

[Delete this instructional text from your document. This is a template you can use to prepare your Proposal Narrative in alignment with the criteria and formatting requirements of the notice of funding opportunity (NOFO). You do not have to use this template.]

Proposal Narrative

Purpose of the Project
<i>Say why you are applying for the grant.</i>
<i>Identify the project's goals/objectives. Summarize why the goals/objectives were selected, e.g., how the project complements other services, improves services, fills gaps, and/or responds to a need.</i>
<i>Describe the communities that will be served.</i>
What Will Be Done
<i>For each goal: a) activities and who is responsible for them; b) how you will ensure victim safety and/or offender accountability; and c) outcomes for knowing the goal was achieved, and how the outcomes will be tracked.</i>
<i>Describe how services, products, trainings, etc. will be accessible to anyone who may need them.</i>
Who Will Implement the Project
<i>Identify the people who will implement the project. Provide for each person their name, agency/organization, position/title, their role and responsibilities on the proposed project, and a description of how they are equipped to fulfill their role/responsibility on the project.</i>
<i>Describe anticipated coordination and collaboration among project partners and/or others and how working together will advance the project's goals.</i>
Optional supplemental narrative: If you are asking for funds to provide flexible financial assistance for victims as part of the project, you can go one page over the page limit (500 words max) to: say how you will administer the funds to support victim-identified, allowable, and reasonable costs; explain how it ties to the purpose of the project; and describe your ability to educate victims on potential financial, tax, and legal implications of receiving financial assistance.