

To ensure fair competition, the following conditions are not valid reasons to permit late submissions: (1) failure to follow GMS or Grants.gov instructions; (2) failure to begin the registration process in sufficient time; and (3) failure to follow all of the instructions included in the OVW solicitation.

Applicants that cannot submit the application on time due to extraordinary natural or manmade disasters

In cases of extraordinary natural or manmade disasters, such as extreme weather emergencies or terrorist acts, applicants may request to submit applications up to seven calendar days late, by sending an e-mail to a member of the grant program unit using the address in the solicitation. The message should specify the nature of the disaster and how it affected your ability to submit your application on time.

Grant Reporting

Progress Reports

Under the Government Performance and Results Act (GRPA) and VAWA 2000, grantees are required to collect and maintain data that measure the effectiveness of their grant-funded activities.

Each grant program's progress reporting form reflects the different statutorily authorized activities that grantees perform, and collects uniform information on victims served, demographics, and common activities that occur across grant programs. These progress report forms provide OVW with comprehensive data regarding grantee activities and are used for Congressional reporting, OVW's Outreach strategy, and other performance-related data reporting.

OVW grantees are required to submit semi-annual or annual progress reports through the Grants Management System (GMS). Below are program-specific performance measurement requirements that are collected through the progress reports, although programs are not limited to these performance measures. If selected for funding, you will have a special condition on your award requiring you to comply with the submission of these progress reports.

Performance Measures

	Quantitative Performance Measure									
<i>OVW Grant Program</i>	Advocates (FTE) funded	Victims receiving requested services	People trained	Protection orders issued	Policies developed/revised	Communities with improved CCRs	Grant funded multi-disciplinary training events	Percent of victims requesting services who received them	Number of community events	Number of public awareness/education campaigns developed
Abuse in Later Life Program		X	X	X	X	X	X	X		
Campus Grant Program		X	X	X	X	X	X	X		
Culturally and Linguistically Specific Services for Victims Program		X	X	X	X	X	X	X		
Disability Grant Program		X	X	X	X	X	X	X		
Community Defined Solutions		X	X	X	X	X	X	X		
Legal Assistance for Victims Grant Program		X	X			X	X	X		
Rural Grant Program		X	X	X	X	X	X	X		
Sexual Assault Services Program (SASP): Formula Grants to States and Territories		X		X				X		
SASP: Grants to Culturally Specific Programs		X		X	X	X		X		

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Tribal SASP		X		X	X	X		X		
State Coalitions Grant Program			X				X			
STOP Grant Program	X	X	X	X	X	X	X	X		
Safe Havens: Supervised Visitation Grant Program			X		X	X	X			
Transitional Housing Grant Program		X			X	X		X		
Grants to Tribal Domestic Violence and Sexual Assault Coalitions Program			X		X		X			
Grants to Indian Tribal Governments		X	X	X	X	X	X	X		
Children and Youth Exposed to Violence Program		X	X		X	X	X	X		
Court Training and Improvements Program										
Engaging Men and Youth Program									X	X
Services to Advocate for and Respond to Youth Grant Program		X		X	X	X		X		
STEP		X	X	X	X	X	X	X		

For more information on progress reporting and sample reporting forms, please visit the VAWA Measuring Effectiveness Initiative website: <http://muskie.usm.maine.edu/vawamei/index.htm>

Federal Financial Report (SF-425)

OVW grantees are required to file a Federal Financial Report (FFR) quarterly via the FFR module in the web-based Grants Management System (GMS). OVW grantees are required to designate and approve at least one Financial Point of Contact (FPOC) in GMS before they can file the FFR. An FPOC must be registered and approved by the Grant Point of Contact through GMS at <https://grants.ojp.usdoj.gov>.

The FFR is used to track actual expenditures and unliquidated obligations, and is due no later than 30 days after the calendar quarter ends. The final FFR is due 90 days after the grant end date. Grantees are encouraged to submit the FFR as soon as the quarter ends to avoid delays in processing and access to grant funds.

The schedule for submitting Federal Financial Reports is as follows:

Reporting quarter:	Due no later than:
January 1–March 31	April 30
April 1–June 30	July 30
July 1–September 30	October 30
October 1–December 31	January 30

Failure by a recipient to submit the SF-425 on time will result in an automatic freeze on funds, may affect future awards, will cause a Grant Adjustment Notices (GANs) to withhold funds, and may lead to the suspension and/or termination of the award. If an SF-425 is delinquent, GMS will automatically send an email notifying the recipient that funds have been frozen. Once the recipient submits the overdue financial report, GMS will automatically generate a GAN to release funds. Please note that the release of funds can take several days to process through the grant and financial systems.

Audit Requirements

All non-federal entities that expend \$500,000 or more of federal funds during their fiscal year are required to comply with the organizational audit requirements of OMB circular A-133 which states that recipients submit a single organization-wide financial and compliance audit report to the [Federal Audit Clearinghouse](#) within nine months after the close of each fiscal year during the term of the award.

Notice of New Post-Award Reporting Requirements

Applicants should anticipate that all recipients (other than individuals) of awards of \$25,000 or more under this solicitation, consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA), will be required to report award information on any first-tier subawards totaling \$25,000 or more, and, in certain cases, to report information on the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients. Each applicant entity must ensure that it has the necessary processes and systems in place to comply with the reporting requirements should it receive funding.