

UNITED STATES DEPARTMENT OF JUSTICE  
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW  
OFFICE OF THE CHIEF ADMINISTRATIVE HEARING OFFICER

May 27, 2026

|                       |   |                             |
|-----------------------|---|-----------------------------|
| ELMIRA MARTINEZ,      | ) |                             |
| Complainant,          | ) |                             |
|                       | ) |                             |
|                       | ) |                             |
| v.                    | ) | 8 U.S.C. § 1324b Proceeding |
|                       | ) | OCAHO Case No. 2025B00056   |
|                       | ) |                             |
|                       | ) |                             |
| INFORMATION SYSTEMS & | ) |                             |
| NETWORKS CORPORATION, | ) |                             |
| Respondent.           | ) |                             |
| _____                 | ) |                             |

NOTICE – COURT TO SERVE COMPLAINT (ON RESPONDENT) AT ADDRESS  
PROVIDED BY COMPLAINANT

On August 8, 2025, Complainant, Elmira Martinez, filed a complaint with the Office of the Chief Administrative Hearing Officer (OCAHO) against Respondent, Information Systems & Networks Corporation. The Complaint alleges that the Respondent discriminated against the Complainant in employment on the basis of citizenship status. Compl. 6.<sup>1</sup>

On September 11, 2025, the Deputy Chief Administrative Hearing Officer sent Respondent a Notice of Case Assignment for Complaint Alleging Unfair Immigration-Related Employment Practices (NOCA) and a copy of the complaint, via USPS certified mail, to the address provided by Complainant. The NOCA informed Respondent that it had thirty days from the date it received the NOCA to file an answer to the complaint, and that failure to answer could result in a default judgment. Notice Case Assign. 3-4 (citing 28 C.F.R. §§ 68.3(b), 68.9).<sup>2</sup>

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<sup>1</sup> The Court uses the PDF pagination for the Complaint, rather than pagination provided at the bottom of the Complaint form.

<sup>2</sup> The OCAHO Rules of Practice and Procedure, 28 C.F.R. pt. 68 (2026), are available in the Electronic Code of Federal Regulations. See <https://www.ecfr.gov/current/title-28/chapter-I/part-68>.

While the U.S. Postal Service’s website indicates the NOCA package was delivered to an individual in Bethesda, MD 20817, on September 15, 2025, the Court did not receive a return receipt confirming service upon Respondent. To date, Respondent has not filed an answer.

On February 18, 2026, the Court issued an Order wherein it determined service was not perfected per OCAHO’s regulatory requirements. *Elmira Martinez v. Information Systems & Networks Corporation*, 22 OCAHO no. 1693 (2026). In that Order, the Court “offer[ed] Complainant options for resolving the deficiency,” and informed her that, absent a submission to the Court (within 60 days), her case may be dismissed without prejudice. *Id.* at 3.

On March 17, 2026, Complainant filed a letter with a revised address, consistent with the instructions in the Court’s February Order (naming an individual and providing a revised address).

Along with this Order, the Court will now serve the NOCA and a copy of the complaint (together, “Complaint package”) anew at the revised address provided by Complainant. Consistent with the advisals in the NOCA, Respondent shall have thirty days from the date it receives the Complaint package to file an answer to the Complaint, and failure to answer could result in a default judgment. Notice Case Assign. 3-4 (citing 28 C.F.R. §§ 68.3(b), 68.9).

SO ORDERED.

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Honorable Andrea R. Carroll-Tipton  
Administrative Law Judge