



U.S. Department of Justice

United States Trustee
Southern District of California

880 Front Street, Suite 3230
San Diego, CA 92101

619-557-5013

Website address: www.usdoj.gov/ust/r15

Section 341(a) Meeting of Creditors
Audio Recording Request

Please read this form carefully and answer fully all sections. Failure to provide accurate and complete information may cause a delay in responding to your request.

There is no charge for copies of recordings. However, you must provide a factory sealed prepackaged CD. You must also provide either a preaddressed, prepaid envelope in which to ship the CDs OR indicate that you will have the CDs picked up when they are ready. Processing takes approximately 7 business days.

ORDERS NOT PICKED UP IN 30 DAYS WILL BE DESTROYED

INFORMATION REGARDING REQUESTING PARTY:

Name:
Firm:
Street Address, City and State:
Telephone Number: Work: Cell:
Email Address:

INFORMATION REGARDING THE BANKRUPTCY CASE: (Complete a Separate request for each individual case; however, you can request multiple meeting dates for each case on one request.)

Case Name: Case Number: Chapter:

Trustee: Meeting Date(s) & Time(s):

- I have provided Blank, factory sealed CD-R discs. I understand that any unused CD-R discs will be returned.
I have provided a prepaid, preaddressed envelope to return the CD-R discs.
Call me when the order is ready and I will arrange to have the CD-R Discs picked up.

Official UST Use Only Below Line

Date Received: Date Called: Date Picked Up: Date Mailed:

Recipient Name: Processed By:

Recipient Signature: