

**UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
VARICK STREET IMMIGRATION COURT**

**STANDING ORDER OF IMMIGRATION JUDGE H. KEVIN MART
RELATING TO TELEPHONIC APPEARANCES AT MASTER CALENDAR HEARINGS**

IT IS HEREBY ORDERED that, for the thirty (30) day period following the signing of this order, parties scheduled to appear for a master calendar hearing before Immigration Judge H. Kevin Mart at the Varick Street Immigration Court may appear telephonically, without the need to file a motion for telephonic appearance. This permission is subject to the following caveats:

- 1) Any individual who wishes to appear telephonically does so with the understanding that any paper filings to be considered by the Court must be in the official record of proceeding at the time the hearing is scheduled to be held. No additional filings will be accepted at the hearing if counsel does not appear in person, and the decision of the Court will be based on the documents in the record at the close of the hearing.
- 2) Any party appearing telephonically waives the right to object to admissibility of any document offered in Court on the sole basis that they are unable to examine the document.
- 3) If the Court is unable to reach counsel by telephone for the hearing, counsel will thereafter be required to appear in person at any rescheduled hearing.

Date March 21, 2020

H. Kevin Mart
Assistant Chief Immigration Judge
Varick Street Immigration Court