



EQUITABLE SHARING WIRE


January 13, 2016

New! Submission Process for Equitable Sharing Agreement and Certification Reports

The Asset Forfeiture and Money Laundering Section (AFMLS) is pleased to announce that beginning February 1, 2016, agencies will begin submitting their annual Equitable Sharing Agreement and Certification (ESAC) report through the eShare Portal, along with submitting DAG-71 sharing requests and checking the status of pending assets. This enhancement further streamlines and simplifies the reporting process, and below is a list of highlights:

- ◆ Manage and update agency contact information
- ◆ Access prior ESAC reports
- ◆ File ESAC with many pre-populated fields
- ◆ Validate required fields prior to submission to reduce errors
- ◆ Upload current task forces MOU/Task Force Agreement
- ◆ View AFMLS State representative's name and contact information

It is important to note that, in order to transition all of the data from the current database into the eShare Portal, the current database will be permanently shut down beginning January 25, 2016. **Agencies will not be able to submit forms between January 25, 2016 and January 31, 2016.** Agencies will need to wait until February 1, 2016, and submit forms through the eShare Portal. Previous XML forms will no longer be accepted.

The new system is user-friendly and includes video tutorials to assist you in navigating the screens. In addition,  tooltip icons appear next to many fields providing helpful guidance related to that particular field. A navigation bar across the top allows users to easily navigate to other sections of the form with a simple click. The form will check for all required information and validate the report before submission. This will reduce the frequency of agencies submitting amended forms.

Beginning February 1, 2016, the eShare Portal administrator for each agency will be able to assign rights to employees responsible for handling the reporting for the agency. Rights options include read only, creator, and submitter. For agencies that do not yet have access to the eShare Portal, the finance point of contact must contact the helpdesk at 202-616-2287 or forfeiture.systems@usdoj.gov.

Key Contacts

Permissible Use of Funds
Afmls.aca@usdoj.gov

A-133 Audit Inquiries
A133sharing@usdoj.gov

Websites

Department of Justice Equitable Sharing Program
www.justice.gov/criminal-afmls/equitable-sharing-program

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Treasury Executive Office for Asset Forfeiture

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