



U.S. Department of Justice

Office of the Chief Information Officer

Washington, D.C. 20530

FBI CJIS Division

Date: [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED],

The Department of Justice (DOJ), CJIS Systems Officer (CSO) is submitting a request on behalf of the [REDACTED] Probation Department to be granted Originating Agency Identifier(s) (ORIs) by FBI CJIS. I have reviewed the below documentation and believe it is sufficient to grant the issuance of a full access ORI.

To support this request, please find the attached documentation as submitted by the [REDACTED] Nation Probation Department

- Attachment A – [REDACTED] Code of Laws-2.06.090-Role of Probation (*What gives probation its authority and duties*)
- Attachment B – Budget Information

[REDACTED] Probation Department contact information:

[REDACTED]
Probation Manager, Court Services Department

[REDACTED]
Bus: [REDACTED] Fax: [REDACTED]
Email: [REDACTED]

Upon issuance of the ORI(s), please provide the ORI number(s) to me in an official communication. Should you have any additional questions, please contact [REDACTED] at tribalaccess@usdoj.gov.

Respectfully,

Michael Roosa
Assistant Director, Law Enforcement Services CJIS Systems Officer
Department of Justice/JMD/OCIO

[REDACTED]

DOJ T.A.P.

DOCUMENT SUBMISSION

[REDACTED] PROBATION DEPARTMENT

DECEMBER 20, 2017

DOCUMENTS:

- A. [REDACTED] CODE OF LAWS-2.06.090- ROLE OF PROBATION / WHAT GIVES PROBATION ITS
AUTHORITY / DUTIES
- B. BUDGET / SALARY WORKSHEET

CONFIDENTIALITY NOTE: The information contained in this facsimile message is legally privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this facsimile is strictly prohibited. If you have received this facsimile in error, please immediately notify us by telephone and return the original message to us at the address set forth above.

against a defendant, the defendant shall be assessed court costs to defray the costs of operation of the [REDACTED] Tribal Court in an amount established on the Court Fee Schedule. Failure to pay court costs as assessed shall constitute a violation of this Code. An additional fee for court costs may be imposed for each hearing where a defendant fails to appear.

(b) Fines and court costs imposed by the Court shall be paid to any bonded or insured employee of the [REDACTED] Indian Business Council authorized to receive the funds. Receipts for payment shall be promptly filed with the Clerk of Court. The funds collected shall be deposited in the [REDACTED] Indian Business Council General Fund.

(c) An obligation for payment of fines or court costs remains in effect until paid, even if the defendant is released from probation or other conditions of the judgment.

2.06.080 Enforcement of Order for Restitution

A party who is the beneficiary of an order for restitution or other court-ordered legal financial obligations pursuant to a criminal judgment and sentence, or the assignee or the current holder thereof, may enforce that portion of the judgment and order under the procedures set out in Chapter 3.10 of this Code. Such an action must be brought within ten years subsequent to the entry of the judgment and sentence or ten years following the offender's release from total confinement, whichever is later.

2.06.090 Probation

[REDACTED] Probation is a privilege and alternative to immediate imposition of the full terms of a criminal sentence while continuing to hold defendants accountable for their criminal actions. The purpose is to deter future criminal behavior, provide reparation to crime victims, and help offenders rehabilitate and participate in the [REDACTED] Community with a sense of wellness and respect.

(a) Role of Probation. [REDACTED] Probation Officers serve as officers of the [REDACTED] Tribal Court system. Their responsibilities require them to work with judges, court professionals,

prosecutors, defense attorneys, jail officials, law enforcement agencies, treatment providers, community leaders, and other service providers that will be beneficial to the community and the defendant.

(b) Duties of Probation Officers. Probation Officers have a duty to provide objective and truthful investigation and supervision services to the Court.

(1) Investigation. The officer conducts pre-sentence reports that help the Court determine the appropriate sentence pursuant to [REDACTED] 5.11.090.

(2) Supervision. The officer monitors offenders in the community to make sure they comply with court-ordered conditions of release and conditions of a suspended sentence. Supervision responsibilities include, but are not limited to

(A) making personal contact with the defendant on a regular basis at regularly scheduled probation appointments, home visits, and other means of contact, and when necessary, altering the frequency of personal contact that the officer has with the defendant;

(B) requiring the defendant to undergo drug and alcohol testing;

(C) verifying employment, school, and vocational training;

(D) locating and using community resources to address the defendant's needs, including referrals for drug and alcohol treatment, mental health treatment, educational or vocational training, medical care, and employment and housing assistance;

(E) monitoring fines and restitution owed, conditions of a suspended sentence, and jail report dates and coordinating jail alternatives such as electronic home and [REDACTED] Jail Alternatives program;

(F) keeping records of supervision contacts and maintaining copies of all documentation that are provided to the officer by the defendant; and

13.

INDIAN BUSINESS COUNCIL
SALARY/FRINGE WORKSHEET
FISCAL YEAR 2014

FUND#:
PROGRAM NAME:

Employee
Employee + Dependents

1
2

FILL IN ONLY ORANGE AREA (IF NEEDED)

		Tax Exempt Percentage (Treaty Fishing) (ex. enter 25 for 25%)	Worker's Comp Category (from below)	1 = Temporary 2 = L&O Officers 3 = All Other Employees	Benefit Coverage 1. Employee Only 2. + Dependents 3. + Spouse 4. + Family	2016 Hourly Pay Rate	*PROPOSED COLA/ Merit Increases	2017 Hourly Pay Rate	Base Hours	Overtime Hours	Total Hours	Annual Wage Base	Total Fringe Benefits	Annual Salary/Wage	% Paid out of Acct	Total Salary Paid out of this Acct	Total Fringe Paid out of this Acct	TOTAL SALARY AND BENEFITS
Regular Full Time Employees	Probation Manager (NH)		8810	3	1										75%			
	Probation Officer (NH)		8810	3	1										100%			
	Probation Officer (BA)		8810	3	1										100%			
	PO - Juv (JB) (50% Grant)		8810	3	2										50%			
	Admin (MR)		8810	3	1										100%			
SUBTOTAL																		
Temporary On-call																		
SUBTOTAL																		
2017 New Full Time Employees	GPS Program Coordinator		8810	3	1										80%			
SUBTOTAL																		
2017 New Temporary On-call Employees	Temp Admin Assistant		8810	1											100%			
	- While MR on Mat Leave																	
	Temp TAP Coordinator		8810	1											100%			
SUBTOTAL																		
GRAND TOTAL																		