

## Position Available: **Legal Internship**

### **United States Attorney's Office**

Western District of Michigan  
P.O. Box 208  
Grand Rapids, MI 49501-0208

ATTN: Human Resources  
Telephone: (616) 456-2404  
E-mail: [USAMIW.personnel@usdoj.gov](mailto:USAMIW.personnel@usdoj.gov)

The United States Attorney's Office for the Western District of Michigan is primarily responsible for prosecuting federal crimes from acts of terrorism to public corruption, white-collar crime, organized crime and gang activities, internet-related crimes, and many other criminal acts. The criminal side of the Office consists of several divisions and units including: political corruption, securities and healthcare fraud, terrorism, narcotics, commercial fraud, government fraud, violent crimes, public protection, and appeals. Through its Civil Division, the Office is charged with defending agencies of the United States, enforcing regulatory agencies' authority, and recovering funds from violators of U.S. criminal, regulatory, and civil laws.

### **Projected No. of**

**Volunteers:** 3-4

### **Internship**

**Location(s):** Grand Rapids, MI

**Application Materials:** Cover letter, resume, law school transcript, legal writing sample, dates of summer availability, email address, and telephone number(s) where the student can be reached. Vets should send a DD-214. Please email all documents combined into one .pdf file. Post mail also accepted.

**Qualifications:** First-year (second semester), second- and third-year law students. Students who will graduate prior to or during the course of the internship are not eligible. **Must be a U.S. citizen.** A background check is required because of the sensitive nature of the work performed by the United States Attorney's Office. The background check requires substantial input from the candidate and results are returned after approximately four weeks.

**Application Deadline:** February 13, 2015. Please note that positions may be filled on a rolling basis prior to this deadline.

### **Minimum Weeks**

**Required:** 8 weeks (10 weeks preferred); 40 hours per week

**Salary:** Volunteer (without compensation) or for course credit.

**Assignments:** Interns will prepare legal memoranda and briefs under the guidance of Assistant U.S. Attorneys in conjunction with pending cases. Interns will receive criminal and civil assignments depending upon interest and office needs. Interns who have completed their second year of law school may be eligible to gain significant in-court experience under local rules. The USAO will also host informative lunch sessions which will include presentations from AUSAs, the defense bar, the judiciary, and federal agents, as available. The goal of the program is to introduce interns to the federal legal system, to develop their legal skills, and to provide a rewarding and enjoyable summer. See former intern comments on our website for more information about the intern experience in our office.  
<http://www.justice.gov/usao/miw/joas/lawstudent.html>

**Web Site:** <http://www.usdoj.gov/usao/miw/>

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer.