

June 19, 2014

# Agency and Governing Body Signatures

The Equitable Sharing Agreement and Certification report must be filed by participating agencies each year, regardless of whether equitable sharing funds were received. This form requires the signature of both the head of the agency and the governing body, or his or her designee. The governing body is the agency that allocates appropriated funding to your agency. The governing body head cannot be from within the law enforcement agency. The governing body signature affirms that the agency's appropriated budget has not been reduced as a result of receiving equitably shared funds. The law enforcement agency head directs and approves all equitable sharing fund expenditures pursuant to all jurisdictional procurement requirements.

### eShare Portal Access



All agencies have now been invited to open an eShare account. Future changes requiring agency access to eShare will likely occur in the coming year. If you or someone within your agency does not yet have eShare access, please have your finance contact request an account by calling 202-616-2287 or emailing forfeiture.systems@usdoj.gov.

# Come Visit Us at the National Sheriff's Association **Conference in Ft. Worth, Texas**

Stop by our booth # 1232 at the National Sheriff's Association Annual Conference and Exhibition June 23-24, in the Expo Hall at the Ft. Worth Convention Center. Staff will be on hand to answer questions, discuss technology enhancements, and provide updates on the Equitable Sharing Program. In addition, staff will provide a workshop on Equitable Sharing on Sunday, June 22 from 9:00-10:00am.



#### **Key Contacts** Permissible Use of Funds

Afmls.aca@usdoj.gov

A-133 Audit Inquiries A133sharing@usdoj.gov

#### Websites

**Department of Justice Equitable Sharing Program** www.justice.gov/criminal/afmls/equitable-sharing/

**Treasury Executive Office for Asset Forfeiture** www.treasury.gov/about/organizational-structure/offices/Pages/The-Executive-Office-for-Asset-Forfeiture.aspx

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