



Request For International Fact Witness

SUBMITTER INFORMATION

Submitter

1. Name:	2. Title:	3. Phone Number:	4. On Whose Behalf Does the Witness Appear: Federal Government Indigent Defendant
5. Date Request Submitted To Special Authorizations Unit:		6. Funding Method: Centrally Billed Account U.S. Embassy / U.S. Consulate U.S. Marshals Service	Cancel
7. Litigating Division or United States Attorney Office:			

WITNESS INFORMATION

Witness

8. Full Name:	9. Current Country Location of Witness:	10. Citizenship of Witness:	11. Phone Number:
12. Witness's Current Address:	13. Visa and/or Passport Number: Visa: Passport:	14. Is the witness aware of the request? ☐ Yes ☐ No 15. Is the witness an employee of a foreign government? ☐ Yes ☐ No 16. Has the witness indicated willingness to appear? ☐ Yes ☐ No	
17. Date of Proceeding:	18. Date of Attendance:	19. Time of Attendance:	20. Number of Days Needed:
21. Miscellaneous Expense Request -- <i>must include reason for requested expense; see "Determination of Miscellaneous Expense Request" for approval / denial determination.</i>			

CASE INFORMATION

Case

22. Case Number:	23. Case Name:	24. Type (Theft, Tort, etc.):	25. District or Other Location Where Proceeding or Pretrial Conference Will Be Held:
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Attorney

26. Name and Title of Attorney:	27. Phone Number:	28. Name and Title of person meeting witness at point of entry:
29. Type of Attendance: Trial Attendance Deposition by DOJ Attorney Pre-Trial Conference Other		
30. Estimated Cost for Witness to Appear:		
31. Brief Description of Case and Witness's Testimony:		

OFFICE OF INTERNATIONAL AFFAIRS / OFFICE OF INTERNATIONAL JUDICIAL ASSISTANCE

32. Name of Person Who Cleared the Attendance of Witness:	33. Phone Number of Person:
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FIELDS BELOW ARE TO BE COMPLETED BY THE SPECIAL AUTHORIZATIONS UNIT ONLY

REIMBURSEMENT INFORMATION

Remarks:	Accounting Data:
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DETERMINATION TO USE THE FEES AND EXPENSES OF WITNESSES APPROPRIATION

Determination of Miscellaneous Expense Request:

By signing this form, you certify that you have the authority to approve or disapprove using FEW Appropriation to pay expenses incurred by an international fact witness appearing at a scheduled federal judicial proceeding.

Signature:

Date:

Name and Title:

Gregory V. Nelson, Special Authorizations Program Coordinator