

UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
US IMMIGRATION COURT
ADELANTO, CALIFORNIA

**STANDING ORDER OF THE ADELANTO IMMIGRATION COURT RELATING TO
TELEPHONIC APPEARANCES AT ALL HEARINGS**

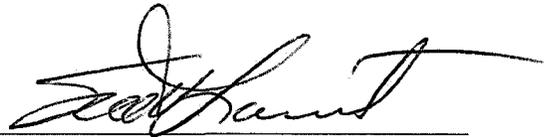
IT IS HEREBY ORDERED that all attorneys and qualified representatives, for any party may appear telephonically in cases before the Adelanto Immigration Court, without prior approval and without filing a motion in advance. *This order supersedes all previous standing orders for the Adelanto Immigration Court.*

1. It is counsel's responsibility to provide a telephonic number, no later than noon the day before the hearing, to the court staff where they can be reached for the hearing and to be available for the court's call. If the Court is unable to reach counsel by telephone for the hearing, counsel will thereafter be required to appear in-person at any scheduled hearing. For the duration of this order, parties may appear by cell phone or land line. These numbers must be provided to the in-take email box at Adelanto.Immigration.Court@USDOJ.GOV.
2. Furthermore, motions for continuance of any detained hearing due to COVID-19 are to be filed with as much notice as possible, but may, on an emergency basis, be made by submitting an email to the above in-take email box.
3. The parties are encouraged to confer and reach stipulations as to fact/legal issues to facilitate the prompt disposition of cases. This is particularly important for bond determination hearings and the parties are encouraged to confer and reach agreement on the eligibility and the amount of a bond. Further, parties should submit affidavits or written statements in lieu of witnesses appearing to facilitate the need to provide and ensure safety and social distancing for EOIR staff, Judges and all parties involved in the proceedings. For Immigration Judges conducting VTC hearings on behalf of Adelanto Immigration Court from a location outside of Adelanto, these same guidelines will apply and correspondence, motions and documents are to be submitted at the in-take email listed above.
4. Any documents which counsel wishes the Court to consider during the hearing must be filed with the Court, and a copy received by opposing counsel or the pro se Respondent at least **five business days** prior to the bond or master hearing and **ten business days** for the merits. Filings on the day of a hearing will only be accepted at the discretion of the Immigration Judge assigned to the case.
5. EMAILS to the Intake box: The subject of your email must contain the nature of the filing; the case number, the date of the next hearing or any court-mandated deadline

for the filing and the initials of the Immigration Judge assigned to the case. Any formal motions included as part of an email must be an attachment and must comply with the Immigration Court Practice Manual.

6. PAGE LIMITS: Effective immediately, for parties using the temporary email account to electronically file, supporting documentation/evidentiary filings are limited to fifty (50) pages in a particular case. If a party intends to file more than fifty (50) pages, the party must electronically file a Table of Contents and then separately submit the supporting documentation/evidentiary filing with the original Table of Contents by using the United States Postal Service or an overnight delivery service no later than the date set for filing the documents with the Immigration Court where the Immigration Judge presides.

This order shall remain in effect until rescinded by the Court.

A handwritten signature in black ink, appearing to read "Scott Laurent", written over a horizontal line.

Scott Laurent
Assistant Chief Immigration Judge
Adelanto, California
APRIL 22, 2020