

**UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
UNITED STATES IMMIGRATION COURT
SAN FRANCISCO, CALIFORNIA**

**STANDING ORDER RELATING TO TELEPHONIC APPEARANCES AT ALL
DETAINED HEARINGS**

All previous standing orders relating to telephonic participation for San Francisco-detained hearings are hereby rescinded.

IT IS HEREBY ORDERED that all attorneys for parties and all qualified representatives may appear telephonically for all master calendar, merits, bond, reasonable fear review, or credible fear review hearings, without having to file a formal motion for telephonic appearance.

It is each attorney's responsibility to provide a valid telephone number to court staff prior to the telephonic appearance, if different than the phone number listed on the attorney's E-28. Attorneys can email Court staff at sfd.review@usdoj.gov to provide their contact information for telephonic appearances. The emails should clearly state the A#, name of respondent and date of the scheduled hearing in the subject line. If the Court is unable to reach counsel by telephone for the hearing, counsel will thereafter be required to appear in-person for future hearings. For the duration of this order, parties may appear by cell phone or landline.

Any motions to continue hearings due to COVID-19 should be submitted electronically to SanFrancisco.Immigration.Court@usdoj.gov with as much advanced notice as possible. Additionally, any documents the parties wish the Court to consider for hearings covered under this standing order can be filed with the Court electronically to SanFrancisco.Immigration.Court@usdoj.gov with a copy sent to opposing counsel, at least **three business days** prior to the bond or master hearing, and **ten business days** prior to individual merit hearings. During this time, the Court will not receive filings on the day of the hearing, except on a case-by-case basis as determined by the Immigration Judge as a matter of discretion.

The parties are encouraged to confer and reach stipulations as to factual and legal issues to facilitate the prompt disposition of cases. For bond hearings, parties are encouraged to confer and reach agreement on eligibility and/or the amount of bond when appropriate. Further, parties should submit affidavits or written statements in lieu of witnesses, for both individual hearings and bond hearings.

This order shall remain in effect until rescinded.

Assistant Chief Immigration Judge
Christopher Seppanen