



U.S. Department of Justice Office on Violence Against Women

OVW Fiscal Year 2025 Electronic Service Protection Order Court Pilot Program Invitation to Apply

Grants.gov Funding Opportunity Number

O-OVW-2025-172420

Assistance Listing Number

16.062

Application Due

Deadline to submit Standard Form/SF-424 in Grants.gov: August 13, 2025 by 11:59 PM Eastern Time

Deadline to submit application in JustGrants: August 14, 2025, by 8:59 PM Eastern Time

Contents

Basic Information	4
Executive Summary	4
Key Dates	5
Contact Information	5
Resources for Applying.....	5
Eligibility	6
Eligible Applicants.....	6
Other Program Eligibility Requirements	6
Ineligible Entities and Disqualifying Factors.....	7
Program Description	7
Purpose Areas	7
Priorities.....	8
Program Requirements.....	8
Program-Specific Unallowable Costs.....	9
Limited Use of Funds	10
Activities Requiring Prior Approval.....	11
Type of Award.....	11
Application Contents and Format.....	12
Application Contents	12
Application Contents and Submission Checklist	12
Formatting and Technical Requirements	13
Proposal Abstract	13
Data Requested with Application	13
Summary Data Sheet.....	13
Proposal Narrative	14
Statement of Expertise.....	15
Budget and Associated Documentation	15
Letters of Commitment and Supporting Documents	17
Additional Application Components	18
Disclosures and Assurances.....	19
Submission Requirements and Deadlines.....	20

Prior to Application Submission	20
How to Apply.....	21
Submission Dates and Times	21
Application Review Information.....	22
Review and Selection Process	22
Risk Review	23
Award Notices	23
Post-Award Requirements and Administration.....	24
Administrative, National Policy, and Other Legal Requirements.....	24
Post-Award Reporting Requirements	24
Other Information	25
Public Reporting Burden - Paperwork Reduction Act Notice	25
Appendix A: Pre-Award Risk Assessment	26
Appendix B: Summary Data Sheet	28

Basic Information

The U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW) is accepting applications from **invited applicants only** in response to this notice of funding opportunity (NOFO). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses that provide services to victims and hold offenders accountable.

Executive Summary

The Electronic Service Protection Order Court Pilot program supports state and Tribal courts' efforts to develop and implement programs for properly and legally serving protection orders through electronic communication methods.

Funding Opportunity Details	
Federal Agency Name	U.S. Department of Justice, Office on Violence Against Women
Funding Opportunity Title	OVW FY 2025 Electronic Service Protection Order Court Pilot Program Invitation to Apply
Announcement Type	Initial- Invitation to Apply
Grants.gov Funding Opportunity Number	O-OVW-2025-172420
Assistance Listing Number	16.062
Statutory Authority	34 U.S.C. § 10462a
Expected Total Amount of Funding	\$5,950,000
Anticipated Number of Awards	4
Expected Award Amount	Up to \$1,500,000
Expected Award Period	60 months

Key Dates

This table contains deadlines and other important dates.

Key Dates	
Funding Opportunity Release Date	On or about July 30, 2025
<u>Sam.gov Registration/Renewal</u>	Recommend completing process by August 6, 2025
<u>Grants.gov Registration/Renewal</u>	Recommend completing process by August 6, 2025
<u>Grants.gov</u> Deadline	August 13, 2025, by 11:59 PM Eastern Time (ET)
<u>JustGrants</u> Deadline	August 14, 2025, by 8:59 PM ET
Anticipated Award Notification Date	OVW anticipates notifying applicants of funding decisions by October 1, 2025.

Contact Information

For assistance with the requirements of this Invitation to Apply, contact the resources listed below.

Contact Information	
OVW Contact	Phone: 202-307-6026 Email: OVW.ElectronicService@usdoj.gov
For assistance with SAM.gov	Phone: 866-606-8220 Website: https://sam.gov/content/help Hours of Operation: 8:00 a.m. to 8:00 p.m. ET Monday-Friday
For assistance with Grants.gov	Phone: 800-518-4726 Email: support@grants.gov Website: https://www.grants.gov/support Hours of operation: 24 hours a day, 7 days a week (closed federal holidays)
For assistance with JustGrants	Phone: 866-655-4482 Email: OVW.JustGrantsSupport@usdoj.gov

Resources for Applying

- [Application Companion Guide](#)
- Budget Information on [OVW Website](#)
- [JustGrants Application Submission Training](#)

Eligibility

Eligible Applicants

Entities that are invited to apply are:

- Chickaloon Native Village (d/b/a Chickaloon Village Traditional Council)
- Office Court Administration, Puerto Rico Judicial Branch
- Unified Court System of New York State (King's County Integrated Domestic Violence Court)
- Central Council of Tlingit and Haida Indian Tribes of Alaska

Other Program Eligibility Requirements

Required Partnerships All applicants for the Electronic Service Protection Order Court Pilot must include formal partnerships with the four entities below. Applications without these partnerships will experience a delay in award.

- a state, Tribal, or local law enforcement agency;
- a victim service provider or state or Tribal domestic violence coalition. A victim service provider is a nonprofit, nongovernmental or Tribal organization, including a state or Tribal domestic violence coalition, that assists or advocates for domestic violence, dating violence, sexual assault, or stalking victims, including a domestic violence shelter, faith-based organization or other organization, with a documented history of effective work concerning domestic violence, dating violence, sexual assault, or stalking. Victim service providers must provide direct services to victims of domestic violence, dating violence, sexual assault, or stalking as one of their primary purposes and have a demonstrated history of effective work in this field;
- at least one state or Tribal court judge with expertise in domestic violence and issuing protective orders; and
- the department(s) with at least two individuals responsible for design and management of court case management systems and systems of integration.

In the first year of the award, applicants will also be required to make substantial efforts when possible to develop or expand partnerships, as outlined in 34 USC § 10462a(a), with 1) a state, Tribal, or local prosecutor's office; 2) a provider of culturally specific services; 3) a nonprofit program or government agency with demonstrated experience in providing legal assistance or legal advice to victims of domestic violence and sexual assault; 4) the bar association of the applicable state or Indian tribe; 5) the state or Tribal association of court clerks; 6) a state, Tribal, or local association of criminal defense attorneys; 7) a judge assigned to the criminal docket of the state or Tribal court; 8) and an additional state or Tribal court judge with expertise in domestic violence and issuing protective orders.

In the first year of the award, as additional partnerships are established, applicants will be required to provide subsequent Letters of Commitment (LOC) as a deliverable post award.

Ineligible Entities and Disqualifying Factors

Applications submitted by entities that were not invited to apply will not be funded. Applications submitted by eligible entities that do not meet all other program eligibility requirements will result in a delay in award or may not be considered for funding. In addition, an application deemed deficient in one or more of the following areas may not be considered for funding:

1. [Program-specific unallowable costs](#)
2. [Risk review](#)
3. [Completeness of application contents](#)
4. [Meeting deadlines](#)

An application will not be funded if the applicant does not comply with all applicable unique entity identifier and SAM.gov requirements (see [Submission Requirements and Deadlines](#) section for more information on these requirements).

An applicant with past performance issues, long-standing open audits, or an open criminal investigation also may not be considered for funding.

Cost-Sharing

This program has no matching or cost-sharing requirements.

Program Description

This funding opportunity is authorized by 34 U.S.C. §10462a. For a brief description of this funding opportunity, see the [Executive Summary](#). For more information about OVW programs, including how recipients of OVW grant funding achieve program goals, see:

- OVW grant program information: [OVW Grants and Programs webpage](#).
- Data that recipients collect and report: [VAWA Measuring Effectiveness Initiative webpage](#).
- What recipients have achieved and some of the evidence-based approaches they may have used: OVW's [most recent report to Congress](#) on the effectiveness of VAWA grant programs.

Purpose Areas

Pursuant to 34 U.S.C. § 10462a(c), state or Tribal courts with multidisciplinary partnerships shall use the funds to:

1. Develop and implement a program for properly and legally serving protection orders through electronic communication methods to:
 - i. modernize the service process and make the process more effective and efficient;
 - ii. provide for improved safety for victims; and
 - iii. make protection orders enforceable as quickly as possible;
2. Develop best practices relating to the service of protection orders through electronic communication methods;
3. Ensure that the program developed complies with due process requirements and other procedures required by law or by a court; and,

4. Implement any technology necessary to carry out the program developed, such as technology to verify and track the receipt of a protection order by the intended party.

Priorities

Invited applicants are encouraged to substantively address one or more of the priorities listed below **to the extent consistent with the program's authorizing statute:**

1. Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking.
2. Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.

Program Requirements

Applicants that receive funding under this Invitation to Apply will be required to engage in the following activities:

1. Participate in OVW-sponsored training and technical assistance (TTA).
2. Collect and report performance indicators. Forms, instructions, training, and related tools for each OVW program are available on the [VAWA Measuring Effectiveness Initiative webpage](#).
3. Participate in an assessment or evaluation, if OVW conducts one that requires recipient involvement.
4. Engage in a planning period of up to 24 months in collaboration with OVW-sponsored TTA providers and implement programs for properly and legally serving protection orders through electronic communication methods. Multidisciplinary partnership members will meet regularly to discuss the design and implementation of the project.
5. In addition to the required partnerships, make substantial efforts, to the extent practicable, to develop or expand partnerships with: 1) a state, Tribal, or local prosecutor's office; 2) a provider of culturally specific services; 3) a nonprofit program or government agency with demonstrated experience in providing legal assistance or legal advice to victims of domestic violence and sexual assault; 4) the bar association of the applicable state or Indian Tribe; 5) the state or Tribal association of court clerks; 6) a state, Tribal, or local association of criminal defense attorneys; 7) a judge assigned to the criminal docket of the state or Tribal court; 8) and an additional state or Tribal court judge with expertise in domestic violence and issuing protective orders. Applicants will be required to provide signed Letters of Commitment (LOC) as a deliverable post award.
6. In addition to the required semi-annual performance reports, submit two additional reports. The first report--submitted in the first two years of the award--should detail the grantee's implementation plan for properly and legally serving protection orders through electronic communication methods. The second report will reflect the first two years of implementation

and document the viability, cost, service statistics, challenges, analysis of technology used, analysis of legal or due process issues resulting from the electronic service method, and best practices for implementing such a program in similarly situated locations. The second report must also include recommendations for future nationwide implementation of the program and for the usage of electronic service methods for other commonly used court orders, including analysis on viability and cost. These recommendations must be developed in collaboration with OVW-sponsored TTA providers

Program-Specific Unallowable Costs

Applicants proposing activities described below will be asked to remove them from the application and may experience a delay in access to funds.

Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability

OVW will not fund activities that compromise victim safety and recovery, deter healing for victims, and/or undermine offender accountability. See the [Application Companion Guide](#) for more details about these activities, including program-specific information.

Out-of-Scope Activities

The activities listed below are out of the program scope and will not be funded.

1. Research projects. Funds under this program may not be used to conduct research, defined by 28 C.F.R. § 46.102(d) as a systematic investigation designed to develop or contribute to generalizable knowledge. However, assessments conducted for internal improvement purposes only may be allowable. For information on distinguishing between research and assessments, see the [Application Companion Guide](#).
2. Promoting or facilitating the violation of federal immigration law.
3. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
4. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and “diversity, equity, inclusion, and accessibility” programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW’s statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
5. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
6. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.

7. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
8. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
9. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
10. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
11. Any activity or program that unlawfully violates an Executive Order.
12. Direct victim assistance, such as advocacy services, legal assistance, counseling, emergency housing, or transportation.
13. The development of a program for electronic service of orders other than orders of protection.
14. The development or improvement of a process to serve orders of protection that is not relevant to electronic service.
15. Activities solely related to compliance, monitoring, and the enforcement of protection orders that are not served electronically.

Note: Recipients should serve all eligible victims as required by statute, regulation, or award condition.

Other Unallowable Costs

Grant funds may not be used for the following costs:

1. Lobbying.
2. Fundraising.
3. Purchase of real property.
4. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
5. Construction.

Limited Use of Funds

Recipients of an award under this Invitation to Apply may use up to two percent of the funds to assess the need for internal improvements (e.g. convening listening sessions to identify service gaps in the community; surveying participants about the quality of the training.) The OVW research decision tree in the [Application Companion Guide](#) describes how applicants can ensure that such assessments are not prohibited human subjects research.

Activities Requiring Prior Approval

Recipients must receive prior approval before using grant funds to support surveys, regardless of their purpose, to ensure they are within the scope of the award and meet the requirements of the Paperwork Reduction Act (see the [Application Companion Guide](#) for more information).

Type of Award

Awards will be made as grants.

Application Contents and Format

Application Contents

Applicants must submit all required items in the checklist below. Any application that does not include ALL the items below may be considered substantially incomplete and may result in a delay in access to funds or removal from consideration.

Application Contents and Submission Checklist

Application Item	Required?	Submission Type	Submission Website	Date Completed
<u>Proposal Abstract</u>	Yes	Text box in JustGrants	JustGrants	
<u>Application for Federal Assistance: SF-424</u>	Yes	Online Form	Grants.gov	
<u>Pre-Award Risk Assessment</u>	Yes	Online Form	JustGrants	
<u>Summary Data Sheet</u>	Yes	Attachment	JustGrants	
<u>Proposal Narrative</u>	Yes	Attachment	JustGrants	
Statement of Expertise	Yes	Attachment	JustGrants	
<u>Budget Worksheet and Narrative</u>	Yes	Attachment	JustGrants	
<u>Indirect Cost Rate Agreement</u>	If applicable	Attachment	JustGrants	
<u>Letters of Commitment and Supporting Documents</u>	Yes	Attachment	JustGrants	
<u>Certification Regarding Out-of-Scope Activities</u>	Yes	Attachment	JustGrants	
<u>Letter of Nonsupplanting</u>	Yes	Attachment	JustGrants	

<u>Confidentiality Notice Form</u>	Yes	Attachment	JustGrants	
<u>Disclosure of Lobbying Activities</u>	If applicable	Attachment	JustGrants	
<u>Summary of Other Federal Funding</u>	If applicable	Online form	JustGrants	

Formatting and Technical Requirements

Applications must follow the requirements below for all attachments, unless otherwise noted.

1. Double-spaced text (charts may be single-spaced)
2. 8½ x 11-inch pages
3. One-inch margins
4. Arial font, type no smaller than 11-point, except for footnotes, which may be 9-point
5. Correctly numbered pages
6. No more than 15 pages for the Proposal Narrative
7. Documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt)
8. Headings and sub-headings that correspond to those identified below for each application component

Proposal Abstract

The Proposal Abstract must provide a short summary (no more than 2000 characters) of the proposed project, including names of lead applicant and project partners, project title, purpose of the project, primary activities for which funds are requested, who will benefit (including geographic area to be served), and products and deliverables. The abstract should not summarize past accomplishments. The Proposal Abstract must be entered into a text box in JustGrants.

Data Requested with Application

Applicants must complete the Pre-Award Risk Assessment questionnaire in JustGrants. The questions are listed in [Appendix A](#) of this Invitation to Apply.

Summary Data Sheet

(1 to 4 pages maximum, single or double-spaced)

The Summary Data Sheet must be completed and submitted as an attachment under the Additional Application Components section in JustGrants. Refer to [Appendix B](#) for the list of questions.

Proposal Narrative

The Proposal Narrative must include the sections outlined below.

Purpose of the Proposal This section should not include any of the activities listed as unallowable costs in the Program Description section of this Invitation to Apply.

This section must:

1. If applicable, describe how the proposal will address priority one (human trafficking and transnational crime) and/or priority two (under-resourced rural and remote areas, Tribal nations, and small towns).
2. Describe the service area of the court's jurisdiction, including the size, the population density, and demographics in the jurisdiction.
3. Describe the communities in the service area, including but not limited to traditionally underserved populations.
4. Describe what steps the applicant and any proposed partner(s) will take to make proposed services accessible to people with disabilities, people with limited English proficiency and people who are Deaf or hard of hearing.
5. Describe the challenges or needs of the identified population if applicant is a Tribal court or a court that primarily serves a historically marginalized or underserved population.
6. Describe the process currently used for service of protection orders in the applicant's jurisdiction and challenges with such service. Include relevant statistics, if available, to support the challenges and/or needs identified.
7. Provide the rate successful service of protection orders. If not available, describe the challenges with tracking the status and confirmation of service of protection orders.
8. Provide the rates of protection order enforcement in the court's service area for the past three calendar years.
9. Describe current efforts to address challenges related to the successful service of protection orders.
10. Describe the court's current case management system and its existing gaps as it pertains to protection orders.

Who Will Implement the Proposal

This section must:

1. Address any substantial changes, if any, to the proposed staffing and partnerships since the submission of the concept paper.

Statement of Expertise

Applicants must include a statement summarizing the qualifications of the applicant and the [required partner organizations](#). The statement should identify the names of the applicant and the required partner staff who will develop and implement the project.

Budget and Associated Documentation

OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Financial Guide](#).

Applicants must submit a detailed budget and budget narrative and upload the applicable associated documentation under each heading, as described below. The budget worksheet and budget narrative will be reviewed separately from the Proposal Narrative. The associated documentation will not be scored, but failure to include it will result in a delay in access to funds.

For additional information on budget requirements and allowable costs, see the [Budget Information](#), the [Sample Budget Narrative](#) (including Excel file), and the [Creating a Budget](#) webinar on the OVW website.

Budget Worksheet and Budget Narrative

Applicants must upload in JustGrants a detailed budget and budget narrative for all applicable cost categories. OVW strongly encourages using a spreadsheet (e.g., Excel, Numbers, etc.) for the budget worksheet. The budget narrative must describe each line item requested in the budget and explain all costs included in the budget, including how the costs of goods and services are determined and how they will fulfill the objectives of the project. Budgetary requirements vary among programs. The budget should be reasonable and based on the resources needed to implement the proposed project in the applicant's specific geographic location.

Award Period and Amounts

The award period is 60 months. Budgets, including the total "estimated funding" on the [SF-424](#), must reflect 60 months of project activity. OVW anticipates that the award period will start on October 1, 2025.

Awards under this program for FY 2025 will be made for up to \$1,500,000.00.

OVW has the discretion to make awards for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants before making an award or after an award is made but prior to access to funds.

The budget must:

1. Present a clear link between the specific project activities and the proposed budget items. The budget should not contain items that are not supported by the Proposal Narrative.
2. Fairly and reasonably compensate all project partners for their full level of effort, unless otherwise stated in the LOC.
3. Include funds to attend OVW-sponsored TTA in the amount of \$30,000 for applicants located in the 48 contiguous states and \$35,000 for applicants located in Puerto Rico, Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, Hawaii, and Alaska. This

amount is for the entire 60 months and NOT per year. Applicants also may budget expenses in excess of the required amount if they are aware of relevant non-OVW sponsored conferences or training for which they would like permission to use grant funds to support staff/project partner attendance.

4. Include costs to support a designated full-time Project Coordinator.
5. Include costs related to a two-year planning period.
6. Distinguish clearly between subawards and contracts in allocating any grant funds to other entities.
 - a. Pursuant to 2 C.F.R. § 200.331, a subaward is for the purpose of carrying out a portion of the federal award, such as compensating an MOU partner; a contract is for the purpose of obtaining goods and services for the recipient's use.
 - b. The substance of the relationship is more important than the form of the agreement in determining whether the entity receiving federal funds is a subrecipient or a contractor.
 - c. The awarding and monitoring of contracts must follow the recipient's documented procurement procedures, including full and open competition, pursuant to the procurement standards and oversight requirements in 2 C.F.R. §§ 200.317-200.327.
 - d. The issuance and monitoring of subawards must meet the requirements of 2 C.F.R. §§ 200.328-200.329 & 200.332, which includes oversight of subrecipient spending and overall performance to ensure that the goals of the subaward are achieved.

For more information on distinguishing between subawards and contracts, see the [Budget Information](#), the [Sample Budget Narrative](#), and the [Application Companion Guide](#).

Food and Beverage/Costs for Refreshments and Meals

Recipients **must** receive prior approval before using grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event. Food and beverages are generally considered personal expenses for which government funds should not be used. Exceptions may be made for working meals that are necessary to accomplish official business and enhance the cost effectiveness of the meeting or conference. Examples include, but are not limited to:

1. The location of the event is not in close proximity to food establishments, despite efforts to secure a location near reasonably priced and accessible commercial food establishments.
2. Failure to serve food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.
3. A special presentation at a conference requires a plenary address where there is no other time for food to be obtained.
4. Other extenuating circumstances necessitate the provision of food.

Justification for an exception listed above must be included in the applicant's budget narrative, including relevant details about the applicant's community, such as a rural or remote location. For additional information on restrictions on food and beverage expenditures, see OVW Conference Costs Guidelines (posted on the [OVW website](#)).

Conference Planning and Expenditure Limitations

Applicants' budgets must be consistent with all requirements (including specific cost limits and prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars,

symposiums, training, and other similar events), and costs of attendance at such events. Information on conference planning, minimization of costs, and conference reporting is available at [OVW Conference Planning](#).

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally approved indirect cost rate agreement and must upload and attach a copy of the agreement to their application in JustGrants. Applicants that do not have a current federal negotiated indirect cost rate (including provisional rate), may elect to charge a de minimis rate of up to 15% of modified total direct costs (MTDC).

Organizations that wish to negotiate an indirect cost rate should contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 for more information.

Letters of Commitment and Supporting Documents

Letters of Commitment (LOC)

The LOC is a letter affirming the intent to commit the specified resources towards the project by one party, and it must be included as an attachment to the application in JustGrants. The LOC is not a substitute for a subaward agreement, which ensures that subrecipients adhere to the requirements of the award and 2 C.F.R. Part 200 (see 2 C.F.R. § 200.332). Partners receiving funds under the award generally are considered subrecipients because they are carrying out a portion of the federal award.

The LOC **must** be provided by each of the [four required partners](#) and **must** be signed and dated by the Authorized Representative of each proposed partner organization. OVW will accept electronic signatures. Failure to include LOCs will result in a delay in access to funds.

The LOC must clearly:

1. Identify the project partners and provide a brief history of the collaborative relationship between with the applicant.
2. Highlight the expertise of the individual or organization's staff who will be affiliated with the project.
3. State the roles and responsibilities the organization would assume to ensure the success of the proposed project.
4. Demonstrate how the proposed partnership can address the community/communities identified in the Project Narrative.
5. Demonstrate a commitment to work with the applicant and its partners to achieve the stated project goals populations identified in the "Purpose of the Proposal" section
6. State that each project partner has reviewed the budget, is aware of the total amount being requested, and is being equitably compensated for their work under the grant or is agreeing to be partially compensated or receive no compensation from the grant.
7. Specify the extent of the organization's participation in developing the application.

8. Describe the resources that would be contributed to the project, either through time, in-kind contributions, or grant funds (e.g. office space, project staff, and data systems).

Additional Application Components

The following documents should be uploaded and attached to the application in JustGrants. Failure to do so will result in a delay in access to funds.

Certification Regarding Out-of-Scope Activities

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that grant funds will not be used for the following out-of-scope activities:

1. Promoting or facilitating the violation of federal immigration law.
2. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
3. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and "diversity, equity, inclusion, and accessibility" programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW's statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
4. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
5. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
6. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
7. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
8. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
9. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
10. Research projects.
11. Any activity or program that unlawfully violates an Executive Order.
12. Activities related to direct victim assistance, such as advocacy services, legal assistance, counseling, emergency housing, or transportation.

13. The development of a program for electronic service of orders other than orders of protection.
14. The development or improvement of a process to serve orders of protection that is not relevant to electronic service.
15. Activities solely related to compliance, monitoring, and the enforcement of protection orders that are not served electronically.

Note: Nothing in this certification prohibits recipients from serving all eligible victims as required by statute, regulation, or award condition.

Letter of Nonsupplanting

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that federal funds will not be used to supplant non-federal funds should a grant award be made. A sample [Letter of Nonsupplanting](#) is available on the [OVW website](#).

Confidentiality Notice Form

All applicants are required to acknowledge that they have received notice that recipients and subrecipients must comply with the confidentiality and privacy requirements of VAWA, as amended. The completed acknowledgment form, which is available on the [OVW website](#), must be uploaded and attached to the application in JustGrants. This form must be signed by the Authorized Representative.

Disclosures and Assurances

All applicants must review, complete, and submit all disclosures, assurances, and certifications in JustGrants as described below.

Disclosure of Lobbying Activities (if applicable)

Applicants are required to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) **IF** they have paid or will pay any person to lobby in connection with the award for which they are applying **AND** their application is for more than \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law. For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress. (See 31 U.S.C. § 1352; 28 C.F.R. part 69.)

Applicants that are required to submit the SF-LLL must download the form from https://apply07.grants.gov/apply/forms/sample/SFLLL_2_0-V2.0.pdf complete it, and upload it with their application when prompted to do so in JustGrants.

Summary of Other Federal Funding

Applicants must disclose whether they have any of the following: 1) an OVW grant or cooperative agreement that is open or that closed within 12 months of the date this funding opportunity closes; 2) a subaward under an OVW grant or cooperative agreement that is open or that closed within 12 months of the date this funding opportunity closes; 3) a pending OVW application as either the lead

applicant/potential recipient or as a partner/potential subrecipient; 4) a federal award to do the same or similar work; or 5) a pending federal application to do the same or similar work.

Applicants must provide this information by completing the Summary of Other Federal Funding form in the Disclosures and Assurances section of JustGrants during the application submission process.

DOJ Certified Standard Assurances

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants, a copy of which is available [here](#).

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants must read and acknowledge these DOJ certifications in JustGrants, a copy of which is available [here](#).

Submission Requirements and Deadlines

To ensure that all required application items are submitted, refer to the [Application Contents and Submission Checklist](#).

Note: Applications submitted by ineligible entities will not be considered for funding. In addition, an incomplete or late application may not be funded or may result in a delay in access to funds.

Address to Request Application Package

The complete application package (this Invitation to Apply, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact OVW at 202-307-6026 or OVW.ElectronicService@usdoj.gov.

Prior to Application Submission

Unique Entity Identifier (UEI) and System for Award Management (SAM)

Entities applying for the first time must register with the following systems:

- SAM.gov: Registration with [SAM.gov](#) includes receiving a UEI and takes an average of **2 to 3 weeks**.
- Grants.gov: Registration with [Grants.gov](#) takes an average of **1 week**.
- JustGrants: Registration with JustGrants needs to be completed **ONLY** after successful submission of [Step 1](#) of the application as described below under How to Apply.

Note: Registration time frames are estimates. Applicants experiencing registration challenges should contact the system's [help desk](#).

Entities that have previously applied for funding from DOJ must ensure their accounts with SAM, Grants.gov, and JustGrants are active and up to date.

All applicants must maintain active registration in SAM.gov with current information whenever they have a federal award or an application under consideration by a federal agency. It is the

applicant's responsibility to ensure that they are registered with SAM.gov, Grants.gov, and JustGrants. OVW strongly encourages all applicants to begin the registration process or ensure that all accounts are active and up to date, by **August 6, 2025. Failure to do so may prevent OVW from making an award or result in a delay in access to funds.**

How to Apply

Step 1:

Submit the SF-424, which is generated when the applicant begins the submission process in Grants.gov. To view the form before completing it in Grants.gov, applicants should click the Package tab under the funding opportunity for which they are applying and select Preview. Preview then provides links to the form.

For Type of Applicant (box 9), do not select Other. The amount of federal funding requested in the "Estimated Funding" section of this form (box 18a) should match the amount of federal funding requested in the budget of the application. This program does not require a match; therefore, the value for the Applicant line (box 18b) should be zero. The individual who is listed as "**Authorized Representative**" (box 21) must have the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.

Intergovernmental Review (SF-424 Question 19): This funding opportunity is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs. Applicants must check the Office of Management and Budget's website for the names and addresses of state [Single Points of Contact](#) (SPOC) under Intergovernmental Review. If the applicant's state appears on the SPOC list, the applicant must contact the state SPOC to comply with the state's process under E.O. 12372. In completing the SF-424, the applicant must make the appropriate selection in response to question 19 once it has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: "Program is subject to E.O. 12372 but has not been selected by the state for review."

Step 2:

Submit the full application, including attachments, in JustGrants at <https://justicegrants.usdoj.gov/>. Applicants begin Step 2 of the application submission process by reviewing the Standard Applicant Information in JustGrants, making edits as needed, confirming the Authorized Representative, verifying the legal name and address, and entering the ZIP code(s) for the areas affected by the project. OVW encourages applicants to review the [JustGrants](#) website for more information, resources, and training.

Tip: JustGrants functions better using a PC with Chrome or Edge web browser.

Note that the Grants.gov and JustGrants deadlines are typically only a few days apart.

Submission Dates and Times

- Deadline to submit form SF-424 in Grants.gov: 11:59 pm ET on August 13, 2025

- Deadline to submit the full application in JustGrants: 8:59 pm ET on August 14, 2025

OVW strongly encourages all applicants to begin the submission process at least 48 hours prior to the Grants.gov application deadline. Failure to do so may result in missing the application deadline and in a delay in accessing funds.

Application Review Information

Review and Selection Process

This is a non-competitive invitation to apply; therefore, applications are not subject to peer review. Applications are subject, however, to a programmatic review to ensure that the application is complete and meets applicable statutory, regulatory, and other program requirements as described in this invitation to apply. Applicants must submit all information requested in the [Application Contents](#) section of this Invitation to Apply. If any required elements are missing, OVW will contact the applicant to request prompt submission of relevant documents. Failure to include required information at the time of submission may prevent OVW from making an award or result in a delay in funding.

Past Performance Review

As a part of the review process, applicants identified in this Invitation to Apply with current or recently closed OVW awards will be reviewed for past performance and risk, based on the elements listed below.

1. Adherence to the grant program's statutory purposes and requirements.
2. Implementation of the project according to plan, without significant obstacles and/or challenges.
3. Implementation of the project within the original period of performance.
4. Drawdown of funds commensurate with the level of program activities completed.
5. Management of award such that the applicant has had uninterrupted access to funds.
6. Attendance at/participation in all required OVW-sponsored training and technical assistance events.
7. Timely resolution of issues identified during programmatic monitoring.
8. Completion of close-out of prior awards within 120 days of the project end date.
9. Timely resolution of issues necessary to close out prior awards.
10. Timely resolution of issues identified during financial monitoring.
11. Timely response to OVW requests.
12. Development of deliverables that support the project goals and objectives and are of acceptable quality.
13. Implementation of the project as designed without unjustified modification.
14. Timely submission of federal financial reports (FFR).

15. Timely submission of performance reports.
16. Submission of complete and accurate performance reports.
17. Adherence to the terms and conditions of existing grant award(s) from OVW.

Absent explicit statutory authorization or written delegation of authority to the contrary, all award decisions will be made by the OVW Director. All award decisions are final and not subject to appeal.

Risk Review

Prior to making an award, OVW must evaluate the risk posed by applicants as described in 2 C.F.R. § 200.206(b), using the applicant's responses to the questions listed in [Appendix A](#). OVW also must review and consider integrity and performance information about applicants that is available in SAM.gov. Applicants may review and comment on information about themselves that another federal awarding agency has previously entered. OVW considers the applicant's comments as well as other information available in SAM.gov in making its judgment about the risk posed by making an award to the applicant.

High-Risk Recipients

Based on DOJ's assessment of each recipient's current or past funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a recipient may be designated "high-risk." Awards to high-risk recipients may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met. High-risk recipients with substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.

Award Notices

OVW notifies applicants through JustGrants (not Grants.gov) when they receive an award. Successful applicants then log into JustGrants to review and accept the award. The Authorized Representative must acknowledge that they have read and understood all sections of the award instrument and they must submit the required declaration and certification to accept the award. These steps must be completed electronically in JustGrants.

By the anticipated decision notification date in the [Key Dates](#) section of this Invitation to Apply, unsuccessful applicants will receive a letter addressed to their Authorized Representative with information on how to receive feedback on their application.

Availability of Funds

All awards are subject to the availability of appropriated funds as well as any modifications or additional requirements imposed by law. There is no guarantee that funds will be available in the future. Depending on availability of funding and an application's merit, OVW may fund an application not selected under this funding opportunity in a future fiscal year or under another OVW program.

Post-Award Requirements and Administration

Administrative, National Policy, and Other Legal Requirements

Applicants selected for awards must agree to comply with additional legal, administrative, and national policy requirements. OVW strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. This information can be found in the section of the [Application Companion Guide](#) entitled “Requirements for All OVW Applicants and Recipients.”

[Terms and conditions](#) for OVW awards are available on the OVW website. These terms are subject to change prior to the issuance of the awards.

Civil Rights and Accessibility

Recipients must comply with applicable federal civil rights laws and nondiscrimination provisions. Taken together, these federal laws prohibit recipients from discriminating either in employment (subject to an exemption for certain faith-based organizations) or in the delivery of services or benefits based on race, color, national origin, sex, religion, or disability, and in the delivery of services or benefits based on age. In addition, VAWA, as amended, includes a nondiscrimination provision that covers any program or activity funded in whole or in part by OVW. 34 U.S.C. § 12291(b)(13)(A).

Sex-specific Programming

Recipients may provide sex-segregated or sex-specific programming if doing so is necessary for the essential operation of a program (e.g., in the case of women’s safety), so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. Id. § 12291(b)(13)(B). More information on these obligations is available in the [Application Companion Guide](#).

Compliance with federal civil rights laws includes taking reasonable steps to ensure that persons with limited English proficiency (LEP individuals) have meaningful access to recipients’ programs and activities and to ensure that their programs and activities are readily accessible to people with disabilities, as well as people who are Deaf or hard of hearing. **Serving victims effectively and supporting their safety and recovery requires programs to be accessible to people with disabilities and those who are Deaf or hard of hearing, to provide language access to LEP individuals, to ensure that any sex-segregated or sex-specific services are comparable, and generally to serve all survivors free from discrimination.**

Post-Award Reporting Requirements

OVW recipients must submit semi-annual performance reports and quarterly Federal Financial Reports (SF-425). Performance report forms will be provided to all award recipients. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post-award reporting requirements, including requirements for

certain recipients to report information on civil, criminal, and administrative proceedings in SAM, see the [Application Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

Other Information

Public Reporting Burden - Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, easily understood, and not unnecessarily burdensome. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

Note: Any materials submitted as part of an application may be released pursuant to a request under the Freedom of Information Act.

Appendix A: Pre-Award Risk Assessment

Note: Applicants must complete this questionnaire in JustGrants. The questions listed below are for reference only. Each applicant must respond to each question. Do not submit responses from a prior fiscal year without updating them to be responsive to all questions listed in the questionnaire. This information will be used for a mandatory pre-award risk assessment. Failure to provide this information or to respond to questions from OVW regarding this information in a timely manner could result in the application being removed from consideration or a delay in access to funds. Provide complete responses that address all questions included for each numbered item.

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.
2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.
3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.
4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.
5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.
6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. 200.334-200.338.
7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Financial Guide for additional information.

8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.
9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.
10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.
11. Is the applicant designated as high risk by a federal agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.

Appendix B: Summary Data Sheet

The Summary Data Sheet must be completed and submitted as an attachment under the Additional Application Components section in JustGrants.

1. Provide the following information for the grant point-of-contact. This person must be an employee of the applicant.
 - Name
 - Title
 - Address
 - Telephone number
 - Email address
2. Is the applicant (the organization whose unique entity identifier is being used for the application) serving as a fiscal agent? A fiscal agent is an entity that does not participate in implementation of the project and passes **all** funds through to subrecipients, conducting minimal administrative activities. **Note: The fiscal agent must be an eligible applicant for the program.**
 - Yes – go to Q 2A & 2B
 - No

2A. List all subrecipients

2B. Note: The applicant acknowledges that it will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 C.F.R. Part 200, as well as all project deliverables.

3. Has the applicant expended \$750,000 or more in federal funds in the applicant's past fiscal year?
 - Yes – go to 3A
 - No

3A. Specify the end date of the applicant's fiscal year.

4. Does the application substantively address any of the following priorities:
 - Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking.
 - o Yes

- o No
- Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.
 - o Yes
 - o No

5. Point of Contact for required partner organizations:

- Name
- Title
- Organization Name
- Address
- Telephone number
- Email address