

Office on Violence Against Women

Rural Domestic Violence, Dating Violence, Sexual Assault and Stalking Program

FY 2025 Pre-Application Information Session

Presented by Rachel Strasinger, Grants Management Specialist



U.S. Department of Justice
OVW
Office on Violence Against Women
Working Together to End the Violence

The Office on Violence Against Women



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The Office on Violence Against Women (OVW) provides federal leadership in developing the national capacity to reduce violence against women and administer justice for and strengthen services to victims of domestic violence, dating violence, sexual assault, and stalking.



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Pre- Application Webinar Overview

What's New with the Rural Program

NOFO Process & Key Dates

Rural Program Scope

Rural Program Eligibility

Application Information

Challenges and Resources



Overview of Rural Program

Enhance the safety of children, youth, and adults who are victims of domestic violence, dating violence, sexual assault, and stalking by supporting projects uniquely designed to address and prevent these crimes in rural jurisdictions.

In FY24, the Rural Program funded 54 projects, totaling more than \$36 million.



Overview of Rural Program

Statutory Considerations (page 12)

Rural states: 75% of funding must support projects in rural states (34 U.S.C. § 12341(d)(5)).

Per 34 U.S.C. § 12291(a)(33), the definition of a rural state is “a State that has a population density of 57 or fewer persons per square mile or a State in which the largest county has fewer than 250,000 people, based on the most recent decennial census.”

- **Rural States:** Alaska, Colorado, Idaho, Kansas, Maine, Mississippi, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Vermont, West Virginia, and Wyoming
- **Rural Territories:** American Samoa, Guam, Northern Mariana Islands, and Virgin Islands

Sources: [Population Density of the 50 States, the District of Columbia, and Puerto Rico: 1910 to 2020 \(census.gov\)](#); [2020 Population and Housing State Data \(census.gov\)](#)



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Overview of Rural Program

Statutory Considerations (continued)

Sexual Assault: 35% of funds must support services that meaningfully address sexual assault (34 U.S.C. § 12341(d)(2)(A)).

- Applications that meaningfully address sexual assault, focusing primarily (75% or more of proposed goals, objectives, activities, and budget) on responding to sexual assault, will be prioritized for funding from the Rural Program.



New for FY 2025

- New priorities (pages 12-13)
- New out of scope activities (page 14) and new requirement to certify compliance (page 25)
- Rural Eligibility Checklist - updated process and new documentation required for FY2025 (page 7, page 27)
- Rural SANE Initiative - FY 2025 applicants may apply for a regular Rural Program award, OR they may apply for the Rural SANE Initiative (page 9).
- Sample Proposal Narrative - new option for completing the Proposal Narrative in FY 2025 (page 17, Appendix C)



Key Dates (page 5)

Funding Opportunity Release Date	On or about May 6, 2025
Pre-Application Information Session	Expected to be available on OVW Website on May 16, 2025.
Sam.gov Registration/Renewal	Recommend completing process by June 17, 2025
Grants.gov Registration/Renewal	Recommend completing process by June 17, 2025
Grants.gov Deadline	Tuesday, July 8, 2025, by 11:59 PM ET
JustGrants Deadline	Thursday, July 10, 2025, by 8:59 PM ET



Two-Step Submission Process (page 29)

Applications for this program will be submitted through a **two-step** process:

- 1) submission of the **SF-424** in **Grants.gov** by **Tuesday, July 8, 2025, by 11:59 pm ET**; and
- 2) submission of the **full application**, including attachments, in **JustGrants** by **Thursday, July 10, 2025, by 8:59 pm ET**.



Rural Program Overview

Purpose Areas

Strategies

Priorities



Purpose Areas (page 11)	Strategies (pages 11-12)
<p>1) To encourage collaboration to identify, assess, and respond to adult, youth, and child victims of domestic violence, sexual assault, dating violence, and stalking in rural communities.</p> <p>2) To establish and expand victim services in rural communities.</p> <p>3) To increase the safety and well-being of women and children in rural communities.</p> <p>4) To develop, expand, implement, and improve the quality of sexual assault forensic medical examination or sexual assault nurse examiner programs.</p>	<p>1) Cooperative efforts to investigate and prosecute domestic violence, dating violence, sexual assault, and stalking and multidisciplinary teams to prevent domestic and dating violence homicides in high-risk cases.</p> <p>2) Short- and long-term victim services and population specific services, including assistance in immigration matters.</p> <p>3) Develop education and prevention strategies in cooperation with the community.</p> <p>4) Programs addressing sexual assault, including forensic examiner programs, response teams, law enforcement training, and addressing rape kit backlogs.</p> <p>5) Programs addressing the challenges posed by lack of access to quality forensic sexual assault examinations by trained health care providers, shelters, and victims services, and limited law enforcement resources and training, and providing training and resources to Community Health Aides involved in the delivery of Indian Health Service programs.</p>

Clarification on Prevention Activities (Purpose Area 3)

Projects addressing Purpose Area 3 ***must address both 3a and 3b.*** These cannot be addressed separately.

3. *To increase the safety and well-being of women and children in rural communities, by-*

*a. dealing directly and immediately with domestic violence, sexual assault, dating violence, and stalking occurring in rural communities; **and***

b. creating and implementing strategies to increase awareness and prevent domestic violence, sexual assault, dating violence, and stalking.

Furthermore, projects addressing Purpose Area 3 ***may not dedicate more than 30% of the project budget and activities*** to prevention and awareness activities.



New Priorities (pages 12-13)

In FY25, applications that substantively address one or more of the priorities listed below may receive priority consideration for funding:

- Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking;
- Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.
- Proposals submitted by states or units of local government that certify they comply with federal immigration law, including 8 U.S.C. § 1373.



New Priorities (pages 12-3)

- Applicants seeking to address the first or second priorities should be sure to respond to the prompts in question 2 of the Purpose of the Proposal section on the narrative (page 18).
- Applicants seeking to address the third priority must submit a letter certifying their compliance with federal immigration law (page 26).



Scope of Services for Rural Funding

Rural Program funding allows for a broad range of services and activities, including but not limited to:

- Direct services such as victim/survivor advocacy, crisis intervention, court/hospital accompaniment, counseling/therapy/support groups, etc.
- Transitional housing and/or hotel/motel stays
- Legal assistance
- Prevention and awareness (with restrictions)
- Services to children (with restrictions)
- SANE projects
- Etc.



Funding Restrictions

Out-of-Scope Activities

Activities that Compromise
Victim Safety

Unallowable Costs



New Out-of-Scope Activities (page 14-15)

- The list of out-of-scope activities for the Rural Program has been updated. Please be sure to review the full list of out-of-scope activities in the FY25 NOFO.
- Please also note the new requirement to submit a letter certifying that grant funds will not be used for out-of-scope activities. See page 25 of the NOFO for more information on the required certification.



Out-of-Scope Activities (page 15)

Prohibition on broad-scoped prevention campaigns and curricula

Education and prevention for students not specifically related to sexual assault, domestic violence, dating violence, and/or stalking, such as "bullying" or "character building" educational programs are out of scope (page 15).



Out-of-Scope Activities (part 2)

Restrictions on services to children

Services to children for anything other than child sexual assault or when there is an inextricable link between a parent's victimization and the child's need for services. *For example, funds may be used to provide services to children of survivors of domestic violence residing in a shelter.*



Out-of-Scope Activities (part 3)

Limitation on use of funds to address family violence

Child abuse or family violence issues such as violence perpetrated by a child against a parent or violence perpetrated by a sibling against another sibling. These limitations do not apply to activities addressing sexual violence.



Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability (pg. 14)

- Activities that fall into this category are detailed in the [Application Companion Guide](#). The link to the Guide on page 14 of the NOFO will take you directly to the relevant section.
- Please note that the Guide includes a list of activities that are generally unallowable for all OVW programs, as well as a specific list for the Rural Program. Make sure to review both lists.



Unallowable Costs (page 15)

1. Lobbying
2. Fundraising
3. Purchase of real property
4. Physical modifications to buildings, including minor renovations (such as painting or carpeting)
5. Construction



Rural Program Eligibility

Eligible Applicants

Required Partnerships

Service Area Eligibility Requirements

Legal Assistance Certification



Eligible Applicants

- States and territories
- Indian tribes
- Local governments
- Nonprofit (public or private) entities, including tribal nonprofit organizations

For definitions of entities, please refer to pages 6-7 of the NOFO.



Partnership Eligibility Requirements (page 8)

- Applications must include at least one partner **and must include a victim service provider** as a formal project partner or the lead applicant, as demonstrated through a required Memorandum of Understanding (MOU) or, in limited circumstances, a Letter of Support (LOS).
- Applications must include agencies and organizations necessary to implement the proposed project.



Rural Eligibility Documentation (pages 7-8, 27)

Applicants must demonstrate that the proposed project will serve a rural area or rural community, defined in 34 U.S. Code § 12291(a)(32) to mean:

- (A) any area or community, respectively, no part of which is within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; or
- (B) any area or community, respectively, that is
 - (i) within an area designated as a metropolitan statistical area or considered part of a metropolitan statistical area; and
 - (ii) located in a rural census tract; or
- (C) any federally recognized Indian Tribe.

Rural Program funds may not be used in any community or service area that does not meet one of these definitions.



Rural Eligibility Documentation (continued)

- Revised Documentation Process for FY25: All applicants except federally recognized Indian Tribes must upload the completed Rural Eligibility Checklist as an attachment with the application in JustGrants.
- The Checklist can be accessed through the link on page 27 of the NOFO, as well as the [DOJ website](#).

No other forms of documentation will be accepted, and OVW will not contact applicants who do not submit this documentation.



Rural Eligibility Documentation (page 27)

- The Rural Eligibility Checklist combines the criteria for rural areas and communities into one simple checklist.
- All areas or communities eligible for funding from the Rural Program have already been identified and are labeled as “ELIGIBLE” in the checklist.

Census Tract	Eligibility	Area Served	County	State
1001020100	INELIGIBLE		Autauga County	Alabama
1001020200	INELIGIBLE		Autauga County	Alabama
1001020300	INELIGIBLE		Autauga County	Alabama
1001020400	INELIGIBLE		Autauga County	Alabama
1001020501	INELIGIBLE		Autauga County	Alabama
1001020502	INELIGIBLE		Autauga County	Alabama
1001020503	INELIGIBLE		Autauga County	Alabama
1001020600	INELIGIBLE		Autauga County	Alabama
1001020700	INELIGIBLE		Autauga County	Alabama
1001020801	ELIGIBLE	x	Autauga County	Alabama
1001020803	ELIGIBLE	x	Autauga County	Alabama
1001020804	INELIGIBLE		Autauga County	Alabama
1001020805	ELIGIBLE	x	Autauga County	Alabama
1001020901	ELIGIBLE	x	Autauga County	Alabama
1001020902	ELIGIBLE	x	Autauga County	Alabama
1001021000	ELIGIBLE	x	Autauga County	Alabama
1001021100	ELIGIBLE	x	Autauga County	Alabama
1003010100	ELIGIBLE	x	Baldwin County	Alabama
1003010200	ELIGIBLE	x	Baldwin County	Alabama
1003010300	ELIGIBLE	x	Baldwin County	Alabama
1003010400	ELIGIBLE	x	Baldwin County	Alabama
1003010500	INELIGIBLE		Baldwin County	Alabama
1003010600	INELIGIBLE		Baldwin County	Alabama



Rural Eligibility Documentation (part 2)

- Applicants will select their state and county, and then check off the eligible areas they propose to serve by placing an “x” in the “Area Served” column as shown here.
- The completed checklist should only show the proposed service area.

Census Tract	Eligibility	Area Served	County	State
1001020100	INELIGIBLE		Autauga County	Alabama
1001020200	INELIGIBLE		Autauga County	Alabama
1001020300	INELIGIBLE		Autauga County	Alabama
1001020400	INELIGIBLE		Autauga County	Alabama
1001020501	INELIGIBLE		Autauga County	Alabama
1001020502	INELIGIBLE		Autauga County	Alabama
1001020503	INELIGIBLE		Autauga County	Alabama
1001020600	INELIGIBLE		Autauga County	Alabama
1001020700	INELIGIBLE		Autauga County	Alabama
1001020801	ELIGIBLE	x	Autauga County	Alabama
1001020803	ELIGIBLE	x	Autauga County	Alabama
1001020804	INELIGIBLE		Autauga County	Alabama
1001020805	ELIGIBLE	x	Autauga County	Alabama
1001020901	ELIGIBLE	x	Autauga County	Alabama
1001020902	ELIGIBLE	x	Autauga County	Alabama
1001021000	ELIGIBLE	x	Autauga County	Alabama
1001021100	ELIGIBLE	x	Autauga County	Alabama
1003010100	ELIGIBLE	x	Baldwin County	Alabama
1003010200	ELIGIBLE	x	Baldwin County	Alabama
1003010300	ELIGIBLE	x	Baldwin County	Alabama
1003010400	ELIGIBLE	x	Baldwin County	Alabama
1003010500	INELIGIBLE		Baldwin County	Alabama
1003010600	INELIGIBLE		Baldwin County	Alabama



Rural Eligibility Documentation (part 3)

- The Checklist must be uploaded as an attachment to the application in JustGrants.
- The instructions for the Checklist include a link to a searchable map that will allow applicants to see where a census tract is located.

Census Tract	Eligibility	Area Served	County	State
1001020100	INELIGIBLE		Autauga County	Alabama
1001020200	INELIGIBLE		Autauga County	Alabama
1001020300	INELIGIBLE		Autauga County	Alabama
1001020400	INELIGIBLE		Autauga County	Alabama
1001020501	INELIGIBLE		Autauga County	Alabama
1001020502	INELIGIBLE		Autauga County	Alabama
1001020503	INELIGIBLE		Autauga County	Alabama
1001020600	INELIGIBLE		Autauga County	Alabama
1001020700	INELIGIBLE		Autauga County	Alabama
1001020801	ELIGIBLE	x	Autauga County	Alabama
1001020803	ELIGIBLE	x	Autauga County	Alabama
1001020804	INELIGIBLE		Autauga County	Alabama
1001020805	ELIGIBLE	x	Autauga County	Alabama
1001020901	ELIGIBLE	x	Autauga County	Alabama
1001020902	ELIGIBLE	x	Autauga County	Alabama
1001021000	ELIGIBLE	x	Autauga County	Alabama
1001021100	ELIGIBLE	x	Autauga County	Alabama
1003010100	ELIGIBLE	x	Baldwin County	Alabama
1003010200	ELIGIBLE	x	Baldwin County	Alabama
1003010300	ELIGIBLE	x	Baldwin County	Alabama
1003010400	ELIGIBLE	x	Baldwin County	Alabama
1003010500	INELIGIBLE		Baldwin County	Alabama
1003010600	INELIGIBLE		Baldwin County	Alabama



Legal Assistance Certification Eligibility Requirements (pages 7, 26)

To Provide Legal Assistance for Victims:

- Applicants must certify in writing that they have expertise in providing legal assistance.
- Partner with an entity or person that has the same expertise, and
- Complete domestic violence, dating violence, sexual assault or stalking training and related legal issues.
- The grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.
- The certification should be made in the form of a letter, on letterhead and signed and dated by the authorized representative.



Application Information

Types of Applications

Grant Award Period and Budget Caps

Application Contents

Common Application Challenges



Types of Applications (pages 8-9)

New:

- Applicants that have never received funding under this program or whose previous funding under this program expired on or before July 10, 2024.

Continuation:

- Applicants that have an existing or recently closed (after July 10, 2024) award under this program.
- Current grantees with a substantial amount of unobligated funds remaining (50% or more of the previous award) as of March 31, 2024, without adequate justification, may not be considered for funding or may receive a reduced award amount if selected for funding in FY 2025.



Types of Applications – Continuation

- Please note that continuation funding is not guaranteed, nor should it be assumed.
- All continuation applications are scored on the same criteria as new applications. Continuation applications have no advantage over new applications, and there is no preference for continuation applications over new applications.
- Based on the pool of applications received, an application that received a high score in a previous funding cycle may be less competitive in the current cycle.
- As with all competitive funding, grantees should have contingency plans in place to assure the continuity of services in the event funds are not awarded.



Grant Award Period and Budget Caps (page 20)

The grant award period is **36** months. Awards are anticipated to start on October 1, 2025.

	Continuation	New
Applications not addressing sexual assault*	\$750,000	\$500,000
Applications addressing sexual assault*	\$950,000	\$700,000
Rural SANE Initiative applicants	-	\$500,000

**Applications that meaningfully address sexual assault will focus primarily (75% or more of proposed goals, objectives, activities, and budget) on responding to sexual assault, as indicated in the Summary Data Sheet and Proposal Narrative.*



Rural SANE Initiative – Overview (page 9)

- The SANE Initiative seeks to enhance quality of care for survivors of sexual assault by supporting the creation of sexual assault medical forensic exam services in rural communities and increasing the number of trained SANEs in rural areas.
- Successful applicants will establish **hospital-based and/or community-based programs that offer sexual assault medical forensic exams and sexual assault victim services** using coordinated community response strategies.
- Selected sites will have access to specialized technical assistance (TA) providers with expertise on this issue.
- OVW will select up to 4 sites to be awarded up to \$500,000 for 36 months to establish new rural-specific sexual assault medical forensic exam services in their communities.



Rural SANE Initiative – Examples (page 9)

Examples of possible project activities include (but are not limited to):

- Implementing a new sexual assault medical forensic exam (SAMFE) or sexual assault nurse examiner (SANE) program;
- Provision of sexual assault medical forensic exam services utilizing a mobile model;
- Establishing partnerships with local hospitals to secure facilities to conduct sexual assault medical forensic exam services;
- Partnering with or training qualified midwives to perform sexual assault medical forensic exam services;
- Minimizing barriers to accessing sexual assault medical forensic exam services through assistance with transportation, emergency financial assistance, childcare, language access, etc.;
- Purchasing equipment, kits, and other items needed to conduct sexual assault medical forensic exams;
- Recruiting and providing training to registered nurses (RNs) to become SANEs; and
- Providing ongoing training for SANEs.



Rural SANE Initiative – Required Partnerships (page 9)

- Either the applicant or its partner(s) should have a mission that is specific to the provision of sexual assault services.
- Either the applicant or its partner(s) must be a victim service provider, and any sexual assault services outside of the medical forensic exam should be provided by trained victim advocates.
- Staff implementing activities must have specialized training in sexual assault.
- Either the applicant or its partner(s) must offer services to address the impact of sexual assault across lifespan.



Rural SANE Initiative – Other Requirements (page 13)

1. Participate in a planning period of up to 9 months with OVW-designated technical assistance (or TA) providers, in addition to on-going TA throughout the project period. Required deliverables at the end of the planning period include an MOU and working protocols among partners. Staff implementing activities must be hired by the end of the planning period.
2. During the planning period, develop partnerships to ensure a collaborative community response to sexual assault (i.e., Sexual Assault Response Teams (SARTs) or *Multidisciplinary Teams* (MDTs)).
3. Develop a new SANE program that offers comprehensive sexual assault forensic exams and supportive services for survivors. ***Pre-existing SANE projects that are currently operational are not eligible to apply.***
4. Develop or enhance policies and procedures that align with the Department of Justice's [National Protocol for Sexual Assault Medical Forensic Examinations – Adult/Adolescent](#), the [National Protocol for Sexual Abuse Medical Forensic Examinations – Pediatric](#), and the [National Protocol for Intimate Partner Violence Medical Forensic Examinations](#)



Rural SANE Initiative - Application

- Provided they meet the eligibility criteria, current OVW grantees are eligible to apply for the SANE Initiative.
- However, in FY 2025, applicants may apply for either the Rural SANE Initiative or a regular Rural Program award, but not both. SANE activities are allowable under the regular Rural Program, whereas the purpose of the SANE Initiative is to develop and implement NEW SANE activities.
- If OVW receives an application for both the regular Rural Program and the SANE Initiative, only the application to the regular Rural Program will be reviewed. Therefore, applicants should think carefully about which request to make.
- **Be sure to indicate in your project title that you are applying for the SANE Initiative.**



Rural SANE Initiative vs. Regular Rural Award: Questions to Consider

- Am I establishing **new** SANE services in my community, or do I need funding for **existing** SANE services?
 - If yes, consider applying for the Rural SANE Initiative.
 - If no, consider applying for a regular Rural award.
- What activities does my project need to support in addition to SANE services?
 - If establishing **new** SANE services in your community is the primary need, consider applying for the Rural SANE Initiative.
 - If your community needs support for a range of services to survivors, consider applying for a regular Rural award.
- Do I need 9 months of planning and technical assistance?
 - If yes, consider applying for the Rural SANE Initiative.
 - If no, consider applying for a regular Rural award.



Rural SANE Initiative vs. Regular Rural Award: More Considerations

	Rural SANE Initiative	Regular Rural Program
SCOPE	Establishes NEW services in a community where none previously existed Restrictive in scope; primarily supports SANE services and supportive services to victims	Supports existing SANE services that are currently operational Also supports a broad range of services and supports to victims
PLANNING	Requires 9 months of planning and technical assistance to establish policies, partnerships, and working protocols	No planning period required
AWARD	Awards are limited to \$500,000 for 36 months	Award limits vary but can be up to \$700,000 for New applications and up to \$950,000 for Continuation applications

Application Content

- Proposal Narrative, including the Sample Proposal Narrative
- Budget Detail Worksheet and narrative
- Memorandum of Understanding (MOU)/Letter of Support (LOS)*
- Rural Eligibility Documentation (not required for Indian tribes)

The Proposal Narrative, budget worksheet and narrative, and MOU are scored during peer review out of **100** points.

Applications missing one or more of these components may be removed from further consideration.

**Only courts (state, tribal, territory, or local) and applicants to the SANE Initiative may submit Letters of Support in lieu of the MOU.*



Proposal Narrative (70 points)

- Purpose of the proposal (10 points)
- What will be done (45 points)
- Who will implement (15 points)



Proposal Narrative – Sample Proposal Narrative Option

In FY 2025, the Proposal Narrative may be submitted in one of two ways:

- Standard Proposal Narrative: This is the typical format used for OVW applications.

OR

- Sample Proposal Narrative

Applicants may only select one of these options for the Proposal Narrative, which must be uploaded as an attachment in JustGrants.



Proposal Narrative – Sample Proposal Narrative Option Example

Purpose of the Proposal (10 points)
1. Describe the populations in the service area and the needs the project will address.
2. If applicable, describe how the proposal will address priority one (human trafficking and transnational crime) and/or priority two (under-resourced rural and remote areas, Tribal nations, and small towns).
3. Describe the current services offered by the applicant or proposed partners to victims in the targeted rural service area(s).
4. Describe gaps in services for victims of domestic violence, dating violence, sexual assault, and/or stalking within the targeted rural service area(s).



Memorandum of Understanding (MOU)/Letter of Support (LOS) (15 points)

- The MOU is a document containing the terms of the partnership and the roles and responsibilities between two or more parties, and it must be included as an attachment to the application in JustGrants.
- The MOU must be a **single** document and must be signed and dated by the Authorized Representative of each proposed partner organization during the development of the application. OVW will accept electronic signatures.
- Missing signatures may result in a point deduction or removal from consideration, particularly if the MOU is missing the signature of a required partner.
- The MOU can include multiple signature pages as long as each page includes the names, titles, and date signed of all signatories to the MOU.



Memorandum of Understanding/Letter of Support (15 points)

Letters of Support will only be accepted in lieu of an MOU under the following circumstances:

1. The lead applicant is a court (state, Tribal, territory, or local) and cannot enter into an MOU. The court may submit a Letter of Support in lieu of an MOU, and the court's partners may submit an MOU among themselves or Letters of Support.
2. A state, Tribal, territory, or local court is a project partner (not the lead applicant) and cannot enter into an MOU. The court partner(s) may submit a Letter of Support, but the lead applicant and all other project partners must sign an MOU.
3. The applicant is applying to the SANE Initiative. The applicant and project partners may submit Letters of Support in lieu of an MOU.



Budget Worksheet and Narrative (15 points)

- Budgets and budget narratives will be submitted as attachments.
- All budgets should include the required OVW training and technical assistance (TA or TTA) set aside:
 - \$10,000 for applicants from the 48 contiguous states
 - \$15,000 for applicants from the territories, Hawaii, and Alaska
- Using these TA funds for any training or technical assistance not sponsored by OVW requires pre-approval. Grantees with other project-specific training needs are encouraged to budget these costs through additional line items.
- **All** budgets should include adequate funds set aside to address language access and accessibility needs. If you have other resources to cover the cost of these services, please note that in your budget.
- All project partners should be fairly compensated for their contributions.



Application Item	Required?	Submission Type	Submission Website	Date Completed
<u>Application for Federal Assistance: SF-424</u>	<u>Yes</u>	Online Form	Grants.gov	
<u>Proposal Abstract</u>	Yes	Online Form	<u>JustGrants</u>	
<u>Pre-Award Risk Assessment</u>	Yes	Online Form	JustGrants	
<u>Summary Data Sheet</u>	Yes	Attachment	JustGrants	
<u>Proposal Narrative or Sample Proposal Narrative Template</u>	Yes	Attachment	JustGrants	
<u>Budget Worksheet and Budget Narrative</u>	Yes	Attachment	JustGrants	
<u>Indirect Cost Rate Agreement</u>	If applicable	Attachment	JustGrants	
<u>Disclosure of Process Related to Executive Compensation</u>	If applicable	Attachment	JustGrants	
<u>Memorandum of Understanding or Letter/s of Support</u>	Yes	Attachment	JustGrants	
<u>Certification Regarding Out-of-Scope Activities</u>	Yes	Attachment	JustGrants	
<u>Certification Regarding Compliance with Federal Immigration Law</u>	If applicable	Attachment	JustGrants	
<u>Letter of Nonsupplanting</u>	Yes	Attachment	JustGrants	
<u>Confidentiality Notice Form</u>	Yes	Attachment	JustGrants	
<u>Disclosure of Lobbying Activities</u>	If applicable	Attachment	JustGrants	
<u>Summary of Other Federal Funding</u>	If applicable	Online Form	JustGrants	
<u>Delivery of Legal Assistance Certification</u>	If applicable	<u>Attachment</u>	<u>JustGrants</u>	
<u>Rural Eligibility Checklist (except for Indian Tribes)</u>	Yes	Attachment	JustGrants	

Grants Financial Management Division (GFMD)

- **Summary Data Sheet (questionnaire)**
 - Single Audit (threshold and fiscal year)
 - IRS three-step safe-harbor procedure– Executive Compensation –
 - Sample Disclosure Letter
 - Address all four parts
- **Pre-Award Risk Assessment (questionnaire)**
 - Eleven questions; Multiple parts to each question
 - Most Common issues:
 - Brief list of policies and procedures not provided
 - Budgeted vs. Actual process not provided
 - Record Retention policy not provided
 - Knowledge of rules and regulations



Resources

Training for OVW Applicants:

<https://www.justice.gov/ovw/resources-applicants>

Budget Information and Sample Budget Detail Worksheet:

<https://www.justice.gov/ovw/media/1326736/dl?inline>

Creating a Budget Webinar:

<https://www.justice.gov/ovw/video/creating-budget-training-ovw-applicants>

Uniform Guidance - 2 CFR Part 200:

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>

DOJ Grants Financial Guide:

<https://www.justice.gov/ovw/media/1375646/dl?inline>

Program Specific NOFO:

<https://www.justice.gov/ovw/open-notice-of-funding-opportunities>

Contact Information

OVW GFMD Helpdesk:

1-888-514-8556

OVW.GFMD@usdoj.gov



U.S. Department of Justice
OVW
Office on Violence Against Women
Working Together to End the Violence

Common Application Challenges

- *Not reading the NOFO to understand eligibility, service area, or partnership requirements.* Make sure you meet all NOFO requirements before you spend valuable time completing the application.
- *Not allowing enough time to complete registration or activate accounts in Grants.gov, SAM.gov, and JustGrants.* Start this process early to mitigate problems before time of submission and ensure that all accounts are active by May 8th.
- *Failing to submit rural eligibility documentation or submitting incorrect documentation.* Please note that JustGrants will not prevent you from submitting an application that is missing the required documentation.



Common Application Challenges (part 2)

- *Ignoring the formatting requirements on pg. 16 of the NOFO.*
- *Failing to use headings from the NOFO in project narrative.*
- *Exceeding the 20-page limit on the project narrative.*
- *Failing to submit a 36-month grant budget.*



Common Application Challenges (part 3)

Memorandum of Understanding (MOU)

- Not leaving enough time to coordinate MOU signatures.
- Submitting an LOS when an MOU is required.
- Including unnecessary partnerships that do not support the project described in the application in an effort to demonstrate broad, community-wide collaboration.
- Submitting MOUs developed for other projects, other funding sources, or previous award cycles. Applicants are required to submit one current, comprehensive MOU that is specific to the OVW Rural project for which funds are being requested.



OVW Resources

OVW Resources for Applicants:

www.justice.gov/ovw/resources-applicants

- Available on this site: NOFO companion guide, sample budgets, sample MOUs, tips and examples, DOJ Financial Guide, program specific information, and much more!



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Resources (continued)

Training on JustGrants:

- [Application submission](#)
- Enrolling users and assigning roles in JustGrants ([Entity Management](#))



Contact Information

Programmatic Questions	Phone: 202-307-6026 Email: ovw.rural@usdoj.gov
Financial Questions	Phone: 202-307-6026 Email: OVW.GFMD@usdoj.gov
For assistance with SAM.gov	Phone: 866-606-8220 Website: https://sam.gov/content/help Hours of Operation: 8:00 a.m. to 8:00 p.m. ET Monday-Friday
For assistance with Grants.gov	Phone: 800-518-4726 Email: support@grants.gov Website: https://www.grants.gov/support Hours of operation: 24 hours a day, 7 days a week (closed federal holidays)
For assistance with JustGrants	Phone: 866-655-4482 Email: OVW.JustGrantsSupport@usdoj.gov



Thank you!

Ovw.Rural@usdoj.gov



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