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26. SELECTED EMPLOYEE	24. REMARKS							25. OPM CERTIFICAT	ION NUMBER	
								26. SELECTED EMPLO	DYEE	

MASTER RECORD/INDIVIDUAL POSITION DATA

THIS SIDE TO BE COMPLETED BY THE CLASSIFIER

A. KEY DATA										
1. DEPT/COMPONENT ORG C	3. N	3. MASTER RECORD NUMBER 4. GRADE			5. FULL PERFORMANCE LEVEL					
B. MASTER RECO	RD									
1. PAY PLAN 2. OCC. SERIES CODE 3. OCC. FUNCTION CODE			4. PREFIX/ OFF. TITLE CODE				5. OFFICIAL TITLE			
6. HQ/FIELD OFFICE 7. SUPERVISORY CODE		2 = Supvy GSSG 6 = Leadr WL/1 GI			8. OPM STANDARD U	8. OPM STANDARD UPDATE 9. INTERDISCIPLINARY POS				
		3 = 1st 4 = Sui	3 = 1st Line Supv 7=Team Ldr 2Gl 4 = Supv CSRA 8 = All Others			∡ X = New Std. Applied				
	5 = Mg	5 = Mgmt CSRA 8 = All Others			■ R=New Blank=	NA NA				
10. LAW ENFORCEMENT POS	11. POSITION I	N INACTIVE/ABOLISHED			·	DATE OF ACTION				
1 = Primary LEO Blank = N/A			1 = Inactive Blank =			k = N/A MO DAY YEAR				
₹ 2 = Secondary LEO										
12. CAREER LADDER GRADE L			1	13. INTERDISCIPLINARY SERIES						
14. CAREER LADDER MASTER	RECORD NUMBER(S)				1	15. INTERDISCIPLINARY TIT	LE CODE(S)			

14. CAREER LADDER MASTER RECORD NUMBER(S)						15. INTERDISCIE	PLINARY TITLE CODE(S)	
C. INDIVIDUAL P	OSITION							
1. FLSA CODE E = Exempt N = Nonexempt	2. FINANCIAL DISC REQ. ON= None 4N = OGE 450	3. SERVICE TYPE 1 = Competitve 4 2 = Excepted	I	SENSITIVITY	DETERMINATI	ON:		■ NFC CODE:
5. SALARY CODE	6. COMPETITIVE LEVEL	LEVEL 7. CYBERSECURITY COI		3rd 8. COMP		ODE mputer ADP ncomputer ADP	9. DRUG TESTING CODE A = Applicant & Incumbent N = Not Applicable	
10. ORG. TITLE CODE 11	. ORGANIZATIONAL TITLE		'	•			·	
12. ORGANIZATIONAL STRUC	TURE CODE 3rd 4th	5th 6th	/ 7th	8th	0 =	Y REVIEW CODE = Position Action No Vacancy = No Change	B = Lower Grade C = Higher Grade D = Different title and/or series E = New Position/New FTE	14. TELEWORK ▼ Y = Eligible N = Ineligble
15. DUTY STATION CITY	COUNTY STATE			16. BUS CO	DE		17. POSITION AUDIT DATE MO DA	/ YEAR
18. VACANCY ACTION 1 = Review Posi 2 = Incumbent (19. MAINTENANCE REVIEW /	tion When Vacant Only Position - Abolish V CLASSIFICATION ACTION C		nd 2nd Digit =	= Results)				
1 = Des 2 = Sup 3 = Pap	Normal Action 1 = Desk Audit 2 = Supervisory Audit 3 = Paper Review 4 = PME / Activity Review Maintenance Revie 5 = Desk Audit 6 = Supervisory Audit 7 = Paper Review 8 = Panel Review		tion	1 = 2 = 3 =	Results 1 = No Action Req. 2 = Minor PD Change 3 = New PD Required 4 = Title Change		 Series Change Position Upgrade Position Downgrade New Position Established 	9 = Other
20. CLASSIFIER'S SIGNATURE				21.1	DATE			
22. REMARKS								
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