

**UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
UNITED STATES IMMIGRATION COURT
ORLANDO, FLORIDA**

STANDING ORDER OF THE ORLANDO IMMIGRATION COURT RELATING TO TELEPHONIC APPEARANCES OF
COUNSEL AND PERMITTED ATTENDEES AT DETAINED MASTER CALENDAR AND INDIVIDUAL HEARINGS

IT IS HEREBY ORDERED that effective immediately and for as long as Orange County, Florida
continues to operate under Executive Order No. 2020-04 regarding COVID-19:

- 1) Any attorney for any party may appear telephonically in cases before the Orlando Immigration Court without prior approval and without filing a motion in advance. Attorneys who would like to appear telephonically for a specific case should inform the Orlando Immigration Court's main desk in advance of the hearing by calling 407-722-8900, and providing their client's Alien number, the name of the judge, the date of the hearing, and the best phone number at which the Court may contact the attorney.
- 2) If the Court is unable to reach counsel by telephone for the hearing, thereafter, the Court will require counsel to appear in person at any rescheduled hearing.
- 3) Any attorney who wishes to appear telephonically does so with the understanding that any paper or electronic filings to be considered by the Court must be in the official record of proceeding in accordance with any deadlines set by the Court or, if none, in accordance with the filing deadlines set forth in the Immigration Court Practice Manual (ICPM). No additional filings will be accepted at the hearing if counsel does not appear in person, and the decision of the Court will be based on the documents in the record at the close of the hearing.
- 4) Any attorney appearing telephonically waives the right to object to admissibility of any document offered in Court on the sole basis that they are unable to examine the document.
- 5) In-court proceedings shall be limited to attorneys, parties, security officers, and any other necessary participants, which will be determined by the presiding judge.
- 6) Finally, during this time period, written requests to continue cases due to COVID-19 concerns should be filed with as much notice as possible. Please note: Any party or witness who is displaying symptoms consistent with COVID-19, has been diagnosed with COVID-19, or has had contact with anyone diagnosed with COVID-19, must notify the Court immediately by telephone and will not be allowed to personally appear in Court.

James K. Grim
Assistant Chief Immigration Judge
March 25, 2020