**Table of goals, objectives, and implementation steps for “What will be done” section of narrative**

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| **Goal** | **Objective** | **Action steps** | **Need(s) that it responds to** | **Who is responsible?** | **Timeline** |
| **Sample:**  |  |  |  |  |  |
| *Provide in- person services safely* | *Ensure sufficient personal protective equipment for shelter workers* | *Purchase personal protective equipment* | *Need to enhance safety from COVID at shelter and restart in-person support groups* | *Tribal shelter director* | *Within first two months of award.* |
|  | *Ensure sufficient cleaning of high traffic areas* | *Purchase cleaning supplies**Contract with a cleaning service to come in every day at a set time* | *Need to enhance safety from COVID at shelter and restart in-person support groups* | *Tribal Shelter Administrator* | *Initial purchase of equipment and start of contract within the first two months. Ongoing after that.* |
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