

TO: **Jamel Walker**
 Internship Coordinator

STUDENT: Undergraduate Assignment Preference Sheet

FROM: Name: _____
 Tentative starting date: _____
 Tentative departure date: _____

Please indicate your first, second, and third choice. Please note that every effort will be made to honor your selection. However, the final assignment will be based on the needs of the Office.

FRONT OFFICE ASSIGNMENTS

- Administrative Division, Information Technology
- External Affairs
- Office of Professional Development
- Victim Witness Assistance Unit (VWAU)

CRIMINAL DIVISION ASSIGNMENTS

- Criminal Division, Federal Major Crimes
- Criminal Division, Capitol Siege Section
- Criminal Division, Fraud, Public Corruption & Civil Rights
- Criminal Division, National Security
- Criminal Division, Violence Reduction and Trafficking Offenses

CIVIL DIVISION ASSIGNMENTS

- Civil Division

SUPERIOR COURT DIVISION ASSIGNMENTS

- Major Crimes Section
- General Crimes Section
- Homicide Section
- Sex Offense and Domestic Violence Section
- Early Case Assessment Section
- Criminal Investigation (**only during the summer**)

Revised: 03/29/2023