

Office of Information Technology - Release Notes Application: Case Portal Effective Date: February 11, 2022

This document contains information on enhancements, additions, changes, and fixes made to applications and technology supported by OIT.

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1. Mandatory Electronic Filing

As of February 11, 2022, electronic filing (e-filing) using Case Portal is mandatory for all lawyers and fully accredited representatives practicing before EOIR.

Opt-In Disabled

Case Portal will no longer request users to opt in to ECAS and all users can electronically file documents in the application.

Updated Terms and Conditions

All users previously not opted-in to ECAS will be required to review and accept the terms and conditions the first time they access Case Portal on or after February 11.

	ECOIR Case Portal — Cases Hearings Uploads Appearances Maintenance Notice (Read more)	A Thuy Pham						
ECAS Electronic Filing Program Information								
	TERMS AND CONDITIONS FOR ELECTRONIC FILING IN ECAS	^						
	The Executive Office for Immigration Review's (EOIR) Courts & Appeals System (ECAS) allows registered attorneys, fully accredited representatives, and authorized Department of Homeland Security (DHS) personnel to electronically file case-related documents with EOIR at participating immigration court locations and the Board of Immigration Appeals (BIA). EOIR is currently in the process of expanding electronic filing nationwide. For additional information, please visit EOIR's <u>ECAS Website</u> .							
	Registered attorneys and fully accredited representatives must have a valid Form EOIR-27 or EOIR-28 on file in order to electronically file documents in a specific case. Users can electronically file Form EOIR-27, Form EOIR-28, and all other case-related documents in Case Portal, the component of ECAS for attorneys and accredited representatives.							
	The following Terms and Conditions govern the use of electronic filing in ECAS, along with the Department of Justice Privacy Policy incorporated herein. You, the user, must agree to the following Terms and Conditions to participate.							
	Acknowledgements:							
	The user acknowledges the following and agrees to:	•						
	Decline							

Figure 1: Terms and Conditions Screen



2. Filing Documents as a Package

Users can now electronically file a prepared Notice of Entry of Appearance as Attorney or Representative Before the Immigration Court (Form EOIR-28), a Bond Redetermination Request, and supporting documents together as a package. These documents will be reviewed and accepted by EOIR together as a package.

ECOIR Case Portal Cases Hearl	ngs Uploads Appearances	Maintenance Notice (Read more)	QC Mansoor Test (TT751376) 🗸	Change User	A Manny Test					
Enter an Appearance before the Immigration Court										
	"A-Number	Enter A-Number								
	I want to file a Form EOIR-28 for a pendir									
	 I want to file a Form EOIR-28 with a bond 	d request.								
	Cancel	Continue								
Please note the following conditions when filing an LOIk-28										
Actioneys and accredited representatives who electronically file a form DOR-28 close to a hearing date may be required to complete a paper form EDIR-28 at the hearing.										
	Please update your rectile if you are filing with a new organization or bar attiliation, or if any of your contact information has changed, prior to completing the form.									
Beginning February 11, 2022, attorneys and accredited representatives are required to electronically file in cases eligible for electronic filing; However, until upcoming development is completed, form ECIR-28 must be field with the following in paper:										
A motion to respect										
A motion to reconsider A motion to recollentar proceedings that are administratively closed A motion to substratute counter										
	Form EDIR-28 Notice of Entry of Appearance cannot be electronically filled in the following situations:									
 A case which is pending on appeal before the Board of Immigration Appeals (A Form EDIR-27 should be filed with the Board of Immigration). This does not include interlocutory appeals. An appearance "to beard of the attorney of record at a specific hearing before the immigration Court. Disclipting representing. 										

Figure 2: File a Form EOIR-28 and Bond Request as Package

3. Electronic Service Provided on Electronically Filed Documents

EOIR will complete electronic service on behalf of the parties for all documents that are electronically filed through ECAS in cases eligible for electronic filing. Service will be provided to both parties via an email notification when a document is uploaded by an attorney/fully accredited representative or by DHS. The email notification will contain information about the uploaded file and a link to view the document.