

Competitive Grant Announcement: Planning Correctional Facilities on Tribal Lands

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**Grants.Gov number assigned to announcement:
BJA-2007-1652**

Tribal Justice and Safety Conference, Phoenix, AZ

July 30, 2007

Eligibility

Applicants are limited to federally recognized tribal governments

Purpose of the Grant

The Planning Correctional Facilities on Tribal Lands will assist tribes in cost effectively planning facilities associated with the incarceration and rehabilitation of juvenile and adult offenders subject to tribal jurisdiction.

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Deadline: Registration

- **Registering with Grants.gov** is a one-time process; however, it could take up to several weeks to have your registration validated and confirmed and to receive your user password.
- It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package by the deadline specified.

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Deadline: Registration

There are three steps that you must complete before you are able to apply:

1. Register with Central Contractor Registry (CCR),
2. Register yourself as an Authorized Organization Representative (AOR), and
3. Be authorized as an AOR in your organization.

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Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. eastern time on **September 13, 2007**

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Program-Specific Information

The Department recognizes the **critical role of planning in establishing correctional facilities** that are appropriate for the intended population, supportive of cultural and traditional values, safe and secure when completed, and adhere to Bureau of Indian Affairs (BIA) standards regarding correctional operations, programs, and design.

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Program-Specific Information

Grantees will be required to:

- Plan, develop, and complete a comprehensive **Master Plan** that:
 - Establishes/enhances (tribal/non-tribal) **multi-agency** cooperation and **collaboration**.
 - Establish a **multidisciplinary executive-level team**, which the tribe will sustain throughout the project period, to plan and monitor the proposed strategy.
 - Incorporate a **community-wide assessment** for the collection and examination of baseline corrections data/information to ensure that fiscal and programmatic resources will be used effectively and that new or expanded facilities are developed only when warranted.

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Program-Specific Information

- Plan, develop, and complete a comprehensive Master Plan that (Cont'd):
 - Encompasses the design, use, capacity, and cost of **relevant adult and/or juvenile justice sanctions and services**.
 - **Explores an array of correctional building options** including prototypical or quasi-prototypical concepts/designs for local correctional facilities, multi-service centers, and/or regional facilities.
 - Applies **community-based alternatives** to control and prevent jail overcrowding due to alcohol, substance abuse, and methamphetamine.

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Program-Specific Information

Grantees will be required to:

- Participate in Office of Justice Programs (OJP)/Bureau of Justice Assistance (BJA)-sponsored **training events** that focus on planning correctional facilities on tribal lands.
- Participate in **workshops and plenary sessions** at national, regional, and other training venues identified by OJP/BJA.
- **Share its Comprehensive Master Plan** with other tribes to support their planning efforts.

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Program-Specific Information

Grantees will be required to:

- Develop capacity to **mentor other tribes** (examining current policies and practices, and identifying strengths and gaps) interested in planning a facility for the incarceration and rehabilitation of juvenile and adult offenders subject to tribal jurisdiction.
- **Demonstrate an operational readiness** to participate in OJP/BJA training and technical assistance activities **within 45 days** of receiving the award.

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Amount and Length of Award

- Applicants may apply for up to \$150,000 for a project period of 18 months.
- Match Requirement
 - A grant made under this program may not cover more than 90 percent of the total costs of the project being funded.
 - The applicant must identify the source of the 10 percent non-federal portion of the budget and how match funds will be used.
 - Applicants may satisfy this match requirement with either cash or in-kind services.
 - The formula for calculating match is:
Award amount = Adjusted Project Costs X Recipient's share = required match.

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Performance Measures

- **Program Goals**

To assist tribal jurisdictions to efficiently plan correctional facilities associated with the incarceration and rehabilitation of juvenile and or adult offenders.
- **Performance Measures**

Percentage of comprehensive master plans completed on time.
- **Data Grantee Provides**

Number of comprehensive master plans submitted (i.e., 0 or 1) during the reporting period.

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What an Application Must Include

■ Program Narrative

- Applicants must submit a program narrative that describes the proposed activities for the grant period and responds to the Selection Criteria in the order given.
- The narrative should be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 20 pages. Please number pages "1 of 20," "2 of 20" etc.

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What an Application Must Include

■ Budget and Budget Narrative

- Applicants must provide a budget that is complete and allowable.
- Applicants must submit a budget worksheet and budget narrative in one file.
- A fillable budget detail worksheet form is available on OJP's web site at:
www.ojp.usdoj.gov/Forms/budget_fillable.pdf.

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What an Application Must Include

■ Project Timeline and Resumes

- Attach a project timeline with each task, expected completion date, and responsible person or organization; and
- Resumes for key positions.

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Selection Criteria

1. Statement of the Problem (20 points)

- Demonstrate a thorough understanding of the corrections issues confronting tribal communities and the planning elements the jurisdiction will address to meet individual needs.
- Include incident data and information about the number and types of offenses (e.g., youth, adult, family, traffic) addressed by the tribal criminal and juvenile justice system, the cost to incarcerate individuals, and
- A detailed description of the correctional facility (age, type (local/regional, tribal/BIA-administered)) used by the tribe. Discuss the impact that alcohol, methamphetamine, and substance abuse has on the criminal justice system and what community-based alternatives are/will be implemented to help control and prevent jail overcrowding.

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Selection Criteria

2. Program Design and Implementation (30 points)

- Describe the executive-level planning team, including names, titles, and agencies.
- Identify the project director and planning team members, including tribal leaders, community members, and providers. Providers must represent law enforcement, courts, corrections/probation, medical/treatment, and educational/vocational services. Note any other partners, such as faith- and community-based organizations.
- Indicate the tribe's commitment to sustaining the team's membership over the grant project period, detailing the nature of the work, frequency of meetings, and how achievements will be documented.

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Selection Criteria

3. Capabilities/Competencies (30 points)

- Describe the tribe's management structure and project staffing.
- Demonstrate the tribe's capability and capacity to plan and effectively oversee the construction of a correctional facility along with securing tribal and other public and private funds to complement the project and sustain facility operations after construction is completed, including staffing, operations, furniture, fixtures, equipment, and maintenance. Note: Constructing a \$10 million correctional facility may take as much as \$100 million over a 30-year period to sustain facility operations.

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Selection Criteria

4. Budget (10 points)

- Provide a budget that is complete, allowable, and cost effective.

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Selection Criteria

5. Impact/Outcomes and Evaluation (10 points)

- Describe the process for measuring project performance, including meeting timelines and deliverables.
- Detail who is responsible for collecting corrections data, who is responsible for performance measurement, and how the information will be used to guide the planning process.
- Outline the steps the team will take to collect and examine baseline corrections data to ensure fiscal and programmatic resources will be used effectively and that new or expanded facilities are developed only when warranted.

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Review Process

All applications will be peer reviewed. The BJA Director will then make award recommendations to OJP's Assistant Attorney General, who will make final determinations.

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Additional Requirements

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.
- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

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Additional Information

www.ojp.usdoj.gov/funding/otherrequirements.htm

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Contact Information

- For assistance with the requirements of this solicitation, contact Robert H. (Bob) Brown, Jr., Senior Policy Advisor, at 202-616-3297 or robert.brown@usdoj.gov.
- This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

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