



Charlotte Immigration Court

Request To Review Record of Proceeding Or Hearing Tape

Please complete this form to review a Record of Proceedings (ROP) and/or listen to a hearing tape. You may submit the completed form in person at the reception window or you may mail the form to the court at: U.S. Department of Justice, Immigration Court, 5701 Executive Center Drive, Suite 400, Charlotte NC 28212. Attorneys are required to submit a "Notice of Appearance as Attorney or Representative" (EOIR-28) or have a EOIR 28 filed with the court before reviewing the ROP or listening to the recorded proceedings. You will be contacted by a Legal Assistant who will set-up an appointment for you to review the ROP and/or tape(s).

Please Print

Name: _____

Alien Number/Name: _____

Reviewer: _____ Telephone #: _____

Date of (EOIR 28) If applicable: _____ EOIR 28 Previously Submitted _____

TYPE OF REQUEST

This request is to: Review a ROP; Listen to a Tape; Copy of a CD/Tape;

other (please explain)

Date(s) you are available: (1) _____ (2) _____ (3) _____

After review of the record/recorded proceedings, the reviewer must sign this form which will be maintained in the Record of Proceeding (ROP).

Signature of Person Reviewing Record/Tape: _____

TO BE COMPLETED BY THE IMMIGRATION COURT OF CHARLOTTE , NC

Date of Response: _____

EOIR Staff Contact: _____