

JUSTIFICATION

Last: _____ First: _____ Middle: _____ Suffix: _____

Component/District: _____

Work Telephone: _____ Email: _____

Prepare a written justification as described below using the space provided. Do not include attachments.

Upon completion, add a copy of your resume, scan and submit as a separate attachment to your ASLRP request. Name this file "Last Name, First Name - Justification & Resume."

The Program Administration Panel will carefully consider your responses to the information requested in each of the five sections below. The ideal responses will be succinct, well organized, and relevant to the specific section. Some sections require you to provide specific information, as identified in the bullet comments. In addition, there are suggested areas of interest in italics under some of the sections. You are not required to address each area of interest - they are provided to illustrate the types of information relevant to the section. Your responses for all five sections may not exceed five pages. Attachments will not be considered.

1. Education: Please summarize your educational background in the space provided.

Areas of interest include law school academic background, law review, competitive moot court (e.g., Jessup Cup, etc. - not mandatory first-year moot court), graduate law degrees, other advanced degrees, and continued professional education or training. Please highlight any significant honors or achievements. Do not address judicial clerkships.

2. Mission Critical Position & High or Unique Qualifications Relevant to DOJ Duties - or - Special Need of the Department:

- You must provide the reason your position is mission critical.
- You also must justify ASLRP selection based on high or unique qualifications relevant to DOJ duties or special need of the Department. You may articulate how you meet any relevant factors listed in [Appendix A](#) (ASLRP policy) or provide an independent justification sufficient for the Department to find that you meet one of the elements above.
- You must explain how your qualifications or your ability to meet a special Department need impact on your current duties.
- You must address the manner in which you contribute to the accomplishment of the Department's [mission or values](#).

3. Demonstrated Potential Based on Objective Accomplishments: This area focuses on your overall potential as demonstrated by activities within the past 24 months. Honors Program attorneys and lateral hires who have not yet entered on duty with the Department may base their responses on their current or past employment or school environment, volunteer, public service or leadership experiences.

Areas of interest include:

a. Performance evaluations

b. Ability to train or mentor others

c. Pro bono or other volunteer or public service activities

d. Other service to the Component or the Department (e.g., represents the component as a public speaker, moot court judge for law school competitions, legal recruiting activities, etc.)

e. Demonstrated leadership

4. The Basis for a Determination of Recruitment or Retention Difficulty: Please articulate a basis for a determination of the degree of recruitment or retention difficulty.

- You may use factors listed in Appendix B of the ASLRP Policy, or other relevant factors.
- Attorneys already on duty with the Department must address the extent to which their departure would affect DOJ's ability to carry out an activity or perform a mission-essential function and their likelihood of leaving the Department for employment outside the Federal service if not selected for participation.

5. Short Essay: Please discuss either the greatest challenge you faced in pursuing your legal career or your greatest contribution to the legal profession.

Name:

List each section individually before entering your response.

1. Education:
2. Mission Critical Position & High or Unique Qualifications Relevant to DOJ Duties - or - Special Need of the Department:
3. Demonstrated Potential Based on Objective Accomplishments:
4. The Basis for a Determination of Recruitment or Retention Difficulty:
5. Short Essay:

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for a drawing or a detailed response.