facilitate 30 paid STEP and SCEP internship positions in acquisition and engineering during the summer of 2009.

The Federal Internship Program is unique because of its emphases on Federal career experience, professional development opportunities, and subsidized housing at the George Washington University. The Partnership will do a first round of vetting based upon two short essays that will help assess the student's commitment to public service and how they handle themselves in a challenging situation. The Partnership will then forward the top applicants to participating agencies to conduct interviews and make final selections.

The Partnership is currently reaching out to agencies to solidify positions. The Department of Justice's (DOJ) participation requires no additional cost in this pilot year beyond the students' salaries, though the partnership will ask DOJ to release the student(s) for professional development programming.

Attached is a background document that provides additional preliminary information. If your Component is interested in participating in this program or has additional questions, please contact Rachel Villare, HR Policy and Advisory Services, by Tuesday, Feb. 3rd, on (202) 616-3707 or via electronic mail at Rachel.Villare@usdoj.gov. Ms. Villare will provide a combined response to the Partnership and will also provide answers to any questions you may have. When submitting your participation information, please provide the name of your point of contact that will work with us on this opportunity.

Attachment

Making the Difference
Federal Internship Program: Acquisition

Overview

The Partnership for Public Service is pleased to launch the *Making the Difference Federal Internship Program* offering **paid** internship positions in the federal government as well as professional development and networking opportunities in the field of **acquisition**.

The *Making the Difference Federal Internship Program* provides a one-of-a-kind summer experience. While other internship programs are limited to summer-long work experiences for students, the *Making the Difference Federal Internship Program* goes further to match a student's professional goals to career options in the federal government.

The *Making the Difference Federal Internship Program* offers students:

- A paid federal internship in Washington, D.C.;
- Professional development sessions provided by the Partnership for Public Service;
- Subsidized housing at The George Washington University;
- Networking opportunities with agency representatives and fellow college interns from across the country; and
- The possibility of postgraduate employment in the federal government.

What is federal acquisition?

Acquisition is the purchase of goods and services. Federal acquisition professionals oversee *billions* of dollars of transactions each year that impact the lives of each and every American. Using your academic background and skills in strategic planning and business, you can spend a summer working for the world's largest consumer – the United States government.

Do I qualify for the program?

The *Making the Difference Federal Internship Program* is open to U.S. citizens who will be rising juniors, seniors or graduate students at accredited colleges and universities during the summer of 2009.

While internships in federal acquisition are not limited to business majors, applicants should have education or experience in one or more of the following areas:

- Accounting;
- Contracting;
- Business law;
- Finance;
- Purchasing;
- Economics;
- Organization; and
- Management.

Dates and contact information

Visit http://apps.makingthedifference.org/mtdfip/ now to apply for this exciting program! Applications will be reviewed on a rolling basis through February. Apply early! Please contact Jennifer Carignan (jcarignan@ourpublicservice.org) with any inquiries.