

# **Office of Dispute Resolution**

**FY 2009 Performance Budget** 

Congressional Justification

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#### I. Overview for Office of Dispute Resolution

In FY 2009, the Office of Dispute Resolution (ODR) requests a total of \$574,000, 3 positions, and 3 FTE to meet its mission. The requested amount is \$33,000 more than what was enacted in 2008.

No programs within ODR have been selected for review under the Program Assessments Rating Tool (PART) process.

#### A. Mission

ODR's mission is to promote and facilitate the broad and effective use of alternative dispute resolution processes by the Department of Justice and throughout the Executive Branch of the Federal Government.

#### B. Background

"Alternative dispute resolution" (ADR) is an umbrella term for techniques that employ the services of a third-party neutral to assist in the resolution of disputes. ADR includes mediation, arbitration, early neutral evaluation, and other techniques.

On April 6, 1995, Attorney General Order 1160.1, was issued promoting a broader use of ADR in appropriate cases for more effective resolution of disputes involving the government. In addition, this Order created an office responsible for promoting Alternative Dispute Resolution (ADR) at the Department of Justice, the Office of Dispute Resolution (ODR).

From 1996-1998, several significant pieces of legislation and executive orders emphasized the importance of ADR in the Federal Government. In 1996, Congress passed the Administrative Dispute Resolution Act of 1996. This Act recognized that ADR policies could assist federal agencies to operate in a more effective and efficient manner. Moreover, this Act required federal agencies to adopt ADR policies that encourage the use of ADR in resolving the many disputes which they routinely encounter. In 1998, Congress passed legislation requiring the federal district courts to make ADR processes available to parties for all civil cases.

On May 1, 1998, a Presidential Memorandum was issued to the Heads of all Executive Departments creating the Interagency Steering Committee and designating the Attorney General as its leader. The purpose of the Steering Committee is to assist federal agencies in implementing programs promoting the effective use of alternative dispute resolution. Today, the Office of Dispute Resolution represents the Department on the Steering Committee. As part of this representation, ODR provides regular detailed reports on the progress of ADR and the Department's efforts to the Attorney General for submission to the President.

There will always, of course, be cases involving issues of policy, or issues that require precedential guidance in interpreting a statute or regulation, where settlement or ADR will not be appropriate. In many cases, however, Department attorneys can resolve cases without undermining important legal issues, jurisdictional defenses, or policy interests. Often they are able to negotiate settlement through one-on-one negotiations with opposing counsel. There are also a considerable number of cases where such settlement discussions turn unproductive, protracted, or highly positional. The uses of ADR, particularly mediation, in such cases promote strategic settlements which are in the best interests of the government. Mediation provides a setting in which, with the aid of an experienced neutral, the litigants can refine their risk assessments, make fully informed judgments on potential settlements, and construct creative resolutions.

#### C. The Structure and Objectives of ODR

Strategic Goal II: Prevent Crime, Enforce Federal Laws, and Represent the Rights and Interests of the American People

Objective: Strategic Goal Two, Objective 2.7 - Vigorously enforce and represent the interests of the United States in all matters for which the Department has jurisdiction.

ODR's mission concentrates on promoting and facilitating ADR. As the largest user of the federal court system, the Department employs over ten thousand (10,000) attorneys and represents virtually all of the executive branch agencies. Of the tens of thousands of civil actions filed each year involving the United States, only a small percent actually go to trial; the vast majority are settled. When direct negotiations between parties are unproductive, ODR offers assistance in the use of a third party neutral to assist in negotiating a settlement mutually agreeable to the parties. A reasonable settlement provides a cost effective and efficient way for the Government to save the attorney/staff time, government expenses associated with the protracted discovery of full blown litigation. ODR performs a variety of functions to effectively accomplish its mission.

#### 1. Promoting, Facilitating, and Evaluating the Use of ADR

a. Training of Attorneys in Effective ADR Techniques

Training Department attorneys, including Assistant United States Attorneys (AUSA's) throughout the country, as well as agency counsel, is an integral party of ODR's mission of promoting the effective use of ADR. ODR receives requests from Department attorneys, United States Attorney's offices (USAO's), and federal agencies nationwide for training in the effective use of ADR, particularly negotiation and mediation techniques. ODR trains Department attorneys and client agencies on how to utilize ADR effectively and provides advice and counseling on the appropriate use of ADR. After training sessions, ODR evaluates the impact of training on the trends of ADR usage. Invariably, the number of funding requests increases as the number of trainings are increased. Department litigating attorneys and Assistant United States Attorneys are provided with the skills, advice, and counseling on how to use ADR in an effective

manner. Thus, the training provided by ODR promotes the effective use of ADR in appropriate cases, which translates into measurable benefits (both cost saving and time saving) to the Department.

#### b. Funding the Use of Neutrals in Department Litigation

In appropriate cases, ODR funds the use of professional neutrals in cases handled throughout the Department, using Congressionally apportioned funding. Since ODR's inception, the needs for funding have steadily increased. The Department has exhausted the amount apportioned by Congress every fiscal year, and has required an additional \$480,335 in recoveries and carryovers. Statistical analysis strongly predicts that increased Departmental needs in ADR funding will continue to rise and, at a conservative estimate, by FY 2009 the amount required to fully fund ADR for the Department will exceed the Congressional apportionment by \$846,000.

In order to calculate and measure the benefits of ADR use to the Department of ADR use, each case approved for funding by ODR must be closely tracked and analyzed. With the continued availability of this funding and the efforts of ODR in promoting and assisting in Departmental ADR usage, tremendous benefits are realized by the Department both in cost savings and time savings, permitting the attorneys to effectively redirect their efforts to cases which should not, or could not, settle.

#### c. Evaluating the Benefits of ADR to the Department

ODR evaluates and measures the advantages of ADR use by the Department. The primary source of data is the evaluation form completed by the Department attorneys who used ADR in one of their cases. ODR identifies, captures, and then analyzes data collected from hundreds of reports submitted by Department attorneys, including: type of case; issues involved; type of ADR process utilized; rate of success; whether the use of ADR was court ordered or voluntary; estimate of expenses and time anticipated for trial; and identifying information about the case, parties, attorneys, and neutral involved. ODR is constantly challenged in obtaining 100 percent compliance in reporting as well as in obtaining more thorough reports, with limited resources. However, ODR has made significant progress in identifying, capturing, and analyzing data and continues to improve and implement changes to the methods for data collection and retention, including developing a permanent database and implementing program software rendering the data easily retrievable in specific formats.

#### 2. Representing Leadership on Federal ADR

#### a. The Interagency ADR Steering Committee

Pursuant to the Administrative Dispute Resolution Act of 1996 and the Presidential Directive of May 1, 1998, the Attorney General is the head of federal ADR, and is responsible for facilitating and encouraging the use of alternate dispute resolution by agencies throughout the Executive Branch of the Federal Government. In discharging this responsibility, ODR represents the Attorney General on the federal Interagency ADR Steering Committee. The Steering Committee members include senior ADR professionals representing all of the Cabinet departments and many of the independent agencies. They are responsible for facilitating and encouraging agency use of ADR in their respective jurisdictions. Their accomplishments in doing so contribute to the goals, efficiency, and productivity of the Federal Government and its agencies. ADR provides an

efficient and cost-effective way to manage the government's business and maximize its resources. ADR furthers the primary goal of good government by permitting our clients, the executive branch federal agencies, to redirect their focus and commitment to their core functions, rather than depleting their resources in protracted and time consuming legal battles.

ODR leads the work of the Interagency Steering Committee. ODR also provides substantive and technical assistance to the other federal agencies in conflict management system design, early case assessment, mediator selection, or other uses of ADR where requested or appropriate.

#### b. Report to the President on the Use of Benefits of ADR

In June 2005, ODR inaugurated, and lead the Interagency ADR Steering Committee project to research and prepare an updated report on the state of federal ADR for the Attorney General to submit to the President. All federal agencies in the Executive Branch were asked to submit information about their ADR programs and policies, goals and targets, performance achievements, and challenges. ODR organized and analyzed information from approximately one hundred (100) federal agencies. This two hundred (200) page exhaustive report detailing ADR programs throughout the Federal Government was submitted by the Attorney General to the President on April 11, 2007.

#### c. Interagency ADR Working Group Website

Another significant contribution to federal agencies is ODR's development, design, and maintenance of the Interagency Alternative Dispute Resolution Working Group Website (<a href="http://adr.gov">http://adr.gov</a>) by ODR. In FY 2007, ODR completely redesigned the website and updated the content into four main substantive areas: workplace employment, contracts and procurement, enforcement and regulation, and claims against the government. This newly designed website promotes ADR by making resources and online tools available to government agencies as well educating the general public about federal ADR programs.

#### d. Represent the Department with Foreign Governments and the Private Sector

ODR represents the Department before foreign delegations and private legal, business, and other constituencies on federal ADR matters or use of ADR throughout the federal government. In FY 2007, ODR met with twenty-eight (28) foreign nationals from twenty-five (25) different countries throughout Asia, Africa and Europe.

#### **Internal Challenges**

ODR's internal challenge is obtaining sufficient resources to meet the ever-increasing demands from the Department and federal agencies for ADR funding and support. While ODR remains diligent in its efforts to utilize all means available to assist in cost and time saving measures, lack of budgetary resources preclude ODR from getting the program increases to meet the increasing demands of the Department for ADR and, thus, provide cost and time savings benefits to the Department as a whole.

ODR approves ADR funding requests for all the litigating components of the Department. In FY 2006, ODR's \$1,400,000 allocation of the discretionary appropriation (from the Fees & Witnesses Appropriation) funded approximately 500 requests. In comparison to the third quarter of the previous fiscal year, 36% more cases were funded by the end of third quarter in FY 2007. This growth trend will undoubtedly continue.

In addition, ODR identifies, captures, and analyzes benefits of ADR to the Department. ODR obtains evaluations from Department attorneys once the ADR process is complete. This presents a unique challenge to ODR because it requires information technology resources to tabulate and report funding requests and which possess adequate storage and retrieval capabilities. Furthermore, these resources must be able to provide a means of tracking, collecting, and updating data for statistical analysis in a manner which is not only easily accessible but versatile enough to keep up with the growth of ADR in the Department.

ODR pursues 100% compliance in attorney reporting on the results of ADR usage. This complete picture of ADR usage permits ODR to study the most successful application of ADR processes, including types of cases as well as the most effective timing of ADR, in order to promote the most the strategic use of ADR in representing the best interests of the Government.

ODR provides trainings for Department attorneys, AUSA's, and federal agencies on the effective use of ADR. Department attorneys from the litigating components and United States Attorneys offices nationwide have asked the Office of Dispute Resolution to provide training on the effective use of ADR in defensive litigation as well as Civil Enforcement Litigation. ODR is uniquest to the Department because resources dedicated to ODR prove to have major cost saving benefits to the Department because the use of ADR would enable litigating components to reallocate resources that would otherwise be spent on litigation. Thus, not only does the increase provide vital resources needed by ODR, but it also provides the other general litigating components (GLA) in the Department with a cost saving means.

Without required resources ODR will be poorly positioned to meet the growing demands it faces to promote and facilitate the broad and effective and, most importantly, the best strategic use, of alternative dispute resolution processes by the Department of Justice and throughout the Executive Branch of the federal government.

#### External Challenges

There are two external challenges facing ODR. First, ODR must meet the needs and demands regarding ADR processes for all Department attorneys nationwide, as well as for the federal agencies. Since there is a tremendous variety of cases involving the government, ODR must tailor the ADR applications to meet this breadth of different applications. In training Department attorneys, the basic course in Negotiation and Mediation has relevance for all of the attorneys in all of the Districts and components. However, ODR needs to develop more advanced training to address the use of ADR in a more tailored fashion depending upon the particular type of case, such as the affirmative civil enforcement cases involving health care fraud. Second, there exists still, in some jurisdictions, a litigation culture which distrusts or minimizes the value of ADR despite the well-documented savings for the Government. In all too many cases, settlement in these jurisdictions is occurring "on the courthouse steps," too late in the game for serious cost savings in terms of preparation for trial, and not strategically as advantageous to the Government

as it could have been with more advanced planning and foresight. While there may be instances when such last minute settlements are necessary, the earlier strategic and calculated use of ADR generally provides more leverage for the Government as it saves more resources. Further training in ADR for the Department attorneys in both the components as well as the various U.S. Attorney's Office would significantly reduce these challenges.

#### **II.** Summary of Program Changes

Not applicable for this submission.

#### III. Appropriations Language and Analysis of Appropriations Language

#### **Appropriations Language**

See the consolidated General Legal Activities language.

#### III. Decision Unit Justification

#### A. Office of Dispute Resolution

Office of Dispute Resolution TOTAL	Perm.	FTE	Amount
	Pos.		
2007 Enacted with Rescissions	3	3	586
2008 Requirements	3	3	541
Adjustments to Base and Technical Adjustments	0	0	33
2009 Current Services	3	3	574
2009 Program Increases	0	0	0
2009 Request	3	3	574
<b>Total Change 2008-2009</b>	0	0	-33

#### 1. Program Description

The major function of the Office of Dispute Resolution (ODR) is to promote and facilitate the broad and effective use of alternative dispute resolution (ADR) processes by the Department of Justice and throughout the Executive Branch of the Federal Government.

The Office of Dispute Resolution promotes and evaluates the use of ADR at the Department; represents the Attorney General in leadership of federal ADR; represents the Department leadership with foreign governments and the private sector; and facilitates the effective use of ADR in litigation and other agency disputes.

Pursuant to a reprogramming in June 1998, the Senior Counsel was moved from the Office of the Associate Attorney General and established as a separate and office which now reports to the Associate Attorney General. By the direction of Congress, operational funding is derived from the General Legal Activities appropriation.

The increasing workload of ODR is evident in the yearly increase of funds which it administers. In FY 2003, Congress enacted for the Fees and Expenses of Witnesses an apportionment of \$1,200,000 to fund ADR neutrals. In FY 2004, due to increased requirements by the Department components, an additional \$100,000 was enacted by Congress to FY 2004 previous apportionment of \$1,200,000. In 2005, increased demands for the funding of ADR services by Department components required the need for ODR to obtain additional funding by carryovers and recoveries. Since FY 2004, an additional \$480,335.00 in funding was needed to meet the increased needs of the Department ADR. In FY 2009, it is predicated that this increased need will continue to rise and, at a conservative estimate, by FY 2009 the amount required to fund ADR for the Department will exceed the Congressional apportionment by \$846,000.

#### PERFORMANCE AND RESOURCES TABLE **Decision Unit:** DOJ Strategic Goal/Objective: Requested **Final Target** Actual Projected Changes WORKLOAD/ RESOURCES (Total) **Current Services** Adjustments and FY FY 2008 Enacted FY 2009 Request FY 2007 FY 2007 2009 Program Changes Workload Number of cases authorized for funding of 505 505 164 0 Professional Neutrals Number of Trainings to facilitate the Effective Use of ADR 5 10 Total Costs and FTE FTE \$000 FTE \$000 FTE \$000 FTE \$000 FTE \$000 (reimburs 514 514 \$5 541 33 \$3 574 **Current Services** TYPE/ Adjustments and FY STRATEGIC FY 2008 Enacted FY 2009 Request **PERFORMANCE** FY 2007 FY 2007 2009 Program OBJECTIVE Changes FTE \$000 FTE \$000 FTE \$000 FTE \$000 FTE \$000 **Program** Activity 2 2 514 541 33 574 514 Percentage of Cases Resolved Using OUTCOME Voluntary ADR 60% 71.5% 60% 60% 60%

Data Definition, Validation, Verification, and Limitations: Use this section to discuss data terms, data sources, how the information is collected, how the information is verified, and data limitations to include how well the indicator measures performan

0

25%

59.8%

0

25%

25%

0

25%

Percentage of Cases Resolved Using Court -Ordered ADR (Began in FY06)

Number of Briefings held for foreign delgations on the use an dbenefits of

ADR (discontinued measure)

#### **Program Activity Data Definition, Validation, Verification, and Limitations:**

#### Workload Measures:

ODR funds and assists in the use of professional neutrals in appropriate Department civil cases. The success of the office is measured by the number of cases for which ODR (or the Executive Office for United States Attorneys pursuant to delegated authority from ODR) authorized funding of professional neutrals. The sources of data collection for tabulating the number of cases using ADR funding are the requests for funding authorization submitted by the components to ODR and the disposition of those requests by ODR, and the requests for funding from United States Attorney's offices which are authorized by the Executive Office for United States Attorneys pursuant to authority delegated by ODR. ODR and the Executive Office for United States Attorneys are responsible for tracking the requests for funding authorization which they receive and the disposition of those requests. Also, ODR and the Executive Office for United States Attorneys are responsible for ensuring compliance with their procedures for maintaining the integrity of their data collections systems.

ODR provides trainings for Department or other federal attorneys on the effective use of ADR. The source of data collection for tabulating the number of trainings conducted is the records of ODR. ODR is responsible for tracking the trainings it conducts and is responsible for ensuring compliance with its procedures for maintaining the integrity of its data collection system.

#### **Outcome Measures:**

ODR measures the percentage of cases resolved through ADR in two distinct instances: voluntary use and court-ordered use.

For *voluntary use*, the primary source of data collection for tabulating the Department's use of ADR is component reporting. The primary source of case outcomes is attorney evaluations. Each litigating component is responsible for tracking attorney usage of ADR and forwarding this information to ODR. ODR gathers outcome information from attorneys. The individual components are responsible for ensuring compliance with their local procedures for maintaining the integrity of their data collection systems.

For *court-ordered use* ADR the primary source of data collection for tabulating the Department's use of ADR is component reporting. The primary source of case outcomes is attorney evaluations. Each litigating component is responsible for tracking attorney usage of ADR and forwarding this information to ODR. ODR gathers outcome information from attorneys. The individual components are responsible for ensuring compliance with their local procedures for maintaining the integrity of their data collection systems.

	PERFORMANCE MEASURE TABLE													
Decision Unit:														
Performance	Report and Performance Plan Targets	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY	2007	FY 2008	FY 2009			
		Actual	Actual	Actual	Actual	Actual	Actual	Target	Actual	Target	Target			
	Percentage of cases resolved using voluntary ADR	68%	70%	63%	60%	64%	79%	60%	71.5%	60%	60%			
	Percentage of cases resolved using court- ordered ADR		N/A	N/A	N/A	N/A	59%	25%	59.8%	25%	25%			

#### N/A = Data unavailable

<sup>\*</sup> Denotes inclusion in the DOJ Annual Performance Plan

#### 3. Performance, Resources, and Strategies

Strategic Goal II: Prevent Crime, Enforce Federal Laws, and Represent the Rights and Interests of the American People

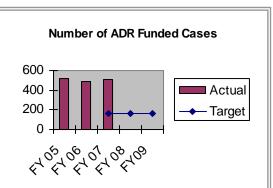
Objective: Strategic Goal Two, Objective 2.7 - Vigorously enforce and represent the interests of the United States in all matters for which the Department has jurisdiction.

#### **3.1 Workload Measure 1:** Number of cases authorized for funding of professional neutrals

#### a. Performance Plan and Report for Outcomes

In support of its goal to promote the use of ADR at the Department, ODR funds the use of professional neutrals in appropriate Department cases. The areas and scope of ADR funding are necessarily broad in order to cover the wide variety of civil cases involving the United States, including:

- Civil Division use of ADR in aviation and admiralty defenses, medical malpractice, class action discrimination, workplace discrimination litigation, and some health care and consumer fraud enforcement;
- Tax Division civil litigation;
- A vast array of civil matters handled in United States Attorney's offices nationwide;
- The Community Misdemeanor Mediation Project within the Misdemeanor Section of the United States Attorneys' Office for the District of Columbia;
- Civil Rights Division cases involving housing, employment, education, and other types of discrimination claims;
- Environment and Natural Resources
   Division litigation in water
   rights disputes and Native American land disputes.



Data Collection and Storage: The sources of data collection for tabulating the number of cases authorized for funding of professional neutrals are the requests for funding authorization submitted by the components to the Office of Dispute Resolution and the disposition of those requests by the Office of Dispute Resolution, and the requests for funding from U.S. Attorney's offices, some of which are authorized by the Executive Office for U.S. Attorneys pursuant to authority delegated by the Office of Dispute Resolution.

**Data Validation and Verification:** The Office of Dispute Resolution and the Executive Office for U.S. Attorneys are responsible for tracking the requests for funding authorization they receive and their disposition of those requests.

**Data Limitations:** The Office of Dispute Resolution and the Executive Office for U.S. Attorneys are responsible for ensuring compliance with their procedures for maintaining the integrity of their data collection systems.

In FY 2005, ODR funded the use of professional neutrals in 516 cases, for a total of \$1,123,810. In FY 2006, ODR funded the use of professional neutrals in 485 cases, for a total of \$1,045,596.30. By the end of the 2007, ODR funded the use of professional neutrals in 505 cases for a total of \$883,639.

*Discussion*: The number of cases funded fluctuates from year to year since the number of civil lawsuits filed which involve the federal government fluctuates. Additionally, there are fluctuations which are more case specific such as the type of case, the particular District Court involved and whether it mandates mediation participation, the appropriateness of ADR for resolving the issues in individual cases as well as the willingness of DOJ clients and opposing counsel to settle a particular case. ODR's future targets are based on past funding, but that is necessarily an imprecise and uncontrollable goal.

The figures are based on requests for authorizations for funding submitted by the components to ODR.

FY 2005 Performance Actual: 516 FY 2006 Performance Actual: 485 FY 2007 Performance Actual: 505 FY 2008 Performance Target: 164 FY 2009 Performance Target: 164

#### b. Strategies to Accomplish Outcomes for 2008/2008:

ODR will continue aiming for a high number of cases authorized for funding of professional neutrals, but recognizes that despite fluctuations, use of ADR will continue to bring significant savings and benefits to the Department and the United States Government.

#### c. Results of Program Assessment Rating Tool (PART) Reviews:

No programs within ODR have been selected for review under the Program Assessments Rating Tool (PART) process.

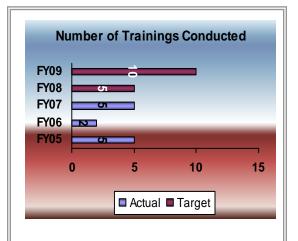
#### **3.2 Workload Measure 2:** Number of trainings to facilitate the use of ADR

#### a. Performance Plan & Reported Outcomes

In support of its goal to facilitate the effective use of ADR in litigation and other agency disputes, ODR provides training and education for Department or other federal attorneys as needed on the effective use of ADR.

- In FY 2005, ODR conducted five trainings, including courses for the National Advocacy Center on mediation advocacy and mediation appellate advocacy, the Civil Division's new Honors Program attorneys on court-ordered mediation and finding professional neutrals, the Civil Rights Division Housing and Civil Enforcement Section on introduction to use of mediation, and the Environment and Natural Resources Division Appellate Section on appellate mediation.
- In FY 2006, ODR conducted two trainings on obtaining ADR services, and benefits of ADR, for environmental enforcement cases.
- In FY 2007, ODR conducted five basic trainings on the use of ADR for Department attorneys.

*Discussion*: The number of trainings fluctuates from year to year. This is because the number of trainings which Department components or



**Data Collection and Storage:** The source of data collection for tabulating the number of trainings conducted is the records of the Office of Dispute Resolution.

**Data Validation and Verification:** The Office of Dispute Resolution is responsible for tracking the trainings it conducts.

**Data Limitations:** The Office of Dispute Resolution is responsible for ensuring compliance with its procedures for maintaining the integrity of its data collection system.

federal agencies need and request depends on factors that vary, e.g., number of new attorneys hired who need training, number of subject-specific needs that arise in Department components and federal agencies because of caseload or particular types of cases being handled, and the ability of Department and ODR to dedicate time for training.

In FY 2006 and 2007, trainings were conducted only once per year at the National Advocacy Institute (NAC), the legal education branch of Executive Office of the United States Attorney (EOUSA), in the areas of negotiation and mediation. The course provided basic training for approximately forty (40) Department of Justice (DOJ) attorneys, generally split between attorneys for the litigating components and Assistant United States Attorneys. Beginning in FY 2008, this training will be offered at least twice per year, due to an extremely enthusiastic response to the course which resulted in twice the number of applicants than can be accommodated. Each interactive course can still only accommodate up to forty (40) students, however.

During FY 2007, a number of United States Attorney's offices, which could send only one (1) attorney, at the most, each year to the course, asked for training to be conducted at their own offices in basic ADR techniques. ODR provided training for the entire civil division of the United States Attorney's Office in the District of Columbia (approximately forty (40) attorneys) and will be providing training to the entire civil division of the United States Attorney's Office in the Southern District of New York in October, 2007. At these trainings, the attorneys are able to ask questions and receive guidance with regard to particular issues in the cases they are currently working, on as well as focus on

techniques particularly applicable to the requirements of the District Court in their jurisdiction.

It is difficult to directly gauge the impact of training at NAC as it relates to increased requests for use of ADR funds. There is no control, of course, over the variety of cases brought in each District. Obviously, not every case is appropriate for ADR. The purpose of the training is not only to help the attorneys apply relevant techniques in the ADR processes, but even more importantly, to identify and assess each case as to whether or not ADR might be helpful in advantageously settling the case for the government. However, it is clear that there has been a distinct increase in requests for funding during the same time that the training has been stepped up. By the end of fiscal year 2007, the number of funding requests increased by five (5) percent.

FY 2005 Performance Actual: 5 FY 2006 Performance Actual: 2 FY 2007 Performance Actual: 5 FY 2008 Performance Target: 5 FY 2009 Performance Target: 10

#### **b.** Strategies to Accomplish Outcomes

Strategies to Achieve FY 2007/08/09 Goal: ODR will continue aiming for a high number of trainings, but recognizes that despite fluctuations, training in ADR will continue to promote its effective use in the Department and other federal agencies.

# c. Results of Program Assessment Rating Tool (PART) Reviews:

No programs within ODR have been selected for review under the Program Assessments Rating Tool (PART) process.

#### **3.3 Outcome Measure 1:** Percentage of cases resolved using voluntary ADR

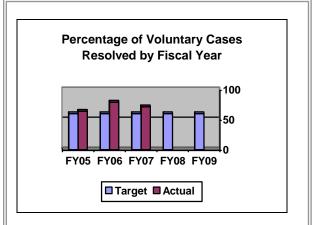
#### a. Performance Plan & Reported Outcomes

In support of its goal to evaluate the use of ADR at the Department, ODR has evaluated the use, cost-effectiveness and results of ODR-funded ADR at the Department. In the past, and through and including FY 2005, ODR's outcome measure was the overall percentage of cases resolved using ADR. Beginning in FY 2006, ODR developed two outcome measures: one measuring the percentage of cases resolved using *voluntary* ADR, and the other measuring the percentage of cases resolved using *court-ordered* ADR.

- In FY 2005, the percentage of cases resolved using ADR in the Civil, Civil Rights, Environmental and Natural Resources, and Tax Divisions, and the United States Attorney's offices was 64%.
- In FY 2006, the percentage of cases resolved using *voluntary* ADR is 79%.
- In FY 2007, the percentage of cases resolved using *voluntary* ADR was 71.5%

Discussion: The resolution rates fluctuate from year to year, and data cannot definitively explain the fluctuations since each case is factually unique and the resolution rate of ADR in Department cases depends on factors that are inherently unpredictable and uncontrollable, e.g., number and types of affirmative and defensive cases, number and types of cases ordered into ADR by the courts, appropriateness of individual cases for ADR, likelihood that individual cases may/may not be settled, and ability and willingness of DOJ clients and opposing counsel to settle a case. ODR's future targets are based on success in meeting past targets, but that is necessarily an imprecise and uncontrollable goal.

The figures are based on evaluations by attorneys in individual cases which were funded by ODR. The data from the evaluations shows that DOJ continues to realize significant benefits in both time saved and money saved through use of ADR.



**Data Collection and Storage:** The primary source of data collection for tabulating the Department's use of ADR is component reporting. The primary source of case outcomes is attorney evaluations.

**Data Validation and Verification:** Each litigating component is responsible for tracking attorney usage of ADR and forwarding this information to the Office of Dispute Resolution. The Office of Dispute Resolution gathers outcome information from attorneys.

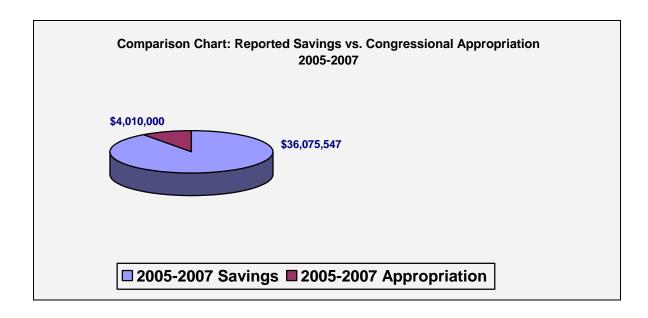
**Data Limitations:** The individual components are responsible for ensuring compliance with their local procedures for maintaining the integrity of their data collection systems.

From FY 2005 to FY 2007, Department attorneys estimated a total savings of \$36,075,547.00 in litigation and/or discovery costs. In addition, Department attorneys reported an estimated 88,884 hours of attorney and staff time were saved through use of ADR processes, representing the work of approximately 44 full time positions. Moreover, Department attorneys reported 1,783 months were saved in litigation and/or discovery time because they participated in ADR.

## Reported Number of Work Hours Saved By Use of ADR

- 2005 (27,040 hrs) saved = work of <u>13</u> full time yearly employees
- 2006 (39,467 hrs) saved = work of 19 full time yearly employees
- 2007 (22,377 hrs) saved = work of 11 full time yearly employees

In FY 2005 alone, Department attorneys reported an estimated savings of \$9,842,900.00 in litigation and/or discovery costs. In addition, Department attorneys reported an estimated 27,040 hours of attorney and staff time were saved by participating in ADR processes as opposed to proceeding through trial. Moreover, Department attorneys reported 743 months were saved in litigation and/or discovery time because they participated in ADR. That translates to faster resolution of disputes, conservation of public expenses relating to the courts, and more productive focus for the agency clients on their own missions rather than litigation.



#### **Mediation Success Stories**

- Mediation saved 900 hours of attorney and staff time in a Fair Housing Act discrimination case.
- Mediation saved \$350,000 in litigation and discovery expenses, and nine months of litigation and discovery time, and avoided adverse precedent in a discrimination case
- In a major civil fraud accounting case, the government recovered \$62 million through the use of mediation and saved four months of trial preparation. In another civil fraud case, use of ADR saved 2,000 hours of discovery time, resolved the case two years sooner than would have been the case in litigation, and prevented other future similar disputes.
- In yet another civil fraud case, mediation saved \$500,000 in litigation and discovery expenses, the time of two full-time employees for 18 months, and 18 months in litigation and discovery time, and it altered the conduct giving rise to the dispute.
- Mediation also saved 1,000 hours of attorney time and improved the relationship between the parties in a condemnation of water rights action. In that same case, attorneys reported that ADR resulted in a more favorable settlement than if ADR had not been employed.
- Mediation in a Federal Tort Claims Act case avoided a potential loss of over \$6 million and saved 480 hours of attorney and staff time.

In FY 2006, Department attorneys reported an estimated savings of \$23,231,647.00 in litigation and/or discovery costs through the use of ADR. In addition, Department attorneys reported an estimated 39,467 hours of attorney and staff time were saved by participating in ADR processes. Moreover, Department attorneys reported 611 months were saved in litigation and/or discovery time after participating in ADR processes.

In FY 2007, Department attorneys reported an estimated savings of \$3,001,000.00 in litigation and discovery costs to the Department. In addition, Department attorneys reported an estimated 22,377 hours of staff time was saved by participating in ADR processes and Department attorneys reported that 429 months were saved in litigation and/or discovery time because they participated in ADR rather than litigation.

#### **Mediation Success Stories**

- In an environmental enforcement case, mediation saved \$1,000,000 in litigation/discovery expenses, saved 4,000 hours of attorney/staff time and 18 months of litigation/discovery time, yielded a better settlement than was likely without the use of mediation, and avoided adverse precedent.
- In an environmental defense case, mediation saved \$150,000 in litigation/discovery expenses, saved 2,500 hours of attorney/staff time and at least six months of litigation/ discovery time, produced a better settlement than likely without ADR, and avoided adverse precedent.
- In nine tort cases, mediation achieved a better settlement than was likely without ADR, saved \$1,540,000 in litigation/discovery expenses, saved 2,240 hours of attorney/staff time and 31 months of litigation/discovery time.
- In a discrimination/sexual harassment case, mediation saved 780 hours of attorney time and six months of litigation/discovery time, and resulted in a better settlement than would have been likely without ADR. In an employment discrimination case, the mediator's objective assessment of the plaintiff's claims prevented the government from having to engage in full discovery and summary judgment briefing in a non-meritorious case.
- In a disability rights case, mediation saved 2,000 hours of attorney time and eight months of litigation/discovery time, resulted in a better settlement than would have been likely without ADR, and altered the conduct giving rise to the dispute.
- In two tax cases, mediation saved 20 months of discovery/litigation time and produced a better settlement than would have been likely without ADR. In a First Amendment case, mediation saved up to 12 months of litigation/discovery time, and avoided adverse precedent.

#### **ADR Headlines from FY2008**

Hercules, Inc., a former defense contractor, agreed to pay the United States nearly \$13 million toward the cleanup of the Allegany Ballistics Laboratory (ABL) site in Rocket Center, West Virginia, according to a settlement reached with the Department of Justice, the Department of the Navy, and the U.S. Environmental Protection Agency (EPA) on October 31, 2007.

The agreement, lodged on October 31, 2007, in the U.S. District Court for the Northern District of West Virginia, provides that Hercules, which operated the Navy-owned ABL site from 1945 to 1995, will pay a substantial portion of the costs needed to clean up the site pursuant to the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). The money recovered by the Navy from Hercules will largely go toward further environmental cleanups on Navy-owned land.

This is the first settlement in which the Justice Department has recovered environmental cleanup costs from a contractor on behalf of the Navy.

Settlement gives the Department and the United States Government significant savings in the costs and delay of litigation and discovery, as well as the monies paid to resolve the dispute. The saved resources can be used to handle other matters that cannot or should not settle. ADR allows the parties to negotiate a creative disposition that best serves their interests and which may go beyond the authority of a court to order. ADR fosters solutions that may substitute for the payment of money or reduce potential monetary exposure. Even where the case does not settle, ADR can be valuable in narrowing the issues, or helping the parties move closer to settlement (or facilitate a later settlement) by demonstrating good faith, improving the parties' relations, or making progress in the negotiations. ADR may be beneficial in resolving several related disputes in one global settlement, or in settling one dispute that can set parameters for the resolution of similar future disputes. ADR can contribute to effective case management by resolving discovery disputes or facilitating the informal exchange of critical information.

For example, regardless of whether the case was resolved or not Department attorneys who participated in ADR reported benefits of the process still reported benefits.

• In 2005, 45% of the Department attorneys who participated in ADR reported benefits of the process.

- In 2006, 75% of the Department attorneys who participated in ADR reported benefits of the process.
- In FY 2007, 86% of the Department attorneys who participated in ADR reported benefits of the process.

FY 2005 Performance Actual 64% FY 2006 Performance Actual: 79% FY 2007 Performance Actual: 71.5% FY 2008 Performance Target: 60% FY 2009 Performance Target: 60%

#### **b.** Strategies to Accomplish Outcomes

Strategies to Achieve FY 2007/08/09 Goal: ODR will continue aiming for use and resolution rates that are high but recognizes that despite fluctuations, use of ADR will continue to bring significant savings and benefits to the Department and the United States Government.

ODR will continue its efforts to better evaluate use and results of ADR by obtaining more comprehensive reporting from the components. ODR joined in the Department case management project to focus on improving reporting. The new Department-wide Litigation Case Management System includes a centralized application and database for case management. In order to provide consistency and usability for all components,

ODR's has requested that the litigation architecture include tracking of dispute resolution. ODR will also explore the possibility of requiring the components that utilize ADR to report annually on the number of cases in which ADR was used and the total cost and resource savings realized through use of ADR.

ODR continues to find new and innovation ways to improve upon the collection of data from Department attorneys and Assistant United States Attorneys who participate in ADR processes. For example, in FY 2007, ODR revised an online ADR evaluation form that Department attorneys can complete for every case. The form is now fully automated which will allow ODR to extract the data quickly and more efficiently. This revision also creates mandatory fields which will encourage more detail in the responses submitted by Department attorneys.

ODR redesigned its internal Department web page that provides practical guidance-at-a-glance and resources for Department attorneys on the use and benefits of ADR. ODR anticipates that new and approved online resources will continue to promote the use of ADR within the Department and, thus, strives to keep these resources as fresh and technologically savvy while retaining their use-friendly appeal.

ODR continues to review and identify a number of software and system challenges that impact data collection the challenges of storing data in FY 2009. Beginning in FY 2007, ODR began to map data, build conversion tools, migrate data, and correct discrepancies into a system of data collection. In FY 2008, ODR will continue this sizeable endeavor.

In FY 2009, this project will continue to require the effort and attention of existing government employees as well as the specialized expertise and supplemental labor of industry consultants and/or contractor resources to create a fully functioning data storage and tracking system.

# c. Results of Program Assessment Rating Tool (PART) Reviews:

No programs within ODR have been selected for review under the Program Assessments Rating Tool (PART) process.

#### **3.4 Outcome Measure 2:** Percentage of cases resolved using court-ordered ADR

#### a. Performance Plan & Reported Outcomes

In support of its goal to evaluate the use of ADR at the Department, ODR has evaluated the use, cost effectiveness and results of ODR funded ADR at the Department. In the past, and through and including FY 2005, ODR's outcome measure was the overall percentage of cases resolved using ADR. Beginning in FY 2006, ODR has two outcome measures: one measuring the percentage of cases resolved using *voluntary* ADR, and the other measuring the percentage of cases resolved using *court-ordered* ADR.

- In FY 2005, the percentage of cases resolved using ADR in the Civil, Civil Rights, Environmental and Natural Resources, and Tax Divisions, and the United States Attorney's offices was 61%.
- In FY 2006, the percentage of cases resolved using court ordered ADR was 59%.
- In FY 2007, the percentage of cases resolved using court-ordered ADR was 59.8%.

*Discussion:* The resolution rates fluctuate from year to year, and data cannot definitively explain the fluctuations. This is because the resolution rate of ADR in Department cases depends on factors that are inherently unpredictable and uncontrollable, e.g., number and types of affirmative and defensive litigation cases begun in the components, number and types of cases ordered into ADR by the courts, appropriateness of individual cases for

ADR, likelihood that individual cases may/may not be settled, and ability and willingness of DOJ clients and opposing counsel to settle a case. ODR's future targets are based on success in meeting past targets, but that is necessarily an imprecise and uncontrollable goal.

The figures are based on manual records of attorney evaluations of ADR results in individual cases, submitted mostly in those cases in which attorneys procured the services of the neutral through payment from the ODR fund administered by ODR. These evaluations are a fragmentary picture of results in the Department and consequently the use and benefits of ADR are believed to be underreported.

Resolution of cases through ADR offers important benefits in the Department's enforcement and defensive litigation. Settlement gives the Department and the United States Government significant Savings in the costs and delay of litigation and discovery, as well as the monies paid to resolve the dispute. The saved resources can be used to handle other matters that cannot or should not settle. ADR allows the parties to negotiate a creative disposition that best serves their interests and which may go beyond the jurisdiction of a court to order. ADR fosters solutions that may substitute for the payment of money or reduce potential monetary exposure. Even where the case does not settle, ADR can be valuable in narrowing the issues, or helping the parties move closer to settlement (or facilitate a later settlement) by demonstrating good faith, improving their relations, or making progress in the negotiations. ADR may be beneficial in resolving several related disputes in one global settlement, or in settling one dispute that can set parameters for the resolution of similar future disputes. ADR can contribute to effective case management by resolving discovery disputes or facilitating the informal exchange of critical information.

FY 2005 Performance Actual: 61% FY 2006 Performance Actual: 59% FY 2007 Performance Actual: 59.8% FY 2007 Performance Target: 25% FY 2008 Performance Target: 25% FY 2009 Performance Target: 25%

# Percentage of Court Ordered Cases Resolved Per Fiscal Year 100 50 FY05 FY07 FY09 Actual Target - Ct Order

**Data Collection and Storage:** The primary source of data collection for tabulating the Department's use of ADR is component reporting. The primary source of case outcomes is attorney evaluations.

DataValidationandVerification:Eachlitigatingcomponent is responsible for tracking attorney usage of ADRand forwarding this information to the Office of DisputeResolution.The Office of Dispute Resolution gathersoutcome information from attorneys.

 Data
 Limitations:
 The individual components
 components
 are responsible for ensuring compliance with their local procedures for maintaining the integrity of their data collection systems.

## **b.** Strategies to Accomplish Outcomes

Strategies to Achieve FY 2008/09 Goal: ODR will continue aiming for use and resolution rates that are high but recognizes that despite fluctuations, use of ADR will continue to bring significant savings and benefits to the Department and the United States Government.

ODR will continue its efforts to better evaluate use and results of ADR by obtaining more comprehensive reporting from the components. ODR joined in the Department case management project to focus on improving reporting. The new Department-wide Litigation Case Management System includes a centralized application and database for

case management, in order to provide consistency and usability for all components. ODR requested that the litigation architecture include tracking of dispute resolution. ODR will also explore the possibility of requiring the components that utilize ADR to report annually on the number of cases in which ADR was used and the total cost and resource savings realized through use of ADR.

ODR created a new online ADR evaluation form that Department attorneys can complete for every case in which ADR was used and, beginning in FY 2006, the attorneys have been able to submit the completed evaluation form electronically to ODR. ODR has also established an internal Department web page that provides practical guidance-at-a-glance for Department attorneys on the use and benefits of ADR. The ADR evaluation form is on this internal web page.

#### c. Results of Program Assessment Rating Tool (PART) Reviews:

No programs within ODR have been selected for review under the Program Assessments Rating Tool (PART) process.

#### V. E-GOV Initiatives

Not applicable for this submission.

#### VI. Program Offsets by Item

Not applicable for this submission.

#### VII. Exhibits

See attached.

# **A:** Organizational Chart

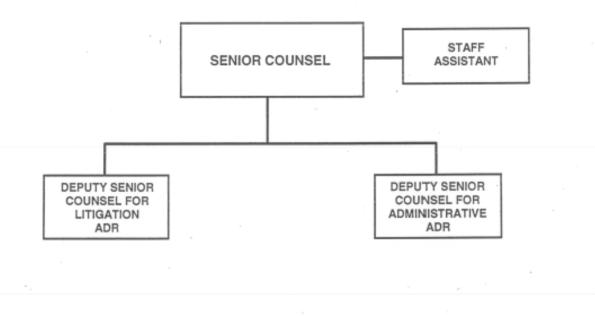


Exhibit A - Organizational Chart

#### **B:** Summary of Requirements

#### **Summary of Requirements**

Office of Dispute Resolution Salaries and Expenses (Dollars in Thousands)

	FY	2009 R	equest
	Perm. Pos.	FTE	Amount
2007 Enacted (with Rescissions, direct only)	3	3	586
2008 Enacted (with Rescissions, direct only)	3	3	541
Adjustments to Base			
Increases:			
2009 pay raise (2.9%)			9
2008 pay raise annualization (3.5%)			2
GSA Rent			9
Base Program Cost Adjustment			11
Postage			3
Subtotal Increases	0	0	34
Decreases:			
Change in compensable days			(1)
Subtotal Decreases			(1)
Total Adjustments to Base	0	0	33
2009 Current Services	3	3	574
2009 Total Request	3	3	\$574
2008 - 2009 Total Change	0	0	33

## **Summary of Requirements**

Office of Dispute Resolution Salaries and Expenses (Dollars in Thousands)

	2007 Appropriation Enacted w/Rescissions and Supplementals			2008 Enacted		2009 Adjustments to Base and Technical Adjustments		2009 Current Services		2009 Increases			2009 Offsets			2009 Request					
Estimates by budget activity	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount
Office of Dispute Resolution	3	3	586	3	3	541	0	0	33	3	3	574	0	0	0	0	0	0	3	3	574
Total	3	3	\$586	3	3	\$541	0	0	\$33	3	3	\$574	0	0	\$0	0	0	\$0	3	3	\$574
Total FTE		3			3			0			3			0			0			3	
Total Comp. FTE		3			3			0			3			0			0			3	

#### D: Resources by DOJ Strategic Goal and Strategic Objective

#### Resources by Department of Justice Strategic Goal/Objective Office of Dispute Resolution

(Dollars in Thousands)

		2007 Appropriation Enacted w/Rescissions and Supplementals		nacted	2009 Curre	nt Services		20	2009 I	Request		
						Increases			sets			
							Direct,		Direct,		Direct,	
					Direct,	Direct	Reimb.	Direct	Reimb.	Direct	Reimb.	Direct
	Direct, Reimb.	Direct Amount	Direct, Reimb.	Direct Amount	Reimb.	Amount	Other	Amount	Other	Amount	Other	Amount
Strategic Goal and Strategic Objective	Other FTE	\$000s	Other FTE	\$000s	Other FTE	\$000s	FTE	\$000s	FTE	\$000s	FTE	\$000s
Goal 2: Prevent Crime, Enforce Federal Laws and Represent the												
Rights and Interests of the American People												
2.7 Vigorously enforce and represent the interests of the United States in all												
matters over which the Department has jurisdiction	3	586	3	541	3	574	0	0		0	3	574
Subtotal, Goal 2	3	586	3	541	3	574	0	0	0	0	3	574
GRAND TOTAL	3	\$586	3	\$541	3	\$574	0	\$0	0	\$0	3	\$574

# E. Justification for Base Adjustments

# Justification for Base Adjustments Office of Dispute Resolution

#### Increases

2009 pay raise. This request provides for a proposed 2.9 percent pay raise to be effective in January of 2009 (This percentage is likely to change as the budget formulation process progresses.) This increase includes locality pay adjustments as well as the general pay raise. The amount requested, \$9,000, represents the pay amounts for 3/4 of the fiscal year plus appropriate benefits (\$6,750 for pay and \$2,430 for benefits).

General Services Administration (GSA) Rent. GSA will continue to charge rental rates that appropriate those charged to commercial tenants for equivalent space and related services. The requested increase of \$9,000 is required to meet our commitment to GSA. The costs associated with GSA rent were derived through the use of an automated system, which uses the latest inventory data, including rate increases to be effective in FY 2009 for each building currently occupied by Department of Justice components as well as the costs of new space to be occupied. GSA provided data on the rent increases.

Base Program Cost Adjustment. This adjustment provides for base program costs of \$11,000 to enable the Office of Dispute Resolution (ODR) to maintain mission critical operations -- for which funds have been previously appropriated --at anticipated 2009 levels. It will fund items such as personnel costs for previously authorized positions, operational travel and supplies, and information technology maintenance costs. These costs cannot be deferred without severe negative impact on mission critical base operations.

Annualization of 2008 pay raise. This pay annualization represents first quarter amounts (October through December) of the 2008 pay increase of 3.5 percent included in the 2008 President's Budget. The amount requested \$2,000, represents the pay amounts for 1/4 of the fiscal year plus appropriate benefits (\$1,460 for pay and \$540 for benefits).

<u>Postage</u>: Effective May 14, 2007, the Postage Service implemented a rate increase of 5.1 percent. This percentage was applied to the 2008 estimate of <u>\$2,847</u> to arrive at an increase of <u>\$3,000</u>.

#### Decreases

<u>Changes in Compensable Days</u>: The decrease costs of one compensable day in FY 2009 compared to FY 2008 is calculated by dividing the FY 2008 estimated personnel compensation \$368,000 and applicable benefits \$84,000 by 261 compensable days. The cost decrease of one compensable day is \$1,000.

# F: Crosswalk of 2007 Availability

# Crosswalk of 2007 Availability

Office of Dispute Resolution Salaries and Expenses (Dollars in Thousands)

		FY 2007 Enacted Without						G 1 41			Reprogrammings /			a (5			2007 4 21 1 224		
		Rescissions		Rescissions		Sı	ıpplem	entals	Transfers			Carryover/ Recoveries			2007 Availability				
<b>Decision Unit</b>	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	
Office of Dispute Resolution	3	3	586	0	0	0	0	0	0	0	0	0	0	0	0	3	3	586	
TOTAL	3	3	\$586	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	3	3	\$586	
Reimbursable FTE		0			0			0			0			0			0		
Total FTE		3			0			0			0			0			3		
Total Compensable FTE		3			0			0			0			0			3		

#### G: Crosswalk of 2008 Availability

#### Crosswalk of 2008 Availability

Office of Dispute Resolution Salaries and Expenses (Dollars in Thousands)

	FY 2	2008 Enact	acted Rescissions		Sup	Supplementals			Reprogrammings / Transfers			over/ Recov	veries	2008 Availability				
Decision Unit	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount
Office of Dispute Resolu	3	3	541	0	0	0	0	0	0	0	0	0	0	0	0	3	3	541
TOTAL	3	3	541	0	0	0	0	0	0	0	0	0	0	0	0	3	3	\$541
Reimbursable FTE		0			0			0			0			0			0	
Total FTE		3			0			0			0			0			3	
Total Compensable FTE		3			0			0			0			0			3	

# I: Detail of Permanent Positions by Category

# **Detail of Permanent Positions by Category**

Office of Dispute Resolution Salaries and Expenses

	2007 Enacted w/Rescissions and Supplementals		2008	Enacted	2009 Request									
Category	Total Authorized	Total Reimbursable	Total Authorized	Total Reimbursable	ATBs	Program Increases	Program Decreases	Total Pr. Changes	Total Authorized	Total Reimbursable				
Clerical and Office Services (300-399)		1	1	0				0	1					
Attorneys (905)		2	2	0				0	2					
Total	0	3	3	0	0	0	0	0	3	0				
Headquarters (Washington, D.C.)		3							3					
Total	0	3	0	0	0	0		0	3	0				

# **K:** Summary of Requirements by Grade

# **Summary of Requirements by Grade**

Office of Dispute Resolution Salaries and Expenses

	w/Rescissions and Supplementals		2008 E	cnacted	2009 R	equest	Increase/Decrease		
Grades and Salary Ranges	Pos.	Amount	Pos.	Amount	Pos. Amount		Pos.	Amount	
SES, \$111,676 - \$168,000	1	1	1	1	1	1	0	0	
GS-15, \$110,363 - 143,471	1	1	1	1	1	1	0	0	
GS-11, \$55,706 - 72,421	1	1	1	1	1	1	0	0	
Total, appropriated positions	3	3	3	3	3	3	0	0	
Average SES Salary		\$159,805		\$164,759		\$168,384			
Average GS Salary		\$89,898		\$92,685		\$94,724			
Average GS Grade		13		13		13			

# L: Summary of Requirements by Object Class

#### **Summary of Requirements by Object Class**

Office of Dispute Resolution Salaries and Expenses (Dollars in Thousands)

	2007 A	ctuals	2008 Er	acted	2009 Re	equest	Increase/D	ecrease
Object Classes	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount
11.1 Direct FTE & personnel compensation	3	330	3	318	3	340	0	
Total	3	330	3	318	3	340	0	22
Other Object Classes:								
12.0 Personnel benefits		57		87		86		(1)
21.0 Travel and transportation of persons		6		3		3		0
22.0 Transportation of things		0		7		10		3
23.1 GSA rent		77		81		90		9
23.3 Comm., util., & other misc. charges		6		10		10		0
24.0 Printing and reproduction		5		3		3		0
25.2 Other services		10		4		4		0
25.3 Purchases of goods & services from Government accounts (Antennas, DHS Sec. Etc)		2		2		2		0
25.4 Operation and maintenance of facilities		5		11		11		0
25.7 Operation and maintenance of equipment		1		9		9		0
26.0 Supplies and materials		5		2		2		0
31.0 Equipment		9		2		2		0
31.0 Admin Expense		1		2		2		0
Total obligations		\$514		\$541		\$574		\$33