



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530



Coordinated Tribal Assistance Solicitation (CTAS) COPS Purpose Area 1 Public Safety and Community Policing Prohibited and Controlled Expenditures

Prohibited Expenditures under CTAS - COPS Purpose Area 1 (PA1) Public Safety and Community Policing:

- Any items listed below or projects related to these items **are strictly prohibited** under CTAS-COPS PA1 per the [Executive Order 13688 on Federal Support for Local Law Enforcement Equipment Acquisition](#). These projects and/or items cannot be approved under any circumstances.

1. Tracked armored vehicles
2. Weaponized aircraft, vessels, and vehicles of any kind
3. Firearms and/or ammunition with a caliber of .50 or higher
4. Grenade launchers
5. Bayonets
6. *Camouflage uniforms (digital pattern) *Woodland and desert patterns are allowable

Controlled Expenditures under CTAS - COPS Purpose Area 1 (PA1) Public Safety and Community Policing:

- Any projects and/or items listed within the “Controlled Expenditures” table below require prior written approval from the COPS Office. This list is a combination of items controlled under [Executive Order 13688 on Federal Support for Local Law Enforcement Equipment Acquisition](#). To submit a request for approval to purchase a controlled item, please follow the instructions on page three of this document.

1. Command and/or control vehicles (bus, recreational vehicle, etc.)
2. Boats (non-police patrol)
3. Tactical and/or passenger SUVs, vans, trucks, and sedans (excluding SUVs and sedans that are used for police patrol)
4. Riot helmets, shields, and/or batons (excluding service-issued telescopic or fixed-length straight batons)
5. ATV and golf cart (non-police patrol)

Controlled Expenditures Justification Template

This template is based on recommendations pursuant to [Executive Order 13688 on Federal Support for Local Law Enforcement Equipment Acquisition](#). To utilize COPS Office funds to support a project and/or purchase an item listed within the “**Controlled Expenditures**” table above, applicants/recipients must attach a letter on their agency’s letterhead, addressed to the COPS Office. This letter can be included as an attachment to an application pre-award or through a post-award budget modification. **This letter must fully address all 11 elements listed below and applicants/recipients may not obligate and/or expend any COPS Office funds until prior approval has been granted by the COPS Office to do so.**

1. A general description of the requesting agency;
2. A detailed justification for supporting the controlled project and/or acquiring the controlled items, including a clear and persuasive explanation of the need for and appropriate criminal justice purpose that it will serve. If applicable, please describe any previous instance in which the controlled item was used in a manner that deviated from the detailed justification supporting the application for that equipment;
3. The number of units of the requested controlled item(s) that are currently in your agency’s inventory;
4. Categories of other controlled equipment acquired through federal programs during the past three (3) years that the requesting agency currently has in its inventory;
5. Whether the requested controlled equipment could reasonably be accessed through loans, mutual assistance, or mutual aid agreements;
6. Certification (written assurance) that the requesting agency has adopted required protocols (see Recommendation 2.1: Agencies that acquire controlled equipment through federal programs must adopt robust and specific written policies and protocols governing General Policing Standards and Specific Controlled Equipment Standards) or will adopt those protocols before physical acquisition or purchase of controlled equipment or transfer of funds;
7. Certification (written assurance) that the requesting agency has provided required training (see Recommendation 2.2: Agencies that acquire controlled equipment through federal programs must ensure that its personnel are appropriately trained and that training meets the specified requirements) or will provide that training before physical acquisition or purchase of controlled equipment or transfer of funds;
8. Evidence of civilian governing body’s review and approval or concurrence of the requesting agency’s acquisition of the requested controlled equipment;
9. Whether the requesting agency has applied, or has a pending application(s), for this type of controlled equipment from another federal agency during the current fiscal year;
10. Whether any prior application for controlled equipment has been denied by a federal agency during the past three (3) years, and, if so, the reason for the denial; and
11. Whether the requesting agency has been found to be in violation of a federal civil rights statute or programmatic term during the past three (3) years and, if so, whether any disposition was reached or corrective actions were taken.