



U.S. Department of Justice

September 11th Victim Compensation Fund

“Helpful Hints” for Completing the Periodic Payment Agreement:

1. All lump sum payments that will be made directly from the Fund to a beneficiary should be described in paragraph 1(a). If there are multiple beneficiaries receiving direct payments from the Fund, please list the payments as 1(a)i., 1(a)ii., 1(a)iii., and so on.
2. All periodic payments that will be paid by an assignment company to a beneficiary should be described in paragraphs 1(b), 1(c), 1(d), and so forth. For example, if John Doe, Jane Doe, and Sue Doe are supposed to receive periodic payments, John Doe’s periodic payments should be described in paragraph 1(b), Jane Doe’s periodic payments should be described in paragraph 1(c), and Sue Doe’s periodic payments should be described in paragraph 1(d). If Jane Doe is the only individual receiving periodic payments, her periodic payments should be described in paragraph 1(b) and the agreement will not contain paragraphs 1(c) and 1(d).
3. The payments described in paragraph 1(a) plus the payments described in paragraph 3 of the agreement should equal the entire amount awarded by the Fund.
4. If you have a minor child who will receive periodic payments over his or her lifetime, the agreement must reflect that a guardian of the property has been appointed to sign the agreement. This means that the language in paragraphs 4 through 11 of the agreement will specifically reference the guardianship appointment.
 - For example, if the entire Doe family from above elected to receive periodic payments, and Jane and Sue Doe are currently minor children, paragraphs 4 through 7 will include the following reference to the family:

“... JOHN DOE or JANE DOE or SUE DOE or JOHN DOE as Guardian of the Property of JANE DOE or JOHN DOE as Guardian of the Property of SUE DOE...”
 - Paragraphs 8 through 11 will include the following reference to periodic payment recipients:

“...JOHN DOE in his own and as Personal Representative of the NANCY DOE claim no. 212-XXXXXX, JANE DOE, by and through her Guardian of the Property, JOHN DOE, and SUE DOE, by and through her Guardian of the Property, JOHN DOE...”