

NOTE: Please send the complete form to Justice Management Division/Facilities and Administrative Services Staff e-mail box: PPSInventory@usdoj.gov or click

The following gift is offered to the U.S. Department of Justice:

Donor	Description	Gift Donated From Domestic/ Foreign Entities	Qty.	Estimated Cost	Date Offered

NOTE: The above cost of the gift is the donor's estimate. The Department of Justice does not confirm or endorse this as the value of the gift, nor make any representation of the value of this gift for any tax purposes.

This gift may be used:

For any purpose, or Only for the following purpose _____

The donor must indicate below any matters pending or likely to arise in the future that might involve the Department of Justice. Please consider all individuals or members of an organization (if applicable) involved in the donation of this gift.

(Describe pending matters or matters likely to arise)

I understand that this property is given as a gift to the Department of Justice and will become Government property. I understand that this donation is irreversible, and that I retain no personal rights to use, ownership, or possession.

Name of Donor

Telephone Number

Signature and Date

I have determined that this gift is appropriate for use by or display within the component. This gift was not solicited.

Name of Component Head or designee

Signature and Date

Concurrence by component Deputy Designated Agency Ethics Official (DDAEO)

Name of DDAEO

Signature and Date