

UNITED STATES DEPARTMENT OF JUSTICE  
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW  
OFFICE OF THE CHIEF ADMINISTRATIVE HEARING OFFICER

June 12, 2025

UNITED STATES OF AMERICA,	)	
Complainant,	)	
	)	
	)	8 U.S.C. § 1324a Proceeding
v.	)	OCAHO Case No. 2024A00015
	)	
ZARCO HOTELS INCORPORATED,	)	
Respondent.	)	
	)	

---

Appearances: Jodie Cohen, Esq., for Complainant  
Kian Zarrinnam, pro se Respondent

NOTICE –REFERRAL TO SETTLEMENT OFFICER PROGRAM REQUIRES WRITTEN  
CONSENT FROM BOTH PARTIES

On May 30, 2025, Respondent filed a Motion to Refer Case to Settlement Officer. Respondent requests referral to OCAHO’s Settlement Officer Program for mediation. Mot. Refer to SOP 2. Respondent states “[t]he parties in this matter meet the eligibility requirements for referral to a settlement officer.” *Id.*

Chapter 4.7(b)(1)(A) of OCAHO’s Practice Manual<sup>1</sup> provides that an Administrative Law Judge may only refer a case to the Settlement Officer Program upon “[r]eceipt of written confirmation of consent to referral from each party in the case . . . .” Respondent provided written consent via his written motion; however, the Court has not received written consent from Complainant. Absent receipt of Complainant’s written consent, the Court cannot refer the case to SOP.

Respondent’s motion shall be held in abeyance until either Complainant provides its written consent, or alternatively the case approaches the Program’s 30-day deadline from the hearing date. *See* OCAHO Practice Manual Ch. 4.7(b)(4)(A).

SO ORDERED.

Dated and entered on June 12, 2025.

---

Honorable Andrea R. Carroll-Tipton  
Administrative Law Judge

---

<sup>1</sup> The Practice Manual can be found on the Department of Justice’s website: <https://www.justice.gov/eoir/reference-materials/ocaho/chapter-4/7>.