## U.S. DEPARTMENT OF JUSTICE ASSISTANT UNITED STATES ATTORNEY UNITED STATES ATTORNEY'S OFFICE

#### DISTRICT OF IDAHO

### 15-ID-AUSA-01

#### **About the Office:**

The United States Attorney's Office represents the United States in criminal and civil actions in federal district court throughout the state of Idaho. It has offices in Boise, Pocatello, and Coeur d'Alene. The Civil Division has 5-6 attorneys. It is based in Boise. The Criminal Division has approximately 20 attorneys.

This vacancy is in the Civil Division in Boise. The Civil Division defends the United States, its agencies and employees against Federal Tort Claims Act cases, constitutional torts, discrimination claims, Administrative Procedure Act cases, and appeals of Social Security disability claims; and represents the interests of the United States in tax and bankruptcy cases. It also brings affirmative actions to recover money owed to the United States Government and to protect individual civil rights; and intervenes in and prosecutes select qui tam cases.

# Responsibilities and Opportunity Offered

The District has an opening for an Assistant United States Attorney (AUSA) in the Civil Division. This position is a general civil litigation position. The attorney will represent the United States, its agencies and employees, in a variety of civil cases, both affirmative and defensive.

#### **Qualifications:**

**Required qualifications**: Applicants must possess a J.D. degree, be an active member of the bar (any U.S. jurisdiction), and have at least 2 years post-J.D. legal or other relevant experience.

**Preferred qualifications**: Ideally, an applicant will have: a record of academic excellence, demonstrated commitment to public service, experience as a federal law clerk, three to eight years of experience as a civil litigator, a strong desire to practice in Idaho, experience prosecuting or defending civil cases as a first or second chair, experience conducting depositions, and experience planning and executing case strategy. In addition, the ideal applicant will demonstrate superior written and oral communication skills, superior research skills, and a demonstrated ability to work well with others, including support staff, peers, and supervisors.

United States citizenship is required.

### **Travel:**

Travel is required, both within and outside the District of Idaho.

**Type of Position:** All initial attorney appointments to the Department of Justice are made

on a 14 month (temporary) basis pending favorable adjudication of a

background investigation.

**Salary Information:** Assistant United States Attorneys' pay is administratively determined

based, in part, on the number years of professional attorney experience. The range of basic pay is \$45,027 to \$132,849 plus locality pay where

authorized (locality pay in Boise, Idaho is currently 14.16%).

**Location:** Boise, Idaho

**Relocation Expenses:** Relocation expenses will not be paid.

**Application Process** and Deadline:

Interested persons should send an original, signed cover letter; detailed resume; writing sample (ideally, edited solely by the applicant and 7-12 pages in length, with substantive legal analysis), and two references who may be called at any time during the hiring process. The signed cover letter should state why the applicant wants to work in the district of Idaho.

Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed.

Applications must be received by January 30, 2015.

Please send your resume to:

Wendy J. Olson, United States Attorney

Attn: Becky Early

United States Attorney's Office

District of Idaho

800 Park Blvd., Ste. 600

Boise, ID 83712

No telephone calls please.

**Security Requirements:** Initial appointment is conditioned upon a satisfactory preemployment

adjudication. This includes fingerprint, credit and tax checks, and drug testing. In addition, continued employment is subject to a favorable

adjudication of a background investigation.

Internet Sites: <a href="http://www.justice.gov/usao-id">http://www.justice.gov/usao-id</a>

This and other attorney vacancy announcements can be found at:

http://www.justice.gov/legal-careers/attorneys-vacancies

**<u>Department Policies</u>**: Assistant United States Attorneys generally must reside in the district to

which he or she is appointed or within 25 miles thereof. See 28 U.S.C.

§ 545 for district-specific information.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any non merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting

official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.