

**UNITED STATES DEPARTMENT OF JUSTICE
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW
DALLAS IMMIGRATION COURT**

**STANDING ORDER FOR REPRESENTED NON-DETAINED MASTER CALENDAR CASES
BEFORE JUDGE ROBERT W. KIMBALL**

- 1) Written pleadings must conform to Appendix L of the Practice Manual.
- 2) Written pleadings must be filed in every case, unless removability has already been established and relief has already been filed or specified.
- 3) Written pleadings must be filed at the earlier of :
 - a) at the time a relief application is filed,
 - b) within 15 days of an E-28 being filed,
 - c) at the beginning of a master calendar hearing being conducted, or
 - d) within one year of an NTA being issued.
- 4) If, at the time written pleadings are filed, a party believes the case is not ready for an evidentiary hearing on relief or contested charges, the party shall file a written brief or motion setting forth the reasons why further master calendar proceedings are necessary.
- 5) For cases with an active application or E-28 at the time of issuance of this order, but for which there are no written pleadings or finding of removability, and identification of relief or relief application, the written pleadings should instead be filed within 45 days of the issuance of this order, or at the first master calendar hearing held after the issuance of this order, whichever is earlier.
- 6) If not already filed, relief applications must be filed within 90 days of identification of relief or the filing of written pleadings.
- 7) For any case in which an I-589 application lists membership in a particular social group (PSG) as a purview, a written statement with the exact delineation of the particular social group must be filed within 60 days of the filing of the I-589. For any such application pending at the time of issuance of this order, the PSG statement must be filed within 45 days of issuance of this order.
- 8) Parties may request pre-hearing conferences, e.g. to resolve unusual or difficult issues. Unless otherwise specified, such conferences will be conducted telephonically and outside the presence of the Respondent. An attorney making such a request is presumed to have waived his client's presence unless otherwise specified in the request. A request for a pre-hearing conference shall state two alternative dates and times for the proposed conference, and a telephone number where the attorney may be reached. A party requesting a pre-hearing conference shall make reasonable efforts to confer with opposing counsel on the proposed dates and times. With the prior permission of the court, a request for a pre-hearing conference may be made by email to the court clerk and to the opposing party.

Date: May 1, 2020

Robert W. Kimball
Immigration Judge
Dallas Immigration Court