

**UNITED STATES DEPARTMENT OF JUSTICE  
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW  
SAN ANTONIO IMMIGRATION COURT (ANNEX)  
106 S. ST MARY'S STREET, SUITE 600  
SAN ANTONIO, TEXAS 78205**

**STANDING ORDER OF THE SAN ANTONIO IMMIGRATION COURT ANNEX**

Due to the COVID-19 pandemic, the San Antonio Immigration Court Annex is implementing the below safety precautions until further notice:

1. In-person appearances in the courtroom are limited to the following individuals: Respondent, Respondent's counsel, DHS counsel, Court interpreter, essential EOIR staff and security personnel. See ICPM § 4.9(a)(ii) (citing 8 C.F.R. § 1003.27(b)).
2. Video conferencing ("VTC") will be utilized to the greatest extent possible, and any necessary witnesses will be allowed to appear by telephone. See ICPM § 4.7(b).
3. Limited exceptions to the above orders may be accommodated on a case-by-case basis and must be requested by written motion prior to the day of the hearing.
4. Any individual having business in person before the Court must notify the Court immediately by telephone if any of the following apply:
  - a. The individual is displaying symptoms consistent with COVID-19 exposure
  - b. The individual has been diagnosed with COVID-19
  - c. The individual is pending results of a COVID-19 diagnostic test
  - d. Within the past 14 days, the individual has had contact with anyone who has been diagnosed with COVID-19
  - e. The individual has been asked to self-quarantine by local health authorities or a medical provider
  - f. Within the past 14 days, the individual has been in a country with a Level 3 Public Health Notice (signifying widespread, ongoing transmission) or a country subject to a Level 3 or 4 Travel Advisory based on COVID-19

No individual described in one of the above categories will be permitted into the EOIR court space.

Attorneys who would like to appear telephonically for a particular case should inform the Immigration Judge's legal assistant in advance of the hearing by email and should provide the best phone number at which to be reached.

<b>Immigration Judge</b>	<b>Legal Assistant</b>	<b>Email Address</b>
Adams	Tess Nye	Tess.Nye@usdoj.gov
Crossan	R.J. Reid	Robert.J.Reid@usdoj.gov
Tijerina	Gilbert Mangold	Gilbert.Mangold@usdoj.gov
Tyrakoski	Alexia Lopez	Alexia.Lopez@usdoj.gov

Effective date: March 19, 2020

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Clay N. Martin  
Assistant Chief Immigration Judge