

TEMPORARY EMPLOYMENT STATEMENT
(For Law Clerks/Attorneys Serving Under Excepted Service Appointments
Not To Exceed 2 years or 14-months)

You have accepted a non-permanent excepted service appointment, which is not to exceed 2-years or 14-months to allow for the completion of your background investigation and/or admittance to the bar, in the Antitrust Division of the United States Department of Justice. To assist you in understanding the conditions of employment as a non-permanent employee, a few facts are listed below:

NATURE OF EMPLOYMENT

1. Your position is not to exceed 2-years or 14-months. Under this non-permanent appointment, your employment will not be longer than the date of expiration as shown on the Standard Form 50 (SF-50, Notification of Personnel Action), until you are converted to a permanent position or your supervisor approves an extension of your appointment. You will receive this form from the Personnel Staff through your supervisor.
2. For law clerks/attorneys without veterans' preference, your appointment generally may be terminated, without right of appeal to the Merit Systems Protection Board, within the first two years of service following your conversion to a permanent appointment. Procedural rights within the Department of Justice and the Merit Systems Protection Board will be attained after two years in a permanent position, as prescribed by 5 U.S.C. §§ 7511 (a)(1)(C), 7513(d). Preference eligible attorneys, as defined in 5 C.F.R. 211.102, accrue the right to contest an adverse action after one year of current continuous service, including time served in a temporary appointment.

LEAVE

A full-time non-permanent employee earns sick leave at a rate of 4 hours per pay period (every two weeks). A full-time non-permanent employee under an appointment made for more than 90 days earns annual leave at a rate based on years of Federal service (i.e., up to 3 years of service - 4 hours of leave; 3 to 15 years of service - 6 hours of leave, 15 years of service and over - 8 hours of leave). A part-time employee on a regularly scheduled tour of duty earns leave on a pro rata basis, depending upon days/hours actually worked during a pay period.

BENEFITS

A non-permanent employee serving under an appointment not-to-exceed 2 years or 14 months, is covered by the federal retirement system. This coverage is mandatory. In addition he/she is eligible for coverage under the Federal Employees Group Life Insurance program, Federal Employees Health Benefit program, and may participate in the Thrift Savings Plan.

If you have questions regarding the terms of your employment, please feel free to contact the Antitrust Personnel Staff on (202) 514-2469.

I understand these conditions of employment and acknowledge receipt of a copy thereof.

Signature of Appointee

Date