



U.S. Department of Justice Office on Violence Against Women

OVW Fiscal Year 2025 STOP Formula Grant Program

Grants.gov Funding Opportunity Number

O-OVW-2025-172376

Assistance Listing Number

16.588

Application Due

Deadline to submit Standard Form/SF-424 in Grants.gov: June 24, 2025, by 11:59 PM Eastern Time

Deadline to submit application in JustGrants: June 26, 2025, by 8:59 PM Eastern Time

Contents

Contents	2
Basic Information	4
Executive Summary	4
Key Dates	5
Contact Information	5
Resources for Applying.....	5
Eligibility	6
Eligible Applicants.....	6
Additional STOP Program Eligibility Requirements	6
Ineligible Entities and Disqualifying Factors.....	6
Program Description	7
Purpose Areas	7
Priorities.....	11
Program Requirements.....	12
Program-Specific Unallowable Costs.....	12
Activities Requiring Prior Approval.....	14
Type of Award.....	14
Application Contents and Format	16
Application Contents.....	16
Application Content and Submission Checklist.....	16
Formatting and Technical Requirements	17
Data Requested with Application	18
Summary Data Sheet.....	18
Implementation Plan Update or No Amendments Letter.....	18
Funding Restrictions	19
Additional Application Components	20
Disclosures and Assurances.....	23
Submission Requirements and Deadlines	24
Prior to Application Submission	24
How to Apply.....	25

Submission Dates and Times	26
Application Review Information.....	26
Review Criteria	26
Risk Review	26
Award Notices	27
Post-Award Requirements and Administration.....	27
Administrative, National Policy, and Other Legal Requirements.....	27
Post-Award Reporting Requirements	28
Other Information	28
Public Reporting Burden - Paperwork Reduction Act Notice	28
Appendix A: Pre-Award Risk Assessment	30
Appendix B: Summary Data Sheet	32

Basic Information

The U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW) is accepting applications for funding in response to this Notice of Funding Opportunity (NOFO). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses that provide services to victims and hold offenders accountable.

Executive Summary

The STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Formula Grant Program supports local communities, including Indian tribal governments and Alaska Native villages, in their efforts to develop and strengthen effective responses to domestic violence, dating violence, sexual assault, and stalking. STOP grants are awarded to states and territories.

Funding Opportunity Details	
Federal Agency Name	U.S. Department of Justice, Office on Violence Against Women
Funding Opportunity Title	OVW FY 2025 STOP Formula Grant Program
Announcement Type	Initial
Grants.gov Funding Opportunity Number	O-OVW-2025-172376
Assistance Listing Number	16.588
Statutory Authority	34 U.S. C. §§ 10441, 10446 – 10451, 10454
Expected Total Amount of Funding	\$171,206,049
Anticipated Number of Awards	56
Expected Award Amount(s)	\$617,851 - \$16,188,360
Expected Award Period(s)	24 months

Key Dates

This table contains deadlines and other important dates.

Key Dates	
Funding Opportunity Release Date	On or about May 19, 2025
<u>Sam.gov Registration/Renewal</u>	Recommend completing process by June 2, 2025
<u>Grants.gov Registration/Renewal</u>	Recommend completing process by June 2, 2025
<u>Grants.gov</u> Deadline	June 24, 2025, by 11:59 PM Eastern Time (ET)
<u>JustGrants</u> Deadline	June 26, 2025, by 8:59 PM ET
Decision Notification Date	OVW anticipates notifying applicants of funding decisions by October 1, 2025.

Contact Information

For assistance with the application process or questions about this funding opportunity, contact the resources listed below.

Contact Information	
OVW Contact	Phone: 202-307-6026 Email: OVW.STOP@usdoj.gov
For assistance with SAM.gov	Phone: 866-606-8220 Website: https://sam.gov/content/help Hours of Operation: 8:00 a.m. to 8:00 p.m. ET Monday-Friday
For assistance with Grants.gov	Phone: 800-518-4726 Email: support@grants.gov Website: https://www.grants.gov/support Hours of operation: 24 hours a day, 7 days a week (closed federal holidays)
For assistance with JustGrants	Phone: 866-655-4482 Email: OVW.JustGrantsSupport@usdoj.gov

Resources for Applying

OVW STOP program staff are available to assist applicants with program requirements, the applications process, and answer questions. Applicants should contact their assigned OVW Program Manager, call OVW at 202-307-6026, or consult the resources below:

- [Application Companion Guide](#)
- [Resources for Applicants page](#)

- [JustGrants Application Submission Training](#)

Eligibility

Eligible Applicants

Eligible applicants are any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, American Samoa, Guam, and the Commonwealth of the Northern Mariana Islands. Only the designated state office, pursuant to 28 C.F.R. § 90.11, may apply.

Additional STOP Program Eligibility Requirements

In addition to being an eligible entity, applicants also must meet the eligibility requirements set forth in 34 U.S.C. §§ 10446(c), 10449, 10450, 10451, 10454, and 12291(b), and discussed in the [Additional Application Components](#) section of this NOFO.

Applicants must certify their compliance with these requirements to OVW via a form entitled, “Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act as Amended.” This form must be signed and submitted annually by the Authorized Representative to demonstrate compliance with these requirements. This form can be found on the [OVW website](#).

In addition to the aforementioned form, applicants must also provide a written description of their compliance (including the status of compliance and how they are complying) with these statutory eligibility requirements. See the [Submission Requirements and Deadlines](#) section for more information on the required application attachments.

All certification and other eligibility-related documents must be current and developed in accordance with this NOFO.

Ineligible Entities and Disqualifying Factors

Applications submitted by ineligible entities will not be considered for funding. In addition, an application deemed deficient in one or more of the following areas will result in a delay in access to funds:

1. [Risk Review](#)
2. [Completeness of application contents](#)
3. [Meeting deadlines](#)

A delay in access to funds will also result if the applicant does not comply fully with all applicable unique entity identifier and SAM.gov requirements (see [Submission Requirements and Deadlines](#) section for more information on these requirements).

Cost-Sharing or Matching

Pursuant to 34 U.S.C. § 10446(f), a grant made under this program may not cover more than 75 percent of the total costs of the projects being funded. Therefore, recipients must match 25 percent of funds they are awarded.

Excluded Subrecipients: Subgrants to Tribes and to victim service providers for victim services are not subject to this requirement. To qualify for this exclusion, victim service providers must have IRS 501(c)(3) status (unless they are Tribal governmental organizations or governmental rape crisis centers not in territories).

In addition, recipients cannot require victim service providers to provide match. Such victim service providers must have IRS 501(c)(3) status (unless they are tribal governmental organizations or governmental rape crisis centers not in territories).

Reporting: By the end of the award period, recipients must identify the source of the 25 percent non-federal “match” portion of the award and how these funds were or will be used. Applicants may satisfy the required match with either cash or in-kind services.

For more information, applicants should contact their OVW Program Manager or consult [OVW’s Frequently Asked Questions \(FAQs\) About STOP Formula Grants](#).

Further information on the calculation, documentation, and auditing of the match requirement can be found in the [DOJ Grants Financial Guide](#) and on [OVW’s website](#). For more information and ideas regarding match, please see the [Match Requirement for STOP Formula Grants](#).

Program Description

This program is authorized by 34 U.S. C. §§ 10441, 10446 – 10451, 10454. For a brief description of this program, see the [Executive Summary](#).

For more information about OVW programs, including how recipients of OVW grant funding achieve program goals, see:

- OVW grant program information: [OVW Grants and Programs webpage](#).
- Data that recipients collect and report: [VAWA Measuring Effectiveness Initiative webpage](#).
- What recipients have achieved and some of the evidence-based approaches they may have used: OVW’s [most recent report to Congress](#) on the effectiveness of VAWA grant programs.

Purpose Areas

Pursuant to 34 U.S. C. §§ 10441(b), funds under this program must be used for one or more of the following purposes:

1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking, including the appropriate use of nonimmigrant status under subparagraphs (T) and (U) of section 1101(a)(15) of the Immigration and Nationality Act (8 U.S.C. § 1101(a)(15)).
2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking, as well as the appropriate treatment of victims including implementation of the grant conditions in section 40002(b) of the Violence Against Women Act of 1994 (34 U.S.C. 12291(b)).
4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
5. Developing, enlarging, or strengthening victim services and legal assistance programs, including domestic violence, dating violence, sexual assault, and stalking programs, developing or improving delivery of victim services and legal assistance to underserved populations, providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted, and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including crimes of domestic violence, dating violence, sexual assault, and stalking.
6. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes in dealing with violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
7. Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
8. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.

9. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of individuals 50 years of age and over, individuals with disabilities, and Deaf individuals who are victims of domestic violence, dating violence, sexual assault, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, legal assistance and other victim services to such individuals.
10. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
11. Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families, including rehabilitative work with offenders.
12. Supporting the placement of special victim assistants (to be known as “Jessica Gonzales Victim Assistants”) in local law enforcement agencies to serve as liaisons between victims of domestic violence, dating violence, sexual assault, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders. Jessica Gonzales Victim Assistants shall have expertise in domestic violence, dating violence, sexual assault, or stalking and may undertake the following activities:
 - A. developing, in collaboration with prosecutors, courts, and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases;
 - B. notifying persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency;
 - C. referring persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines, or legal assistance services); and
 - D. taking other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order.
13. Providing funding to law enforcement agencies, victim services providers, and state, tribal, territorial, and local governments (which funding stream shall be known as the Crystal Judson Domestic Violence Protocol Program) to promote:
 - A. the development and implementation of training for local victim domestic violence service providers, and to fund victim services personnel, to be known as “Crystal Judson Victim Advocates,” to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel;

- B. the implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies such as the model policy promulgated by the International Association of Chiefs of Police (“Domestic Violence by Police Officers: A Policy of the IACP, Police Response to Violence Against Women Project” July 2003));¹ and
- C. the development of such protocols in collaboration with state, tribal, territorial and local victim services providers and domestic violence coalitions.

Note for Purpose Area 13: Any law enforcement, state, Tribal, territorial, or local government agency receiving funding under this purpose area, the Crystal Judson Domestic Violence Protocol Program, and any subgrantee of such an agency, shall:

1. Receive specialized training, on an annual basis, from domestic violence and sexual assault nonprofit organizations on the topic of incidents of domestic violence committed by law enforcement personnel, and
2. Provide a report to the Department of the protocol(s) adopted in connection with the Crystal Judson Domestic Violence Protocol Program, including a summary of progress in implementing such protocol(s), once every two years.

States and territories must notify and provide OVW with a list of subgrantee recipients awarded STOP funds under the Crystal Judson Domestic Violence Protocol Program and ensure that all subgrantees satisfy the requirements of this purpose area.

14. Developing and promoting state, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking.
15. Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault.
16. Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims.
17. Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional and detention settings.
18. Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims.

¹ IACP updated this model policy in 2019; refer to the [IACP Domestic Violence Model Policy](#).

19. Developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims of domestic violence, dating violence, sexual assault, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in 18 U.S.C. § 249(c).
20. Developing, enhancing, or strengthening prevention and educational programming to address domestic violence, dating violence, sexual assault, stalking, or female genital mutilation or cutting, with not more than 5 percent of the amount allocated to a state to be used for this purpose.
21. Developing, enhancing, or strengthening programs and projects to improve evidence collection methods for victims of domestic violence, dating violence, sexual assault, or stalking, including through funding for technology that better detects bruising and injuries across skin tones and related training.
22. Developing, enlarging, or strengthening culturally specific victim services programs to provide culturally specific victim services and responses to female genital mutilation or cutting.
23. Providing victim advocates in state or local law enforcement agencies, prosecutors' offices, and courts to provide supportive services and advocacy to Indian victims of domestic violence, dating violence, sexual assault, and stalking.
24. Paying any fees charged by any governmental authority for furnishing a victim or the child of a victim with any of the following documents:
 - A. A birth certificate or passport of the individual as required by law.
 - B. An identification card issued to the individual by a state or Tribe, that shows that the individual is a resident of the state or a member of the Tribe.

Priorities

States and territories are encouraged to develop and support projects, to the extent consistent with the program's authorizing statute, that substantively address one or more of the priorities listed below:

1. Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking;
 2. Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault and
 3. Proposals submitted by units of local government and public agencies that certify compliance with federal immigration law, including 8 U.S.C. § 1373.
-

Program Requirements

Recipients will be required to engage in the following activities:

1. Participate in OVW-sponsored training and technical assistance (TTA).
2. Collect and report performance indicators. Forms, instructions, training, and related tools for each OVW program are available on the [VAWA Measuring Effectiveness Initiative webpage](#).
3. Participate in an assessment or evaluation, if OVW conducts one that requires recipient involvement.
4. Pursuant to 34 U.S.C. § 12291(b)(12), require any subrecipient providing legal assistance with funds awarded under this program to submit a Delivery of Legal Assistance Certification letter to the state or territory administering agency (SAA) as detailed in the sample [Delivery of Legal Assistance Certification](#) letter found on the [OVW website](#).
5. For new state administrators, attend new grantee orientation (NGO). State administrators unable to attend an NGO will be required to view recordings of the NGO sessions. New state administrators are defined as individuals who were not in their position at the time of the last live, virtual NGO for Formula recipients.

Program-Specific Unallowable Costs

Applicants proposing activities described below will be asked to remove them from the application and, as a result, may experience a delay in access to funds. Recipients must also ensure that subrecipients do not propose any of the activities described below:

Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability

OVW will not fund activities that compromise victim safety and recovery, deter healing for victims, and/or undermine offender accountability. See the [Application Companion Guide](#) for more details about these activities, including program-specific information.

Out-of-Scope Activities

The activities listed below are out of the program scope and will not be funded. Any out-of-scope activities must be removed from the application. States and territories also must ensure that subgrantees do not engage in out-of-scope activities.

1. Research projects. Funds under this program may not be used to conduct research, defined by 28 C.F.R. § 46.102(d) as a systematic investigation designed to develop or contribute to generalizable knowledge. However, assessments conducted for internal improvement purposes only may be allowable. For information on distinguishing between research and assessments, see the [Application Companion Guide](#).
2. Promoting or facilitating the violation of federal immigration law.

3. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
4. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and “diversity, equity, inclusion, and accessibility” programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW’s statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
5. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
6. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
7. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
8. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
9. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
10. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
11. Any activity or program that unlawfully violates an Executive Order.
12. Activities addressing human trafficking unrelated to domestic violence, dating violence, sexual assault, or stalking.
13. Activities addressing Missing or Murdered Indigenous Persons (MMIP) unrelated to domestic violence, dating violence, sexual assault, or stalking.

Note: Recipients and subrecipients should serve all eligible victims as required by statute, regulation, or award condition.

Other Unallowable Costs

Grant funds under this program may not be used for the following:

1. Lobbying, except with explicit statutory authorization.
2. Fundraising.
3. Purchase of real property.
4. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
5. Construction.

Activities Requiring Prior Approval

Surveys: Recipients must receive prior approval before using grant funds to support surveys, regardless of their purpose, to ensure they are within the scope of the award and meet the requirements of the Paperwork Reduction Act (see the [Application Companion Guide](#) for more information).

Type of Award

Awards will be made as grants.

Award Period(s) and Amount(s)

The award period is 24 months. The total “estimated funding” on the SF-424 must reflect 24 months. The award period will start on July 1, 2025. The FY 2025 allocations were not available when this NOFO was released. Applicants should use FY 2024 award amounts when submitting their applications. Applicants will be notified of the FY 2025 allocations when they become available. OVW will ensure that the FY 2025 awards reflect the FY 2025 allocation amounts.

In accordance with 34 U.S.C. § 10446(b)(5) and (6), of the amount appropriated for the STOP Formula Grant Program, OVW will award a base amount of \$600,000 to each state and territory. OVW will distribute remaining funds according to population. To determine population, OVW uses data compiled by the United States Bureau of the Census.

Additional Statutory Incentive Funding

Incentives for States to Create Sexual Assault Survivors' Bill of Rights (SASBR)

Subject to funds becoming available in FY 2025, states and territories may apply for SASBR funds (up to ten percent of the three-year average of combined STOP awards). These funds are available to states and territories that provide certain rights for sexual assault survivors. SASBR funds are subject to the requirements of the STOP program.

To qualify, the state or territory “must have a law in effect that provides to sexual assault survivors the rights, at a minimum” set forth in 18 U.S.C. § 3772 (federal Sexual Assault Survivors' Rights Act). The enactment date of the qualifying statutes must be on or before **June 13, 2025**.

A state or territory may receive SASBR funding **up to four times**.

NEW APPLICANTS: To apply, applicants must submit a legal opinion citing legal authorities, including statutes and relevant caselaw, to demonstrate that it meets SASBR's requirements. An applicant's legal opinion may be in the form of a letter addressed to the OVW Director and must be signed by the state Attorney General or another state official with authority to make binding legal determinations. **Although the information provided will inform OVW's decision, OVW will make the final eligibility determination.**

APPLICANTS THAT RECEIVED PRIOR SASBR FUNDING: States and territories that received SASBR funds in either FY 2023 or FY2024 must submit a letter addressed to the Director of OVW stating that the applicable law has not changed and it is still in compliance with the requirements of the SASBR. The letter must be addressed to the OVW Director and must be signed by the state Attorney General or another state official with authority to make binding legal determinations.

For more information about how to qualify for SASBR funding, applicants should review the 2024 explanatory webinar on OVW's [website](#).

Applicants must submit their legal opinion to OVW at OVW.SASBR@usdoj.gov by 11:59 pm on **June 13, 2025**. OVW will not consider late applications.

Increased Funding Under the Rape Survivor Child Custody Act (RSCCA)

Subject to funds becoming available in FY 2025, pursuant to 34 U.S.C. § 21303, states and territories may apply for RSCCA funds (up to ten percent of the three-year average of combined STOP and SAS awards). Of this amount, 75 percent will supplement a recipient's SAS award, and 25 percent will supplement a recipient's STOP award. RSCCA funds are subject to the requirements of the STOP and SAS programs. Because this funding applies to both STOP and SAS Programs, OVW encourages the state administrators for the two programs to coordinate their responses.

To qualify, a state or territory must have "in place a law that allows the mother of any child that was conceived through rape to seek court-ordered termination of the parental rights of her rapist with regard to that child, which the court is authorized to grant upon clear and convincing evidence of rape." The enactment date of the qualifying statutes must be on or before **June 13, 2025**.

A state or territory may receive RSCCA funds **up to four times**.

NEW APPLICANTS: To apply, applicants must submit a legal opinion explaining how it meets the RSCCA requirements by citing legal authorities, including statutes and relevant caselaw. An applicant's legal opinion may be in the form of a letter addressed to the OVW Director and must

signed by the state Attorney General or another state official with authority to make binding legal determinations. **Although the information provided will inform OVW’s decision, OVW will make the final eligibility determination.**

APPLICANTS THAT RECEIVED PRIOR RSCCA FUNDING: States and territories that previously received RSCCA funds (less than four times) must submit a letter addressed to the Director of OVW stating that the applicable law has not changed and that the state is still meets the RSCCA requirements. The letter must be addressed to the OVW Director and must signed by the state Attorney General or another state official with authority to make binding legal determinations

Applicants must submit their legal opinions to OVW at OVW.RSCCA@usdoj.gov by 11:59 pm on **June 13, 2025**. OVW will not consider late applications.

Application Contents and Format

Application Contents

Applications must include all application items listed in the checklist below. Applications that do not include ALL the items below will be considered substantially incomplete and will result in a delay in access to funds.

Application Contents and Submission Checklist

Applicants must submit all required application items.

Application Item	Required?	Submission Type	Submission Website	Date Completed
<u>Application for Federal Assistance: SF-424</u>	Yes	Online Form	Grants.gov	
<u>Pre-Award Risk Assessment</u>	Yes	Online Form	JustGrants	
<u>Summary Data Sheet</u>	Yes	Attachment	JustGrants	
<u>Implementation Plan Update or No Amendments Letter</u>	Yes	Attachment	JustGrants	

Application Item	Required?	Submission Type	Submission Website	Date Completed
<u>Indirect Cost Rate Agreement</u>	If applicable	Attachment	JustGrants	
<u>Certification Regarding Out-of-Scope Activities</u>	Yes	Attachment	JustGrants	
<u>Letter of Nonsupplanting</u>	Yes	Attachment	JustGrants	
<u>Confidentiality Notice Form</u>	Yes	Attachment	JustGrants	
<u>Disclosure of Lobbying Activities</u>	If applicable	Attachment	JustGrants	
<u>Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act as Amended, STOP Formula Grant Program</u>	Yes	Attachment	JustGrants	
<u>Narrative About Compliance with Statutory Eligibility Requirements</u>	Yes	Attachment	JustGrants	
<u>Delivery of Legal Assistance Certification</u>	Yes, for applicants proposing to provide legal assistance	Attachment	JustGrants	

Formatting and Technical Requirements

Applicants must follow the requirements below for all attachments, unless otherwise noted.

1. Double-spaced text (charts may be single-spaced)
2. 8½ x 11-inch pages

3. One-inch margins
4. Arial font, type no smaller than 11-point, except for footnotes, which may be 9-point
5. Correctly numbered pages
7. Documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt)
8. Headings and sub-headings that correspond to those identified below for each application component

Data Requested with Application

Applicants must complete the Pre-Award Risk Assessment questionnaire in JustGrants. The questions are listed in [Appendix A](#) of this NOFO.

Summary Data Sheet

The Summary Data Sheet must be completed and submitted as an attachment under the Additional Application Components section in JustGrants. Refer to [Appendix B](#) for the list of questions.

Implementation Plan Update or No Amendments Letter

In FY 2022, all states and territories submitted a new implementation plan covering a four-year period. In the subsequent years (FYs 2023, 2024, and 2025), states and territories are required to submit updates or changes to their plans, as well as updated demographic information. Such updates should include changes to goals or priority areas, revisions to plans for how to use the funds, information about new planning committee members and related documentation, and changes to the recipient's grant-making strategy and efforts to meet the needs of underserved populations.

- If there are revisions to a recipient's four-year plan, when submitting its application, the state or territory must also submit either a revised implementation plan or a letter identifying the changes.
- If there are no changes to a recipient's four-year plan submitted, when submitting its application, the state or territory must submit a No Amendments Letter, indicating that there are no changes.

Note: States or territories that submit revised implementation plans must develop those plans through deliberative consultation and coordination with the full list of entities required for implementation plan consultation: domestic violence and sexual assault coalitions (or dual coalitions), law enforcement, prosecution, state and local courts, state and federally recognized tribes, representatives from underserved populations, including culturally specific populations, victim service providers, and population specific organizations. States and territories must demonstrate through the plan that they have consulted and coordinated in a meaningful way with this full list of entities.

Note: If a state or territory chooses to submit a completely new plan for FY 2025, the plan should cover the period of FY 2025 - 2026. Otherwise, subsequent plans should cover a four-year period, with the next plan due to OVW in FY 2026 and covering FYs 2026-2029.

Funding Restrictions

OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Grants Financial Guide](#).

Food and Beverage/Costs for Refreshments and Meals

Recipients **must** receive prior approval before using grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event. Food and beverages are generally considered personal expenses for which government funds should not be used. Exceptions may be made for working meals that are necessary to accomplish official business and enhance the cost effectiveness of the meeting or conference. Examples include, but are not limited to:

1. The location of the event is not in close proximity to food establishments, despite efforts to secure a location near reasonably priced and accessible commercial food establishments.
2. Failure to serve food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.
3. A special presentation at a conference requires a plenary address where there is no other time for food to be obtained.
4. Other extenuating circumstances necessitate the provision of food.

Justification for an exception listed above must be submitted to OVW with the request for prior approval, including relevant details about the recipient's community, such as a rural or remote location. For additional information on restrictions on food and beverage expenditures, see OVW Conference Costs Guidelines (posted on the [OVW website](#)).

Conference Planning and Expenditure Limitations

Recipients must comply with all requirements (including specific cost limits and prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, training, and other similar events), and costs of attendance at such events. Information on conference planning, minimization of costs, and conference reporting is available at [OVW Conference Planning](#).

Indirect Cost Rate Agreement (If applicable)

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally approved indirect cost rate agreement and must upload and attach a copy of the agreement to their application in JustGrants. Applicants that do not have a current federal

negotiated indirect cost rate (including provisional rate), may elect to charge a de minimis rate of up to 15% of modified total direct costs (MTDC).

Organizations that wish to negotiate an indirect cost rate should contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 for more information.

Additional Application Components

The following documents must be uploaded and attached to the application in JustGrants. Failure to do so may result in a delay in access to funds.

Certification Regarding Out-of-Scope Activities

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that grant funds will not be used for the following out-of-scope activities:

1. Promoting or facilitating the violation of federal immigration law.
2. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
3. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and "diversity, equity, inclusion, and accessibility" programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW's statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
4. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
5. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
6. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
7. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
8. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
9. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
10. Research projects.
11. Any activity or program that unlawfully violates an Executive Order.

Note: Nothing in this certification prohibits recipients and subrecipients from serving all eligible victims as required by statute, regulation, or award condition.

Letter of Nonsupplanting

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that federal funds will not be used to supplant non-federal funds should a grant award be made. A sample [Letter of Nonsupplanting](#) is available on the OVW website.

Confidentiality Notice Form

All applicants are required to acknowledge that they have received notice that recipients and subrecipients must comply with the confidentiality and privacy requirements of VAWA, as amended. Applicants must upload and attach, under Additional Attachments in JustGrants, the completed acknowledgement form available on the [OVW website](#). This form must be signed by the Authorized Representative.

Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act as Amended, STOP Formula Grant Program

Pursuant to 34 U.S.C. § 10446(d), applicants must certify compliance with the statutory eligibility requirements set forth in 34 U.S.C. §§ 10446(c), 10449, 10450, 10451, 10454, and 12291(b). The certification form can be found on the [OVW website](#). The completed certification must be signed by the Authorized Representative and uploaded as an attachment in JustGrants.

Narrative on status of Compliance with Statutory Eligibility Requirements

Pursuant to 34 U.S.C. § 10446(d)(2)-(5), applicants also must provide "proof of compliance" with the statutory requirements in 34 U.S.C. §§ 10449, 10450, 10451, and 10454 (as implemented in 28 C.F.R. §§ 90.13-90.16). As proof of compliance, applicants must answer the questions below and include copies of any legislative or administrative rule changes regarding these requirements that have occurred since submission of the state or territory's last application for STOP funds. The responses must be uploaded as an attachment in JustGrants.

Medical Forensic Examinations Payment: 34 U.S.C. § 10449(a)-(d)

- 1) Describe how the state or territory:
 - a) incurs the full out-of-pocket cost of forensic medical exams described in subsection (b) for victims of sexual assault. Include the source of funds used to pay for these exams.
 - b) coordinates with health care providers in the region to notify victims of sexual assault of the availability of rape exams at no cost to the victims.

- 2) Are victims ever required to submit claims to private health insurance? (NOTE: If yes, this does not mean that an applicant is out of compliance, only it cannot use STOP funds to pay for exams).
- 3) What aspects of the forensic and medical examination are covered by the payment (e.g., collection of evidence, STI prophylaxis, etc.)?
- 4) Do the answers to the above questions change if the victim does not report to law enforcement and if so, how?
- 5) Are there any special procedures, such as anonymous reporting for cases where the victim does not report to law enforcement? If yes, please describe.
- 6) Confirm that a victim of a sexual assault can receive a forensic medical exam at no cost without regard to whether the victim participates in the criminal justice system or cooperates with law enforcement.

Note: STOP funds may be used to pay for forensic medical exams performed by trained examiners for victims of sexual assault, except that such funds may not be used to pay for forensic medical exams if victims of sexual assault are required to seek reimbursement for such exams from their insurance carriers.

Note: States and territories cannot reimburse victims for the costs of the exams but must make the exam available free of charge to victims. 34 U.S.C. § 10449(b). This includes any deductibles or copayments for states that require victims to submit the charges to their insurance carriers.

Judicial Notification of Firearms Prohibition for Respondents and Defendants: 34 U.S.C. § 10449(e)

- 1) Describe how the policies and practices of the state territory ensure that judges and courts:
 - a. notify respondents in protection order cases, whether civil or criminal, of the requirements of 18 U.S.C. 922(g)(8) and any applicable related state or local laws, i.e. that they are prohibited from possessing firearms or ammunition and if they do so, they could be in violation of federal criminal law and any other applicable laws.
 - b. notify defendants convicted of misdemeanor domestic violence crimes of the requirements of 18 U.S.C. 922(g)(9) and any applicable related state or local laws, i.e. that they are prohibited from possessing firearms or ammunition and if they do so, they could be in violation of federal criminal law and any other applicable laws.

Availability of Protection Orders and Prohibition of Charging Costs to Victims for Criminal Prosecution and Protection Orders: 34 U.S.C. § 10450

- 1) What type of protection orders are available to victims of domestic violence, dating violence, sexual assault, and stalking in the state/territory? (For example, Protection from Abuse Order, Civil Harassment Order, Anti-Stalking Order, Peace Order, etc.)

- 2) Describe how the state or territory's laws, policies, and practices ensure that victims of these crimes are:
 - a. Not charged costs associated with the prosecution of any misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense.
 - b. Not charged filing, issuance, registration, modification, enforcement, dismissal, service, or withdrawal fees for each type of order?

Polygraph Prohibition for Sexual Assault Victims: 34 U.S.C. § 10451

- 1) Describe how a state or territory's laws, policies, or practices ensure law enforcement officers, prosecutors, or other government officials do not ask or require victims of sex offenses to submit to truth telling devices as a condition of proceeding with the investigation of the offense.
- 2) Confirm that a victim's refusal to submit to such an examination will not prevent the investigation, charging, or prosecution of such an offense.

Prosecution Certification - Victim-Centered Prosecution Training and Policies: 34 U.S.C. 10454

- 1) Describe how the state will require any subgrantees that are prosecutor's offices, within three years of the date of the subgrant, will engage in planning, developing and implementing:
 - a. training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
 - b. policies that support a victim-centered approach, informed by such training; and
 - c. a protocol outlining alternative practices and procedures consistent with best practices, that shall be exhausted before arresting or detaining victims to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

Note: Prosecutors' offices may adapt and implement this [model protocol](#) to satisfy this statutory requirement, discussed in (c) above. For information about this Prosecution Certification requirement, see: <https://www.justice.gov/ovw/prosecutor-guide> and navigate to the heading: "For STOP Administrators and STOP- and ICJR-Funded Prosecutors' Offices."

For more information on any of these statutory requirements, applicants should contact their OVW Program Manager.

Disclosures and Assurances

All applicants must review, complete, and submit all disclosures, assurances, and certifications in JustGrants as described below.

Disclosure of Lobbying Activities (if applicable)

Applicants are required to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) **IF** they have paid or will pay any person to lobby in connection with the award for which they are applying **AND** their application is for more than \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law. For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress. (See 31 U.S.C. § 1352; 28 C.F.R. part 69.)

Applicants that are required to submit the SF-LLL must download the form from https://apply07.grants.gov/apply/forms/sample/SFLLL_2_0-V2.0.pdf, complete it, and upload it with their application when prompted to do so in JustGrants.

DOJ Certified Standard Assurances

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants, a copy of which is available [here](#).

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants must read and acknowledge these DOJ certifications in JustGrants, a copy of which is available [here](#).

Submission Requirements and Deadlines

To ensure that all required application items are submitted, refer to [the Application Contents and Submission Checklist](#).

Note: Applications submitted by ineligible entities will not be considered for funding. In addition, incomplete or late applications may not be funded or may result in a delay in access to funds.

Address to Request Application Package

The complete application package (this NOFO, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact OVW at 202-307-6026 or OVW.STOP@usdoj.gov.

Prior to Application Submission

Unique Entity Identifier (UEI) and System for Award Management (SAM)

Entities applying for the first time must register with the following systems:

- SAM.gov: Registration with [SAM.gov](#) includes receiving a UEI and takes an average of **2 to 3 weeks**.
- Grants.gov: Registration with [Grants.gov](#) takes an average of **1 week**.

- JustGrants: Registration with JustGrants needs to be completed **ONLY** after successful submission of [Step 1](#) of the application as described below under How to Apply.

Note: Registration time frames are estimates. Applicants experiencing registration challenges should contact the system's [help desk](#) for guidance on how to proceed.

Entities that have previously applied for funding from DOJ must ensure their accounts with SAM, Grants.gov, and JustGrants are active and up to date.

All applicants must maintain active registration in SAM.gov with current information whenever they have a federal award or an application under consideration by a federal agency. It is the applicant's responsibility to ensure that they are registered with SAM.gov, Grants.gov, and JustGrants. OVW strongly encourages all applicants to begin the registration process or ensure that all accounts are active and up to date, by **June 2, 2025. Failure to do so will result in a delay in access to funds.**

[How to Apply](#)

Step 1:

Submit the SF-424, which is generated when the applicant begins the submission process in Grants.gov. To view the form before completing it in Grants.gov, applicants should click the Package tab under the funding opportunity for which they are applying and select Preview. Preview then provides links to the form.

For Type of Applicant (box 9), do not select Other. The amount in the Applicant line (box 18b) is the match provided by the applicant. The individual who is listed as "**Authorized Representative**" (box 21) must have the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.

Intergovernmental Review (SF-424 Question 19): This funding opportunity is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs. Applicants must check the Office of Management and Budget's website for the names and addresses of state [Single Points of Contact](#) (SPOC) under Intergovernmental Review. If the applicant's state appears on the SPOC list, the applicant must contact the state SPOC to comply with the state's process under E.O. 12372. In completing the SF-424, the applicant must make the appropriate selection in response to question 19 once it has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: "Program is subject to E.O. 12372 but has not been selected by the state for review."

Step 2:

Submit the full application, including attachments, in JustGrants at <https://justicegrants.usdoj.gov/>. Applicants begin Step 2 of the application submission process by reviewing the Standard Applicant Information in JustGrants, making edits as needed, confirming the Authorized Representative, verifying the legal name and address, and entering the ZIP code(s) for the areas affected by the

project. OVW encourages applicants to review the [JustGrants](#) website for more information, resources, and training.

Tip: JustGrants functions better using a PC with Chrome or Edge web browser.

Note that the Grants.gov and JustGrants deadlines are typically only a few days apart.

Submission Dates and Times

- Deadline to submit form SF-424 in Grants.gov: 11:59 pm ET on June 24, 2025
- Deadline to submit the full application in JustGrants: 8:59 pm ET on June 26, 2025

Applicants must make every effort to submit their application electronically in Grants.gov and JustGrants by the deadlines above.

Application Tip: OVW strongly encourages all applicants to begin the submission process at least 48 hours prior to the Grants.gov application deadline. Failure to do so may result in a delay in access to funds.

Application Review Information

Review Criteria

This is a formula grant program, and applications are not subject to a peer review. However, applications are subject to a programmatic review to ensure that they are complete and meet statutory, regulatory, and other program requirements as described in this NOFO. If any required documents are missing, OVW will contact the applicant to request prompt submission of relevant documents. Failure to include required information at the time of submission may result in a delay in funding.

Risk Review

Prior to making an award, OVW must evaluate the risk posed by applicants as described in 2 C.F.R. § 200.206(b), using the applicant's responses to the questions listed in [Appendix A](#). OVW also must review and consider integrity and performance information about applicants that is available in SAM.gov. Applicants may review and comment on information about themselves that another federal awarding agency has previously entered. OVW considers the applicant's comments as well as other information available in SAM.gov in making its judgment about the risk posed by making an award to the applicant.

High-Risk Recipients

Based on DOJ's assessment of each recipient's current or past funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a recipient may be designated

“high-risk.” Awards to high-risk recipients may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met. High-risk recipients with substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.

Award Notices

OVW notifies applicants through JustGrants (not Grants.gov) when they receive an award. Applicants then log into JustGrants to review and accept the award. The Authorized Representative must acknowledge that they have read and understood all sections of the award instrument and they must submit the required declaration and certification to accept the award. These steps must be completed electronically in JustGrants.

Availability of Funds

All awards are subject to the availability of appropriated funds as well as any modifications or additional requirements imposed by law. There is no guarantee that funds will be available in the future.

Post-Award Requirements and Administration

Administrative, National Policy, and Other Legal Requirements

Applicants selected for awards must agree to comply with additional legal, administrative, and national policy requirements. OVW strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. This information can be found in the section of the [Application Companion Guide](#) entitled “Requirements for All OVW Applicants and Recipients.”

[Terms and conditions](#) for OVW awards are available on the OVW website. These terms are subject to change prior to the issuance of the awards.

Awards **may** include a requirement for recipients and subrecipients to certify compliance with all applicable federal law, including but not limited to 8 U.S.C. § 1373.

Civil Rights and Accessibility

Recipients must comply with applicable federal civil rights laws and nondiscrimination provisions. Taken together, these federal laws prohibit recipients from discriminating either in *employment* (subject to an exemption for certain faith-based organizations) or in the *delivery of services or benefits* based on race, color, national origin, sex, religion, or disability, and in the delivery of services or benefits based on age. In addition, VAWA, as amended, includes a nondiscrimination provision that covers any program or activity funded in whole or in part by OVW. 34 U.S.C. § 12291(b)(13)(A).

Sex-specific Programming

Recipients may provide sex-segregated or sex-specific programming if doing so is necessary for the essential operation of a program (e.g., in the case of women's safety), so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. *Id.* § 12291(b)(13)(B). More information on these obligations is available in the [Application Companion Guide](#).

Compliance with federal civil rights laws includes taking reasonable steps to ensure that persons with limited English proficiency (LEP individuals) have meaningful access to recipients' programs and activities and to ensure that their programs and activities are readily accessible to people with disabilities, as well as people who are Deaf or hard of hearing.

Serving victims effectively and supporting their safety and recovery requires programs to be accessible to people with disabilities and those who are Deaf or hard of hearing, to provide language access to LEP individuals, to ensure that any sex-segregated or sex-specific services are comparable, and generally to serve all survivors free from discrimination.

Post-Award Reporting Requirements

OVW recipients must submit semi-annual performance reports and quarterly Federal Financial Reports (SF-425). Performance report forms will be provided to all award recipients. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post-award reporting requirements, including requirements for certain recipients to report information on civil, criminal, and administrative proceedings in SAM, see the [Application Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

Other Information

Public Reporting Burden - Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, easily understood, and not unnecessarily burdensome. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

Note: Any materials submitted as part of an application may be released pursuant to a request under the Freedom of Information Act.

Appendix A: Pre-Award Risk Assessment

Note: Applicants must complete this questionnaire in JustGrants. The questions listed below are for reference only. Each applicant must respond to each question. Do not submit responses from a prior fiscal year without updating them to be responsive to all questions listed in the questionnaire. This information will be used for a mandatory pre-award risk assessment. Failure to provide this information or to respond to questions from OVW regarding this information in a timely manner could result in the application being removed from consideration or a delay in access to funds. Provide complete responses that address all questions included for each numbered item.

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.
2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.
3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.
4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.
5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.
6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. 200.334-200.338.
7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Grants Financial Guide for additional information.
8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.

9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.
10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.
11. Is the applicant designated as high risk by a federal agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high-risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.

Appendix B: Summary Data Sheet

The Summary Data Sheet questionnaire must be completed and submitted in JustGrants to apply for this program.

1. Provide the following information for the grant point-of-contact. This person must be an employee of the applicant.
 - Name
 - Title
 - Address
 - Telephone number
 - Email address

2. Is the applicant (the organization whose unique entity identifier is being used for the application) serving as a fiscal agent? A fiscal agent is an entity that does not participate in implementation of the project and passes **all** funds through to subrecipients, conducting minimal administrative activities. **Note: The fiscal agent must be an eligible applicant for the program.**
 - Yes – go to Q 2A & 2B
 - No

2A. List all subrecipients

2B. Note: The applicant acknowledges that it will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 C.F.R. Part 200, as well as all project deliverables.

3. Has the applicant expended \$750,000 or more in federal funds in the applicant's past fiscal year?
 - Yes – go to 3A
 - No

3A. Specify the end date of the applicant's fiscal year.

4. Will the state or territory develop and support projects, to the extent consistent with the program's authorizing statute, that substantively address any of the following priorities:
 - Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking.

- Yes
- No

- Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.
 - Yes
 - No
- Proposals submitted by units of local government and public agencies that certify they compliance with federal immigration law, including 8 U.S.C. § 1373.
 - Yes
 - No

5. Does the applicant work with a “pass-through organization,” such as a state coalition, to award funds to the subrecipients?
- Yes – go to 5A & 5C
 - No

5A. Identify the pass-through organization. Check all that apply.

- Domestic Violence Coalition
- Dual Coalition
- Sexual Assault Coalition
- Other – go to 5B

5B. Specify the organization.

5C. Specify which allocation is passed through. Check all that apply.

- Courts
- Discretionary
- Law Enforcement
- Prosecution
- Victim Services

6. Does the applicant plan to use administrative funds?
- Yes – go to 6A
 - No

6A. How will administrative funds be used (e.g., salary, monitoring, attend trainings)?

7. Will STOP administrative funds be used in conjunction with other federal funding sources?
- Yes – go to 7A
 - No

7A. Specify the federal funding sources.

8. Will the state administering agency (SAA) keep all the administrative funds?
- Yes
 - No – go to 8A, 8B, & 8C

8A. What percentage of the administrative funds will the SAA keep?

8B. What entity will use the remaining administrative funds?

8C. What percentage of administrative funds will this entity use?