


NOV 19 2015

Washington, D.C. 20530

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

FROM: Lee J. Lofthus 
Assistant Attorney General
for Administration

SUBJECT: DEA-01023: International Drug Enforcement Conference (IDEC)

PURPOSE: To obtain the Deputy Attorney General's waiver for the Drug Enforcement Administration (DEA) International Drug Enforcement Conference

TIMETABLE: As soon as practicable.

SYNOPSIS: The DEA is requesting official approval to co-sponsor the 33rd International Drug Enforcement Conference (IDEC) in Lima, Peru, from April 26-28, 2016, and seeks approval from the Deputy Attorney General. The total estimated DOJ conference cost is \$799,327, with the remaining conference expenditures to be funded by the Peruvian Government, co-host for IDEC. The DEA Acting Deputy Administrator has certified that this event is compliant with all of the Departmental guidelines and controls on conferences and restrictions on non-essential spending. DEA indicates that the conference is in accordance with applicable policies, procedures, and sound financial management principles. The conference is essential to accomplishing the Department's core mission requirements.

Exceptional circumstances exist that justify this conference as the most cost-effective option to build international capacity, cooperation, and partnerships in support of the President's National Drug Control Strategy, DOJ's strategic goals and objectives, and the DEA 's Strategic Plan. By building cooperative platforms and networks incrementally, the United States will generate greater collective action, joint cases, and common strategic approaches with our international partners to combat transnational criminal threats.

The annual DEA-led IDEC, which has been held annually for over 28 years, is a major contributor to international cooperation and capacity building. The IDEC brings the top drug law enforcement leaders and senior investigators from over 100 nations to a single venue where yearly agendas are set for cooperation, intelligence sharing, and case

prioritization. IDEC-the world's largest international drug law enforcement conference-has produced concrete results year after year. During the conferences, DEA and partner nations jointly develop plans to build greater law enforcement and investigatory capacity. In addition, host nation personnel and U.S. law enforcement exchange information on priority investigatory targets.

Seven U.S.-based DEA staff will attend, as well as 73 DEA staff stationed overseas. DEA will also pay for travel, lodging, and other costs for 110 foreign delegates.

DEA's costs for 2016 IDEC can be summarized as follows:

Lodging, airfare and meals for 80 DEA staff	\$321,397
Travel for foreign attendees	\$437,650
Conference meeting space	\$11,780
<u>Other Costs (visas, exit taxes and transportation)</u>	<u>\$28,500</u>
Estimated Total	\$799,327

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs are reasonable and, are within the Department's policy guidelines.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, Promoting Efficient to Support Agency Operations, dated May 11, 2012, an agency shall not incur net expenses greater than \$500,000 from its own funds on a single conference, including conferences that are sponsored or hosted by the agency (or by other Federal or non-Federal entities). The agency head or delegated authority may provide a waiver from this policy if he or she determines that exceptional circumstances exist whereby spending in excess of \$500,000 on a single conference is the most cost-effective option to achieve a compelling purpose. The grounds for any such waiver must be documented in writing by the agency head. The DEA Acting Deputy Administrator requests for the Deputy Attorney General waiver for Department expenditures over \$500,000 for this event.

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the waiver for the conference with signature for approval on the attachment.

Attachment

**DEPARTMENT OF JUSTICE
REQUEST FOR APPROVAL OF CONFERENCE**

REQUESTER INFORMATION

Component:	DEA - Drug Enforcement Administration	JMD Tracking #:	DEA-01023
Name of Requester:	William De Shazo	Date of Request:	9/16/2015
Component Head Certification:	John J. Riley	Certification Date:	7/30/2015
Component Point of Contact:	Eldon Girdner	POC Phone #:	202-307-7813

OVERVIEW OF CONFERENCE

Title: International Drug Enforcement Conference (IDEC)			
Start Date:	4/26/2016	End Date:	4/28/2016
		# of Conference Days:	3
Facility Name:	Swissotel & Conference Center - Lima	<input checked="" type="checkbox"/> Non-Federal Facility	<input type="checkbox"/> Federal Facility
City:	Lima	State:	N/A - Outside US
		Country:	Peru

NUMBER OF ATTENDEES

Total:	364	190 *	DOJ:	80	Other Federal:	38	Other Non-Federal:	246
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* Travel costs paid for by DOJ

REQUIREMENT FOR APPROVAL	Requested	Within Threshold	Exceeds Threshold
Total Conference Cost	\$799,327.00		
Predominantly Internal Conference Held in Non-Federal Facility			
Refreshments			
Cost of Meals Provided at Conference			
Space and Audio-visual Equipment and Services	X	X	
Logistical Conference Planner			
Programmatic Conference Planner			

circumstances exist that justify this conference as the most cost-effective option to build international capacity, cooperation, and partnerships in support of the President's National Drug Control Strategy, DOJ's strategic goals and objectives, and the DEA 's Strategic Plan. By building cooperative platforms and networks incrementally, the United States will generate greater collective action, joint cases, and common strategic approaches with our international partners to combat transnational criminal threats. (See September 15th memorandum from DEA Acting Deputy Administrator for additional information.)

ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS

The annual DEA-led IDEC, which has been held annually for the over 28 years, is a major contributor to international cooperation and capacity building. The IDEC brings the top drug law enforcement leaders and senior investigators from over 100 nations to a single venue where yearly agendas are set for cooperation, intelligence sharing, and case prioritization. IDEC, the world's largest international drug law enforcement conference, has produced concrete results year after year. During the conferences, DEA and partner nations jointly develop plans to build greater law enforcement and investigatory capacity. In addition, host nation personnel and U.S. law enforcement exchange information on priority investigatory targets.

DEA will be responsible for ensuring total DEA attendance and costs for this event do not exceed the estimate. No authority or approval is given for DOJ expenditures on partner or vendor events, receptions, or similar functions.

Unlike domestic conferences, it is more difficult for DEA to predict final costs for IDEC because they do not know which foreign delegates will be in attendance at IDEC. Once the approval is provided, DEA will extend official invitations to delegates. DEA Office of Special Projects (the IDEC program office) sends a comprehensive email to all Regional Directors that announces the conference and provides detailed instruction regarding attendance. For IDEC 33 in Lima, DEA will make it clear that only travelers who are unable to book flights before 9:00 pm local will be allowed to book travel for the day prior.

APPROVALS

JMD recommends that the Deputy Attorney General approve the waiver to conduct the conference. The conference costs are reasonable and within DOJ policy guidelines.

SIGNATURE: _____

Lee Lofthus
Assistant Attorney General for Administration

Lee Lofthus 11/19/15

Concurring Component:

none

*ALL TRAVEL CLAIMS MUST BE
IN ACCORDANCE W/ FEDERAL TRAVEL
REGS AND WITHIN GSA
and/or STATE DEPT.
STANDARD LIMITS.
JMD*

SIGNATURE: _____

Sally Quillian Yates
Deputy Attorney General

Sally Quillian Yates 12/14/15

Concurring Component:

none




Approve
Disapprove



Washington, D.C. 20530

MAY 25 2016

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

FROM: Lee J. Lofthus
Assistant Attorney General
for Administration 

SUBJECT: DEA-01035: Federal Pharmaceutical Drug Investigations and Prosecution Training

PURPOSE: To obtain the Deputy Attorney General's waiver for the Drug Enforcement Administration (DEA) Federal Pharmaceutical Drug Investigations and Prosecution Training

TIMETABLE: As soon as practicable.

SYNOPSIS: This seminar is designed to educate investigators and prosecutors on all phases of the successful investigation and prosecution of diversion cases. The DEA Acting Deputy Administrator has certified that this event is compliant with all of the Departmental guidelines and controls on conferences and restrictions on non-essential spending. DEA indicates that the conference is in accordance with applicable policies, procedures, and sound financial management principles. The conference is essential to accomplishing the Department's core mission requirements.

In 2014, according to the Centers for Disease Control, opioid overdoses killed 28,000 people in the United States, with more than half of those deaths caused by prescription opioids. Since 1999, the amount of opioid pain medicine prescribed in the United States has quadrupled, with a corresponding rise in the number of deaths from prescription opioids. In addition to the addiction and death created by the abuse of pharmaceutical drugs diverted from legitimate use, it is clear that the use and abuse of prescription opioids is a gateway to the use of heroin. More than 80 percent of heroin users in the United States used prescription opioid drugs prior to their eventual use of heroin.

To address this issue, topics covered in the conference would include, among others: an overview and history of diversion prosecutions, types of diversion investigations, investigative techniques, charging decisions,

overdose death prosecutions, discovery and sentencing issues, and common defenses encountered in diversion cases.

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs are reasonable and, are within the Department's policy guidelines.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, Promoting Efficient to Support Agency Operations, dated May 11, 2012, an agency shall not incur net expenses greater than \$500,000 from its own funds on a single conference, including conferences that are sponsored or hosted by the agency (or by other Federal or non-Federal entities). The agency head or delegated authority may provide a waiver from this policy if he or she determines that exceptional circumstances exist whereby spending in excess of \$500,000 on a single conference is the most cost-effective option to achieve a compelling purpose. The grounds for any such waiver must be documented in writing by the agency head. The DEA Acting Deputy Administrator requests for the Deputy Attorney General waiver for Department expenditures over \$500,000 for this event.

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the waiver for the conference with signature for approval on the attachment.

Attachment

**DEPARTMENT OF JUSTICE
REQUEST FOR APPROVAL OF CONFERENCE**

REQUESTER INFORMATION

Component:	DEA - Drug Enforcement Administration	JMD Tracking #:	DEA-01035
Name of Requester:	Louis J. Milione	Date of Request:	5/19/2016
Component Head Certification:	John J Riley	Certification Date:	5/18/2016
Component Point of Contact:	Eldon Girdner	POC Phone #:	202-307-7813

OVERVIEW OF CONFERENCE

Title: Federal Pharmaceutical Drug Investigations and Prosecution Training			
Start Date:	8/23/2016	End Date:	8/25/2016
		# of Conference Days:	3
Facility Name:	Intercontinental Dallas	<input checked="" type="checkbox"/> Non-Federal Facility	<input type="checkbox"/> Federal Facility
City:	Dallas	State:	Texas
		Country:	United States (Continental)

NUMBER OF ATTENDEES

Total:	540	533 *	DOJ:	540	Other Federal:	0	Other Non-Federal:	0
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* Travel costs paid for by DOJ

REQUIREMENT FOR APPROVAL	Requested	Within Threshold	Exceeds Threshold
Total Conference Cost	\$888,454.10		
Predominantly Internal Conference Held in Non-Federal Facility	<input checked="" type="checkbox"/>		
Refreshments			
Cost of Meals Provided at Conference			
Space and Audio-visual Equipment and Services	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> **
Logistical Conference Planner			
Programmatic Conference Planner			

** Amount is within the per person threshold, but exceeds the overall policy cap.

COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL

During this three day conference, the proposed seminar would be designed to educate investigators and prosecutors on all phases of the successful investigation and prosecution of diversion cases. Topics would include, among others; an overview and history of diversion prosecutions, types of diversion investigations, investigative techniques, charging decisions, overdose death prosecutions, discovery and sentencing issues, and common defenses encountered in diversion cases. Instructors would include current prosecutors and investigators; medical experts, and subject matter experts.

Invitations will be sent to the United States Attorney in each judicial district in the United States and its territories, inviting three attorneys from each respective office to attend the conference. Selection of attendees would be at the discretion of the United States Attorney, but the target audience for the seminar would be prosecutors engaged in the prosecution of Diversion cases. In addition, each of the 21 DEA field divisions will send Special Agents, Task Force Officers, Diversion Investigators, and Intelligence Analysts who are assigned to Tactical Diversion (TD) and Diversion elements in their respective division. The number of attendees per Division will be based on the number of personnel assigned to Diversion work in each Division, and the number of TDS and Diversion elements in each Division.

ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS

All travel costs are limited to GSA Standard Rates.

APPROVALS

JMD recommends that the Deputy Attorney General approve the waiver to conduct the conference. The conference costs exceed Space and Audio-visual Equipment and Services threshold, but are reasonable based on Component justification.

CA 5/20/16
5/23/16
SIGNATURE: [Signature]
Lee Lofthus
Assistant Attorney General for Administration

5/25/16 PAID from DIVERSION fee account.
Concurring Component:
none

SIGNATURE: [Signature]
Sally Q. Yates
Deputy Attorney General

Concurring Component:
none

- Approve
- Disapprove



Washington, D.C. 20530

APR 14 2016

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

FROM: Lee J. Lofthus
Assistant Attorney General *LL*
for Administration

SUBJECT: EOIR-01002: 2016 Office of the Chief Immigration Judge Annual Legal Training Conference

PURPOSE: To obtain the Deputy Attorney General's waiver to conduct conference for the 2016 Office of the Chief Immigration Judge Annual Legal Training Conference

TIMETABLE: As soon as practicable.

SYNOPSIS: The EOIR is requesting a waiver to conduct Annual Legal Training Program in the Washington, DC metropolitan area from August 15-18, 2016. The total estimated DOJ conference cost is \$734,798. The EOIR Director has certified that this event is compliant with all of the Departmental guidelines and controls on conferences and restrictions on non-essential spending. EOIR indicates that the conference is in accordance with applicable policies, procedures, and sound financial management principles. The conference is essential to accomplishing the Department's core mission requirements.

It is critical to EOIR's core mission to ensure that cases continue to be adjudicated fairly, expeditiously, and that the Nation's immigration laws be uniformly interpreted. This year's training is a joint effort of the Board of Immigration Appeals (BIA) and the Office of the Chief Immigration Judge (OCIJ). EOIR's practice is to conduct mandatory annual legal training for Immigration Judges, Board Members and Attorneys. EOIR held an effective agency-wide training for its legal staff in 2015. Conducting this agency-wide training is necessary for establishing a platform for policy discussions and for meeting legal training requirements.

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs exceed the threshold for conference space and AV, but are reasonable and within DOJ policy guidelines based on the size of the conference.

Memorandum for the Deputy Attorney General
Subject: EOIR-01002: EOIR Annual Legal Training Program

In accordance with the Office of Management and Budget's Memorandum, M-12-12, Promoting Efficient to Support Agency Operations, dated May 11, 2012, an agency shall not incur net expenses greater than \$500,000 from its own funds on a single conference, including conferences that are sponsored or hosted by the agency (or by other Federal or non-Federal entities). The agency head or delegated authority may provide a waiver from this policy if he or she determines that exceptional circumstances exist whereby spending in excess of \$500,000 on a single conference is the most cost-effective option to achieve a compelling purpose. The grounds for any such waiver must be documented in writing by the agency head. The EOIR Director requests the Deputy Attorney General waiver for Department expenditures over \$500,000 for this event.

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the waiver for the conference with signature for approval on the attachment.

Attachment

**DEPARTMENT OF JUSTICE
REQUEST FOR APPROVAL OF CONFERENCE**

REQUESTER INFORMATION

Component:	EOIR - Executive Office for Immigration Review	JMD Tracking #:	EOIR-01002
Name of Requester:	Juan P. Osuna	Date of Request:	3/30/2016
Component Head Certification:	Juan P. Osuna	Certification Date:	3/8/2016
Component Point of Contact:	Angela Brown	POC Phone #:	(703) 305-9039

OVERVIEW OF CONFERENCE

Title: 2016 Office of the Chief Immigration Judge Annual Legal Training Conference			
Start Date: 8/15/2016	End Date: 8/18/2016	# of Conference Days: 4	
Facility Name: Hotel not yet identified until solicitation is made and contract is awarded	<input checked="" type="checkbox"/> Non-Federal Facility	<input type="checkbox"/> Federal Facility	
City: Washington, D.C. Metropolitan Area	State: District of Columbia	Country: United States (Continental)	
NUMBER OF ATTENDEES			
Total: 515	352 *	DOJ: 487	Other Federal: 0
			Other Non-Federal: 28

* Travel costs paid for by DOJ

REQUIREMENT FOR APPROVAL	Requested	Within Threshold	Exceeds Threshold
Total Conference Cost	\$734,798.00		
Predominantly Internal Conference Held in Non-Federal Facility	<input checked="" type="checkbox"/>		
Refreshments			
Cost of Meals Provided at Conference			
Space and Audio-visual Equipment and Services	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> **
Logistical Conference Planner			
Programmatic Conference Planner			

** Amount is within the per person threshold, but exceeds the overall policy cap.

COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL

It is critical to EOIR's core mission to ensure that cases continue to be adjudicated fairly, expeditiously, and that the Nation's immigration laws be uniformly interpreted. This year's training is a joint effort of the Board of Immigration Appeals (BIA) and the Office of the Chief Immigration Judge (OCIJ). EOIR's practice is to conduct mandatory annual legal training for Immigration Judges, Board Members and Attorneys. EOIR held an effective agency-wide training for its legal staff in 2015. Conducting this agency-wide training is necessary for establishing a platform for policy discussions and for meeting legal training requirements.

ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS

A thorough survey of federal facilities was conducted and there were no federal facilities able to host the training on the required date; nor was there a federal facility with the ability to accommodate the estimated 515 participants and multiple sessions within the Washington, D.C. metropolitan area. Since no federal facility was located, a hotel market survey was conducted, and a number of hotels were identified that potentially meet program requirements, to include, adequate training space and accommodations. The training event will last 3 1/2 days. The training requires the use of a plenary room and multiple breakout rooms to accommodate the training as well as Director's meetings, emergency hearings as necessary, and administrative staff support.

All travel costs are limited to GSA Standard Rates.

Travel Cost Breakdown:

M&IE: 4.5 days*\$69*344 people + 2.5 days*\$69*8 speakers = \$108,192

Lodging: 4 days*\$174*344 people + 2*\$174*8 speakers = \$242,208 + \$33,758 taxes (14%) = \$275,966

Common Carrier: \$650*352 people = \$228,800

Local Transportation: 352*\$125 (estimated value to include parking, taxi, and mileage) + \$128*80 (local travel) = \$54,240

APPROVALS

JMD recommends that the Deputy Attorney General approve the waiver to conduct the conference. The conference costs are reasonable and within DOJ policy guidelines.

CA
4/15/16
4/15/16
SIGNATURE: Lee Lofthus
Lee Lofthus
Assistant Attorney General for Administration

4/13/16
Concurring Component:
none

SIGNATURE: Sally Q. Yates
Sally Q. Yates
Deputy Attorney General

4/29/16
Concurring Component:
none

- Approve
- Disapprove



Washington, D.C. 20530

FEB 22 2016

MEMORANDUM FOR THE DEPUTY ATTORNEY GENERAL

THROUGH: ACTING ASSOCIATE ATTORNEY GENERAL *SFO 2/24/16*

FROM: Lee J. Lofthus *JLL*
Assistant Attorney General
for Administration

SUBJECT: OJP-01020: 2016 National Law Enforcement Training on Child Exploitation

PURPOSE: To obtain the Deputy Attorney General's waiver for the Office of Justice Programs (OJP) 2016 National Law Enforcement Training on Child Exploitation

TIMETABLE: As soon as practicable.

SYNOPSIS: This training increases public safety through the education of the law enforcement community, leading to better prevention of crime and more successful prosecution of those guilty of committing technology-facilitated crimes against children. OJP's Principal Deputy Assistant Attorney General has certified that this event is compliant with all of the Departmental guidelines and controls on conferences and restrictions on non-essential spending. The conference is in accordance with applicable policies, procedures, and sound financial management principles. The conference is essential to accomplishing the Department's core mission requirements.

The Justice Management Division (JMD) has reviewed the request for approval of this conference and determined that the conference costs are reasonable based on the size of the event and Component justification.

In accordance with the Office of Management and Budget's Memorandum, M-12-12, Promoting Efficient to Support Agency Operations, dated May 11, 2012, an agency shall not incur net expenses greater than \$500,000 from its own funds on a single conference, including conferences that are sponsored or hosted by the agency (or by other Federal or non-Federal entities). The agency head or delegated authority may provide a waiver from this policy if he or she determines

Memorandum for the Deputy Attorney General

Subject: OJP-01020: 2016 National Law Enforcement Training on Child Exploitation

that exceptional circumstances exist whereby spending in excess of \$500,000 on a single conference is the most cost-effective option to achieve a compelling purpose. The grounds for any such waiver must be documented in writing by the agency head. The OJP Principal Deputy Assistant Attorney General requests for the Deputy Attorney General waiver for Department expenditures over \$500,000 for this event.

RECOMMENDATION: JMD recommends that the Deputy Attorney General approve the waiver for the conference with signature for approval on the attachment.

Attachment

**DEPARTMENT OF JUSTICE
REQUEST FOR APPROVAL OF CONFERENCE**

REQUESTER INFORMATION

Component:	OJP - Office of Justice Programs	JMD Tracking #:	OJP-01020
Name of Requester:	Leigh Benda	Date of Request:	2/9/2016
Component Head Certification:	Beth McGarry	Certification Date:	2/11/2016
Component Point of Contact:	Alisha Holman	POC Phone #:	202-616-2926

OVERVIEW OF CONFERENCE

Title: 2016 National Law Enforcement Training on Child Exploitation

Start Date: 4/19/2016	End Date: 4/22/2016	# of Conference Days: 4
Facility Name: Sheraton Atlanta (GA)	<input checked="" type="checkbox"/> Non-Federal Facility	<input type="checkbox"/> Federal Facility
City: Atlanta	State: Georgia	Country: United States (Continental)

NUMBER OF ATTENDEES

Total: 2100	205 *	DOJ: 177	Other Federal: 200	Other Non-Federal: 1723
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* Travel costs paid for by DOJ

REQUIREMENT FOR APPROVAL	Requested	Within Threshold	Exceeds Threshold
Total Conference Cost	\$699,856.70		
Predominantly Internal Conference Held in Non-Federal Facility			
Refreshments			
Cost of Meals Provided at Conference			
Space and Audio-visual Equipment and Services	X		X **
Logistical Conference Planner	X		X **
Programmatic Conference Planner	X		X **

** Amount is within the per person threshold, but exceeds the overall policy cap.

COMPONENT PURPOSE / JUSTIFICATION FOR APPROVAL

This national training event is a grant deliverable for the Internet Crimes Against Children (ICAC) Program Support grant funding that Fox Valley Technical College has been awarded. Additionally, the training provided by this event increases public safety through the education of the law enforcement (LE) community, leading to better prevention of crime and more successful prosecution of those guilty of committing technology-facilitated crimes against children.

This Conference will provide much needed training for LE (state, local, federal, international) and prosecutors who work in the Child Exploitation field (crimes associated with the Internet, portable devices, abuse, etc.). Many law enforcement agencies are able to send agents to just one training event per year due to limited travel funds. By offering lecture sessions and hands-on computer training, combined with the opportunity to network with over a thousand LE professionals with no registration fee for eligible participants, it allows smaller agencies to train more individuals. Speakers are active practitioners and the curriculum includes content for all attendees, including investigative, forensic and legal training. The information presented is critical to achieving successful outcomes of both proactive and reactive cases. With this training, law enforcement officers will be more effective at protecting the children of America.

ADDITIONAL EXPLANATORY NOTES / INSTRUCTIONS

Costs exceed threshold caps, however they are within the per person policy cap and have a large number of attendees at the conference.

A/V, LOGISTICS, AND PROGRAM PLANNING COSTS ARE WITHIN DOT PER PERSON POLICY LIMITS BUT EXCEED APPROPRIATE STANDARD CAP DUE TO CONFERENCE AUDIENCE SIZE. BASED ON ATTENDANCE SIZE, I APPROVE THE HIGHER APPROPRIATE CAP AMOUNTS FOR THIS EVENT. JLR AAG/A.

APPROVALS

JMD recommends that the Deputy Attorney General approve the waiver to conduct the conference. The conference costs exceed the threshold for Space and Audio-visual Equipment and Services, Logistical Planner, and Programmatic Planner, but are considered reasonable based on the size of the conference and Component justification.

2/24/16
SIGNATURE: *Lee Lofthus* 2/24/16 Concurring Component:
Lee Lofthus none
Assistant Attorney General for Administration

SIGNATURE: *Stuart F. Delery* 2/25/16 Concurring Component:
Stuart F. Delery none
Acting Associate Attorney General

- Approve
- Disapprove

SIGNATURE: *Sally Q. Yates* 2/29/16 Concurring Component:
Sally Q. Yates none
Deputy Attorney General

- Approve
- Disapprove