

# OVW Training and Services to End Abuse in Later Life Program

FY 2024 Pre-Application Information Session

# FY 2024 Abuse in Later Life Solicitation

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- ▶ Posted on or about April 25, 2024
- ▶ Application submitted through a two-step process
- ▶ Application submissions are due:
  - ▶ Grants.gov Grants.gov
    - ▶ **Deadline: June 18, 2024 11:59 PM ET**
  - ▶ Justice Grants System (JustGrants)
    - ▶ **Deadline: June 20, 2024 8:59 PM ET**

# Starting a Business -Turnkey

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## On Your Own

- ▶ Who
- ▶ What
- ▶ Where
- ▶ When
- ▶ Why

## Franchise

- ▶ Who: Franchiser/Suppliers
- ▶ What: Product
- ▶ Where: Location
- ▶ When: Timeline
- ▶ Why:
  - ▶ Provides a road map
  - ▶ Training
  - ▶ Efficient
  - ▶ Reduce mistakes
  - ▶ Support/Answer Questions
  - ▶ EASIER

# Implementing Your Project Turnkey Program

## On Your Own

- ▶ Who
- ▶ What
- ▶ Where
- ▶ When
- ▶ Why

## Abuse in Later Life Program

- ▶ Who: Eligibility/MOU Partners
- ▶ What: Mandatory Activities
  - ▶ Training/Cross Training
  - ▶ CCR/Services
- ▶ Where: Service Area
- ▶ When: 3 or 4 years
- ▶ Why:
  - ▶ Enhance
    - ▶ Victim safety
    - ▶ Offender Accountability

# Training and Services to End Abuse in Later Life Program (Abuse in Later Life)

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- ▶ The Abuse in Later Life Program is authorized by 34 U.S.C. § 12421. The Abuse in Later Life Program supports a comprehensive approach to addressing domestic violence, dating violence, sexual assault, stalking, neglect, abandonment, economic abuse, or willful harm and exploitation committed against victims who are 50 years of age or older.

# Abuse in Later Life Program

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## New in FY 2024

- ▶ Underserved communities: Applicants improving support for survivors from underserved communities may apply for up to an additional \$50,000 to fund these project activities.
- ▶ Training: Applicants may satisfy the requirement for mandatory law enforcement training by providing the training in-person or virtually .
- ▶ Training: Applicants may propose reimbursing law enforcement agencies and prosecutors' offices for time spent by law enforcement and prosecutors attending in-person Abuse in Later Life Program trainings. The amount used for this purpose is capped at 20% of the total award amount.

# Mandatory Purpose Areas

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- ▶ **Purpose Area 1:** Provide training programs to assist law enforcement agencies, prosecutors, agencies of states or units of local government, population specific organizations, victim service providers, victim advocates, or relevant officers in Federal, tribal, State, territorial, and local courts in recognizing and addressing instances of abuse in later life.
- ▶ **Purpose Area 2:** Provide or enhance services for victims of abuse in later life.

## Mandatory Purpose Areas (2)

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- ▶ **Purpose Area 3:** Establish or support multidisciplinary collaborative community responses to victims of abuse in later life
- ▶ **Purpose Area 4:** Conduct cross-training for law enforcement agencies, prosecutors, agencies of States or units of local government, attorneys, health care providers, population specific organizations, faith-based leaders, victim advocates, victim service providers, courts, and first responders to better serve older victims.



# Permissible Purpose Areas

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- ▶ **Purpose Area 1:** Provide training programs to assist attorneys, health care providers, faith-based leaders, community-based organizations, or other professionals who may identify or respond to abuse in later life.
- ▶ **Purpose Area 2:** Conduct outreach activities and awareness campaigns to ensure that victims of abuse in later life receive appropriate assistance. (not more than 10 percent of the total grant funds)

# Statutory Priority Area

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- ▶ The Abuse in Later Life Program statute requires that priority be given to proposals providing services to culturally specific and underserved populations. 34 U.S.C. § 12421(b)(4). Applications proposing to meaningfully increase access to OVW programming for these populations will be given special consideration.

## OVW Priority Area

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- ▶ Advance equity and tribal sovereignty as essential components of ending sexual assault, domestic violence, dating violence, and stalking by improving outreach, services, civil and criminal justice responses, prevention, and support for survivors from historically marginalized and underserved communities, particularly those facing disproportionate rates or impacts of violence and multiple barriers to services, justice, and safety.

# Out of Scope Activities

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- ▶ Starting on page eight, the solicitation lists specific activities that are outside the scope of the Abuse in Later Life Program and will not be supported by the program's funding.
- ▶ Applications that propose activities that are deemed to be substantially out-of-scope may receive a deduction in points during the review process or may be eliminated from consideration entirely.

# Budgets and Award Period

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- ▶ Funding levels under this program for FY 2024 are:
- ▶ \$400,000 for projects with a service area population up to 400,000.
- ▶ \$600,000 for projects with a service area population 400,001 to 700,000.
- ▶ \$750,000 for projects with a service area population 700,001 and above.
- ▶ \$750,000 for statewide projects, regardless of service area population.

## Budgets and Award Period (2)

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- ▶ **New applicants**

- ▶ The award period is 48 months for new applicants. Budgets must reflect 48 months of project activity. A minimum of 25% of the proposed budget funds must be allocated for outreach and direct services for older victims.

- ▶ **Continuation applicants**

- ▶ The award period is 36 months for continuation applicants. Budgets must reflect 36 months of project activity. A minimum of 33% of the proposed budget funds for outreach and direct services for older victims.

- ▶ **Generally, the award period will start on October 1, 2024.**

# Applicant Types

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## ▶ New

- ▶ Applicants that have never received funding under this program or whose previous funding expired on or before June 20, 2023.

## ▶ Continuation

- ▶ Applicants that have an existing or recently closed (after June 20, 2023) award under the Abuse in Later Life Program.

## Applicant Types (2)

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- ▶ Recipients of an FY 2022 or FY 2023 award under the Abuse in Later Life Program in are NOT eligible to apply as the lead applicant or as a partner/subrecipient on an FY 2024 proposal.
- ▶ Likewise, an organization that is a partner/subrecipient on an FY 2022 or FY 2023 award is not eligible to apply as the lead applicant or as a partner/subrecipient on an FY 2024 proposal.



# Note

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- ▶ Current grantees with a substantial amount of unobligated funds remaining (50 percent or more of the previous award) as of March 31, 2024 without adequate justification may not be considered for funding, or may receive a reduced award amount if selected for funding in FY 2024.

# Mandatory Program Requirements

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- ▶ Training/Cross-Training - New applicants
  - ▶ Grantee Orientation
  - ▶ Law Enforcement Trainings
    - ▶ Virtual Training
    - ▶ In-Person Training
    - ▶ Law Enforcement “Training of Trainers” (TOT) Training
  - ▶ Advanced Law Enforcement Training
    - ▶ In-Person Training
    - ▶ Virtual Training
  - ▶ Prosecutors’ Institute
  - ▶ Judicial Institute
  - ▶ Direct Services Cross-Training
    - ▶ Direct Services TOT Training
  - ▶ Kickoff/Coordinated Community Response Events

# Mandatory Program Requirements (2)

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- ▶ Training/Cross-Training - Continuation applicants
  - ▶ Grantee Orientation
  - ▶ Continuation grantees will be permitted to engage in other training activities based on the needs of their continuation projects. Applicants should clearly identify which trainings their projects will include and detail why the additional training is needed. Funds should be included in the budget to cover the costs associated with participating in the chosen trainings.

# Mandatory Program Requirements (3)

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- ▶ Collaborative Community Responses (CCR)
  - New and continuation applicants
  - ▶ Each partner must agree to establish or support a multidisciplinary collaborative community response to abuse in later life, including domestic violence, dating violence, sexual assault, stalking.

# Mandatory Program Requirements (4)

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- ▶ Providing or Enhancing Services for Older Victims
  - New applicants
  - ▶ Planning Phase (12-18 months)
    - ▶ The planning phase must include, but is not limited to, the following activities:
    - ▶ conducting a community needs assessment
    - ▶ reviewing agency policies and protocols to ensure that they are inclusive of older victims
    - ▶ providing training to staff
    - ▶ developing a strategic plan for outreach and service delivery that will be submitted to OVW for review and approval prior to release of funds for the implementation phase

# Mandatory Program Requirements (5)

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- ▶ Providing or Enhancing Services for Older Victims
  - New applicants
    - ▶ Implementation Phase
      - ▶ Upon OVW approval of the strategic plan for outreach and service delivery, grantees will begin outreach and the delivery of services to older victims.
      - ▶ Funds included in the budget for the implementation phase will be placed on hold through a special condition of the award.

# Mandatory Program Requirements (6)

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- ▶ Providing or Enhancing Services for Older Victims

- Continuation applicants

- ▶ Critical Assessment (6 months)

- Continuation grantees will be required to reexamine the outreach and services funded under the initial Abuse in Later Life award to ensure that they continue to meet the needs of older victims and address challenges in service provision that occurred during the previous project.

# Eligible Applicants

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- ▶ States
- ▶ Units of local government
- ▶ Tribal governments or tribal organizations
- ▶ Population specific organizations
- ▶ Victim service providers with demonstrated experience in addressing domestic violence, dating violence, sexual assault, and stalking
- ▶ State, tribal, or territorial domestic violence or sexual assault coalitions



# Non-eligible Applicants

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- ▶ Police departments
- ▶ Pre-trial service agencies
- ▶ District or city attorneys' offices
- ▶ Sheriffs' departments
- ▶ Probation and parole departments
- ▶ Universities

# Required Partnerships

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- ▶ Each applicant must demonstrate that it is part of a multidisciplinary partnership. This required partnership must include, at a minimum, the following four required partners:
  - ▶ At least one law enforcement agency
  - ▶ At least one prosecutor's office
  - ▶ At least one victim service provider
  - ▶ At least one nonprofit program or government agency with demonstrated experience in assisting individuals in later life

## Required Partnerships (2)

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- ▶ This required partnership must be detailed in a Memorandum of Understanding (MOU) that is signed by the Authorized Representative of, at a minimum, the four required partners.
- ▶ Applications that do not meet this requirement will not be eligible for Abuse in Later Life Program funding and will be removed from consideration.

## Limit on the Number of Applications

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- ▶ OVW will consider only one application per organization for the same service area. In addition, if an applicant submits multiple versions of the same application, OVW will review only the most recent system-validated version submitted before the deadline.

# Application Requirements

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- ▶ **New**
  - ▶ 15 page limit
- ▶ **Continuation**
  - ▶ 20 page limit
  - ▶ Double spaced (Data Requested with Application, Pre-Award Risk Assessment, and charts may be single spaced)
  - ▶ 8½ x 11 inch paper
  - ▶ One-inch margins
  - ▶ Type no smaller than 12 point, Times New Roman or Arial font
  - ▶ Page numbers

# Application Contents

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- ▶ Project Narrative
  - ▶ Budget Detail Worksheet and Narrative
  - ▶ Signed Memorandum of Understanding (MOU)
  - ▶ Letters of Commitment (LOC) (if applicable)
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- ▶ OVW will not contact applicants for missing items on the list above. Applications that do not include all of the above documents will be considered substantially incomplete and will not be considered for funding.

## Application Contents (2)

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- ▶ In addition, the Proposal Abstract, which is to be entered into a text box in JustGrants, will not be scored but is used throughout the review process.

# Memorandum of Understanding (MOU) and Letters of Commitment (LOC)

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- ▶ All new applicants and continuation applicants proposing to provide training must submit a Memorandum of Understanding (MOU) and Letter(s) of Commitment (LOC).
- ▶ Continuation applicants that are not proposing to provide training with this award must submit an MOU.



# MOU

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- ▶ Clearly identify each of the four required MOU partners:
  - ▶ At least one law enforcement agency;
  - ▶ At least one prosecutor's office;
  - ▶ At least one victim service provider; and
  - ▶ At least one nonprofit program or government agency with demonstrated experience in assisting individuals in later life.

## MOU (2)

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- ▶ The victim service provider must provide services to victims of sexual assault, domestic violence, dating violence, or stalking as one of its primary purposes.
- ▶ The nonprofit program or government agency with demonstrated experience in assisting individuals in later life must provide services to victims of elder abuse, neglect or exploitation as one of its primary purposes.

# Letters of Commitment (LOC)

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## New and Continuation (if applicable)

- ▶ Law Enforcement Training:
  - ▶ The local one-day law enforcement training
  - ▶ The local advanced law enforcement training
    - ▶ OR
  - ▶ The virtual law enforcement training
  - ▶ The local advanced law enforcement training (optional)
- ▶ The National Institute on Prosecuting Elder Abuse
- ▶ The local direct services cross-training

# LOC

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- ▶ Number/Percentage of personnel committed to attend training
- ▶ LOCs that do not clearly specify the number of personnel who will attend trainings will not be considered during the review process.
- ▶ Letters of support may not be submitted in lieu of the LOCs.

# Grants Financial Management Division (GFMD)

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- ▶ Summary Data Sheet (questionnaire)
- ▶ Proof of 501 (c)(3) Status (if applicable)
- ▶ Single Audit (threshold and fiscal year)
- ▶ IRS three-step safe-harbor procedure– Executive Compensation –
  - ▶ Sample Disclosure Letter
  - ▶ Address all four parts
  
- ▶ Pre-Award Risk Assessment (questionnaire)
- ▶ Eleven questions; Multiple parts to each question
- ▶ Most Common issues:
  - ▶ Brief list of policies and procedures not provided
  - ▶ Budgeted vs. Actual process not provided
  - ▶ Record Retention policy not provided
  - ▶ Knowledge of rules and regulations

# Resources

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- ▶ Training for OVW Applicants:
  - ▶ <https://www.justice.gov/ovw/resources-applicants>
- ▶ Budget Information and Sample Budget Detail Worksheet: <https://www.justice.gov/ovw/media/1349746/dl?inline>
- ▶ Creating a Budget: <https://www.justice.gov/ovw/video/creating-budget>
- ▶ Uniform Guidance - 2 CFR Part 200
  - ▶ <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>
- ▶ DOJ Financial Guide:
  - ▶ <https://www.justice.gov/media/1282146/dl?inline=>
- ▶ Program Specific Solicitation:
  - ▶ <https://www.justice.gov/ovw/open-solicitations>

# Contact Information – Financial Questions

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**OVW GFMD Helpdesk**

**1-888-514-8556**

**[OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov)**

# How to Apply

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- ▶ Applicants may find this funding opportunity on Grants.gov by using the Assistance Listing Number, Grants.gov opportunity number, or the title of this solicitation, all of which can be found on the cover page.
- ▶ The FY 2024 application submission process is a two-step process this year with significant differences from the application process in previous years. Application materials will be submitted in Grants.gov and JustGrants.



## How to Apply (cont.)

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- ▶ Read the solicitation carefully to understand all steps required to submit an application and the time to complete those steps.
- ▶ Some steps, such as obtaining a Data Universal Number System (or DUNS) number or registering with the System for Award Management (SAM) or Grants.gov may take several days to complete.
- ▶ We recommend applicants begin these processes as soon as possible but no later than dates suggested in the solicitation.

# Grants.gov

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- ▶ Applicants must complete the Application for Federal Assistance (SF-424) in Grants.gov.
  - ▶ Read the “Information to Complete the Application for Federal Assistance (SF-424)” section in the solicitation carefully for all requirements.
- ▶ Applicants must complete and submit the Disclosure of Lobbying Activities (SF-LLL) in Grants.gov.
- ▶ After submitting these forms, the applicant will receive an email notification from JustGrants to complete the rest of the application in JustGrants. If the applicant is a new user in JustGrants, the email will include instructions on registering with JustGrants.

# JustGrants

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- ▶ Applicants must submit a Proposal Abstract with the application.
- ▶ The Proposal Abstract must provide a short summary (no more than two pages double-spaced) of the proposed project.
- ▶ The Proposal Abstract, which is to be entered into a text box in JustGrants, will not be scored but is used throughout the review process.

# JustGrants (2)

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- ▶ Data Requested with Application
  - ▶ All applicants must complete three questionnaires in JustGrants:
    - ▶ Pre-Award Risk Assessment
    - ▶ Applicant Entity Questionnaire
    - ▶ Summary Data Sheet
  - ▶ Applicants should click on the questionnaire name in JustGrants to access and complete each questionnaire
  - ▶ These documents are not scored.
  - ▶ Although the questionnaires must be completed in JustGrants, the questions can be viewed in Appendices B, C, and D of the solicitation

## JustGrants (3)

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- ▶ The Proposal Narrative, which is made up of two sections: the Purpose of the Proposal and What Will Be Done, will be uploaded as an attachment.
- ▶ The Budget Worksheet and Budget Narrative, applicants must upload in JustGrants.
  - ▶ Budget Information and Sample Budget Narrative in [Appendix A](#)
  - ▶ [Creating a Budget](#) webinar on the OVW website.

## JustGrants (4)

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- ▶ The Memoranda of Understanding (MOU) and/or Letters of Commitment (LOC) will be uploaded as an attachment(s).
- ▶ Read the solicitation carefully for other documentation required for all applications or when applicable.

## JustGrants (5)

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- ▶ Applicants must comply with applicable federal civil rights laws, which among other things prohibit recipients from discriminating on the basis of national origin and disability.
- ▶ Applicants must include funds or other resources in their budget to ensure access for individuals with disabilities, Deaf/hard of hearing individuals, and persons with limited English proficiency.

# Application Deadlines

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- ▶ The application deadlines
  - ▶ Grants.gov is **June 18, 2024 at 11:59 PM ET**
  - ▶ JustGrants is **June 20, 2024 at 8:59 PM**
- ▶ Carefully review the “How to Apply” section (starting on page 32) for required deadlines and OVW's policy on late submissions.
- ▶ Submitting the application components at least 48 hours before each deadline



# Common Application Errors

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- ▶ Not answering the questions asked
- ▶ Not an eligible applicant – Pages 15-17
- ▶ Missing required partners - Page 18
- ▶ Submitting applications that are substantially incomplete
  - ▶ List of documents that must be submitted – Page 20
  - ▶ Page 39 (checklist)

## Common Application Errors (2)

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- ▶ Incorrect type of partner – Page 17
- ▶ Unsigned or multiple MOUs – Page 28
- ▶ LOCs– Number of people to be trained not included – Page 30

# Have Questions?

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- ▶ Programmatic Questions:

- ▶ Email: [OVW.Elder@USDOJ.GOV](mailto:OVW.Elder@USDOJ.GOV) or call 202-812-6883

- ▶ Financial Questions:

- ▶ Email [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or call 888-514-8556

- ▶ Technical Questions:

- ▶ Grants.gov Applicant Support: email [support@grants.gov](mailto:support@grants.gov) or call 800-518-4726

- ▶ OVW JustGrants Support: email [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov) or call 866-655-4482