

U.S. Department of Justice  
Office on Violence Against Women



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The United States Department of Justice, Office on Violence Against Women (OVW) ([www.ovw.usdoj.gov](http://www.ovw.usdoj.gov)) is pleased to announce that it is seeking applications for the Tribal Domestic Violence and Sexual Assault Coalitions Program. This program furthers the Department's mission by building the capacity of survivors, advocates, Indian women's organizations, and victim service providers to form nonprofit, nongovernmental Tribal domestic violence and sexual assault coalitions to advance the goal of ending violence against American Indian and Alaska Native women.

# OVW Fiscal Year 2010 Tribal Domestic Violence and Sexual Assault Coalitions Program & Special Tribal Sexual Assault Coalition Program

## Eligibility

Applicants are limited to established nonprofit, nongovernmental Tribal coalitions, or individuals or organizations that propose to incorporate as nonprofit, nongovernmental tribal coalitions.  
(See "Eligibility," page 6)

## Deadline

Letters of intent to apply should be submitted by April 27, 2010  
All Applicants should register online with GMS by April 27, 2010.  
All applications are due by **8:00 p.m. E.T. on May 4, 2010.**  
(See "Deadline: Application," page 5)

## Contact Information

For assistance with the requirements of this solicitation, contact OVW at (202) 307-6026.

**In 2010 OVW applications will be submitted through the Office of Justice Programs Grants Management System (GMS).** For further information and assistance, please see <http://www.ovw.usdoj.gov/docs/gms-application.pdf>.

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# OVW Tribal Domestic Violence and Sexual Assault Coalitions Program (CFDA 16.557)

## Overview

This solicitation contains information on how to apply for the Tribal Domestic Violence and Sexual Assault Coalitions Program. For general information on applying for all OVW grant programs, please see the OVW Fiscal Year 2010 Grant Program Solicitation Reference Guide (Reference Guide) at <http://www.ovw.usdoj.gov/grants-resource-guide.htm>. All applicants should read carefully both this solicitation and the Reference Guide before beginning the application process.

### **About the OVW Tribal Domestic Violence and Sexual Assault Coalitions Program**

In 1978, the National Coalition Against Domestic Violence (NCADV) was created, in part, through the leadership of American Indian and Alaska Native women survivors, advocates, and their allies. The first meeting of NCADV was hosted in 1979 by an American Indian nonprofit, nongovernmental organization located on the Rosebud Sioux Tribe Reservation. One year later, in 1980, the first battered women's shelter designed for American Indian and Alaska Native women opened its doors on a reservation. Prior to the shelter's establishment, Indian women opened up their homes and used their own resources to provide services to Indian victims of domestic violence and sexual assault.

Today, there are 20 established nonprofit, nongovernmental tribal sexual assault and domestic violence coalitions that have been created, and are in operation throughout the United States. These nonprofits are made up of members from tribal sexual assault and domestic violence programs, as well as individual women and men who are committed to ending the violence in their tribal communities and villages. Tribal communities and villages rely on these tribal coalitions to assist them with training on sexual assault, domestic violence, dating violence and stalking, as well as State, Federal, and Tribal policies and issues that impact the safety of the women, and accountability of the perpetrator. As part of this work, tribal coalition building involves actively discussing, identifying, focusing, supporting and enhancing the skills and leadership in each tribal community and village that can facilitate and create systemic change.

Coalition building cannot be done in isolation, but requires that survivors, advocates, Indian women's organizations, tribal victim service providers and programs, and the tribal leadership, be engaged at all levels, and in every step of the systemic reform process. In order to create long-lasting solutions to end the violence, individual action plans must be developed that are unique, culturally appropriate and specific to each Tribal community that is a member of the coalition. Coalitions should develop and employ strategies to engage the tribal communities that they serve in their work. Such strategies could include actively recruiting individuals who are enrolled members of the Tribes that are a part of their service area to serve as members of the board of directors, and offering member Tribes access to free training and technical assistance.

While there is a great need to foster leadership of all Indian women, tribal domestic violence and sexual assault coalitions should concentrate on developing the leadership potential of Indian women whose reservation or village boundaries are included in the tribal coalition service area.

Without actively recruiting, engaging, and developing leadership in these women who live and work in their communities and villages, systemic change will not be attained.

The Tribal Coalitions Program implements certain provisions of the Violence Against Women Act of 2000, Pub. L. No. 106-386, the Justice for All Act of 2004, Pub. L. No. 108-405, and the Violence Against Women and Department of Justice Reauthorization Act of 2005, Pub. L. No. 109-162. This solicitation provides program and application guidelines for grant awards to be administered by OVW.

## **Deadline: Letter of Intent**

If you intend to apply for Fiscal Year (FY) 2010 funding under this program, we encourage you to submit a letter stating that you intend to apply for funding. **The letter will not obligate you to submit an application.** Please see [http://www.ovw.usdoj.gov/docs/sample\\_letter\\_of\\_intent.pdf](http://www.ovw.usdoj.gov/docs/sample_letter_of_intent.pdf) for a sample letter. The letter should be submitted to OVW by **April 27, 2010**. You may send the letter to OVW at [ovw.tribalcoalitions@usdoj.gov](mailto:ovw.tribalcoalitions@usdoj.gov). OVW will use these letters to predict the number of peer review panels needed to review the applications. You **can** still submit an application for funding if you do not submit a Letter of Intent.

## **Deadline: Registration**

The GMS registration deadline is April 27, 2010. For more information on the process of registering and applying in GMS, please see the [Reference Guide](#) at pages 13-15.

## **Deadline: Application**

An application submission is complete if (a) a hard copy of the entire application, with original signatures, has been submitted via overnight delivery by the deadline and (b) the application has been submitted through GMS.

The deadline for applying for funding under this announcement is **May 4, 2010, 8:00 p.m. E.T.** A hard copy must be sent via an overnight delivery method, post-marked by May 4, 2010 to:

**The Office on Violence Against Women  
U.S. Department of Justice  
Attention: Tribal Unit  
800 K Street NW, Ste. 920  
Washington, DC 20001  
(202) 307-6026**

Applicants are strongly encouraged to submit their applications well in advance of the deadline, in order to ensure a successful submission through GMS. For information on OVW's policy for late applications, please see the [Reference Guide](#) at pages 15-16.

## Eligibility

**It is very important that you review this information carefully. Applications that are submitted by non-eligible entities will be screened out during an initial review process and omitted from further review.**

Eligible entities for this program are:

- Established nonprofit, nongovernmental tribal coalitions addressing domestic violence and sexual assault against American Indian and Alaska Native women, or
- Individuals or organizations that propose to incorporate as nonprofit, nongovernmental tribal coalitions that will: (a) obtain nonprofit status within twelve months from the beginning of the project period, and (b) have as their primary mission addressing domestic violence and/or sexual assault against American Indian and/or Alaska Native women.

Coalitions are not required to organize across a particular geographic area, however, applicants are strongly encouraged to give priority to the following individuals when recruiting members for their board of directors:

- (1) Women who are members of a Federally-recognized Tribe that the tribal coalition is funded to serve,
- (2) Representatives from sexual assault or domestic violence programs that are operated by tribal governments regardless of whether or not the programs are funded by OVW;
- (3) Nonprofit, nongovernmental sexual assault and/or domestic violence service providers or victim advocacy organizations, including faith-based and community organizations, that work locally, statewide or regionally to support women who have been victimized by sexual assault, domestic violence, dating violence and stalking; and
- (4) Women from other Federally-recognized Tribes from across the nation.

## OVW Tribal Domestic Violence and Sexual Assault Coalition Program – Specific Information

### Types of Applicants

In Fiscal Year 2010, OVW will accept applications for the Tribal Coalitions Program from two types of applicants:

1) Existing coalitions that applied for funding in FY 2009 but did not receive an award in FY 2009. We will also accept applications from a coalition that received funding from OVW in the past, and whose most recent OVW grant award ended within 12 months prior to the due date for FY 2010 Tribal Coalitions Program. Appendix “A” lists the eligible applicants.

2) In FY 2010, OVW will accept applications from individuals or organizations that propose to incorporate as a nonprofit, nongovernmental tribal coalition that are located in one of the states identified as a program priority area below. OVW **will not** consider proposals from individuals or organizations who are seeking funding to establish a new tribal coalition in a State or jurisdiction that has not been identified as a program priority area for FY 2010. These program priorities have been developed based on the historic geographic distribution of Tribal Coalition Program funds.

- **FY 2010 Program Priority Areas: Florida, Kansas, Louisiana, Maine and Nevada.**

- 1) If an individual is applying for funding to establish a nonprofit, nongovernmental tribal coalition and has identified an organization to act as its fiscal agent, the fiscal agent is required to include as part of the grant application packet the following information:
  - i. Certification of Good Standing in the jurisdiction where the organization filed its articles of incorporation, if incorporated.
  - ii. A copy of the articles of incorporation and by-laws of the organization showing the date they were adopted and signed by the Board, if any.
  - iii. A copy of the nonprofit organization's fiscal policies showing the date they were adopted and signed by the Board, if any.
  - iv. A copy of the organizations most recently completed financial audit and the notes of any findings as well as the corrective action taken to address the findings, if any.
  - v. A list of the current board members with a title, phone number, email address, physical address, length of time on the board.

The information submitted in this section is a stand alone requirement and will be used to verify the administrative capability of the applicant organization. It must be submitted along with the application in GMS and also included in the hard copy of the application. There is no page limitation for this section.

- 2) If an individual is applying to form a new nonprofit coalition that will be incorporated later, the individual receiving the grant initially will be legally responsible for the grant funds and for ensuring compliance with the terms and conditions of the grant. Once the coalition is incorporated as a nonprofit both the individual recipient and the new coalition must submit certain documentation to OVW for review and approval as well as execute a grant novation agreement. This agreement and the required documentation are set out in Appendix C. Entities that do not submit these documents, or obtain OVW approval may be unable to draw down grant funds to successfully complete the funded project.

Any information that is required and not submitted with the completed application will not be accepted at a later date. It is the responsibility of the applicant to ensure the application is complete.

### **Ineligible Applicants**

Federally recognized Tribes are **not** eligible to apply for this funding and will not be considered.

Colleges and/or universities in any of these States are **not** eligible to apply for funding to form a nonprofit, nongovernmental tribal coalition on behalf of any tribal women.

Continuation or supplemental funding is not guaranteed. All applications will be subject to review.

### **Availability of Funds**

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

### **Award Period**

The award period for these grants will be 24 months. **Budgets must reflect 24 months of specific project activity, and the total “estimated funding” (block 15) on the SF-424 must reflect 24 months.**

### **Award Amounts**

Applicants should carefully consider the resources needed to successfully implement the proposed project and present a realistic budget that accurately reflects project costs. Tribal Coalition Program funds for FY 2010 will be awarded based on the following guidelines:

- New applicants who are proposing to form a tribal coalition are eligible to apply for up to \$150,000 for the limited purpose of completing all of the basic activities associated with forming a nonprofit tribal coalition. The Tribal Coalition Grant Novation Agreement listed in Appendix C provides detailed instructions required to complete the nonprofit formation, and upon completion must be submitted to OVW.
- Current Tribal Coalitions Program grantees are encouraged to carefully consider the amount of funding that is necessary to continue or enhance their current OVW-funded projects. Requests for continuation funding must be reasonable. Due to limited funding, it is unlikely that OVW will make continuation awards in excess of \$300,000.

**OVW has the discretion to make grants for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to award of a grant.**

### **Program Scope**

A coalition is a group of individuals, victim service providers and/or organizations, including faith-based and community organizations, working together in a common effort to end violence against American Indian and Alaska Native women. The common purpose of the tribal coalition must be addressed in your application. You must describe how grant funds would: (1) enhance and support the work of the tribal sexual assault and domestic violence programs that exist in the tribal communities and villages; (2) create leadership opportunities, awareness campaigns, and peer-to-peer support for American Indian and/or Alaska Native women living within the tribal communities and villages where no tribal domestic violence and/or sexual assault programs exist; (3) organize, educate, and create programs and services to cultivate systemic reform to address the violence in tribal communities and villages; (4) create an environment that fosters and supports leadership training opportunities for all tribal women from the Federally-recognized Tribes in the coalition service area; (5) demonstrate that the proposed scope of work has the potential to lead to long-term systemic change in the tribal communities and villages identified in the tribal coalition service area, and how that will be accomplished; (6) enhance the effectiveness of the tribal coalition by recruiting local American Indian and Alaska Native women from the tribal communities to participate in training and technical assistance offered to tribal coalition representatives on a regular basis; (7) ensure the safety of American Indian and Alaska Native women who have experienced domestic violence, sexual assault, dating violence or stalking; and (8) promote the accountability of the offenders.

The leadership and expertise of Indian survivors who have been battered and/or sexually assaulted, or persons who have experience working with Indian victims of domestic violence and/or sexual assault, are critical to the successful development and operation of nonprofit, nongovernmental tribal domestic violence and sexual assault coalitions.

### Statutory Program Purposes

By statute, funds under the Tribal Coalitions Program may be used for the following purposes:

- Increasing awareness of domestic violence, sexual assault, stalking or dating violence against American Indian and Alaska Native women;
- Enhancing the response to violence against American Indian and Alaska Native women at the Tribal, Federal, and State levels; and
- Identifying and providing technical assistance to coalition membership and tribal communities to enhance access to essential services to American Indian and Alaska Native women victimized by domestic violence and sexual assault.

Existing Tribal Coalitions may employ the following strategies to achieve the purposes stated above:

- Establishing the tribal coalition and maintaining an office and hiring staff (reasonable costs in connection with the establishment of an organization are allowable);
- Providing technical assistance to coalition members, programs, organizations, and service providers to support and develop their leadership in ending violence against American Indian and Alaska Native women;
- Expanding the capacity of coalitions;
- Developing or enhancing appropriate standards of services for service providers;
- Conducting statewide, regional, and/or tribally-based meetings or workshops for tribal victim advocates, survivors, community members, legal services staff, health care professionals, and criminal justice representatives;
- Bringing local tribal programs together to identify gaps in services and to coordinate activities;
- Coordinating and presenting public awareness or community education programs (including education for youth) to increase understanding of domestic violence and/or sexual assault; and
- Providing direct services or assistance to victims of domestic violence, sexual assault, dating violence or stalking, provided that **no more than fifteen percent** of the total budget may be used to support these activities.

### **Limited Use of Funds for New Applicants**

Individuals or organizations that are seeking Tribal Coalitions Program funding to establish a new tribal domestic violence or sexual assault coalition may use funds **only** for the following limited purposes:

- Preparing articles of incorporation
- Preparing by-laws and standard operating procedures
- Establishing a board of directors for the coalition; and
- Paying for costs associated with attending mandatory training and technical assistance institutes as required by OVW.

### **Activities That May Compromise Victim Safety and Recovery**

The following is a list of activities that have been found to decrease victim safety, deter or prevent physical and emotional healing for victims, or allow offenders to escape responsibility for their actions. OVW strongly encourages you **not** to include these activities in your application for funding:

- Policies that deny individuals access to services based on their relationship to the perpetrator;
- Distributing materials that are not tailored to the dynamics of domestic violence, sexual assault, stalking and dating violence;
- Engaging in practices that impose restrictive conditions to be met by the victim in order to receive services (e.g. counseling, seeking and order of protection, transitional housing, emergency housing);
- Sharing confidential victim information with outside organizations and/or individuals without the documented consent of the victim; and
- Engaging in practices that require the victim to report the sexual assault to law enforcement.

Activities that compromise victim safety and recovery will be a factor reviewed during OVW internal review. Applications may be considered out of scope if significant activities are included that could compromise victim safety and recovery.

### **Unallowable Activities**

Grant funds under the Tribal Domestic Violence and Sexual Assault Coalitions Program may not be used for any unauthorized purposes, including but not limited to the following activities:

- Lobbying;
- Fundraising;
- Research projects;
- Addressing child abuse outside the context of domestic violence and/or sexual assault; and
- Making physical modifications to a building, including minor renovations, such as painting, replacing fixtures, and carpet.

## **Special Tribal Sexual Assault Coalition Program**

In the Violence Against Women Act of 2005, Congress authorized funding specifically designed to support the work of tribal coalitions addressing sexual assault (42 U.S.C § 14043g(d)(3)(A)). In FY 2009, OVW distributed and made one award to a tribal coalition to work with courts, child protective services agencies, and children's advocates to develop appropriate responses to child custody and visitation issues when sexual assault has been determined to be a factor.

In FY 2010, OVW has funding to make five Special Tribal Sexual Assault Coalition awards that concentrate on designing and conducting public education campaigns that create awareness of sexual assault of American Indian and Alaska Native women.

### **Eligibility**

Limited to established nonprofit, nongovernmental tribal sexual assault coalitions with a demonstrated history working with victims of sexual assault against American Indian and Alaska Native women are eligible to apply for this funding.

- Applying to the regular program does not prohibit the applicant from applying to this particular program for funding.
- If you received an award in FY 2009 under this Special Tribal Sexual Assault Coalition Program, you are not eligible to apply for funding in 2010.

### **Types of Applicants**

In Fiscal Year 2010, OVW will accept applications for the Special Tribal Sexual Assault Coalition Program from existing coalitions that were not funded in FY 2009, by this program.

Existing coalitions that have at least one active grant award from the Tribal Domestic Violence and Sexual Assault Coalitions Grant Program are eligible for this funding. One coalition that received the FY 2009 funding, is not eligible to apply in FY 2010.

### **Availability of Funds**

All awards are subject to availability of appropriated funds and any modification or additional requirements that may be imposed by law.

### **Award Period**

The award period for this Special Tribal Sexual Assault Coalition Program will be 12 months. Budgets must reflect 12 months of project activity.

### **Award Amounts**

Applicants should carefully consider the resources needed to successfully implement the proposed project and present a realistic budget that accurately reflects project costs.

Applicants proposing to develop sexual assault public awareness and education campaigns and materials, such as informational brochures, pamphlets, and media campaigns are eligible to receive up to an additional \$18,200 under the Special Tribal Sexual Assault Coalition Program.

### **Program Scope**

In FY 2010, OVW will use this funding to make a total of five awards to established tribal coalitions with a demonstrated history of addressing sexual assault in tribal communities, in addition to expertise in creating public awareness and education materials, such as informational brochures, pamphlets, and media campaigns. The funding will be regionally disbursed to the most qualified applicant in the region.

The successful recipients will be encouraged to engage and utilize the expertise of the remaining tribal coalitions in their region to participate in creating public awareness materials and/or campaigns on sexual assault. The five regions have been identified as follows:

- Alaska – Specific to Alaska
- Pacific States – California, Washington
- Mountain States – Arizona, Colorado, Idaho, Montana, New Mexico
- Central States – Minnesota, North Dakota, Oklahoma, South Dakota, Wisconsin
- Eastern States – Michigan, New York

Public education campaign material that is created using these grant funds must be made available at no cost to the tribal government programs across the country. Costs that can be included in this project include a part-time position for organizing efforts, reporting and disseminating information, printing, mailing, and consultant fees to retain a local artist. Due to the diverse tribal populations in the regional areas identified, every attempt must be made to ensure that the product(s) that is developed will be representative of the various nations represented in that area.

### **Statutory Program Purpose Area**

Tribal coalitions must use the Special Tribal Sexual Assault Coalition Program funds to do the following:

- Design and conduct public education campaigns that address sexual assault of American Indian and Alaska Native women and girls.

**OVW has the discretion to make grants for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to award of a grant.**

## Performance Measures

All OVW grantees are required to submit semi-annual progress reports, which will be provided to you should you be selected for an award.

For more information, see the [Reference Guide](#) at pages 17-20.

## How To Apply

See the [Reference Guide](#) at pages 13-17 for information regarding “how to apply.”

## What An Application Must Include

Applicants must complete each of the following sections as part of their response to this solicitation. **It is the responsibility of the applicant to ensure that its application is complete by the deadline. OVW will remove the application from consideration prior to peer review if the application is substantially incomplete or received after the deadline without prior permission as described in the [Reference Guide](#) at pages 15-16.** For each section listed below, please note the corresponding maximum point value that may be assigned during the peer review scoring process. The application should follow the order below for easy reading. Peer reviewers will not receive any additional materials submitted beyond those required. For example, if an application includes a narrative that is more than 20 pages, the last five pages will be removed prior to peer review.

Applications must use the following page format requirements:

- Double spaced (except that any included graphs and charts may be single-spaced)
- 8½ x 11 inch paper
- One inch margins
- Type no smaller than 12 point, Times New Roman font
- Include a brief Summary Data Sheet
- Include a Project Abstract (please limit to one page)
- Include a list of all current OVW projects as described below (if applicable)
- No more than 20 pages for the Project Narrative (item VII below)
- Word processing documents must be in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt).

Sections I through XII below describe the specific elements of a complete application.

### I. Application for Federal Assistance (SF-424)

Please see the [Reference Guide](#) at page 6 for additional information. This form will be filled out online and you should print out a copy for your hard copy submission.

**II. Standard Assurances and Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (Form 4061/6)**

Please see the [Reference Guide](#) at page 7 for additional information. These forms will be filled out online and you should print out a copy for your hard copy submission.

**III. Financial Accounting Practices**

Each applicant must prepare a response to the following questions. This section of your application should be no more than two pages and should be a separate attachment to the application in GMS and a separate section in the hard copy.

- Will all funds awarded under this program be maintained in an account that is separate and distinct from other sources of revenue/funding?
- Does the applicant have written accounting procedures?
- What type of inventory system does the applicant have in place?
- Does the applicant's current accounting system allow the applicant to separately track grant draw-downs and expenditures?
- Does the applicant have a risk management assessment process in place to identify and mitigate potential risks?
- What is the applicant's records retention policy?
- Has the individual primarily responsible for fiscal oversight attended a Fiscal Management Training Seminar put on by a U.S. government agency? If yes, when and which government agency?

**IV. Summary Data Sheet (5 Points)**

Please list the following information on a single page. The Summary Data Sheet should be a separate attachment to the application in GMS and a separate section in the hard copy.

- Name, title, address, phone number, and e-mail address for the authorized representative (Please see the [Reference Guide](#) at page 6 for more information on who can be an authorized representative).
- Name, title, address, phone number, and e-mail address for the grant point-of-contact.
- Whether the agency has expended \$500,000 in Federal funds in the past fiscal year. Please specify the end date of the fiscal year.
- The name of each Indian tribal government that is located in the geographical boundaries of the coalition's proposed or actual service area, including whether or not the Tribe is a member of the coalition. (**Note:** If the applicant is proposing to establish, or has already established a state-wide or regional tribal coalition, then the applicant is not required to list every Tribe within the State in this section. Instead, the applicant can simply indicate its focus area as state-wide or regional, and provide a separate list of each Tribe that is a member of an existing coalition, or who has agreed to be a member of a proposed coalition, as part of the Purpose of the Application section.
- The total population of the tribal community or communities that will be served by the project.
- The total amount of Federal funding requested in the budget.
- The name of each Tribe that the coalition has agreed to partner with for purposes of submitting an application to any FY 2010 OVW grant program, as well as the name of the grant program, and whether or not the coalition will be compensated under the proposal.

## V. Proposal Abstract

The Proposal Abstract should provide a short and accurate summary of your proposed project including its goals and objectives. Please do not summarize past accomplishments in this section. The Proposal Abstract should be a single page and should be a separate attachment to the application in GMS and a separate section in the hard copy.

The Proposal Abstract **must not** be submitted on the same page as the Summary Data Sheet.

## VI. Summary of Current OVW Projects

For each current OVW Project, as defined in the OVW [Reference Guide](#) at page 7, please provide the following information:

- Identify grant by program, award number, and project period.
- Specify the total funds remaining in each grant as of the date of application.
- Provide the total funds remaining in each grant in the Personnel, Contracts/Consultants and Travel categories as of the date of application.
- List the names, dates, and locations of all OVW-sponsored training and technical assistance events in which project staff or project partners participated during the current grant award period.

This section should be clear and succinct. This should be a separate attachment to the application in GMS and a separate section in the hard copy.

In addition to this information, OVW will evaluate the performance of the applicant in all current grants as a factor in the consideration of this application. Please note that applicants that have previously been OVW grantees and have failed to meet grant deadlines, failed to comply with financial requirements, or failed to comply with special conditions from previous grants may not be considered for funding.

## VII. Project Narrative (Total 60 Points)

The following narrative should be a separate attachment to the application in GMS and a separate section in the hard copy. The Project Narrative may not exceed 20 pages in length, double-spaced. Please number the pages of your narrative.

### A. Purpose of Application (10 points)

- Describe the problem in each Indian Tribal Government community and how funding will be used to alleviate this problem;
- Describe the service area for each tribal community including whether or not each of the Tribes in the service area currently operates a domestic violence and sexual assault services program, and demographic information for each tribal community;
- Identify gaps in the current systemic response to violence against Indian women in the coalition's geographic service area at the tribal, State, and Federal levels;
- Demonstrate how the Indian Tribal Government communities were chosen for this project and specifically who from the tribal communities has been involved in developing the scope of the proposed activities;
- Describe previous efforts by members of the tribal communities to address the gaps in response to sexual assault, domestic violence, dating violence and/or stalking and whether or not those efforts have been successful;

- Describe how the proposed project will improve the systemic response to violence against Indian women in the coalition's geographic service area at the tribal, State, and Federal levels.
- Current grantees must also use this section to:
  - Describe how current or previous efforts to improve the systemic response to sexual assault, domestic violence, dating violence and/or stalking in its geographic service area has effected change at the tribal, State, and Federal levels;
  - Identify the total number of on-site visits that it has conducted to each of its member communities in the past 24-months, and describe the purpose of those visits;
  - Describe how the tribal coalition has recruited, engaged, and developed the leadership of survivors and advocates, working in the Indian Tribal Government communities;
  - State whether or not it collects membership dues from members, and if so, provide the current fee for membership; and
  - Clearly describe the service and benefits that each member organization or tribal government is entitled to receive as a member of the coalition.

**B. What Will Be Done (20 points)**

This section should provide detailed information about how the applicant will address the gaps in the systemic response to violence against Indian women that were identified in the Purpose of the Application section. In the What Will Be Done section, applicants should fully:

- Identify the project goals and objectives of the proposed project. Provide specific details about the tasks and activities that would be necessary to accomplish each goal and objective, including a time-line and a description of the responsible individuals;
- Identify and provide evidence that the project goals and objectives affect systemic and community responses to end violence against American Indian and Alaska Native women;
- Identify and provide evidence that the project goals and objectives build the capacity of survivors, advocates, and tribal victim service providers to advance the goal of ending violence against American Indian and Alaska Native women;
- Identify how the staff and board members will be involved in conducting and managing the proposed project;
- Address a demonstrated need in the Indian Tribal Government communities by providing training, education and outreach services that promote the dignity and self sufficiency of victims, improve their access to resources, and create options for victims seeking safety from perpetrator violence;
- Identify specific staff and board training needs of the tribal coalition that will be addressed as part of this proposal; and
- Identify any products that will be created with grant funding and explain how the products could benefit tribal victim services programs nationwide.

**C. Who Will Implement the Project (30 points)**

Applicants should clearly identify each individual, agency, Tribe or organization that will be involved with developing and implementing the proposed project. Please fully describe the following:

- The name of each agency, organization, or independent consultant that will be involved with implementing the project;
- The names and titles of key individuals from each agency or organization who will be involved with developing and implementing the proposed project;

- Each individual's knowledge of, or experience in, addressing sexual assault, domestic violence, dating violence, or stalking committed against American Indian and Alaska Native women; and
- The title of any new position(s) that will be created, to staff the project.

**Applicants are encouraged to submit copies of resumes and position descriptions for each position that will be supported by grant funds. These documents should be submitted as part of the attachments for the application.**

#### **VIII. Budget Detail Worksheet and Narrative (Total 15 Points)**

**For more information and samples, please see the [Reference Guide](#) at pages 9-12.** The Budget Worksheet and Narrative should be one attachment to the application in GMS and a separate section in the hard copy.

In developing the budget, applicants should fairly compensate all project partners for their participation in any project-related activities, including, but not limited to, compensation for time and travel expenses to participate in project development, training, and implementation. The budget **must** include compensation for all services rendered by project partners, including nonprofit, nongovernmental sexual assault and/or domestic violence victim services programs and State and Tribal sexual assault and/or domestic violence coalitions.

#### Budget Limits

New Applicants proposing to form a tribal coalition may apply for grant awards of up to \$150,000.

Current grantees are encouraged to carefully consider the amount of funding that is necessary to continue or enhance their current OVW funded projects. Requests for continuation funding must be reasonable. Due to limited funding, it is unlikely that OVW will make continuation awards in excess of \$300,000.

**OVW has the discretion to award grants for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to award of a grant.**

#### Budget Requirements

For budget guidelines, see the [Reference Guide](#) at pages 9-12. Following is additional guidance specific to this program:

#### *Training and Technical Assistance*

All applicants **are required** to allocate funds in the amount of **\$20,000** (applicants from Alaska, Hawaii, and U.S. Territories should allocate **\$25,000** to account for higher travel costs) to support travel costs associated with technical assistance and capacity-building activities sponsored by OVW-designated technical assistance providers. Please see the [Reference Guide](#) at page 10 for more information on this requirement.

All applicants must observe the following budget preparation guidelines:

- Travel costs for staff of the applicant must be properly itemized in the "Travel" category. Travel costs for consultants, board members, or members of the tribal coalition must be properly itemized under the "Consultant Travel" sub-category.
- Tribal coalitions should set aside funds to attend at a minimum 5 training institutes and a new grantee orientation over the course of the 24 month period. Each institute and

orientation should cover the cost of 3 individuals per tribal coalition (including board members, staff, and coalition membership) to attend each event. The applicant must provide an estimated breakdown for the travel set-aside amount to include- the number of trips, number of travelers, airfare or mileage, lodging, per diem, etc).

- For board meetings, statewide and regional tribal coalitions travel costs for board members will be limited to no more than twice per year, in the 24 months. For tribal specific coalitions, travel costs for board members will be limited to no more than once per year, in the 24 month period. The tribal coalitions must develop other means of communicating with the board such as, incorporating teleconferences and podcasting. Travel costs for board meetings must be properly itemized under the "Consultant Travel" sub-category and must identify the location, the number of board members, and the number of days of each meeting. Board meeting costs will not be allowed if they exceed more than 2 days of actual meetings. This does not include travel days. The applicant must provide an estimated breakdown for the travel set-aside amount to include, the number of trips, number of travelers, mileage, lodging, per diem, etc.). If food is provided at any of the meetings, per diem must be deducted from the allowance. In no event will board members travel costs exceed **\$15,000** for statewide and **\$5,000** for tribal specific coalitions in a 24 month period.
- Applicants whose proposal is selected for funding, and who did not include the required set-aside amount (including the number of trips, number of travelers, airfare or mileage, lodging, and per diem etc.,) will not receive additional funds for this purpose. Instead the applicant will be required to adjust is budget in order to identify funds that can be used to create the required set-aside
- These funds are to be used **only** for OVW-designated technical assistance unless otherwise approved by OVW.
- Travel funds should be used to support travel by all partners, including staff, board members, and coalition membership.
- Applicants **cannot** budget funds to attend non-OVW sponsored training or technical assistance events.
- Applicants **may not** use grant funds to pay stipends or any other type of compensation to members of their **board**; however, applicants can use grant funds to offer transportation assistance such as mileage reimbursement to members of the board.
- Applicants **cannot** use funds to purchase a vehicle.
- Applicants **cannot** request funds to rent space in a building or facility that the applicant and/or board members may own. All rent costs must be calculated using the following formula: Total # of square feet to be rented x Cost/square foot x 24 months.
- Applicants can request to be reimbursed for mileage to conduct training in the tribal communities that are within the tribal coalition service area. The training must be identified in the proposed project and should be specific to the community requesting it. If more than one person will be required to travel to a tribal community, where possible, these persons should travel in one vehicle. All mileage costs must be calculated using the following formula: (Total # of round trip miles, cost per mile x # of trips per month/ year. 300 miles x .55 per mile x 1 trips/yr x 2/yr = \$330.00 to conduct advocacy training in the Tribal Nation).
- Applicants **can not** include audit costs in the budget if they have not completed an A-133 Audit in the previous year.

A Sample Budget Detail Worksheet is available at [http://www.ojp.usdoj.gov/Forms/budget\\_fillable.pdf](http://www.ojp.usdoj.gov/Forms/budget_fillable.pdf). When preparing the Worksheet and Narrative, please use the Sample Budget Detail Worksheet as a guide and be sure to include all necessary budget categories as outlined in the Worksheet. The budget should clearly describe the proposed amounts and uses of grant funds for the duration of the grant period and how the amounts of the specific budget items were determined.

The budget narrative should support all costs included in the budget and justify the purpose of the costs in relationship to fulfilling the overall objective of the project. The narrative should also include a description of services being performed and how the cost is determined.

This section will be rated on the following criteria:

- Whether or not the applicant has clearly itemized all project costs;
- How clearly the applicant justifies each item of cost through its budget narrative;
- Whether or not the costs in the budget are reasonable and related to the goals and objectives of the proposed project;
- Whether or not the budget includes sufficient funds to cover all project activities as described in the project narrative;
- Whether or not the budget includes unallowable costs, including costs for activities that may compromise victim safety or recovery, and costs that exceed the scope of the Tribal Coalitions Program;
- Whether or not the applicant has satisfied the OVW travel set-aside requirement; and
- Whether or not the applicant requests consultant fees in excess of \$450/day.

#### **IX. Letter(s) of Support (20 points)**

All applicants are required to submit at least one letter of support from every Indian Tribal Government community that will be served in this project. Letters can come from individuals who are survivors of the violence and reside in the Indian Tribal Government community to be served, a tribally run and operated sexual assault and/or domestic violence victim service provider, and victim advocacy organizations, including faith-based and community organizations, that work locally, statewide, or regionally to support women who have been victimized by sexual assault, domestic violence, dating violence and stalking. The letters should clearly demonstrate what role each person, service provider, and victim advocacy organization will have, or will create to promote the dignity and self-sufficiency of victims, improve their access to resources, and create options for victims seeking safety from the perpetrator. Each letter of support must clearly identify what service gaps exist, how the project will bridge the gap(s), and how the survivor, advocate, or program will be involved with implementing the activities in their community.

Below is a list of who is eligible to submit a letter:

- The survivor(s) must be an enrolled member of one of the Indian Tribal Government communities in the tribal coalition service area;
- Victim advocates who work in the tribally run and operated sexual assault and/or domestic violence program providing direct victim services to women from one of the Indian Tribal Government communities in the tribal coalition service area; and
- A tribal victim advocacy organization, including faith-based and community organizations that work locally, statewide or regionally to support women who have been victimized. (NOTE: If the applicant is a tribal specific or statewide program and submits a letter from a tribal victim advocacy organization, faith-based and community organizations that are located in another state or outside the service area, sufficient justification must be provided to indicate how women in the Indian Tribal Government communities will have access to these services).

Letters of support should come from a diverse tribal population of Indian Tribal Government community survivors, victim advocates, and tribal domestic violence and/or sexual assault programs operating in the tribal coalition service area. Every attempt must be made to

demonstrate that the project goals and objectives are being driven by the needs of one or more of the tribal communities. Their input must be very obvious as it pertains to their community needs. A letter of support must be attached from every community that the applicant will be providing training, technical assistance, and/or educational services.

Every letter should:

- Clearly identify the name of the organization, the date it was founded, and where it is located;
- Specify whether or not the organization exists primarily to serve the needs of American Indian and/or Alaska Native victims of sexual assault, domestic violence, dating violence, and stalking;
- State whether or not the individual or organization is a member of the tribal coalition and how long it has been a member and identify the services that will be contributed to this project, and
- Highlight the expertise of the individual or organization's staff that will be affiliated with this project.

Where possible, attach the Letter(s) of Support as an attachment to the application in GMS and include as a separate section in the hard copy. The Letter(s) of Support must be current (**i.e., signed and dated during the development of the proposal**) and be created and signed by the individual and or directors of the organization.

Applicants that have previously been funded under this program must develop a new Letter(s) of Support that reflects the continuation of project activities and include current dates and signatures from all relevant project partners.

**It is not sufficient to provide a letter of support that is vague, does not provide any substance to the individual needs of the tribal communities to be served, or where the roles of the personnel involved in the project are not made clear.**

This section will be rated on the following criteria:

- Whether the applicant has identified the name of the organization, the date that it was founded, and where it is located;
- Whether or not the organization exists primarily to serve the needs of American Indian and/or Alaska Native victims of sexual assault, domestic violence, dating violence, and stalking;
- Whether or not the individual, applicant, or tribal sexual assault or domestic violence program is a member of the tribal coalition;
- Whether the applicant has highlighted the current services that the organization provides to American Indian and Alaska Native victims of sexual assault, domestic violence, dating violence, or stalking; and
- Whether the expertise of the organization's staff affiliated with this project has been highlighted.

#### **X. Letter of Nonsupplanting**

Applicants must submit a letter to OVW's Director, signed by the Authorized Representative, certifying that Federal funds will not be used to supplant State or local funds should a grant award be made. Please refer to [http://www.ovw.usdoj.gov/docs/nonsup\\_letter.pdf](http://www.ovw.usdoj.gov/docs/nonsup_letter.pdf) for a sample letter. This should be a separate attachment to the application in GMS and a separate section in the hard copy.

#### **XI. Financial Capability Questionnaire**

All nonprofit, nongovernmental organizations that apply for funding from OVW and have not previously (or within the last 3 years) received funding from OVW or the Office of Justice Programs (OJP) must complete a Financial Capability Questionnaire. The form can be found at [http://www.ojp.gov/funding/forms/financial\\_capability.pdf](http://www.ojp.gov/funding/forms/financial_capability.pdf). The applicable Federal audit agency and fiscal year should be included on the first page. In addition, the applicant must submit its current year's audit report with the Financial Capability Questionnaire. This should be a separate attachment to the application in GMS. This document does not need to be included in the hard copy.

#### **XII. Indirect Cost Rate Agreement**

Applicants that have established a Federally-approved indirect cost rate may request indirect costs to support the project. Please include a copy of a current, signed Federally-approved indirect cost rate agreement. If you need additional information on this requirement, you may go to <http://www.ojp.gov/financialguide/part3/part3chap17.htm>. This should be a separate attachment to the application in GMS and a separate section in the hard copy.

#### **XIII. Other Required Information**

Listed is other information that must be included as attachments to the application in GMS as well as submitted with the application in hard copy.

- Provide a current Certificate of Good Standing to OVW from the jurisdiction where the tribal coalition is incorporated (dated in 2010), if incorporated.
- Provide a list of all the Board Members with the length of time on the board, the title, address, contact phone number, and email address. Beside each name provide information to identify which of these members have attended tribal coalition institute trainings. Provide the number of trainings and locations each board member has attended.
- Provide a membership list for the Tribal Coalition which clearly identifies the name of the Tribe, department and/or organization, contact name, phone number, mailing address, and email address for each member.
- Identify the benefits the coalition gives to its membership including frequency of newsletters, training, etc.
- Identify what resources the tribal coalition has developed and is available to non-members for a charge. Provide the type of material created and the charge per item. (e.g., Advocate Training Curriculum – 40 hour course - \$450 Registration Fee)

## **Selection Criteria**

All applications will be rated on the criteria described in each section above. The total points possible for an application are 100.

#### **Additionally, current projects will be rated by OVW using the following criteria:**

- Whether progress reports submitted by the applicant, in conjunction with monitoring conducted by OVW, demonstrate the effectiveness of the current project, indicating progress toward meeting project goals and objectives, and demonstrate that the current project has progressed in a timely manner as outlined in the original proposal;
- Whether the grantee has demonstrated that past activities supported with OVW grant funds have been limited to program purpose areas;

- Whether the grantee has complied with all special conditions of its existing grant award(s) from OVW;
- Whether the grantee has adhered to programmatic and financial reporting requirements, including timely submission of required reports;
- Whether the grantee has demonstrated a commitment to sustaining the project after Federal funds are no longer available;
- Whether the grantee has closed-out prior awards in a timely manner;
- Whether the grantee appropriately utilized and actively participated in OVW-sponsored workshops and other technical assistance events as required by a special condition of the current award;
- Whether the grantee has received financial clearances on all current grants from OVW;
- Whether the grantee has complied with the Office of Management and Budget single-audit requirement; and
- Whether grant funds were spent in a timely manner.

Applicants with an OVW grant history that failed to meet grant deadlines, did not comply with financial requirements, or did not comply with special conditions from previous grants may not be considered for funding. In addition, if an applicant is on the OJP High Risk Grantee list, OVW will take this into consideration in making award determinations.

In addition to the criteria above, all applications will be rated on the extent to which they provide all of the information set out in the solicitation and meets all of the criteria specified. In reviewing applications, reviewers will evaluate the application as a whole.

## Review Process

All applications will be subject to internal review by OVW staff and internal peer review panels, and will be scored according to the criteria set forth in this solicitation. **If the application fails to meet the criteria listed below for the OVW initial internal review, the application will not receive further consideration. If applications that are partially beyond the scope of the program are sent to internal peer review, only sections of the application that are within scope will be reviewed.**

### OVW Initial Internal Review

Criteria for the OVW initial internal review follow:

- Whether the applicant meets all statutory eligibility criteria (see page 6);
- Whether the application is complete;
- Whether the proposed activities are within the scope of the program (see page 10);
- Whether the application meets all the minimum requirements for the program (see page 10); and
- Whether the application proposes significant activities that may compromise victim safety (see page 11).

### Internal Peer Review Panels

OVW will establish panels comprised of OVW staff experts to review applications. Each panel will review the information provided in the application against the selection criteria for the program.

Following formal peer review, a second internal review will be conducted, which will include, but not be limited to, past performance, geographic distribution, and regional balance, policy and program priorities, the ratio of population to services, and the extent to which the application will address the demonstrated needs of an underserved population.

## **Additional Requirements**

For information on additional requirements that apply to all OVW applicants and grantees, see the [Reference Guide](#) at pages 21-22.

## **Public Reporting Burden**

### **Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this form is 30 hours per form. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office on Violence Against Women, U.S. Department of Justice, 800 K Street, NW, Washington, DC 20530.

## Application Checklist

Applicants must submit a fully executed application to OVW via overnight delivery, including all required supporting documentation. If you do not have the ability to upload signed documents, you may upload an unsigned version and include the signed original in the hard copy of the application. **Applications will not be accepted via facsimile. Although the application needs to be submitted through GMS as well as in hard copy form, the hard copy will be reviewed.**

Application Document	Required?	Completed?
1. Standard Form 424	Yes	
2. Standard Assurances and Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (Form 4061/6)	Yes	
3. Financial Accounting Practices	Yes	
4. Summary Data Sheet	Yes	
5. Proposal Abstract	Yes	
6. Summary of Current OVW Projects	Yes, if applicable	
7. Narrative. The following sections must be included	Yes	
Purpose of Application	Yes	
What will be Done	Yes	
Who will Implement	Yes	
8. Budget, Budget Narrative and Budget Summary	Yes	
9. Letter(s) of Support	Yes	
10. Letter of Nonsupplanting	Yes	
11. Financial Capability Questionnaire (nonprofits only, see page 19 for details).	If applicable	
12. Indirect Cost Rate Agreement (only if the applicant has a current Federally-approved rate)	If applicable	
13. Certificate of Good Standing (see page 19 for details)	Yes	
14. List of Board Members (see page 19 for details)	Yes	
15. List of Coalition Membership (see page 19 for details)	Yes	
16. Benefits the Tribal Coalition gives to its membership (see page 19 for details)	Yes	
17. Identify what resources the tribal coalition has developed and is available to non-members for a charge (see page 19 for details)	Yes	

Applicants must send **via overnight delivery** a complete hard copy original of the application, **postmarked by May 4, 2010** to:

**The Office on Violence Against Women  
 U.S. Department of Justice  
 Attention: Tribal Unit  
 800 K Street NW, Ste. 920  
 Washington, DC 20001  
 (202) 307-6026**

Detailed instructions on how to use the GMS system to submit your application online are available at <https://grants.ojp.usdoj.gov>. Also, a toll-free telephone number has been established for you to receive gtechnical assistance as you work through the online application process, **1-800-518-4726**, Monday through Friday from 7 a.m. to 9 p.m., E.T.

**Appendix A**

**List of Current OVW Grantees Who Are Eligible to Apply for FY 2010  
Tribal Domestic Violence and Sexual Assault Coalitions Program  
Funding**

**Appendix A**

**Table 1: FY 2008 Tribal Domestic Violence and Sexual Assault Coalitions Program Grantees**

The following organizations have Tribal Domestic Violence and Sexual Assault Coalitions Program awards that are either still active, or for which the award period has not yet ended within the past 12 months. Each organization included on this list is considered to be a **current grantee** and is eligible to apply for continuation funding from the FY 2010 Tribal Domestic Violence and Sexual Assault Coalitions Grant Program.

STATE	NAME OF GRANTEE
Alaska	Yupik Women's Coalition
Arizona	Hopi-Tewa Women's Coalition to End Abuse
California	Niwhongwh xw E:na wh Stop the Violence Coalition
	Stronghearted Native Women's Coalition
Idaho	Native Women's Coalition, Inc.
Minnesota	Minnesota Indian Womens Sexual Assault Coalition
New York	Haudenosaunee Coalition for Women's Empowerment
Oklahoma	Native Alliance Against Violence
South Dakota	Native Women's Society of the Great Plains
	Sicangu Coalition Against Sexual and Domestic Violence
Washington	Womens Spirit Coalition
Wisconsin	American Indians Against Abuse, Inc.

## Appendix B

### Fiscal Agent Information

- A. A Certificate of Good Standing in the state where the organization filed its articles of incorporation.
- B. A copy of Articles of Incorporation and By-laws of the organization showing the date they were adopted and signed by the Board.
- C. A copy of the nonprofit organization's fiscal policies showing the date they were adopted and signed by the Board.
- D. A copy of the organizations most recently completed financial audit and the notes of any findings as well as the corrective action taken to address the findings.
- E. A list of the current board members listing the title, phone number, email address, physical address, and length of time on the board. .

**Appendix C**

**Tribal Coalition Grant Novation Agreement**

## TRIBAL COALITION GRANT NOVATION AGREEMENT

Initial Grantee ("Initial Grantee"), [an individual] [an organization] [a non-profit corporation duly organized under the laws of (jurisdiction)]; New Grantee ("Coalition"), a non-profit corporation duly organized under the laws of (jurisdiction); and the Office on Violence Against Women, Department of Justice ("OVW" or "Government"), enter into this Agreement.

A. The Parties represent as follows:

1. OVW awarded Grant No. \_\_\_\_\_ (the "grant" or the "award") to Initial Grantee under the Tribal Coalition grant program, subject to the terms and conditions of that award.
2. Initial Grantee's grant application proposed to form a tribal coalition to be incorporated as a non-profit corporation and to assume the grant obligations as a Coalition.
3. Initial Grantee and Coalition represent that Coalition is the Tribal Coalition formed under the grant and jointly request that OVW recognize Coalition as the successor to the award as of the effective date identified below.
4. Initial Grantee represents that it is current with all federal grant obligations from whatever source, if any; there are no unresolved audit issues or unallowed costs under the award; and it will comply with closeout reporting obligations to OVW within \_\_\_ days of the effective date of this Agreement.
5. Initial Grantee has submitted an inventory of all grant-funded property to OVW and commits to transfer this property to Coalition.
6. Initial Grantee has advised Coalition of any outstanding contracts associated with the grant.
7. Initial Grantee agrees to take actions necessary to assign any contracts associated with the grant to Coalition, and Coalition agrees to assume any such contracts. This Agreement shall have no effect on such contract obligations, however, which are the responsibility of the parties to the contracts.
8. Coalition has submitted a financial capability statement with this Agreement, in the form requested by OVW, representing to OVW that Coalition is capable of fully performing all obligations that may exist under the award.
9. Coalition has submitted to OVW for review: (a) its proposed designation of authorized official for grant purposes; (b) its articles of incorporation and bylaws; (c) proof of its non-profit status by one of the methods described in 28 C.F.R. § 38.1(g); (d) a certificate of good standing; (e) brief biographies of all its board members and professional staff; (f) a revised budget for the grant from the date of its proposed assumption of the project; and (g) its continuation plan for the grant; (h) Automated Clearing House (ACH) information for its financial institution; (i) its DUNS number; and (j) proof of insurance.

10. Coalition represents that it is current with all federal grant obligations from whatever source, if any; and that it has no unresolved audit issues or unallowed costs in connection with any outstanding federal grant.
  - B. In consideration of the above:
    1. Initial Grantee confirms that it waives any claims and rights against the Government that it now has, may have had, or may have in the future in connection with the award.
    2. Coalition ratifies all previous actions taken by Initial Grantee with respect to the award, with the same force and effect as if the action had been taken by Coalition.
    3. OVW recognizes Coalition as Initial Grantee's successor-in-interest in and to the award as of the date of its approval indicated below. Coalition by this Agreement becomes entitled to all right, title, and interest of Initial Grantee in and to the award as if the Coalition were the original party to the award. Following the effective date of this Agreement, the term Grantee, as used in the award, shall refer to Coalition.
    4. Except as expressly provided in this Agreement, nothing in it shall be construed as a waiver of any rights of the Government against Initial Grantee.
    5. All payments and reimbursements previously made by OVW to Initial Grantee, and all other previous actions taken by OVW under the award, shall be considered to have discharged those parts of OVW's obligations under the award. All payments and reimbursements made by OVW after the date of this Agreement in the name of or to Initial Grantee shall have the same force and effect as if made to Coalition, and shall constitute a complete discharge of OVW's obligations under the award, to the extent of the amounts paid or reimbursed.
    6. Initial Grantee guarantees payment of all liabilities and the performance of all obligations incurred prior to the effective date of this Agreement.
    7. The award shall remain in full force and effect, except as modified by this Agreement, or as may be further modified by OVW.
    8. Nothing in this Agreement relieves Initial Grantee or Coalition from compliance with any federal law or regulation.
    9. This Agreement may be executed in counterparts.
    10. This Agreement shall take effect as of the date of OVW's approval indicated below.

INITIAL GRANTEE

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_

(Corporate Seal)

CERTIFICATE (if Initial Grantee is a corporation)

I, \_\_\_\_\_, certify that I am the Secretary of \_\_\_\_\_ (Initial Grantee), that \_\_\_\_\_ signed this Agreement for this corporation, was then \_\_\_\_\_ of this corporation; and that the Agreement was duly signed for and on behalf of this corporation by authority of its governing body and within the scope of its corporate powers. Witness my hand and the seal of this corporation this day \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

(Corporate Seal)

[Signatures continue next page]

COALITION

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_

(Corporate Seal)

CERTIFICATE

I, \_\_\_\_\_, certify that I am the Secretary of \_\_\_\_\_ (Coalition), that \_\_\_\_\_ signed this Agreement for this corporation, was then \_\_\_\_\_ of this corporation; and that the Agreement was duly signed for and on behalf of this corporation by authority of its governing body and within the scope of its corporate powers. Witness my hand and the seal of this corporation this day \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

(Corporate Seal)

APPROVED BY:

OFFICE ON VIOLENCE AGAINST WOMEN

DEPARTMENT OF JUSTICE

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Sue Carbon, Director