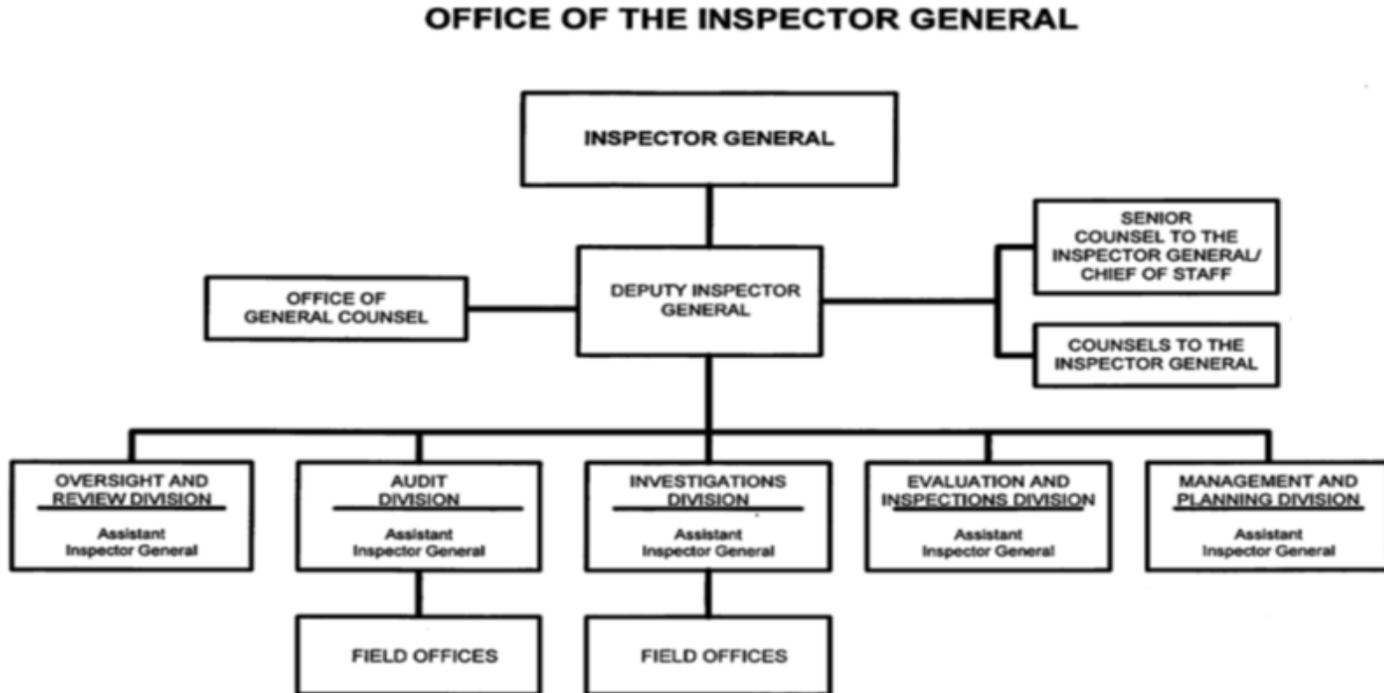


A. Organizational Chart

# Organizational Chart

Office of the Inspector General



Approved by: Michael E. Horowitz Date: 9/27/12  
Michael E. Horowitz  
Inspector General

B. Summary of Requirements

**Summary of Requirements**

Office of the Inspector General

Salaries and Expenses

(Dollars in Thousands)

	FY 2018 Request		
	Positions	Estimate FTE	Amount
<b>2016 Enacted 1/</b>	<b>474</b>	<b>455</b>	<b>93,709</b>
<b>Total 2016 Enacted</b>	<b>474</b>	<b>455</b>	<b>93,709</b>
<b>2017 Continuing Resolution</b>	<b>474</b>	<b>455</b>	<b>93,709</b>
2017 Rescission - 0.1901%	0	0	-178
<b>Total 2017 Continuing Resolution</b>	<b>474</b>	<b>455</b>	<b>93,531</b>
<b>Base Adjustments</b>			
Pay and Benefits	-4	-4	1,471
Domestic Rent and Facilities	0	0	276
Other Adjustments	0	0	50
<b>Total Base Adjustments</b>	<b>-4</b>	<b>-4</b>	<b>1,797</b>
<b>Total Technical and Base Adjustments</b>	<b>-4</b>	<b>-4</b>	<b>1,797</b>
<b>2018 Current Services</b>	<b>470</b>	<b>451</b>	<b>95,328</b>
<b>2018 Total Request</b>	<b>470</b>	<b>451</b>	<b>95,328</b>
2017 - 2018 Total Change	-4	-4	1,797

<sup>1/</sup> FY 2016 FTE is actual

B. Summary of Requirements

**Summary of Requirements**

Office of the Inspector General  
Salaries and Expenses  
(Dollars in Thousands)

Program Activity	FY 2016 Enacted			FY 2017 Continuing Resolution			FY 2018 Technical and Base Adjustments			FY 2018 Current Services		
	Positions	Actual FTE	Amount	Positions	Est. FTE	Amount	Positions	Est. FTE	Amount	Positions	Est. FTE	Amount
OIG Audits, Inspections, Investigations, and Reviews	474	434	93,709	474	434	93,531	-4	-4	1,797	470	430	95,328
<b>Total Direct</b>	<b>474</b>	<b>434</b>	<b>93,709</b>	<b>474</b>	<b>434</b>	<b>93,531</b>	<b>-4</b>	<b>-4</b>	<b>1,797</b>	<b>470</b>	<b>430</b>	<b>95,328</b>
Balance Rescission			0			0			0			0
<b>Total Direct with Rescission</b>			<b>93,709</b>			<b>93,531</b>			<b>1,797</b>			<b>95,328</b>
Reimbursable FTE		21			21			0			21	
<b>Total Direct and Reimb. FTE</b>		<b>455</b>			<b>455</b>			<b>-4</b>			<b>451</b>	
Other FTE:												
LEAP		0			0			0			0	
Overtime		0			0			0			0	
<b>Grand Total, FTE</b>		<b>455</b>			<b>455</b>			<b>-4</b>			<b>451</b>	

Program Activity	2018 Increases			2018 Offsets			2018 Request		
	Positions	Est. FTE	Amount	Positions	Est. FTE	Amount	Positions	Est. FTE	Amount
OIG Audits, Inspections, Investigations, and Reviews	0	0	0	0	0	0	470	430	95,328
<b>Total Direct</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>470</b>	<b>430</b>	<b>95,328</b>
Balance Rescission			0			0			0
<b>Total Direct with Rescission</b>			<b>0</b>			<b>0</b>			<b>95,328</b>
Reimbursable FTE		0			0			21	
<b>Total Direct and Reimb. FTE</b>		<b>0</b>			<b>0</b>			<b>451</b>	
Other FTE:									
LEAP		0			0			0	
Overtime		0			0			0	
<b>Grand Total, FTE</b>		<b>0</b>			<b>0</b>			<b>451</b>	

C. Program Changes by Decision Unit

**FY 2018 Program Increases/Offsets by Decision Unit**

Office of the Inspector General  
 Salaries and Expenses  
 (Dollars in Thousands)

Program Increases	Location of Description by Program Activity	OIG Audits, Inspections, Investigations, and Reviews				Total Increases			
		Positions	Agt./Atty.	Est. FTE	Amount	Positions	Agt./Atty.	Est. FTE	Amount
No Program Increase									
<b>Total Program Increases</b>									

Program Offsets	Location of Description by Program Activity	OIG Audits, Inspections, Investigations, and Reviews				Total Offsets			
		Positions	Agt./Atty.	Est. FTE	Amount	Positions	Agt./Atty.	Est. FTE	Amount
No Program Offsets									
<b>Total Program Offsets</b>									

E. Justifications for Technical and Base Adjustments

**Justifications for Technical and Base Adjustments**

Office of the Inspector General  
Salaries and Expenses  
(Dollars in Thousands)

	Positions	Estimate FTE	Amount
<b>Pay and Benefits</b>			
1 <u>2018 Pay Raise - 1.9%</u> This request provides for a proposed 1.9 percent pay raise to be effective in January of 2018. The amount request, \$791, represents the pay amounts for 3/4 of the fiscal year plus appropriate benefits (\$538 for pay and \$253 for benefits.)	0	0	791
2 <u>Annualization of 2017 Pay Raise - 2.88%</u> This pay annualization represents first quarter amounts (October through December) of the 2017 pay increase of 2.88% included in the 2017 Appropriation. The amount requested \$389, represents the pay amounts for 1/4 of the fiscal year plus appropriate benefits (\$ 265 for pay and \$124 for benefits).	0	0	389
3 <u>Health Insurance</u> Effective January 2018, the component's contribution to Federal employees' health insurance increases by 7.2% percent. Applied against the 2017 estimate of \$3444, the additional amount required is \$248.	0	0	248
4 <u>Position Rightsizing Adjustment</u> As directed by OMB Memorandum M-17-22, Department components will eliminate vacancies to reflect on-board levels.	-4	-4	0
5 <u>Retirement</u> Agency retirement contributions increase as employees under CSRS retire and are replaced by FERS employees. Based on U.S. Department of Justice Agency estimates, we project that the DOJ workforce will convert from CSRS to FERS at a rate of 0.8 percent per year, for both LEO and Non-LEO, based on the past 5 years of DOJ retirement data. The requested increase of \$43 is necessary to meet our increased retirement obligations as a result of this conversion.	0	0	43
<b>Subtotal, Pay and Benefits</b>	<b>-4</b>	<b>-4</b>	<b>1,471</b>
<b>Domestic Rent and Facilities</b>			
1 <u>GSA Rent</u> GSA will continue to charge rental rates that approximate those charged to commercial tenants for equivalent space and related services. The requested increase of \$276 is required to meet our commitment to GSA. The costs associated with GSA rent were derived through the use of an automated system, which uses the latest inventory data, including rate increases to be effective FY 2018 for each building currently occupied by Department of Justice components, as well as the costs of new space to be occupied. GSA provides data on the rate increases.	0	0	276
<b>Subtotal, Domestic Rent and Facilities</b>	<b>0</b>	<b>0</b>	<b>276</b>
<b>Other Adjustments</b>			
1 <u>Security Investigations</u> Security investigations provide information that will ensure appropriate identity proofing and permit a determination as to whether or not employment of the individual is clearly consistent with the interests of the OIG and the efficiency of service.	0	0	50
<b>Subtotal, Other Adjustments</b>	<b>0</b>	<b>0</b>	<b>50</b>
<b>TOTAL DIRECT TECHNICAL and BASE ADJUSTMENTS</b>	<b>-4</b>	<b>-4</b>	<b>1,797</b>

**Crosswalk of 2016 Availability**

Office of the Inspector General  
Salaries and Expenses  
(Dollars in Thousands)

Program Activity	FY 2016 Enacted			Reprogramming/Transfers			Carryover	Recoveries/R efunds	FY 2016 Availability		
	Positions	Actual FTE	Amount	Positions	Actual FTE	Amount	Amount	Amount	Positions	Actual FTE	Amount
OIG Audits, Inspections, Investigations, and Reviews	474	434	93,709	0	0	0	0	0	474	434	93,709
<b>Total Direct</b>	<b>474</b>	<b>434</b>	<b>93,709</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>474</b>	<b>434</b>	<b>93,709</b>
Balance Rescission			0			0	0	0			0
Total Direct with Rescission			93,709			0	0	0			93,709
Reimbursable FTE		21			0					21	
Total Direct and Reimb. FTE		455			0					455	
Other FTE:											
LEAP FTE		0			0					0	
Overtime		0			0					0	
Grand Total, FTE		455			0					455	

**Reprogramming/Transfers:**

**Carryover:**

**Recoveries/Refunds:**

**Crosswalk of 2017 Availability**

Office of the Inspector General  
Salaries and Expenses  
(Dollars in Thousands)

Program Activity	FY 2017 Continuing Resolution			Reprogramming/Transfers			Carryover	Recoveries/Refunds	FY 2017 Availability		
	Positions	Est. FTE	Amount	Positions	Est. FTE	Amount	Amount	Amount	Positions	Est. FTE	Amount
OIG Audits, Inspections, Investigations, and Reviews	474	434	93,531	0	0	0	0	0	474	434	93,531
<b>Total Direct</b>	<b>474</b>	<b>434</b>	<b>93,531</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>474</b>	<b>434</b>	<b>93,531</b>
Balance Rescission			0			0	0	0			0
Total Direct with Rescission			93,531			0	0	0			93,531
Reimbursable FTE		21			0					21	
Total Direct and Reimb. FTE		455			0					455	
Other FTE:											
LEAP FTE		0			0					0	
Overtime		0			0					0	
Grand Total, FTE		455			0					455	

**Reprogramming/Transfers:**

**Carryover:**

**Recoveries/Refunds:**

H. Summary of Reimbursable Resources

**Summary of Reimbursable Resources**

Office of the Inspector General

Salaries and Expenses

(Dollars in Thousands)

Collections by Source	2016 Actual			2017 Estimate			2018 Request			Increase/Decrease		
	Reimb. Pos.	Reimb. FTE	Amount	Reimb. Pos.	Reimb. FTE	Amount	Reimb. Pos.	Reimb. FTE	Amount	Reimb. Pos.	Reimb. FTE	Amount
Asset Forfeiture Fund	2	2	1,061	2	2	1,076	2	2	1,091	0	0	15
Council of the IGs on Integrity and Efficiency	0	0	159	0	0	233	0	0	131	0	0	-102
Court Services and Offender Supervision	0	0	0	0	0	55	0	0	0	0	0	-55
Working Capital Fund	7	7	1,887	7	7	1,938	7	7	1,968	0	0	30
Federal Bureau of Investigation	2	2	1,232	2	2	1,563	2	2	1,586	0	0	23
Federal Prison Industries	2	2	1,034	2	2	1,048	2	2	1,062	0	0	14
Federal Prison System	2	2	870	2	2	890	2	2	911	0	0	21
Central Intelligence Agency	0	0	0	0	0	30	0	0	0	0	0	-30
Offices, Boards, and Divisions	6	6	5,241	6	6	5,317	6	6	5,394	0	0	77
Crime Victims Fund	0	0	10,000	0	0	10,000	0	0	10,000	0	0	0
<b>Budgetary Resources</b>	<b>21</b>	<b>21</b>	<b>21,484</b>	<b>21</b>	<b>21</b>	<b>22,150</b>	<b>21</b>	<b>21</b>	<b>22,143</b>	<b>0</b>	<b>0</b>	<b>-7</b>

Obligations by Program Activity	2016 Actual			2017 Estimate			2018 Request			Increase/Decrease		
	Reimb. Pos.	Reimb. FTE	Amount	Reimb. Pos.	Reimb. FTE	Amount	Reimb. Pos.	Reimb. FTE	Amount	Reimb. Pos.	Reimb. FTE	Amount
OIG Audits, Inspections, Investigations, and Reviews	21	21	11,484	21	21	12,150	21	21	12,143	0	0	-7
Crime Victims Fund	0	0	10,000	0	0	10,000	0	0	10,000	0	0	0
<b>Budgetary Resources</b>	<b>21</b>	<b>21</b>	<b>21,484</b>	<b>21</b>	<b>21</b>	<b>22,150</b>	<b>21</b>	<b>21</b>	<b>22,143</b>	<b>0</b>	<b>0</b>	<b>-7</b>

I. Detail of Permanent Positions by Category

**Detail of Permanent Positions by Category**

Office of the Inspector General  
Salaries and Expenses  
(Dollars in Thousands)

Category	FY 2016 Enacted		FY 2017 Continuing Resolution		FY 2018 Request				
	Direct Pos.	Reimb. Pos.	Direct Pos.	Reimb. Pos.	ATBs	Program Increases	Program Offsets	Total Direct Pos.	Total Reimb. Pos.
Miscellaneous Operations (001-099)	6	0	6	0	0	0	0	6	0
Security Specialists (080)	3	0	3	0	0	0	0	3	0
Personnel Management (0200-0260)	7	0	7	0	0	0	0	7	0
Clerical and Office Services (0300-0399)	160	3	160	3	0	0	0	160	3
Accounting and Budget (500-599)	95	11	95	11	0	0	0	95	11
Paralegals / Other Law (900-998)	5	0	5	0	0	0	0	5	0
Attorneys (905)	30	0	30	0	0	0	0	30	0
Operations Research Analyst	2	0	2	0	0	0	0	2	0
Misc. Inspectors/Investigative Assistants (1802)	9	0	9	0	0	0	0	9	0
Criminal Investigative Series (1811)	139	0	139	0	0	0	0	139	0
Information Technology Mgmt (2210-2299)	18	7	18	7	0	0	0	18	7
Others	0	0	0	0	-4	0	0	-4	0
<b>Total</b>	<b>474</b>	<b>21</b>	<b>474</b>	<b>21</b>	<b>-4</b>	<b>0</b>	<b>0</b>	<b>470</b>	<b>21</b>
Headquarters Washington D.C.	228	21	228	21	-2	0	0	226	21
US Fields	246	0	246	0	-2	0	0	244	0
Foreign Field	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>474</b>	<b>21</b>	<b>474</b>	<b>21</b>	<b>-4</b>	<b>0</b>	<b>0</b>	<b>470</b>	<b>21</b>

**Financial Analysis of Program Changes**

Office of the Inspector General  
 Salaries and Expenses  
 (Dollars in Thousands)

Grades	Total Program Changes	
	Positions	Amount
No grades		
<b>Total Positions and Annual Amount</b>	<b>0</b>	<b>0</b>
Lapse (-)		
11.5 - Other personnel compensation		
<b>Total FTEs and Personnel Compensation</b>	<b>0</b>	<b>0</b>
No BOCs		
<b>Total Program Change Requests</b>	<b>0</b>	<b>0</b>

K. Summary of Requirements by Object Class

**Summary of Requirements by Object Class**

Office of the Inspector General

Salaries and Expenses

(Dollars in Thousands)

Object Class	FY 2016 Actual		FY 2017 Continuing Resolution		FY 2018 Request		Increase/Decrease	
	Act. FTE	Amount	Direct FTE	Amount	Direct FTE	Amount	Direct FTE	Amount
11.1 - Full-time permanent	434	45,225	434	47,256	430	46,558	-4	-698
11.3 - Other than full-time permanent	0	1,540	0	1,113	0	1,128	0	15
11.5 - Other personnel compensation	0	3,742	0	3,660	0	3,770	0	110
<i>Overtime</i>	0	0	0	0	0	0	0	0
<i>Other Compensation</i>	0	0	0	0	0	0	0	0
11.8 - Special personal services payments	0	0	0	0	0	0	0	0
<b>Total</b>	<b>434</b>	<b>50,507</b>	<b>434</b>	<b>52,029</b>	<b>430</b>	<b>51,456</b>	<b>-4</b>	<b>-573</b>
<b>Other Object Classes</b>								
12.1 - Civilian personnel benefits		19,466		19,046		19,065	0	19
13.0 - Benefits for former personnel		3		20		20	0	0
21.0 - Travel and transportation of persons		1,719		2,100		2,130	0	30
22.0 - Transportation of things		18		145		151	0	6
23.1 - Rental payments to GSA		9,300		10,085		10,900	0	815
23.2 - Rental payments to others		390		488		488	0	0
23.3 - Communications, utilities, and miscellaneous charges		2,311		1,420		1,436	0	16
24.0 - Printing and reproduction		5		8		8	0	0
25.1 - Advisory and assistance services		1,154		2,279		2,279	0	0
25.2 - Other services from non-federal sources		429		2,050		2,087	0	37
25.3 - Other goods and services from federal sources		3,658		2,752		2,066	0	-686
25.4 - Operation and maintenance of facilities		686		182		182	0	0
25.6 - Medical care		13		156		162	0	6
25.7 - Operation and maintenance of equipment		1,412		392		392	0	0
26.0 - Supplies and materials		397		244		250	0	6
31.0 - Equipment		1,993		313		1,065	0	752
32.0 - Land and structures		217		0		1,191	0	1,191
42.0 - Insurance claims and indemnities		4		0		0	0	0
92.0 - Undistributed		0		-178		0	0	178
<b>Total Obligations</b>		<b>93,682</b>		<b>93,531</b>		<b>95,328</b>	<b>0</b>	<b>1,797</b>
<b>Net of:</b>								
Unobligated Balance, Start-of-Year		0		0		0	0	0
Transfers/Reprogramming		0		0		0	0	0
Recoveries/Refunds		0		0		0	0	0
Balance Rescission		0		0		0	0	0
Unobligated End-of-Year, Available		0		0		0	0	0
Unobligated End-of-Year, Expiring		27		0		0	0	0
<b>Total Direct Requirements</b>		<b>93,709</b>		<b>93,531</b>		<b>95,328</b>		<b>1,797</b>
Reimbursable FTE								
Full-Time Permanent	21		21		21		0	0

## N. Additional Required Information

### **Additional Required Information for Congressional Justification**

Office of the Inspector General

The Inspector General Reform Act of 2008 (P.L. 110-409) requires that the Department of Justice OIG submit the following information related to its requested budget for Fiscal Year 2018:

- The aggregate budget request for the operations of the OIG is \$95,328,000;
- The requested amount includes \$200,000 to support the operations of the Council of the Inspectors General on Integrity and Efficiency (CIGIE); and
- The portion of the amount needed for OIG training is \$600,000.

The Inspector General of the Department of Justice certifies that the amount requested for training satisfies all OIG training needs for FY 2018.