



**\*\*\* REVISED \*\*\***

(Revised sections include *Priorities*, *Program-Specific Unallowable Costs*, and *Application Type*.)

# U.S. Department of Justice

## Office on Violence Against Women

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### OVW Fiscal Year 2025 Grants to Indian Tribal Governments Program

#### **Grants.gov Funding Opportunity Number**

O-OVW-2025-172395

#### **Assistance Listing Number**

16.587

#### **Application Due**

Deadline to submit Standard Form/SF-424 in Grants.gov: June 24, 2025, by 11:59 PM Eastern Time

Deadline to submit application in JustGrants: June 26, 2025, by 8:59 PM Eastern Time

We are testing a new design for this funding opportunity and would love your feedback.

Email us at [OVW.TribalGovernment@usdoj.gov](mailto:OVW.TribalGovernment@usdoj.gov).

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# 1. BASIC INFORMATION

The U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW) is accepting applications for funding in response to this Notice of Funding Opportunity (NOFO). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation. OVW also provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support community partners in working together to provide services to victims and hold offenders accountable.

## Executive Summary

The Grants to Indian Tribal Governments Program, referred to as the Tribal Governments Program, assists Tribal governments (or their authorized designees) to respond to domestic violence, dating violence, sexual assault, sex trafficking, and stalking in Tribal communities. There are two application options for applicants to choose from in responding to this NOFO. Applicants must choose only one application option.

Application Type	Eligibility	Award Amount	Award Period
<a href="#"><u>Non-competitive Continuation</u></a>	All current Tribal Governments Program grantees with an open award as of June 26, 2025, except for those that received an FY 2024 award or a 36-month award in FY 2023, are eligible to apply for a 36-month non-competitive continuation award.	\$400,000 - \$1,000,000	36 months
<a href="#"><u>Strengthening Tribal Advocacy Responses Track (START)</u></a>	START is a special track to apply for funding that is focused on Tribal governments (or their designees) that have never, or not recently, received funding through the Tribal Governments Program. Tribal Governments START grantees will focus on capacity building early in the project and will receive additional training, technical assistance, and support.	\$400,000 - \$1,000,000	36 months

## Funding Opportunity Details

This table contains key details for this Notice of Funding Opportunity.

Funding Opportunity Details	
Announcement Type	Initial
Grants.gov Funding Opportunity Number	O-OVW-2025-172395
Assistance Listing Number	16.587
Statutory Authority	34 U.S.C. § 10452
Expected Total Amount of Funding	\$52,000,000
Anticipated Number of Awards	50
Cost Sharing	This program has no matching or cost-sharing requirement.
Type of Award	Awards will be made as grants.

## Key Dates

This table contains deadlines and other important dates.

Key Dates	
Funding Opportunity Release Date	On or about April 15, 2025
<a href="#">Sam.gov Registration/Renewal</a>	Recommend <a href="#">completing process</a> by May 27, 2025
<a href="#">Grants.gov Registration/Renewal</a>	Recommend <a href="#">completing process</a> by May 27, 2025
<a href="#">Grants.gov</a> Deadline	June 24, 2025, by 11:59 PM ET
<a href="#">JustGrants</a> Deadline	June 26, 2025, by 8:59 PM ET
Decision Notification Date	OVW anticipates notifying applicants of funding decisions by September 30, 2025.

## Contact Information

For assistance with the application process or questions about this funding opportunity, contact the resources listed below.

<b>Contact Information</b>	
<b>OVW Contact</b>	Phone: 202-307-6026 Email: <a href="mailto:OVW.TribalGovernment@usdoj.gov">OVW.TribalGovernment@usdoj.gov</a>
<b>For assistance with SAM.gov</b>	Phone: 866-606-8220 Website: <a href="https://sam.gov/content/help">https://sam.gov/content/help</a> Hours of Operation: 8:00 AM - 8:00 PM ET Monday-Friday
<b>For assistance with Grants.gov</b>	Phone: 800-518-4726 Email: <a href="mailto:support@grants.gov">support@grants.gov</a> Website: <a href="https://www.grants.gov/support">https://www.grants.gov/support</a> Hours of operation: 24 hours a day, 7 days a week (closed federal holidays)
<b>For assistance with JustGrants</b>	Phone: 866-655-4482 Email: <a href="mailto:OVW.JustGrantsSupport@usdoj.gov">OVW.JustGrantsSupport@usdoj.gov</a>

## Resources for Applying

### ***Application Resources***

- [Application Companion Guide](#)
- [OVW Resources for Applicants](#)
- [Sample Budget Narrative](#)
- [Sample Proposal Narrative](#)
- [JustGrants Application Submission Training](#)

## Application Checklist

Applicants must submit all required application items. Applicants applying to more than one OVW program are responsible for ensuring that only documents required for this funding opportunity are included with this application. OVW will not redirect documents submitted with the wrong application.

<b>Application Item</b>	<b>Required?</b>	<b>Submission Type</b>	<b>Submission Website</b>	<b>Date Completed</b>
<u><a href="#">Application for Federal Assistance: SF-424 form</a></u>	Yes	Online Form	Grants.gov	
<u><a href="#">Pre-Award Risk Assessment</a></u>	Yes	Online Form	JustGrants	
<u><a href="#">Proposal Narrative</a></u>	Yes	Attachment	JustGrants	
<u><a href="#">Budget Narrative</a></u>	Yes	Attachment	JustGrants	
<u><a href="#">Confidentiality Acknowledgment Form</a></u>	Yes	Attachment	JustGrants	
<u><a href="#">Summary Data Sheet</a></u>	Yes	Attachment	JustGrants	
<u><a href="#">Certification Regarding Out-of-Scope Activities</a></u>	Yes	Attachment	JustGrants	
<u><a href="#">Indirect Cost Rate Agreement</a></u>	If applicable	Attachment	JustGrants	
<u><a href="#">Disclosure of Process Related to Executive Compensation</a></u>	If applicable	Attachment	JustGrants	
<u><a href="#">Disclosure of Lobbying Activities</a></u>	If applicable	Attachment	JustGrants	
<u><a href="#">Summary of Other Federal Funding</a></u>	If applicable	Online Form	JustGrants	
<u><a href="#">Tribal Authorizing Resolution or Equivalent Documentation</a></u>	If applicable	Attachment	JustGrants	

## 2. ELIGIBILITY

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### Eligible Applicants

Entities that are eligible to apply are:

#### ***Indian Tribal Governments***

- The governing body of an Indian Tribe; or
- A Tribe, band, pueblo, nation, or other organized group or community of Indians, including any Alaska Native Village or regional or village corporation (as defined in, or established pursuant to, the Alaska Native Claims Settlement Act (43 U.S.C. §§ 1601 et seq.)), that is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians (34 U.S.C. § 12291(a)(43)).

#### ***Tribal Designees***

- A Tribal Designee is an organization that is acting as the authorized designee of an Indian Tribal Government, as defined above.

#### ***Tribal Consortia***

- A Tribal Consortium is a coalition of two or more separate Indian Tribes that join together for the purpose of participating in self-governance.

**Note: A Tribe may apply through an authorized Tribal Designee, as part of a Tribal Consortium, or submit an application as a lead applicant. A Tribe may not apply as both a lead applicant and through an authorized Tribal Designee, or as part of a Tribal Consortium, within the same fiscal year.**

#### ***Other Eligibility Requirements***

In addition to being an eligible entity, applicants also must meet the requirements below.

### **Tribal Resolution or Equivalent Documentation**

#### **(ONLY required of Tribal Designees and Consortiums)**

A Tribal Designee or Consortium applicant must have the authority to apply on behalf of a Tribe or Consortium. Information on the documentation necessary to demonstrate this authority is provided in the [Additional Application Components](#) section of this NOFO.



## Collaboration with a Qualified Partner

**All applicants** must demonstrate that their proposal was developed in consultation with a “qualified partner.” See 34 U.S.C. § 10452(b).

- A “qualified partner” is one of the following:
  - A nonprofit, nongovernmental Indian victim services program, such as a domestic violence shelter program or rape crisis center;
  - A nonprofit, nongovernmental Tribal domestic violence and/or sexual assault coalition; or
  - An advisory committee that includes women/survivors from the community to be served by the proposed project.
- **Information about the qualified partner must be noted on the [Summary Data Sheet](#), including a description of how the applicant collaborated with the partner in the development of the application. A separate letter from the qualified partner is not required.**

**Note: A Tribal government with a domestic violence/sexual assault program must also have a nongovernmental qualified partner. The qualified partner cannot be the Tribal government's domestic violence/sexual assault program.**

## Eligibility for Each Application Type

This year, OVW will accept two types of applications. Below is an overview of the application types and which applicants are eligible for each.

### ***Non-competitive Continuation Applications***

All Tribal Governments Program grantees that have a current Tribal Governments Program award as of June 26, 2025, with the exception of grantees that received their award in FY 2024 or received a 36-month award in FY 2023, are eligible to apply for a 36-month non-competitive continuation award.

This program does not have an award floor or an award cap. However, continuation application budgets typically range between \$400,000-\$1,000,000. Continuation applications are non-competitive, meaning they do not go through peer review. Nonetheless, they do go through programmatic review and funding is not guaranteed. See [Review and Selection Process](#) for more information.

**Note: Current recipients with 50% or more of their current award funds unobligated as of March 31, 2025, may not be funded under this NOFO.**

## ***Strengthening Tribal Advocacy Responses Track (START)***

This application option is for Tribal governments that have never, or not recently, received funding through the OVW Tribal Governments Program. START grantees will focus on capacity building early in the project period and will receive additional training, technical assistance, and support. START grantees may engage in a comprehensive assessment process that identifies the strengths and gaps of their community's responses to domestic violence, dating violence, sexual assault, sex trafficking, and stalking and develop a customized project implementation plan in consultation with OVW. START award periods are for 36 months. Although this program does not have an award floor or ceiling, awards typically range between \$400,000 – \$1,000,000.

## **Disqualifying Factors**

An application may be removed for any of the following disqualifying factors:

1. [Program-Specific Unallowable Costs](#)
2. [Risk Review](#)
3. [Missing required application components](#)
4. [Missing application deadlines](#)
5. [Not meeting unique entity identifier and SAM.gov requirements](#)
6. [Past performance issues](#)
7. Nonprofit organizations: holding money in offshore accounts for the purpose of avoiding the tax described in section 511(a) of the Internal Revenue Code. See 34 U.S.C. § 12291(b)(15)(B)(ii).

### 3. PROGRAM DESCRIPTION

This program is authorized by 34 U.S.C. § 10452. For a brief description of this program, see the [Executive Summary](#).

#### Purpose Areas

Funds under this program must be used for one or more of the following purposes:

Category	Statutory Purpose Area
<b>Government Strategies</b>	1. Develop and enhance effective governmental strategies to curtail violent crimes against women and increase the safety of Indian women consistent with Tribal law and custom.
<b>Tribal Capacity</b>	2. Increase Tribal capacity to respond to domestic violence, dating violence, sexual assault, sex trafficking, and stalking crimes against Indian women.
<b>Tribal Justice</b>	3. Strengthen Tribal justice interventions including Tribal law enforcement, prosecution, courts, probation, and correctional facilities.
<b>Enhanced Services</b>	4. Enhance services to Indian women victimized by domestic violence, dating violence, sexual assault, sex trafficking, and stalking.
<b>Education and Prevention</b>	5. Work in cooperation with the community to develop education and prevention strategies directed toward issues of domestic violence, dating violence, sexual assault, sex trafficking, and stalking.
<b>Supervised Visitation and Safe Exchange</b>	6. Provide programs for supervised visitation and safe visitation exchange of children in situations involving domestic violence, sexual assault, or stalking committed by one parent against the other with appropriate security measures, policies, and procedures to protect the safety of victims and their children.
<b>Transitional Housing</b>	7. Provide transitional housing for victims of domestic violence, dating violence, sexual assault, sex trafficking, or stalking, including rental or utilities payment assistance and assistance with related expenses such as security deposits and other costs incidental to relocation to transitional housing, and support services to enable a victim of domestic violence, dating violence, sexual assault, sex trafficking, or stalking to locate and secure permanent housing and integrate into a community.
<b>Legal Assistance</b>	8. Provide legal assistance necessary to provide effective aid to victims of domestic violence, dating violence, sexual assault, sex trafficking, and stalking who are seeking relief in legal matters arising as a consequence of that abuse or violence, at minimal or no cost to the victims.
<b>Youth Services</b>	9. Provide services to address the needs of youth (ages 11-24 years old) who are victims of domestic violence, dating violence, sexual assault, sex trafficking, or stalking and the needs of youth and children exposed to domestic violence, dating violence, sexual assault, or stalking, including support for the non-abusing parent or caretaker of the youth or child.
<b>Legislation and Policies</b>	10. Develop and promote legislation and policies that enhance best practices for responding to violent crimes against Indian women, including the crimes of domestic violence, dating violence, sexual assault, sex trafficking, and stalking.

Category	Statutory Purpose Area
<b>Missing or Murdered Indians: Law Enforcement</b>	11. Develop, strengthen, and implement policies, protocols, and training for law enforcement regarding cases of missing or murdered Indians as described in 25 U.S.C. § 5704.
<b>Missing or Murdered Indians: Data</b>	12. Compile and annually report data to the Attorney General related to missing or murdered Indians, as described in 25 U.S.C. § 5705.

## Priorities

Applications that fare well in merit review and substantively address one or more of the priorities listed below, to the extent consistent with the program’s authorizing statute, may receive priority consideration for funding:

1. Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking; and
2. Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.

## Program Requirements

Applicants that receive funding under this program will be required to engage in the following activities:

1. Participate in OVW-sponsored training and technical assistance (TTA).
2. Collect and report performance indicators. Forms, instructions, training, and related tools for each OVW program are available on the [VAWA Measuring Effectiveness Initiative webpage](#).
3. Participate in an assessment or evaluation, if OVW conducts one that requires recipient involvement.
4. If awarded as a START recipient, participate in assessment and planning meetings. In addition, following the initial assessment, a revised narrative and/or budget may be required.
5. If providing legal assistance with grant funds, comply with certain statutory requirements related to supervision, training, and expertise of individuals providing legal assistance, among other requirements. The recipient will submit a delivery of legal assistance letter before using grant funds for this purpose. A [sample letter](#) listing the full requirements is on the OVW website.

In addition, grant funds must be used to supplement, not supplant, non-federal funds that would otherwise be available for activities under this program.

Note: For more information about OVW programs, including how recipients achieve the program goals, see:

- OVW grant program information: [OVW Grants and Programs webpage](#).
- Data that recipients collect and report: [VAWA Measuring Effectiveness Initiative webpage](#).
- What recipients have achieved under this grant program and some of the evidence-based approaches they may have used: OVW's [most recent report to Congress](#) on the effectiveness of VAWA grant programs.

### **Program-Specific Unallowable Costs**

Applications proposing activities described below may have points deducted during the review process or may be removed from consideration.

#### ***Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability***

OVW will not fund activities that compromise victim safety and recovery, deter healing for victims, and/or undermine offender accountability. See the [Application Companion Guide](#) for more details about these activities, including program-specific information.

#### ***Out-of-Scope Activities***

The activities listed below are out of the program scope and will not be funded.

1. Promoting or facilitating the violation of federal immigration law.
2. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
3. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and “diversity, equity, inclusion, and accessibility” programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW’s statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.

4. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
5. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
6. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
7. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
8. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
9. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
10. Any activity or program that unlawfully violates an Executive Order.
11. Research projects. Funds under this program may not be used to conduct research, defined by 28 C.F.R. § 46.102(d) as a systematic investigation designed to develop or contribute to generalizable knowledge. However, assessments conducted for internal improvement purposes only may be allowable. For information on distinguishing between research and assessments, see the [Application Companion Guide](#).
12. Child abuse. Grant funds may not be used to directly address child abuse, child endangerment, other family violence issues (such as violence perpetrated by a child against a parent or by a sibling against another sibling), or neglect or exploitation. Services can be provided to children as part of providing services to the child's parent (or legal guardian) who is a victim of sexual assault, domestic violence, dating violence, stalking, or sex trafficking. Note that services for youth ages 11 and older who are victims of domestic violence, dating violence, sexual assault, sex trafficking, and stalking are permitted.
13. Substance use treatment. Grant funds may not be used to provide substance use treatment services. However, grant funds may be used for counseling and referrals related to substance use issues.
14. Bullying education and prevention. Grant funds may not be used for education and prevention activities for students not specifically related to domestic violence, dating violence, sexual assault, sex trafficking, and/or stalking, such as "sexual harassment," "bullying," or "character building."
15. Criminal representation. Grant funds may not be used for criminal representation of victims charged with crimes, except for representation in post-conviction relief proceedings with respect to the conviction of a victim relating to or arising from domestic violence, dating violence, sexual assault, stalking, or sex trafficking victimization of the victim.

**Note:** Recipients should serve all eligible victims as required by statute, regulation, or award condition.

### ***Other Unallowable Costs***

Grant funds under this program also may not be used for the following costs:

- Lobbying, except with explicit statutory authorization.
- Fundraising.
- Purchase of real property.
- Construction.

### **Limited Use of Funds**

Recipients of an award under this program may use up to three percent of the funds to assess the need for internal improvements (e.g., convening listening sessions to identify service gaps in the community, surveying participants about the quality of the training). The OVW research decision tree in the [Application Companion Guide](#) describes how applicants can ensure that such assessments are not prohibited human subjects research.

### **Activities Requiring Prior Approval**

OVW must approve the following activities before recipients use grant funds to support them (see the [Application Companion Guide](#) for more information):

- Surveys, regardless of their purpose, to ensure they are within the scope of the award and meet the requirements of the [Paperwork Reduction Act](#).
- Renovations, including such minor activities as painting, carpeting, or installing lighting. Recipients must also ensure that funded renovations comply with the [National Environmental Policy Act \(NEPA\)](#) and related laws, which may be time-consuming and include public notice and consultation.

## 4. APPLICATION CONTENTS AND FORMAT

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### Application Contents

Applications must include **ALL** the following to be considered for funding. OVW will not contact applicants for missing items on the list below.

Required Application Components	Number of Possible Points (Non-Competitive Continuation)	Number of Points Possible (START)
<b>Proposal Narrative</b>		
Purpose of the Proposal	40	60
What Will Be Done	40	20
Who Will Implement	10	10
<b>Budget</b>		
Budget Narrative	10	10
<b>TOTAL</b>	<b>100</b>	<b>100</b>

See the [Application Submission Checklist](#) section for a complete list of application items, including the components above.

### Formatting and Technical Requirements

Applications must follow the requirements below for all attachments, unless otherwise noted. OVW may deduct points for applications that do not adhere to these requirements:

1. Double-spaced text (charts and tables may be single-spaced – including the Sample Proposal Narrative and Sample Budget)
2. 8½ x 11-inch pages
3. One-inch margins
4. Arial, Aptos, Calibri, or Times New Roman font
5. Type no smaller than 11-point, except for footnotes, which may be 9-point
5. Correctly numbered pages
6. No more than 20 pages for the Proposal Narrative
7. Documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt). Budgets can be submitted as Excel (.xls) documents.
8. Headings and sub-headings that correspond to those identified below for each application component



## Data Requested with Application

**Pre-Award Risk Assessment:** Applicants must complete the Pre-Award Risk Assessment questionnaire in JustGrants. Applicants should click on the questionnaire name in JustGrants to access and complete. To view the questions in advance, see [Appendix B](#).

This questionnaire will not be scored.

## Proposal Narrative

**90 points total, 20 pages maximum, double-spaced**

(Note: If using the sample proposal narrative, tables can be single-spaced)

The Proposal Narrative may be submitted in **one** of two ways:

- **Standard Proposal Narrative:** This is the typical format used for OVW applications. Guidance on requirements for the proposal narrative can be found below.

**OR**

- **Sample Proposal Narrative:** This sample proposal narrative can be found [here](#). This completed document can be uploaded as a Word document or PDF and will meet the proposal narrative requirement for this NOFO.

Example from the downloadable Sample Proposal Narrative: [FOUND HERE](#)

<b>Goal 1</b>	
<b>Purpose Area addressed by this goal</b>	
<b>Activities</b>	
<b>Deliverables (if applicable)</b>	
<b>Timeline</b>	
<b>Staff (position/title)/Partner Responsible</b>	
<b>How will you know you have achieved this goal?</b>	

The Proposal Narrative must include all three sections outlined, below.

## *I. Purpose of the Proposal*

Non-competitive continuation applications: 40 points

START applications: 60 points

This section must:

1. State [which type of application](#) the applicant is applying for.
2. Describe the communities to be served by the proposed project.
3. If applicable, describe how the proposal will address [priority](#) one (human trafficking and transnational crime) and/or [priority](#) two (under-resourced rural and remote areas, Tribal nations, and small towns).
4. Identify the [statutory purpose areas](#) the applicant is proposing to address.
5. Provide an explanation for why the purpose area(s) was chosen, such as:
  - a. How the proposed project is responding to a current or emerging need;
  - b. How the project is complementing other services;
  - c. How the project is filling service gaps; and
  - d. How the project is improving services for victims, etc.

## *II. What Will Be Done*

Non-competitive continuation applications: 40 points

START applications: 20 points

**Note for START Applicants: START applicants should complete this section to the best of their ability. If awarded, START grantees will work closely with OVW to review proposed projects and OVW will assist with developing a project implementation plan.**

The application must provide a clear link between the proposed activities and the need identified in the “Purpose of the Proposal” section above. This section should not include any of the activities listed as [unallowable costs](#) in the Program Description section of this NOFO.

This section must:

1. State the project:
  - a. **Goal(s)**: What are the project goals and what [purpose area](#) do they address?
  - b. **Activities**: List activities that will be completed for each goal.
  - c. **Deliverable(s)**: List any deliverables that will be created for each goal, if applicable (e.g., training curriculum, outreach materials, victim service policies, etc.).
  - d. **Project timeline**: List by year then month or quarter (Ex: 2026, January-March)
  - e. **Staff or partner(s)**: Person (position/title) or partner responsible for each activity.
  - f. **Outcome**: How will you know you have achieved this goal?

All proposed project goals and activities must adhere to the [VAWA confidentiality provision](#).

### ***III. Who Will Implement the Proposal***

**Non-competitive continuation applications: 10 points**

**START applications: 10 points**

This section must:

1. Identify the key people and organizations, including project partners involved in the proposed project. Provide the following:
  - a. Staff member (if known) or partner organization
  - b. Position/title
  - c. Percentage of time allocated to the project
  - d. Summary of duties/responsibilities
  - e. Qualifications

**Note: Position descriptions and resumes are not required and will not be provided to peer reviewers if submitted.**

## **Budget and Associated Documentation**

Applicants must submit a budget narrative and upload the applicable associated documentation under each heading, as described below.

### ***Budget Narrative (10 points)***

Applicants must upload a detailed budget narrative in JustGrants.

- The budget should be reasonable and necessary, based on the resources needed to implement the proposed project in the applicant's specific geographic location.
- The budget narrative will be reviewed separately from the proposal narrative. Budgetary requirements vary among programs.
- OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Financial Guide](#).

OVW may make awards for greater or lesser amounts than requested. OVW may also negotiate the scope of work and budget with applicants before or after making an award.

OVW strongly encourages applicants to use the sample budget narrative which can be downloaded [here](#). For additional information on budget requirements and allowable costs, see the [Budget Information](#) and the [Creating a Budget](#) webinar on the OVW website.

**Example from the downloadable Sample Budget Narrative: [FOUND HERE](#)**

**A. Personnel - List each position by title and employee name, if available. Show the annual salary rate and the percentage of time devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.**

Name/Position	Computation	Cost
Program Coordinator	\$65,000 x 50% x 3 years	\$ 97,500
Shelter Manager	\$70,000 x 100% x 3 years	\$ 210,000
Administrative Assistant	\$45,000 x 10% x 3 years	\$ 13,500
	<b>Total Personnel</b>	<b>\$ 321,000</b>

**Sample Narrative:**

The Program Coordinator will dedicate 50% of their time to the project by coordinating and organizing regular council meetings between all partner organizations, ensuring compliance with program requirements, and serving as the central point of contact for all project activities.

The Shelter Manager will dedicate 100% of their time to the project by providing direct client assistance, coordinating services and case management for clients, and managing the temporary shelter activities.

The Administrative Assistant will spend 10% of their time on the project by providing administrative and clerical support for activities directly related to this project.

**The budget must:**

- 1. Provide total amount.** Have a total amount that is the same as the total “estimated funding” on the [SF-424](#) and reflect the total [number of months for the award](#) type requested.
- 2. Provide line item descriptions.** Describe each line item requested in the budget and explain all costs included in the budget, including how the costs of goods and services are determined and how they will fulfill the objectives of the project.
- 3. Clearly link activities.** Present a clear link between the specific project activities and the proposed budget items. The budget should not contain items that are not supported by the proposal narrative.
- 4. Compensate project partners.** Fairly and reasonably compensate all project partners for their full level of effort.
- 5. Include language access funds.** Include sufficient funds to provide language access, identify other funds that the applicant has budgeted for language access for this project, or describe other resources that the applicant has available to ensure meaningful access for persons with limited English proficiency. See the [Accessibility](#) section of this NOFO for more information.  
**If an applicant has Tribal resources that address these requirements this information must be provided in the budget narrative and note that no grant funds will be needed to meet these needs.**
- 6. Include accessibility funds.** Include sufficient funds to provide access for people with disabilities or who are Deaf/hard of hearing, identify other funds that the applicant has budgeted for access for this project, or describe other resources that the applicant has

available to ensure meaningful access for such people. See the [Accessibility](#) section of this NOFO for more information.

**If an applicant has Tribal resources that address these requirements this information must be provided in the budget narrative and note that no grant funds will be needed to meet these needs.**

7. **Include OVW-sponsored training and technical assistance (TTA) travel.** Include funds to attend OVW-sponsored TTA in the amount of \$30,000 for applicants (36-month projects) located in the 48 contiguous states and \$35,000 for applicants located in Alaska. This amount is for the entire project period and NOT per year. Applicants also may budget expenses more than the required amount if they are aware of relevant non-OVW sponsored conferences or training for which they would like permission to use grant funds to support staff/project partner attendance.
8. **Identify subawards and contracts.** Distinguish clearly between subawards and contracts in allocating any grant funds to other entities.
  - a. Pursuant to 2 C.F.R. § 200.331, a subaward is for the purpose of carrying out a portion of the federal award, such as compensating an Memorandum of Understanding (MOU) partner; a contract is for the purpose of obtaining goods and services for the recipient's use.
  - b. The substance of the relationship is more important than the form of the agreement in determining whether the entity receiving federal funds is a subrecipient or a contractor.
  - c. The awarding and monitoring of contracts must follow the recipient's documented procurement procedures, including full and open competition, pursuant to the procurement standards and oversight requirements in 2 C.F.R. §§ 200.317-200.327.
  - d. The issuance and monitoring of subawards must meet the requirements of 2 C.F.R. §§ 200.328-200.329 & 200.332, which includes oversight of subrecipient spending and overall performance to ensure that the goals of the subaward are achieved.

For more information on distinguishing between subawards and contracts, see the Budget Information on the [OVW website](#) and the [Application Companion Guide](#).

### **Conference Planning and Food/Beverage Costs**

When developing their budgets, applicants should consider requirements for using federal funds for conferences (which includes meetings, retreats, seminars, symposiums, trainings, and other similar events). Specifically, recipients **must** receive prior approval before using grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event.

**Food for victims is not subject to prior approval** but must be approved as part of the recipient's budget. See [OVW Conference Cost Guidelines](#) for additional information.

### ***Indirect Cost Rate Agreement (if applicable)***

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally approved indirect cost rate agreement and must upload and attach a copy of the agreement to their application in JustGrants. Applicants that do not have a current federal negotiated indirect cost rate (including provisional rate), may elect to charge a de minimis rate of up to 15% of modified total direct costs (MTDC).

Organizations that wish to negotiate an indirect cost rate should contact OVW's Grants Financial Management Division at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or 1-888-514-8556 for more information.

### ***Nonprofits Only: Applicant Financial Capability Questionnaire (if applicable)***

All nonprofit, nongovernmental organizations that apply for funding from OVW and have not previously (or within the last three years) received funding from OVW must complete an [Applicant Financial Capability Questionnaire](#) and attach it to their application in JustGrants. In addition, applicants may be required to submit their current year's audit report at a later time.

### ***Nonprofits Only: Disclosure of Process for Setting Executive Compensation (if applicable)***

Nonprofit organizations that use the Internal Revenue Service's (IRS) Safe Harbor Procedure (described below) must submit a special disclosure to OVW (required by 34 U.S.C. § 12291(b)(15)(B)(iii)). All other applicants may skip this section.

**IRS Safe Harbor Procedure:** A nonprofit organization that provides unreasonably high compensation to certain executives may subject both the organization's managers and those who receive the compensation to additional federal taxes. However, the IRS may treat executive compensation levels as reasonable if the nonprofit organization satisfies certain rules set out in IRS regulations. These rules concern the organization's process for making compensation decisions and are known as the "three-step safe-harbor procedure" to create a "rebuttable presumption" of reasonableness for compensation of an organization's executives. See 26 C.F.R. § 53.4958-6.

**The special disclosure must** describe the process the applicant uses to determine the compensation of its officers, directors, trustees, and key employees.

It must be uploaded as an attachment to the application in JustGrants, titled "Disclosure of Process Related to Executive Compensation." A sample [disclosure letter](#) is available on the OVW website.

## **Additional Application Components**

The following documents will not be scored but must be uploaded and attached to the application in JustGrants.

### ***Tribal Resolution or Equivalent Documentation***

#### **(ONLY required of Tribal Designees and Consortia)**

A Tribal designee or consortium applicant must include with its application a Tribal resolution or other document(s) demonstrating authority to apply from each Tribe or Tribal consortium member. The Tribal resolution or equivalent documentation must state that the applicant is authorized to submit an application on behalf of the Tribe(s). It must be current and signed by the authorized representative(s) from the applicant and Tribe(s).

Instead of a Tribal resolution, a Tribal consortium may submit a copy of bylaws or other governance documents that allow the consortium's action, without explicit support from all consortium members. This documentation must show authority for the application, contain authorized signatures, and be submitted by the application due date.

If a Tribal designee or consortium applicant cannot get a resolution (or equivalent legal authorization) before the application deadline then they can instead include a letter explaining how they tried to get a resolution. However, OVW will not make an award until the applicant has provided a qualifying resolution or equivalent legal authorization. If a resolution or equivalent is not received by August 1, 2025 then funding may be denied or delayed.

### ***Confidentiality Acknowledgment Form***

All applicants are required to acknowledge that they have received notice that recipients and subrecipients must comply with the confidentiality and privacy requirements of VAWA, as amended.

Applicants must upload and attach, under Additional Attachments in JustGrants, the completed acknowledgement form available on the [OVW website](#).

**Note: This form must be signed by the Authorized Representative.**

### ***Summary Data Sheet***

This [questionnaire](#) should be downloaded, completed, and uploaded as an attachment in JustGrants.



## ***Certification Regarding Out-of-Scope Activities***

Applicants must attach a letter to OVW’s Director, signed by the Authorized Representative, certifying that grant funds will not be used for the following out-of-scope activities:

1. Promoting or facilitating the violation of federal immigration law.
2. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
3. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and “diversity, equity, inclusion, and accessibility” programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW’s statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
4. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
5. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
6. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
7. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
8. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
9. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
10. Research projects.
11. Any activity or program that unlawfully violates an Executive Order.

**Note: Nothing in this certification prohibits recipients from serving all eligible victims as required by statute, regulation, or award condition.**



## **Disclosures and Assurances**

All applicants must review, complete, and submit all disclosures, assurances, and certifications in JustGrants as described below.

### ***Disclosure of Lobbying Activities (if applicable)***

JustGrants will prompt applicants to indicate whether they are required to submit a lobbying disclosure under 31 U.S.C. § 1352.

Applicants are required to submit a lobbying disclosure form (Standard Form/[SF-LLL](#)) **IF** they have paid or will pay any person to lobby in connection with the award for which they are applying **AND** their application is for more than \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law.

For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress. (See 28 C.F.R. part 69.)

### ***Summary of Other Federal Funding (if applicable)***

Applicants will answer a yes/no question in JustGrants that asks whether they have any of the following:

1. An OVW grant or cooperative agreement that is open or that closed within 12 months of the date this funding opportunity closes;
2. A subaward under an OVW grant or cooperative agreement that is open or that closed within 12 months of the date this funding opportunity closes;
3. A pending OVW application as either the lead applicant/potential recipient or as a partner/potential subrecipient;
4. A federal award to do the same or similar work; or
5. A pending federal application to do the same or similar work.

Applicants answering yes will complete a table in JustGrants with basic information about each applicable award or application.

### ***DOJ Certified Standard Assurances***

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants, a copy of which is available [here](#).

### ***DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements***

Applicants must read and acknowledge these DOJ certifications in JustGrants, a copy of which is available [here](#).

## 5. SUBMISSION REQUIREMENTS AND DEADLINE

### Address to Request Application Package

The complete application package (this NOFO, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact OVW at 202-307-6026 or [OVW.TribalGovernment@usdoj.gov](mailto:OVW.TribalGovernment@usdoj.gov).

### Prior to Application Submission

#### ***Account Registration and Management***

Entities applying for the first time must register in the systems described below. Entities that have previously applied for DOJ funding must ensure their accounts in these systems are active and up to date.

**System for Award Management (SAM) and Unique Entity Identifier (UEI):** Applicants must be registered with SAM.gov before applying. SAM.gov assigns a UEI that the applicant must include in the application. Applicants must continue to maintain an active registration in SAM.gov whenever they have a federal award or an application under consideration by a federal agency.

OVW strongly encourages all applicants to begin the registration process below or ensure that all accounts are active and up to date, by **May 20, 2025**. **Failure to do so may result in missing the application deadline and therefore not being considered for funding.**

Website	Registration Guidance
<b>SAM.gov</b>	Visit the SAM website for details and resources for first-time registration or renewal of an existing registration. Registration takes an average of <b>2 to 3 weeks</b> .
<b>Grants.gov</b>	Registration with <a href="#">Grants.gov</a> takes an average of <b>1 week</b> .
<b>JusticeGrants.usdoj.gov</b>	Registration with JustGrants needs to be completed <b>ONLY</b> after successful submission of <a href="#">Step 1</a> of the application as described below under How to Apply.

**Note: Registration time frames are estimates. Applicants experiencing registration challenges should contact the system's [help desk](#) and refer to the [OVW Policy for Applicants Experiencing Technical Difficulties During the Registration and Submission Processes](#) section below for guidance on how to proceed.**

## How to Apply

To view the complete checklist of application items: [Application Checklist](#).

Applicants must make every effort to submit their application electronically in Grants.gov and JustGrants by the deadlines below.

### **Step 1: Grants.gov**

**Deadline to submit form SF-424: 11:59 PM ET on June 24, 2025**



The SF-424 form is generated when the applicant begins the submission process in [Grants.gov](#).

#### **Submission Tips:**

- **Submit early:** OVW strongly encourages all applicants to begin the submission process at least 48 hours prior to the Grants.gov application deadline.
- **Form preview:** To view the form before completing it in Grants.gov, applicants should click the Package tab under the funding opportunity for which they are applying and select Preview. Preview then provides links to the form.
- **Type of applicant:** For Type of Applicant (box 9), do not select Other.
- **Federal funding requested:** The amount of federal funding requested in the “Estimated Funding” section of this form (box 18a) should match the amount of federal funding requested in the budget of the application.
- **Required match:** This program does not require a match; therefore, the value for the Applicant line (box 18b) should be zero.
- **Authorized Representative:** The individual who is listed as “Authorized Representative” (box 21) must have the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.
- **Question 19:** This funding opportunity is not subject to Intergovernmental Review under Executive Order (E.O.) 12372. In completing the SF-424, an applicant is to answer question 19 by selecting the following response: “Program is not covered by E.O. 12372.”

## Step 2: JustGrants

Deadline to submit the full application:  
8:59 PM ET on June 26, 2025



The [full application](#) must be completed in [JustGrants](#).

### Submission Tips:

- JustGrants functions best using a PC with a Chrome or Edge web browser
- Applicants begin Step 2 of the application submission process by reviewing the Standard Applicant Information in JustGrants
- Make edits as needed, confirming:
  - The Authorized Representative
  - Verifying the legal name and address
  - Entering the ZIP code(s) for the areas served by the project

**Note:** OVW encourages applicants to review the [JustGrants](#) website for more information, resources, and training.

## OVW Policy for Applicants Experiencing Technical Difficulties

Technical difficulties are issues that are beyond the applicant's control. OVW can confirm when each registration and/or submission action began.

### **Technical difficulties with SAM.gov or Grants.gov**

1. Contact [SAM.gov or Grants.gov support](#) as soon as the applicant is aware of a problem.
2. Maintain documentation of when the issue began and all communication with technical support.
3. Before the Grants.gov deadline, notify the [OVW contact](#) by email, stating the applicant is experiencing technical difficulties with SAM.gov or Grants.gov and describe the issue. The applicant should provide regular updates to the OVW contact.
4. If the technical difficulty cannot be resolved before the Grants.gov deadline, the applicant must notify the [OVW contact](#) by email before the [Grants.gov deadline](#).
5. Once the Grants.gov deadline passes an applicant will not be able to apply in JustGrants. Therefore, the applicant **must** email the complete application (SF-424, Proposal Narrative, Budget Narrative) and all documentation confirming the technical difficulty to the [OVW contact](#) by the [JustGrants deadline](#).

## **Technical difficulties while applying in JustGrants**

1. Contact OVW JustGrants Support at [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov) or 866-655-4482 as soon as the applicant is aware of a problem. OVW JustGrants Support is a separate Help Desk from OJP and COPS and is dedicated to OVW applicants.
2. Maintain documentation of all communication with OVW JustGrants Support.
3. Work with OVW JustGrants Support to resolve the technical difficulty.
4. Email the [OVW contact](#) before the [JustGrants deadline](#). If an applicant must submit their application by email due to a technical difficulty, they must do so by the JustGrants deadline, but **no earlier than 4 hours prior to the deadline**. The email must include the following:
  - A detailed description of the technical difficulty.
  - The contact information (name, telephone, and email) for the person making the request.
  - The applicant's UEI number.
  - JustGrants application numbers and User Support tracking numbers.
  - The complete application (SF-424, Proposal Narrative, and Budget Narrative).

OVW does not guarantee that applications submitted by email will be considered for funding, even if the email is received before the JustGrants deadline. OVW will decide and notify applicants of the decision within 30 days of the JustGrants deadline. OVW may then ask applicants to coordinate with OVW to submit applications in Grants.gov and JustGrants.

## **OVW Policy on Late Submission Request Due to Severe Inclement Weather or Natural or Man-Made Disaster**

Cases of severe inclement weather or natural or man-made disaster are the only circumstances under which OVW may accept applications after the deadline. In such circumstances:

1. Email the [OVW contact](#) listed in this NOFO as soon as the applicant is aware of severe weather or disaster that may prevent the applicant from submitting the application on time. The email should describe the weather event or disaster, including when it occurred or is likely to occur, the impacted area, and the impact on the applicant and/or partners' ability to ensure the application is submitted before the deadline (e.g., without power for "x" days, office closed for "x" days). If the application is complete and ready for submission at the time the applicant notifies OVW, then attach the application to the email.
2. After following step 1, contact OVW within 48 hours after the deadline or as soon as communications are restored.

**Note: OVW may not be able to accommodate all requests.**

Within 30 days of receiving a request for late submission, OVW will notify the applicant of a decision to approve or deny it.

## 6. APPLICATION REVIEW INFORMATION

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### Responsiveness Review

Criteria that make an application or project ineligible are listed in the [Application Contents](#) and [Eligibility](#) sections of this NOFO. Additional information about circumstances that may result in removal from consideration is provided below under [Review and Selection Process](#) and [Risk Review](#).

### Review Criteria

Scoring details can be found in the [Application Contents](#) section of this NOFO. Each section of the application will be reviewed and scored separately. Each element **must** be addressed in the section in which it is requested. Points may be deducted if the applicant does not include the information in the appropriate section even if it is included elsewhere within the application.

Voluntary match or other cost sharing methods will not be considered in the evaluation of the application.

### Review and Selection Process

START applications receive a peer review and a programmatic review. Although non-competitive continuation applications do not go through peer review, they will be scored according to the review criteria as part of the programmatic and past performance review.

#### ***Peer Review***

OVW's [peer review process](#) is based on the criteria outlined in this NOFO. OVW may use internal reviewers, external reviewers, or a combination of both.

OVW peer reviewers typically are current practitioners or recent retirees from varied professions with expertise in the subject matter of this funding opportunity. To ensure that applications are reviewed by people with on-the-ground experience responding to sexual assault, domestic violence, dating violence, or stalking, OVW does not use professional peer reviewers. All reviewers are required to adhere to OVW's peer review conflict of interest policy, which is designed to identify and resolve any issues that may call into question a reviewer's impartiality or objectivity regarding an application.

#### ***Programmatic Review***

The programmatic review consists of assessing the application for the following:

1. Activities that compromise victim safety and recovery and undermine offender accountability (deduct up to 10 points).
2. Out-of-scope and unallowable activities (deduct up to 10 points).
3. Past performance (deduct up to 25 points).

4. Formatting and Technical Requirements (deduct up to 5 points).

An application that is substantially out-of-scope, proposes a substantial number of activities that are unallowable, or proposes activities that pose a significant threat to victim safety or a serious breach of confidentiality will not be considered for funding. **An applicant with considerable past performance issues may receive a deduction in points as listed above or be removed from consideration regardless of the application’s review score.**

***Past Performance Review***

As part of the programmatic review, applicants with current or recently closed OVW awards under this program will be reviewed for past performance, based on the following:

Subject	Factors
<b>General</b>	<ul style="list-style-type: none"> <li>• Compliance with terms of conditions of existing award(s) from OVW</li> <li>• Timely response to OVW requests</li> </ul>
<b>Programmatic Compliance</b>	<ul style="list-style-type: none"> <li>• Following the grant program’s statutory purposes and requirements</li> <li>• Implementation of project according to plan, within original period of performance, and as designed without unjustified modification</li> <li>• Attendance at/participation in all required training and technical assistance events</li> <li>• Timely resolution of issues identified during programmatic monitoring</li> <li>• Development of deliverables that support project goals and are of acceptable quality</li> </ul>
<b>Financial Compliance</b>	<ul style="list-style-type: none"> <li>• Drawdown of funds in line with level of project activities completed</li> <li>• Uninterrupted access to funds</li> <li>• Timely resolution of issues identified during financial monitoring</li> </ul>
<b>Reporting</b>	<ul style="list-style-type: none"> <li>• Timely submission of financial and performance reports</li> <li>• Submission of complete and accurate performance reports</li> </ul>
<b>Closeout</b>	<ul style="list-style-type: none"> <li>• Timely resolution of issues necessary to close out prior awards</li> <li>• Completion of closeout within 120 days of project end date</li> </ul>

All award decisions will be made by the OVW Director unless there is a written delegation of authority to another official. The OVW Director may consider factors including but not limited to: geographic diversity, applicable priorities, past performance, and available funding when making awards. All award decisions are final and not subject to appeal.



## **Risk Review**

OVW reviews information related to applicant risk as described in 2 C.F.R. § 200.206(b). OVW uses the applicant's responses to the questions listed in [Appendix B](#) to conduct this assessment. OVW also must review and consider integrity and performance information about applicants that is available in SAM.gov. Applicants may review and comment on information about themselves that currently appears in SAM.gov and was entered by a federal awarding agency. OVW will consider the applicant's comments, in addition to the other information in SAM.gov, in its assessment of the risk posed by the applicant.

### ***High-Risk Recipients***

Based on DOJ's assessment of each recipient's current or past funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a recipient may be designated "high-risk." Awards to high-risk recipients may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met.

**Note: Current or prior recipients, whether designated high-risk or not, that have substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.**



## 7. AWARD NOTICES

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OVW notifies applicants through JustGrants (not Grants.gov) when they receive an award. Successful applicants then log into JustGrants to review and accept the award. The Authorized Representative must acknowledge that they have read and understood all sections of the award instrument and they must submit the required declaration and certification to accept the award. These steps must be completed electronically in JustGrants.

See the [Key Dates](#) section of this NOFO for when unsuccessful applicants should receive a letter addressed to their Authorized Representative with information on how to receive feedback on their application.

### ***Availability of Funds***

All awards are subject to the availability of appropriated funds as well as any modifications or additional requirements imposed by law. There is no guarantee that funds will be available in the future. Depending on availability of funding and an application's merit, OVW may fund an application not selected under this funding opportunity in a future fiscal year or under another OVW program.

## 8. POST-AWARD REQUIREMENTS AND ADMINISTRATION

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### Administrative, National Policy, and Other Legal Requirements

Recipients must comply with all award conditions and all applicable requirements of federal statutes and regulations. See the “Requirements for All OVW Applicants and Recipients” section of the [Application Companion Guide](#) for more information.

[Terms and conditions](#) for OVW awards are available on the OVW website. These terms are subject to change prior to the issuance of the awards.

### ***Civil Rights and Accessibility***

Recipients must comply with applicable federal civil rights laws and nondiscrimination provisions. Taken together, these federal laws prohibit recipients from discriminating either in *employment* (subject to an exemption for certain faith-based organizations) or in the *delivery of services or benefits* based on race, color, national origin, sex, religion, or disability, and in the delivery of services or benefits based on age. In addition, VAWA, as amended, includes a nondiscrimination provision that covers any program or activity funded in whole or in part by OVW. 34 U.S.C. § 12291(b)(13)(A).

### ***Sex-specific Programming***

Recipients may provide sex-segregated or sex-specific programming if doing so is necessary for the essential operation of a program (e.g., in the case of women’s safety), so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. *Id.* § 12291(b)(13)(B). More information on these obligations is available in the [Application Companion Guide](#).

Compliance with civil rights laws includes taking reasonable steps to ensure that persons with limited English proficiency (LEP individuals) have meaningful access to recipients’ programs and activities and to ensure that their programs and activities are readily accessible to people with disabilities, as well as people who are Deaf or hard of hearing.

**Serving victims effectively and supporting their safety and recovery requires programs to be accessible to people with disabilities and those who are Deaf or hard of hearing, to provide language access to LEP individuals, to ensure that any sex-segregated or sex-specific services are comparable, and generally to serve all survivors free from discrimination.**

### **Post-Award Reporting Requirements**

OVW recipients must submit semi-annual performance reports and quarterly Federal Financial Reports (SF-425). Performance report forms will be provided to all award recipients. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post award reporting requirements, including requirements for

certain recipients to report information on civil, criminal, and administrative proceedings in SAM, see the [Application Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

## 9. OTHER INFORMATION

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### **Public Reporting Burden - Paperwork Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, easily understood, and not unnecessarily burdensome. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

**Note: Any materials submitted as part of an application may be released pursuant to a request under the Freedom of Information Act.**

## **Appendix A: Sample Proposal Narrative**

A completed Sample Proposal Narrative may be submitted to meet the Proposal Narrative application requirements for the FY 2025 Tribal Governments Program grant application. The Sample Proposal Narrative document may be saved and uploaded to JustGrants with the applicant's application as a Word or PDF file.

[View and download the entire sample narrative in Word document format](#)

### **Sample Proposal Narrative Preview ('What Will Be Done' Section)**

1. State the project goals and what [Purpose Area](#) they address, activities, deliverables, project timeline, staff/partner responsible, and how success for each goal will be measured.

<b>What Will be Done</b>	
Goal 1	
Purpose Area addressed by this goal	
Activities	
Deliverables (if applicable)	
Timeline	
Staff/Partner Responsible	
How will you know you have achieved this goal?	

## **Appendix B: Pre-Award Risk Assessment**

### ***Submission Information:***

- Applicants must complete this questionnaire in JustGrants as an online form, not an attachment.
- The questions listed below are for reference only.
- All applicants must respond to every question.
- Do not submit responses from a prior fiscal year without updating them to be responsive to all questions listed in the questionnaire.
- This information will be used for a mandatory [risk assessment](#).
- Failure to provide this information or to respond to questions from OVW regarding this information in a timely manner could result in the application being removed from consideration or a delay in access to funds.

### ***Pre-Award Risk Assessment Questions:***

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.
2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.
3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.
4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.
5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.

6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. 200.334-200.338.
7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Financial Guide for additional information.
8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.
9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.
10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.
11. Is the applicant designated as high risk by a federal agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.