

# Be Part of the Solution

## Apply to Intern with America's Peacemaker



U.S. Department of Justice  
Community Relations Service

The Community Relations Service (CRS), a component of the Department of Justice, works to resolve civil rights conflicts arising out of race, color, national origin, gender, gender identity, sexual orientation, religion or disability. CRS does so by engaging communities in difficult conversations through peaceful dialogues.



We are currently looking for students from diverse academic backgrounds and experience who are interested in working with CRS to support communities across the country. Through our internship program, students gain first-hand experience working for a federal component with nationwide impact. As America's Peacemaker, CRS provides facilitation, mediation, training and consultation services to communities in conflict — enhancing their ability to independently prevent and resolve future conflicts.

### Why should students consider CRS' internship program?

- ✓ Witness day-to-day operations of a federal component.
- ✓ Observe first-hand how CRS serves the country in one of its offices.
- ✓ Gain a unique perspective of CRS' work and mission.
- ✓ Work on projects covering a diverse subject area.
- ✓ Attend meetings and events with staff to expand government knowledge and conflict resolution strategies.

### Student Volunteer Internship Program Overview

#### Who



Current undergraduate, graduate and law school students passionate about improving community relations in support of CRS' mission, in collaboration with state and local governments, private and public organizations, and community groups and leaders. CRS accepts applicants from all majors.

#### Where



Students can apply to intern at CRS headquarters in Washington, D.C., or at one of the regional or field offices located across the country. (See map on reverse side for locations.)

#### When



CRS accepts applications for

- summer (March 1),
- fall (June 1) and
- spring (October 1)

internships on a rolling basis throughout the year.

Types of assignments for interns may vary based on office location. Examples include:

- **Help senior leaders and staff with researching** and writing, program evaluation, regional casework review, operations and analyzing strategy for community conflict strategies.
- **Help legal counsel with reviewing memoranda** of understanding related to casework and Freedom of Information Act responses and legal research.
- **Help regional staff with planning** and delivering CRS' services and participating in local community casework to help ease tension stemming from bias-based incidents or hate crimes.



■ **Apply by emailing** the following as one combined PDF attachment to:

[CRSInternCoordinator@usdoj.gov](mailto:CRSInternCoordinator@usdoj.gov)

- ✓ Resume.
- ✓ Brief cover letter explaining
  - your interest in CRS,
  - dates of availability,
  - desired office location
  - where you learned about the CRS internship opportunity.
- ✓ Current official or unofficial academic transcript.
- ✓ References page with two academic or professional references (name, title, organization and email contact).
- ✓ In the subject line of your email, please include your full name and the term for which you are applying.

We recommend applying at least four months in advance of your anticipated start date.

### Qualifications

- U.S. citizen.
- 18 years of age or older.
- Currently enrolled as an undergraduate, graduate or law student.
- Must pass a security background check before final approval. (Security checks can take up to three months)

### ■ About CRS

Established by Title X of the Civil Rights Act of 1964 and expanded by the Matthew Shepard and James Byrd, Jr., Hate Crimes Prevention Act of 2009, CRS serves as “America’s Peacemaker” for communities facing tension or conflict based on differences of race, color, national origin, gender, gender identity, sexual orientation, religion, and disability. CRS services aim to enhance the ability of local communities to independently and collaboratively prevent and resolve future conflicts through the use of problem solving, increased knowledge, and improved communication.

### ■ Where We Work

**CRS Headquarters** 📍  
Washington, DC

**CRS Regional Offices** 📍

**New England**  
Boston, MA

**Northeast**  
New York, NY

**Mid-Atlantic**  
Philadelphia, PA

**Southeast**  
Atlanta, GA

**Midwest**  
Chicago, IL

**Southwest**  
Dallas, TX

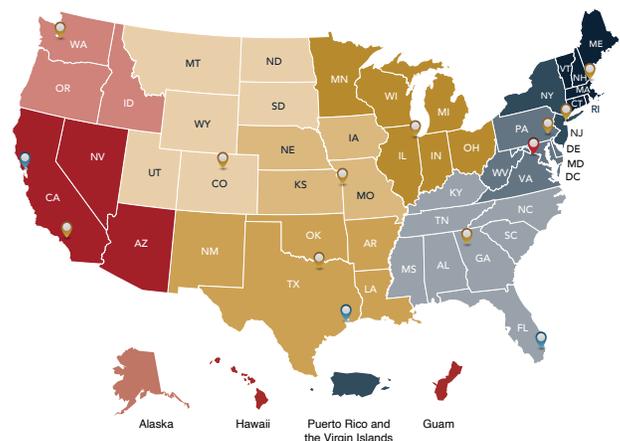
**Central**  
Kansas City, MO

**Rocky Mountain**  
Denver, CO

**Western**  
Los Angeles, CA

**Northwest**  
Seattle, WA

**CRS Field Offices** 📍  
Miami, FL      San Francisco, CA  
Houston, TX



### ■ Contact us

[www.justice.gov/crs](http://www.justice.gov/crs)      (202) 305-2935      [askcrs@usdoj.gov](mailto:askcrs@usdoj.gov)

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For more information on this program or other CRS services, please contact your local CRS office:

<https://www.justice.gov/crs/about-crs/regional-and-field-offices>