

Interoffice Memorandum

To: Karen Choyce

From: Sally A. Keepers

Subject: Advance from Mr. Lay's LOC

Department: Executive

Date: November 27, 2001

Per Beau Herrold's conversation with you, please advance \$1,000,000 to Mr. Lay today and wire as follows:

Southwest Bank of Texas, NA ABA: 113011258 Kenneth L. Lay/Linda P. Lay Acct: 5569133

Thanks so much.

CC:Joanne Cortez

Sherrie Gibson

Lupe Spencer

Beau Herrold

Confidential Treatment Requested under FOIA

Respect Form 000-469-E(7/92) Integrity

Communication

Excellence

GOVERNMENT EXHIBIT 2400

Crim. No. H-04-25 (S-2)