



# U.S. Department of Justice Office on Violence Against Women

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## OVW Fiscal Year 2025 Sexual Assault Services Formula Program

### **Grants.gov Funding Opportunity Number**

O-OVW-2025-172377

### **Assistance Listing Number**

16.017

### **Application Due**

Deadline to submit Standard Form/SF-424 in Grants.gov: June 10, 2025, 11:59 PM Eastern Time

Deadline to submit application in JustGrants: June 12, 2025, by 8:59 PM Eastern Time

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## Basic Information

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The U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW) is accepting applications for funding in response to this Notice of Funding Opportunity (NOFO). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses that provide services to victims and hold offenders accountable.

### Executive Summary

The Sexual Assault Services Formula Program (SAS Formula Program) provides grant dollars to states and territories to assist them in supporting rape crisis centers and other nonprofit, nongovernmental organizations, or tribal programs that provide direct intervention and related assistance to victims of sexual assault, without regard to age.

Funding Opportunity Details	
<b>Federal Agency Name</b>	U.S. Department of Justice, Office on Violence Against Women
<b>Funding Opportunity Title</b>	OVW FY 2025 Sexual Assault Services Formula Program
<b>Announcement Type</b>	Initial
<b>Grants.gov Funding Opportunity Number</b>	O-OVW-2025-172377
<b>Assistance Listing Number</b>	16.017
<b>Statutory Authority</b>	34 U.S.C § 12511
<b>Expected Total Amount of Funding</b>	\$52,042,135
<b>Anticipated Number of Awards</b>	56
<b>Expected Award Amount(s)</b>	\$256,557- \$2,065,486
<b>Expected Award Period(s)</b>	24 months

## Key Dates

This table contains deadlines and other important dates.

<b>Key Dates</b>	
<b>Funding Opportunity Release Date</b>	On or about May 8, 2025
<b><u>Sam.gov Registration/Renewal</u></b>	Recommend <a href="#">completing process</a> by May 22, 2025
<b><u>Grants.gov Registration/Renewal</u></b>	Recommend <a href="#">completing process</a> by May 22, 2025
<b><u>Grants.gov</u> Deadline</b>	June 10, 2025, by 11:59 PM Eastern Time (ET)
<b><u>JustGrants</u> Deadline</b>	June 12, 2025, by 8:59 PM ET
<b>Decision Notification Date</b>	OVW anticipates notifying applicants of funding decisions by October 1, 2025.

## Contact Information

For assistance with the application process or questions about this funding opportunity, contact the resources listed below.

<b>Contact Information</b>	
<b>OVW Contact</b>	Phone: 202-307-6026 Email: <a href="mailto:OVWSASP.Formula@usdoj.gov">OVWSASP.Formula@usdoj.gov</a>
<b>For assistance with SAM.gov</b>	Phone: 866-606-8220 Website: <a href="https://sam.gov/content/help">https://sam.gov/content/help</a> Hours of Operation: 8:00 a.m. to 8:00 p.m. ET Monday-Friday
<b>For assistance with Grants.gov</b>	Phone: 800-518-4726 Email: <a href="mailto:support@grants.gov">support@grants.gov</a> Website: <a href="https://www.grants.gov/support">https://www.grants.gov/support</a> Hours of operation: 24 hours a day, 7 days a week (closed federal holidays)
<b>For assistance with JustGrants</b>	Phone: 866-655-4482 Email: <a href="mailto:OVW.JustGrantsSupport@usdoj.gov">OVW.JustGrantsSupport@usdoj.gov</a>

## Resources for Applying

OVW SAS Formula Program staff are available to assist applicants with program requirements, the applications process, and answer questions. Applicants should contact their assigned OVW Program Manager, call OVW at 202-307-6026, or consult the resources below:

- [Application Companion Guide](#)
- [Resources for Applicants page](#)

- [JustGrants Application Submission Training](#)

## Eligibility

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### Eligible Applicants

Eligible applicants are any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, American Samoa, Guam, and the Commonwealth of the Northern Mariana Islands. Only the designated state office may apply.

### Ineligible Entities and Disqualifying Factors

Applications submitted by ineligible entities will not be considered for funding. In addition, an application deemed deficient in one or more of the following areas will result in a delay in access to funds:

1. [Risk Review](#)
2. [Completeness of application contents](#)
3. [Meeting deadlines](#)

A delay in access to funds will also result if the applicant does not comply fully with all applicable unique entity identifier and SAM.gov requirements (see [Submission Requirements and Deadlines](#) section for more information on these requirements).

### **Cost-Sharing or Matching**

This program has no matching or cost-sharing requirement.

## Program Description

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This program is authorized by 34 U.S.C § 12511. For a brief description of this program, see the [Executive Summary](#).

For more information about OVW programs, including how recipients of OVW grant funding achieve program goals, see:

- OVW grant program information: [OVW Grants and Programs webpage](#).
- Data that recipients collect and report: [VAWA Measuring Effectiveness Initiative webpage](#).
- What recipients have achieved and some of the evidence-based approaches they may have used: OVW's [most recent report to Congress](#) on the effectiveness of VAWA grant programs.

## Purpose Areas

Pursuant to 34 U.S.C. § 12511(a)(1), funds under this program must be used for one or more of the following purposes:

To provide intervention, advocacy, accompaniment, support services, and related assistance to:

- A. adult, youth, and child victims of sexual assault;
- B. family and household members of such victims; and
- C. those collaterally affected by the victimization, except by the perpetrator of such victimization.

*Specifically, SASP Formula grants that are awarded to states and territories must be used to support the establishment, maintenance, and expansion of rape crisis centers and other nongovernmental or Tribal programs and projects to assist individuals who have been victimized by sexual assault, without regard to the age of the individual. See 34 U.S.C. § 12511(b)(1).*

The term "rape crisis center" means a nonprofit, nongovernmental, or tribal organization, or governmental entity in a state other than a territory that provides intervention and related assistance to victims of sexual assault without regard to their age. In the case of a governmental entity, the entity may not be part of the criminal justice system (such as a law enforcement agency) and must be able to offer a comparable level of confidentiality as a nonprofit entity that provides similar victim services. See 34 U.S.C. § 12291(a)(30).

Pursuant to 34 U.S.C. § 12511(b)(2)(C), intervention and related assistance may include:

1. 24-hour hotline services providing crisis intervention services and referral.
2. Accompaniment and advocacy through medical, criminal justice, and social support systems, including medical facilities, police, and court proceedings.
3. Crisis intervention, short-term individual and group support services, direct payments, and comprehensive service coordination and supervision to assist sexual assault victims and family or household members.
4. Information and referral to assist the sexual assault victim and family or household members.
5. Community-based, culturally specific services and support mechanisms, including outreach activities for underserved communities.
6. Development and distribution of materials on issues related to the services described in numbers 1 through 5 above.

Note: Direct payments to victims and their family or household members must be for costs related to the sexual assault.

## Priorities

States and territories are encouraged to develop and support projects, to the extent consistent with the program's authorizing statute, that substantively address one or more of the priorities listed below:

1. Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking.

2. Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.

## **Program Requirements**

Recipients will be required to engage in the following activities:

1. Participate in OVW-sponsored training and technical assistance (TTA).
2. Collect and report performance indicators. Forms, instructions, training, and related tools for each OVW program are available on the [VAWA Measuring Effectiveness Initiative webpage](#).
3. Participate in an assessment or evaluation, if OVW conducts one that requires recipient involvement.
4. For new State Administrators, attend new grantee orientation (NGO). State Administrators unable to attend an NGO will be required to view recordings of the NGO sessions. New State Administrators are defined as individuals who were not in their position at the time of the last live, virtual NGO for Formula recipients.

## **Program-Specific Unallowable Costs**

Applicants proposing activities described below will be asked to remove them from the application and, as a result, may experience a delay in access to funds. Recipients must also ensure that subrecipients do not propose any of the activities described below:

### **Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability**

OVW will not fund activities that compromise victim safety and recovery, deter healing for victims, and/or undermine offender accountability. See the [Application Companion Guide](#) for more details about these activities, including program-specific information.

### **Out-of-Scope Activities**

The activities listed below are out of the program scope and will not be funded. Any out-of-scope activities must be removed from the application. States and territories also must ensure that subgrantees do not engage in out-of-scope activities.

1. Research projects. Funds under this program may not be used to conduct research, defined by 28 C.F.R. § 46.102(d) as a systematic investigation designed to develop or contribute to generalizable knowledge. However, assessments conducted for internal improvement purposes only may be allowable. For information on distinguishing between research and assessments, see the [Application Companion Guide](#).
2. Promoting or facilitating the violation of federal immigration law.
3. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.



4. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and “diversity, equity, inclusion, and accessibility” programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW’s statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
5. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
6. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
7. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
8. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
9. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
10. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
11. Any activity or program that unlawfully violates an Executive Order.
12. Activities addressing human trafficking unrelated to sexual assault.
13. Activities addressing Missing or Murdered Indigenous Persons (MMIP) unrelated to sexual assault.
14. Activities focused on prevention efforts and education (e.g., bystander intervention, social norms campaigns, presentations on healthy relationships, etc.).
15. Criminal justice-related projects, including funding for law enforcement, prosecution, courts, and forensic interviews.
16. Sexual Assault Medical Forensic Examiner programs.
17. Sexual Assault Response Team coordination.
18. Providing training to allied professions and the community (e.g., law enforcement, child protection services, prosecution, other community-based organizations, etc.).
19. Domestic violence services unrelated to sexual violence.
20. Legal services.

**Note:** Recipients should serve all eligible victims as required by statute, regulation, or award condition.

### **Other Unallowable Costs**

Grant funds under this program may not be used for the following:

1. Lobbying.
2. Fundraising.
3. Purchase of real property.

4. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
5. Construction.

## **Activities Requiring Prior Approval**

Surveys: Recipients must receive prior approval before using grant funds to support surveys, regardless of their purpose, to ensure they are within the scope of the award and meet the requirements of the Paperwork Reduction Act (see the [Application Companion Guide](#) for more information).

## **Type of Award**

Awards will be made as grants.

### **Award Period(s) and Amount(s)**

The award period is 24 months. The total “estimated funding” on the SF-424 must reflect 24 months. The award period will start on August 1, 2025. The FY 2025 allocations were not available when this NOFO was released. Applicants should use FY 2024 award amounts when submitting their applications. Applicants will be notified of the FY 2025 allocations when they become available. OVW will ensure that the FY 2025 awards reflect the FY 2025 allocation amounts.

In accordance with 34 U.S.C. § 12511(b)(4), OVW will award not less than 1.5 percent of the total amount appropriated for the SAS Formula Program to each state, the District of Columbia, and the Commonwealth of Puerto Rico. The United States Virgin Islands, American Samoa, Guam, and the Commonwealth of the Northern Mariana Islands will be awarded a base amount of 0.5 percent of the total appropriated amount. OVW will distribute remaining funds according to population. To determine population, OVW uses data compiled by the United States Bureau of the Census.

### **Additional Statutory Incentive Funding**

#### **Increased Funding Under the Rape Survivor Child Custody Act (RSCCA)**

Subject to funds becoming available in FY 2025, pursuant to 34 U.S.C. § 21303, states and territories may apply for RSCCA funds (up to ten percent of the three-year average of combined STOP and SAS awards). Of this amount, 75 percent will supplement a recipient’s SAS award, and 25 percent will supplement a recipient’s STOP award. RSCCA funds are subject to the requirements of the STOP and SAS Formula Programs. Because this funding applies to both STOP and SAS Formula Programs, OVW encourages the state administrators for the two programs to coordinate their responses.

- To qualify, a state or territory must have “in place a law that allows the mother of any child that was conceived through rape to seek court-ordered termination of the parental rights of her rapist with regard to that child, which the court is authorized to grant upon clear and convincing

evidence of rape.” The enactment date of the qualifying statutes must be on or before **June 13, 2025**.

- A state or territory may receive RSCCA funds **up to four times**.
- **NEW APPLICANTS:** To apply, applicants must submit a legal opinion explaining how it meets the RSCCA requirements by citing legal authorities, including statutes and relevant caselaw. An applicant’s legal opinion may be in the form of a letter addressed to the OVW Director and must be signed by the State Attorney General or another state official with authority to make binding legal determinations. **Although the information provided will inform OVW’s decision, OVW will make the final eligibility determination.**

**APPLICANTS THAT RECEIVED PRIOR RSCCA FUNDING:** States and territories that previously received RSCCA funds (less than four times) must submit a letter addressed to the Director of OVW stating that the applicable law has not changed and that the state still meets the RSCCA requirements. The letter must be signed by the State Attorney General or another state official with authority to make binding legal determinations.

- Applicants must submit their legal opinions to OVW at [OVW.RSCCA@usdoj.gov](mailto:OVW.RSCCA@usdoj.gov) by 11:59 pm on **June 13, 2025**. OVW will not consider late applications.

## Application Contents and Format

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### Application Contents

Applications must include all application items listed in the checklist below. Applications that do not include ALL the items below will be considered substantially incomplete and will result in a delay in an access to funds.

### Application Content and Submission Checklist

Applicants must submit all required application items.

Application Item	Required?	Submission Type	Submission Website	Date Completed
<a href="#"><u>Application for Federal Assistance: SF-424</u></a>	Yes	Online Form	Grants.gov	
<a href="#"><u>Pre-Award Risk Assessment</u></a>	Yes	Online Form	JustGrants	

Application Item	Required?	Submission Type	Submission Website	Date Completed
<a href="#"><u>Summary Data Sheet</u></a>	Yes	Attachment	JustGrants	
<a href="#"><u>Proposal Narrative</u></a>	Yes	Attachment	JustGrants	
<a href="#"><u>Letter of Assurance Regarding Meaningful Involvement</u></a>	Yes	Attachment	JustGrants	
<a href="#"><u>Indirect Cost Rate Agreement</u></a>	If applicable	Attachment	JustGrants	
<a href="#"><u>Certification Regarding Out-of-Scope Activities</u></a>	Yes	Attachment	JustGrants	
<a href="#"><u>Letter of Nonsupplanting</u></a>	Yes	Attachment	JustGrants	
<a href="#"><u>Confidentiality Notice Form</u></a>	Yes	Attachment	JustGrants	
<a href="#"><u>Disclosure of Lobbying Activities</u></a>	Yes	Attachment	JustGrants	

## **Formatting and Technical Requirements**

Applicants must follow the requirements below for all attachments, unless otherwise noted.

1. Double-spaced text (charts may be single-spaced)
2. 8½ x 11-inch pages
3. One-inch margins
4. Arial font, type no smaller than 11-point, except for footnotes, which may be 9-point
5. Correctly numbered pages
6. No more than 10 pages for the Proposal Narrative
7. Documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt)
8. Headings and sub-headings that correspond to those identified below for each application component

## **Data Requested with Application**

Applicants must complete the Pre-Award Risk Assessment questionnaire in JustGrants. The questions are listed in [Appendix A](#) of this NOFO.

## **Summary Data Sheet**

The Summary Data Sheet must be completed and submitted as an attachment under the Additional Application Components section in JustGrants. Refer to [Appendix B](#) for the list of questions.

## **Proposal Narrative**

The Proposal Narrative may not exceed 10 pages in length, double-spaced. The Proposal Narrative must include the following information:

### **State Overview**

1. An overview of the sexual assault services currently available to victims of sexual assault, including women, men, and children, throughout the state or territory.
2. An overview of current state or territory efforts that address sexual assault.
3. A brief description addressing the process by which the state or territory makes its subgrant awards (e.g., formula-based or competitive awards).
4. An explanation of how funding under the SAS Formula Program complements the state/territory STOP Implementation Plan.
5. A detailed description of procedures to be used by the state or territory to ensure equitable distribution of grants and grant funds within the state or territory and between urban and rural areas.

### **Meaningful Involvement in Developing the Application**

Describe how the state or territory meaningfully involved the sexual assault coalition and representatives from underserved communities, including tribes, in developing the application including:

1. The process and communication method used by the state or territory to involve the sexual assault coalition and representatives from underserved communities.
2. The specific underserved communities the state or territory included in the application process and methods used to reach out to and communicate with these communities.
3. The number of times the state or territory met with the coalition and representatives from underserved communities to discuss and develop this application, and a brief description of those meetings.

4. Whether the coalition and representatives from underserved communities were provided an opportunity to review this application and provide comment, prior to its submission.
5. How the state or territory incorporated feedback and input from the coalition and representatives from underserved communities into this application.

### **Meaningful Involvement in Implementing the Plans**

Describe how the state or territory will meaningfully involve the sexual assault coalition and representatives from underserved communities, including tribes, in implementing the plans of the state or territory to administer the SAS Formula Program, including:

1. How the state or territory will work with the coalition and representatives from underserved communities to design a plan for distributing the subgrant funds.
2. The specific underserved communities the state or territory anticipates including in the implementation process.
3. The methods that will be used to reach out to the underserved communities to ensure their active participation in the implementation of the plans to administer the SAS Formula Program funds.
4. The role of the state coalition and representatives from underserved communities in the implementation of the plans to administer the program, such as review of notices of funding opportunities, outreach to potential applicants, and assistance with peer review.

### **Funding Restrictions**

OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Grants Financial Guide](#).

### **Direct Payments**

Direct payments to sexual assault victims and their family or household members must be for costs related to the sexual assault. Where possible, OVW encourages state administering agencies to encourage subrecipients to pay vendors directly. Examples of costs that direct payments may cover include, but are not limited to:

1. Replacement bedding, clothing, or other household items.
2. Securing new or temporary housing, including paying a security deposit, first month's rent, or moving expenses.
3. Travel expenses.
4. Childcare expenses.
5. Food, including culturally appropriate food
6. Utility assistance (other than utilities in arrears); and
7. Security measures such as re-keying locks, replacing a cell phone, or purchasing a motion detector or security camera that does not require installation (see [Other Unallowable Costs](#) regarding not using grant funds for minor renovations).

## **Food and Beverage/Costs for Refreshments and Meals**

Recipients **must** receive prior approval before using grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event. Food and beverages are generally considered personal expenses for which government funds should not be used. Exceptions may be made for working meals that are necessary to accomplish official business and enhance the cost effectiveness of the meeting or conference. Examples include, but are not limited to:

1. The location of the event is not in close proximity to food establishments, despite efforts to secure a location near reasonably priced and accessible commercial food establishments.
2. Failure to serve food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.
3. A special presentation at a conference requires a plenary address where there is no other time for food to be obtained.
4. Other extenuating circumstances necessitate the provision of food.

Justification for an exception listed above must be submitted to OVW with the request for prior approval, including relevant details about the recipient's community, such as a rural or remote location. For additional information on restrictions on food and beverage expenditures, see OVW Conference Costs Guidelines (posted on the [OVW website](#)).

## **Conference Planning and Expenditure Limitations**

Recipients must comply with all requirements (including specific cost limits and prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, training, and other similar events), and costs of attendance at such events. Information on conference planning, minimization of costs, and conference reporting is available at [OVW Conference Planning](#).

## **Indirect Cost Rate Agreement (If applicable)**

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally approved indirect cost rate agreement and must upload and attach a copy of the agreement to their application in JustGrants. Applicants that do not have a current federal negotiated indirect cost rate (including provisional rate), may elect to charge a de minimis rate of up to 15% of modified total direct costs (MTDC). Organizations that wish to negotiate an indirect cost rate should contact OVW's Grants Financial Management Division at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or 1-888-514-8556 for more information.

## **Additional Application Components**

The following documents must be uploaded and attached to the application in JustGrants. Failure to do so may result in a delay in access to funds.

## Certification Regarding Out-of-Scope Activities

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that grant funds will not be used for the following out-of-scope activities:

1. Promoting or facilitating the violation of federal immigration law (e.g., training community members to evade immigration enforcement authorities).
2. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
3. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and "diversity, equity, inclusion, and accessibility" programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW's statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
4. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
5. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
6. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
7. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
8. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
9. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
10. Research projects.
11. Any activity or program that unlawfully violates an Executive Order.

**Note:** Nothing in this certification prohibits recipients from serving all eligible victims as required by statute, regulation, or award condition.

## Letter of Nonsupplanting

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that federal funds will not be used to supplant non-federal funds should a grant award be made. A sample [Letter of Nonsupplanting](#) is available on the OVW website.

## Confidentiality Notice Form

All applicants are required to acknowledge that they have received notice that recipients and subrecipients must comply with the confidentiality and privacy requirements of VAWA, as amended.



Applicants must upload and attach, under Additional Attachments in JustGrants, the completed acknowledgement form available on the [OVW website](#). This form must be signed by the Authorized Representative.

### **Letter of Assurance Regarding Meaningful Involvement**

Pursuant to 34 U.S.C. § 12511(b)(3)(B)(i), in addition to the proposal narrative information on meaningful involvement, applicants must submit a letter from the **state or territorial administering agency** assuring that it will “meaningfully involve” the state/territorial sexual assault coalition or dual coalition, and representatives from underserved communities in the implementation of state or territory plans to administer the SAS Formula Program. Letters must be submitted on the administering agency’s letterhead, be signed and dated by an Authorized Representative, and be uploaded as an attachment in JustGrants. A sample letter can be found on the [OVW website](#). States and territories are also encouraged to seek input from rape crisis centers and other sexual assault programs in their application and implementation processes.

## **Disclosures and Assurances**

All applicants must review, complete, and submit all disclosures, assurances, and certifications in JustGrants as described below.

### **Disclosure of Lobbying Activities (if applicable)**

Applicants are required to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) **IF** they have paid or will pay any person to lobby in connection with the award for which they are applying **AND** their application is for more than \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law. For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress. (See 31 U.S.C. § 1352; 28 C.F.R. part 69.) Applicants that are required to submit the SF-LLL must download the form from [https://apply07.grants.gov/apply/forms/sample/SFLLL\\_2\\_0-V2.0.pdf](https://apply07.grants.gov/apply/forms/sample/SFLLL_2_0-V2.0.pdf), complete it, and upload it with their application when prompted to do so in JustGrants.

### **DOJ Certified Standard Assurances**

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants, a copy of which is available [here](#).

### **DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements**

Applicants must read and acknowledge these DOJ certifications in JustGrants, a copy of which is available [here](#).

# Submission Requirements and Deadlines

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To ensure that all required application items are submitted, refer to [the Application Contents and Submission Checklist](#).

**Note:** Applications submitted by ineligible entities will not be considered for funding. In addition, incomplete or late applications may not be funded or may result in a delay in access to funds.

## Address to Request Application Package

The complete application package (this NOFO, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact OVW at 202-307-6026 or [OVWSASP.Formula@usdoj.gov](mailto:OVWSASP.Formula@usdoj.gov).

## Prior to Application Submission

### Unique Entity Identifier (UEI) and System for Award Management (SAM)

Entities applying for the first time must register with the following systems:

- SAM.gov: Registration with [SAM.gov](#) includes receiving a UEI and takes an average of **2 to 3 weeks**.
- Grants.gov: Registration with [Grants.gov](#) takes an average of **1 week**.
- JustGrants: Registration with JustGrants needs to be completed **ONLY** after successful submission of [Step 1](#) of the application as described below under How to Apply.

**Note:** Registration time frames are estimates. Applicants experiencing registration challenges should contact the system's [help desk](#) for guidance on how to proceed.

Entities that have previously applied for funding from DOJ must ensure their accounts with SAM, Grants.gov, and JustGrants are active and up to date.

**All applicants must maintain active registration in SAM.gov with current information whenever they have a federal award or an application under consideration by a federal agency.** It is the applicant's responsibility to ensure that they are registered with SAM.gov, Grants.gov, and JustGrants. OVW strongly encourages all applicants to begin the registration process or ensure that all accounts are active and up to date, by **May 22, 2025**. **Failure to do so will result in a delay in access to funds.**

## How to Apply

### Step 1:

Submit the SF-424, which is generated when the applicant begins the submission process in Grants.gov. To view the form before completing it in Grants.gov, applicants should click the Package tab under the funding opportunity for which they are applying and select Preview. Preview then provides links to the form.

For Type of Applicant (box 9), do not select Other. This program does not require a match; therefore, the value for the Applicant line (box 18b) should be zero. The individual who is listed as “**Authorized Representative**” (box 21) must have the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.

**Intergovernmental Review (SF-424 Question 19):** This funding opportunity is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs. Applicants must check the Office of Management and Budget’s website for the names and addresses of state [Single Points of Contact](#) (SPOC) under Intergovernmental Review. If the applicant’s state appears on the SPOC list, the applicant must contact the state SPOC to comply with the state’s process under E.O. 12372. In completing the SF-424, the applicant must make the appropriate selection in response to question 19 once it has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: “Program is subject to E.O. 12372 but has not been selected by the state for review.”

## **Step 2:**

Submit the full application, including attachments, in JustGrants at <https://justicegrants.usdoj.gov/>. Applicants begin Step 2 of the application submission process by reviewing the Standard Applicant Information in JustGrants, making edits as needed, confirming the Authorized Representative, verifying the legal name and address, and entering the ZIP code(s) for the areas affected by the project. OVW encourages applicants to review the [JustGrants](#) website for more information, resources, and training.

**Tip:** JustGrants functions better using a PC with Chrome or Edge web browser.

**Note that the Grants.gov and JustGrants deadlines are typically only a few days apart.**

## **Submission Dates and Times**

- Deadline to submit form SF-424 in Grants.gov: 11:59 pm ET on June 10, 2025
- Deadline to submit the full application in JustGrants: 8:59 pm ET on June 12, 2025

Applicants must make every effort to submit their application electronically in Grants.gov and JustGrants by the deadlines above.

**Application Tip:** OVW strongly encourages all applicants to begin the submission process at least 48 hours prior to the Grants.gov application deadline. Failure to do so may result in a delay in access to funds.

# Application Review Information

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## Review Criteria

This is a formula grant program, and applications are not subject to a peer review. However, applications are subject to a programmatic review to ensure that they are complete and meet statutory, regulatory, and other program requirements as described in this NOFO. If any required documents are missing, OVW will contact the applicant to request prompt submission of relevant documents. Failure to include required information at the time of submission may result in a delay in funding.

## Risk Review

Prior to making an award, OVW must evaluate the risk posed by applicants as described in 2 C.F.R. § 200.206(b), using the applicant's responses to the questions listed in [Appendix A](#). OVW also must review and consider integrity and performance information about applicants that is available in SAM.gov. Applicants may review and comment on information about themselves that another federal awarding agency has previously entered. OVW considers the applicant's comments as well as other information available in SAM.gov in making its judgment about the risk posed by making an award to the applicant.

## **High-Risk Recipients**

Based on DOJ's assessment of each recipient's current or past funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a recipient may be designated "high-risk." Awards to high-risk recipients may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met. High-risk recipients with substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.

## **Award Notices**

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OVW notifies applicants through JustGrants (not Grants.gov) when they receive an award. Applicants then log into JustGrants to review and accept the award. The Authorized Representative must acknowledge that they have read and understood all sections of the award instrument and they must submit the required declaration and certification to accept the award. These steps must be completed electronically in JustGrants.

## **Availability of Funds**

All awards are subject to the availability of appropriated funds as well as any modifications or additional requirements imposed by law. There is no guarantee that funds will be available in the future.

# Post-Award Requirements and Administration

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## Administrative, National Policy, and Other Legal Requirements

Applicants selected for awards must agree to comply with additional legal, administrative, and national policy requirements. OVW strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. This information can be found in the section of the [Application Companion Guide](#) entitled “Requirements for All OVW Applicants and Recipients.”

[Terms and conditions](#) for OVW awards are available on the OVW website. These terms are subject to change prior to the issuance of the awards.

### **Civil Rights and Accessibility**

Recipients must comply with applicable federal civil rights laws and nondiscrimination provisions. Taken together, these federal laws prohibit recipients from discriminating either in *employment* (subject to an exemption for certain faith-based organizations) or in the *delivery of services or benefits* based on race, color, national origin, sex, religion, or disability, and in the delivery of services or benefits based on age. In addition, VAWA, as amended, includes a nondiscrimination provision that covers any program or activity funded in whole or in part by OVW. 34 U.S.C. § 12291(b)(13)(A).

#### Sex-specific Programming

Recipients may provide sex-segregated or sex-specific programming if doing so is necessary for the essential operation of a program (e.g., in the case of women’s safety), so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. *Id.* § 12291(b)(13)(B). More information on these obligations is available in the [Application Companion Guide](#).

Compliance with federal civil rights laws includes taking reasonable steps to ensure that persons with limited English proficiency (LEP individuals) have meaningful access to recipients’ programs and activities and to ensure that their programs and activities are readily accessible to people with disabilities as well as people who are Deaf or hard of hearing.

**Serving victims effectively and supporting their safety and recovery requires programs to be accessible to people with disabilities and those who are Deaf or hard of hearing, to provide language access to LEP individuals, to ensure that any sex-segregated or sex-specific services are comparable, and generally to serve all survivors free from discrimination.**

## Post-Award Reporting Requirements

OVW recipients must submit semi-annual performance reports and quarterly Federal Financial Reports (SF-425). Performance report forms will be provided to all award recipients. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post-award reporting requirements, including requirements for certain recipients to report information on civil, criminal, and administrative proceedings in SAM, see

the [Application Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

## Other Information

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### **Public Reporting Burden - Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, easily understood, and not unnecessarily burdensome. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

**Note: Any materials submitted as part of an application may be released pursuant to a request under the Freedom of Information Act.**

## Appendix A: Pre-Award Risk Assessment

**Note:** Applicants must complete this questionnaire in JustGrants. The questions listed below are for reference only. Each applicant must respond to each question. Do not submit responses from a prior fiscal year without updating them to be responsive to all questions listed in the questionnaire. This information will be used for a mandatory pre-award risk assessment. Failure to provide this information or to respond to questions from OVW regarding this information in a timely manner could result in the application being removed from consideration or a delay in access to funds. Provide complete responses that address all questions included for each numbered item.

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.
2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.
3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.
4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.
5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.
6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. 200.334-200.338.
7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Financial Guide for additional information.
8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.

9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.
10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.
11. Is the applicant designated as high risk by a federal agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high-risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.



## Appendix B: Summary Data Sheet

The Summary Data Sheet questionnaire must be completed and submitted in JustGrants to apply for this program.

1. Provide the following information for the grant point-of-contact. This person must be an employee of the applicant.
    - Name
    - Title
    - Address
    - Telephone number
    - Email address
  
  2. Is the applicant (the organization whose unique entity identifier is being used for the application) serving as a fiscal agent? A fiscal agent is an entity that does not participate in implementation of the project and passes **all** funds through to subrecipients, conducting minimal administrative activities. **Note: The fiscal agent must be an eligible applicant for the program.**
    - Yes – go to Q 2A & 2B
    - No

2A. List all subrecipients

2B. Note: The applicant acknowledges that it will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 C.F.R. Part 200, as well as all project deliverables.
  
  3. Has the applicant expended \$750,000 or more in federal funds in the applicant's past fiscal year?
    - Yes – go to 3A
    - No

3A. Specify the end date of the applicant's fiscal year.
  
  4. Will the state or territory develop and support projects, to the extent consistent with the program's authorizing statute, that substantively address one or both of the following priorities:
    - Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking.
-

- Yes
- No

- Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.

- Yes
- No

5. Does the applicant work with a “pass-through organization,” such as a state coalition, to award funds to the subrecipients?

- Yes – go to 5A & 5C
- No

5A. Identify the pass-through organization. Check all that apply.

- Domestic Violence Coalition
- Dual Coalition
- Sexual Assault Coalition
- Other – go to 5B

5B. Specify the organization.

6. Does the applicant plan to use administrative funds? The administrative allowance for the SAS Formula Program is capped at 5 percent.

- Yes – go to 6A
- No

6A. How will administrative funds be used (e.g., salary, monitoring, attend trainings)?

7. Will SASP administrative funds be used in conjunction with other federal funding sources?

- Yes – go to 7A
- No

7A. If yes, specify the federal funding sources.

8. Will the State Administrating Agency (SAA) keep all the administrative funds?

- Yes
- No– go to 8A

8A. What percentage of the administrative funds will the SAA keep?

8B. What entity will use the remaining administrative funds?

8C. Percentage of administrative funds this entity will use?