



# **U.S. Department of Justice Office on Violence Against Women**

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## **OVW Fiscal Year 2025 Financial Assistance Grants for Victims of Sexual Assault, Domestic Violence, Dating Violence, and Stalking Program – Invitation to Apply**

### **Grants.gov Funding Opportunity Number**

O-OVW-2025-172414

### **Assistance Listing Number**

16.063

### **Application Due**

Deadline to submit Standard Form/SF-424 in Grants.gov: October 21, 2025, by 11:59 PM Eastern Time

Deadline to submit application in JustGrants: October 23, 2025, by 8:59 PM Eastern Time

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## Basic Information

The U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW) is accepting applications from **invited applicants only** in response to this notice of funding opportunity (NOFO). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses that provide services to victims and hold offenders accountable.

## Executive Summary

Financial Assistance Grants for Victims of Sexual Assault, Domestic Violence, Dating Violence, and Stalking (FAV) Program supports victim service providers, Tribal governments, and Tribal organizations to provide flexible financial assistance to survivors of sexual assault, domestic violence, dating violence, and stalking, alongside other victim services. Flexible financial assistance is intended to support survivors in achieving safety, stability, and healing by paying for necessities that are not easily met by traditional service providers and with the flexibility to meet self-identified needs quickly. OVW sent a Letter of Interest to entities that had the highest scoring applications not selected for FY 2024 FAV Program funding and that are located in a state where no FAV Program awards were issued last year. Based on responses and available funding, this NOFO invites 13 applicants for FY 2025 FAV Program funding.

Funding Opportunity Details	
Federal Agency Name	U.S. Department of Justice, Office on Violence Against Women
Funding Opportunity Title	OVW FY 2025 Financial Assistance Grants for Victims of Sexual Assault, Domestic Violence, Dating Violence, and Stalking Program
Announcement Type	Initial
Grants.gov Funding Opportunity Number	O-OVW-2025-172414
Assistance Listing Number	16.063
Statutory Authority	Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4, 139 Stat. 9, 10.
Expected Total Amount of Funding	\$3,900,000
Anticipated Number of Awards	13
Expected Award Amount(s)	Up to \$300,000
Expected Award Period(s)	24 months

## Key Dates

This table contains deadlines and other important dates.

Key Dates	
Funding Opportunity Release Date	On or about <b>September 5, 2025</b>
<a href="#">Sam.gov Registration/Renewal</a>	Recommend <a href="#">completing process</a> by <b>September 19, 2025</b>
<a href="#">Grants.gov Registration/Renewal</a>	Recommend <a href="#">completing process</a> by <b>September 19, 2025</b>
<a href="#">Grants.gov</a> Deadline	<b>October 21, 2025</b> , by 11:59 PM Eastern Time (ET)
<a href="#">JustGrants</a> Deadline	<b>October 23, 2025</b> , by 8:59 PM ET
Anticipated Award Notification Date	<b>December 1, 2025</b>

## Contact Information

For assistance with the requirements of this Invitation to Apply, contact the resources listed below.

Contact Information	
OVW Contact	Phone: 202-307-6026 Email: <a href="mailto:OVW.FinancialAssistanceProgram@usdoj.gov">OVW.FinancialAssistanceProgram@usdoj.gov</a>
For assistance with SAM.gov	Phone: 866-606-8220 Website: <a href="https://sam.gov/content/help">https://sam.gov/content/help</a> Hours of Operation: 8:00 a.m. to 8:00 p.m. ET Monday-Friday
For assistance with Grants.gov	Phone: 800-518-4726 Email: <a href="mailto:support@grants.gov">support@grants.gov</a> Website: <a href="https://www.grants.gov/support">https://www.grants.gov/support</a> Hours of operation: 24 hours a day, 7 days a week (closed federal holidays)
For assistance with JustGrants	Phone: 866-655-4482 Email: <a href="mailto:OVW.JustGrantsSupport@usdoj.gov">OVW.JustGrantsSupport@usdoj.gov</a>

## Resources for Applying

- [Application Companion Guide](#)
- Budget Information on [OVW Website](#)
- [JustGrants Application Submission Training](#)

# Eligibility

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## Eligible Applicants

Entities that are invited to apply are:

1. Women's Rights Information Center
2. Domestic Violence Intervention Services, Inc.
3. Kenaitze Indian Tribe
4. Waypoint Services for Women, Children, and Families
5. Community Action Partnership of Lancaster County, Inc.
6. The Sexual Assault Spouse Abuse Resource Center, Inc
7. Against Abuse, Inc
8. Helpmate, Inc
9. Sojourner Family Peace Center Inc
10. Women in Distress of Broward County, Inc.
11. Safe Embrace
12. South Dakota Network Against Family Violence and Sexual Assault, Inc
13. Family Crisis Center Inc

## Faith-based Organizations

Faith-Based organizations that meet the eligibility requirements are eligible to apply (more information for faith-based organizations is available in the [Application Companion Guide](#) and [here](#)).

## Ineligible Entities and Disqualifying Factors

Applications submitted by entities that were not invited to apply will not be funded. Applications submitted by eligible entities that do not meet all other program eligibility requirements will result in a delay in award or may not be considered for funding. In addition, an application deemed deficient in one or more of the following areas may not be considered for funding:

1. [Program-specific unallowable costs](#)
2. [Risk review](#)
3. [Completeness of application contents](#)
4. [Meeting deadlines](#)

An application will not be funded if the applicant does not comply with all applicable unique entity identifier and SAM.gov requirements (see [Submission Requirements and Deadlines](#) section for more information on these requirements).

An applicant with past performance issues, long-standing open audits, or an open criminal investigation also may not be considered for funding.

**Note:** Any nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code is not eligible for a grant from this program. See 34 U.S.C. § 12291(b)(15)(B)(ii).

#### Cost-sharing

This program has no matching or cost-sharing requirement.

## Program Description

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This funding opportunity is authorized by Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4, 139 Stat. 9, 10. For a brief description of this funding opportunity, see the [Executive Summary](#).

For more information about OVW programs, including how recipients of OVW grant funding achieve program goals, see:

- OVW grant program information: [OVW Grants and Programs webpage](#).
- Data that recipients collect and report: [VAWA Measuring Effectiveness Initiative webpage](#).
- What recipients have achieved and some of the evidence-based approaches they may have used: OVW's [most recent report to Congress](#) on the effectiveness of VAWA grant programs.

## Purpose Areas

Funds must be used for the following purpose: Provide survivors of domestic violence, dating violence, sexual assault, and stalking with flexible financial assistance for self-identified needs.

## Priorities

Invited applicants are encouraged to substantively address one or more of the priorities listed below, to the extent consistent with the program's authorizing statute:

1. Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking.
2. Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.

## Program Requirements

Applicants that receive funding under this Invitation to Apply will be required to engage in the following activities:

1. Participate in OVW-sponsored training and technical assistance (TTA).
2. Collect and report performance indicators. Forms, instructions, training, and related tools for each OVW program are available on the [VAWA Measuring Effectiveness Initiative webpage](#).
3. Participate in an assessment or evaluation, if OVW conducts one that requires recipient involvement.
4. Send the project coordinator and one other key staff member to an OVW grantee orientation.
5. Develop policies and procedures to govern the distribution of flexible financial assistance to victims. If funded, applicants must submit to OVW policies and procedures governing eligibility for and distribution of flexible financial assistance to victims within 60 days of award notification for OVW review. Recipients will be required to revise and/or remove any activity that OVW determines may compromise victims' safety, is out of scope, unallowable, or does not conform to best practices for providing flexible financial assistance to victims of domestic violence, dating violence, sexual assault, or stalking.

## Program-specific Unallowable Costs

Applicants proposing activities described below will be asked to remove them from the application and may experience a delay in access to funds.

### Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability

OVW will not fund activities that compromise victim safety and recovery, deter healing for victims, and/or undermine offender accountability. See the [Application Companion Guide](#) for more details about these activities, including program-specific information.

### Out-of-Scope Activities

**\*\*\* This list of out-of-scope activities is the subject of federal litigation. For the most up-to-date information about out-of-scope activities, please see the OVW website at: <https://www.justice.gov/ovw/open-notice-of-funding-opportunity>.\*\*\***

The activities listed below are out of the program scope.

1. Research projects. Funds under this program may not be used to conduct research, defined by 28 C.F.R. § 46.102(d) as a systematic investigation designed to develop or contribute to generalizable knowledge. However, assessments conducted for internal improvement purposes only may be allowable. For information on distinguishing between research and assessments, see the [Application Companion Guide](#).
2. Promoting or facilitating the violation of federal immigration law.



3. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
4. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and “diversity, equity, inclusion, and accessibility” programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW’s statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
5. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
6. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
7. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
8. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
9. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
10. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
11. Any activity or program that unlawfully violates an Executive Order.
12. Direct victim services. Grant funds are intended to support victims directly with flexible financial assistance to pay for self-identified needs. These grant funds cannot be used by victim services providers to support other direct services offered by the grant recipient to victims.
13. Activities focused on prevention efforts. Grant funds may not be used for prevention activities (e.g., financial literacy, outreach to elementary or secondary schools, implementation of educational programs regarding sexual assault, domestic violence, and stalking intervention, and public awareness campaigns).

**Note:** Recipients should serve all eligible victims as required by statute, regulation, or award condition.

#### Other Unallowable Costs

Grant funds may not be used for the following costs:

1. Lobbying.
2. Fundraising.
3. Purchase of real property.

4. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
5. Construction.

### **Limited Use of Funds**

Recipients of an award under this Invitation to Apply may use up to two percent of the funds to assess the need for internal improvements (e.g. convening listening sessions to identify service gaps in the community; surveying participants about the quality of the training.) The OVW research decision tree in the [Application Companion Guide](#) describes how applicants can ensure that such assessments are not prohibited human subjects research.

### **Activities Requiring Prior Approval**

Recipients must receive prior approval before using grant funds to support surveys, regardless of their purpose, to ensure they are within the scope of the award and meet the requirements of the Paperwork Reduction Act (see the [Application Companion Guide](#) for more information).

### **Type of Award**

Awards will be made as grants.

# Application Contents and Format

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## Application Contents

Applicants must submit all required items in the checklist below. Any application that does not include ALL the items below may be considered substantially incomplete and may result in a delay in access to funds or removal from consideration.

## Application Contents and Submission Checklist

Application Item	Required?	Submission Type	Submission Website	Date Completed
<u>Application for Federal Assistance: SF-424</u>	Yes	Online Form	Grants.gov	
<u>Pre-Award Risk Assessment</u>	Yes	Online Form	JustGrants	
<u>Summary Data Sheet</u>	Yes	Attachment	JustGrants	
<u>Budget Worksheet and Narrative</u>	Yes	Attachment	JustGrants	
<u>Indirect Cost Rate Agreement</u>	If applicable	Attachment	JustGrants	
<u>Financial Capability Questionnaire</u>	If applicable	Attachment	JustGrants	
<u>Disclosure of Process for Setting Executive Compensation</u>	If applicable	Attachment	JustGrants	
<u>Certification Regarding Out-of-Scope Activities</u>	Yes	Attachment	JustGrants	
<u>Letter of Nonsupplanting</u>	Yes	Attachment	JustGrants	
<u>Confidentiality Notice Form</u>	Yes	Attachment	JustGrants	
<u>Disclosure of Lobbying Activities</u>	If applicable	Attachment	JustGrants	
<u>Summary of Other Federal Funding</u>	If applicable	Online form	JustGrants	

## **Formatting and Technical Requirements**

Applications must follow the requirements below for all attachments, unless otherwise noted.

1. Double-spaced text (charts may be single-spaced)
2. 8½ x 11-inch pages
3. One-inch margins
4. Arial font, type no smaller than 11-point, except for footnotes, which may be 9-point
5. Correctly numbered pages
6. Documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt)
7. Headings and sub-headings that correspond to those identified below for each application component

## **Data Requested with Application**

Applicants must complete the Pre-Award Risk Assessment questionnaire in JustGrants. The questions are listed in [Appendix A](#) of this Invitation to Apply.

## **Summary Data Sheet**

(1 to 4 pages maximum, single or double-spaced)

The Summary Data Sheet must be completed and submitted as an attachment under the Additional Application Components section in JustGrants. Refer to [Appendix B](#) for the list of questions.

## **Budget and Associated Documentation**

OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Financial Guide](#).

Applicants must submit a detailed budget and budget narrative and upload the applicable associated documentation under each heading, as described below. The associated documentation will not be scored, but failure to include it will result in a delay in access to funds.

For additional information on budget requirements and allowable costs, see the [Budget Information](#), the [Sample Budget Narrative](#) (including Excel file), and the [Creating a Budget](#) webinar on the OVW website.

### **Budget Worksheet and Budget Narrative**

Applicants must upload in JustGrants a detailed budget and budget narrative for all applicable cost categories. OVW strongly encourages using a spreadsheet (e.g., Excel, Numbers, etc.) for the budget worksheet. The budget narrative must describe each line item requested in the budget and explain all costs included in the budget, including how the costs of goods and services are determined and how

they will fulfill the objectives of the project. Budgetary requirements vary among programs. The budget should be reasonable and based on the resources needed to implement the proposed project in the applicant's specific geographic location.

#### Award Period and Amounts

The award period is 24 months. Budgets, including the total "estimated funding" on the [SF-424](#), must reflect 24 months of project activity. OVW anticipates that the award period will start on December 1, 2025.

Awards under this program for FY 2025 will be made for up to \$300,000.

#### **The budget must:**

1. Present a clear link between the specific project activities and the proposed budget items. The budget should not contain items that are not supported by the FY 2024 Proposal Narrative, with the exception of cash assistance (see 6, below, for guidance on the inclusion of direct cash assistance).
2. Include sufficient funds to provide language access, identify other funds that the applicant has budgeted for language access for this project, or describe other resources that the applicant has secured to ensure meaningful access for persons with limited English proficiency. See the [Application Companion Guide](#) for more information.
3. Include sufficient funds to provide access for people with disabilities or who are Deaf/hard of hearing, identify other funds that the applicant has budgeted for such access for this project, or describe other resources that the applicant has secured to ensure meaningful access for such people. See the [Application Companion Guide](#) for more information.
4. Include funds to attend OVW-sponsored TTA in the amount of \$7,000 for applicants located in the 48 contiguous states and \$10,000 for applicants located in Puerto Rico, Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, Hawaii, and Alaska. This amount is for the entire 24-month award period and NOT per year. Applicants also may budget expenses in excess of the required amount if they are aware of relevant non-OVW sponsored conferences or training for which they would like permission to use grant funds to support staff/project partner attendance.
5. Limit debt assistance to no more than 10% of the total budget.
6. Clearly indicate in the FY 2025 budget worksheet and narrative if cash assistance will be offered in both Years 1 and 2. (Note: the FY 2024 FAV Program NOFO limited such assistance to 10% of the total budget and allowed it to be offered in the second year only, so the budget may be adjusted to reflect the removal of these limitations for FY 2025.)
7. Distinguish clearly between subawards and contracts in allocating any grant funds to other entities.
  - a. Pursuant to 2 C.F.R. § 200.331, a subaward is for the purpose of carrying out a portion of the federal award, such as compensating an MOU partner; a contract is for the purpose of obtaining goods and services for the recipient's use.

- b. The substance of the relationship is more important than the form of the agreement in determining whether the entity receiving federal funds is a subrecipient or a contractor.
- c. The awarding and monitoring of contracts must follow the recipient's documented procurement procedures, including full and open competition, pursuant to the procurement standards and oversight requirements in 2 C.F.R. §§ 200.317-200.327.
- d. The issuance and monitoring of subawards must meet the requirements of 2 C.F.R. §§ 200.328-200.329 & 200.332, which includes oversight of subrecipient spending and overall performance to ensure that the goals of the subaward are achieved.

For more information on distinguishing between subawards and contracts, see the [Budget Information](#), the [Sample Budget Narrative](#), and the [Application Companion Guide](#).

#### **Food and Beverage/Costs for Refreshments and Meals**

Recipients **must** receive prior approval before using grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event. Food and beverages are generally considered personal expenses for which government funds should not be used. Exceptions may be made for working meals that are necessary to accomplish official business and enhance the cost effectiveness of the meeting or conference. Examples include, but are not limited to:

1. The location of the event is not in close proximity to food establishments, despite efforts to secure a location near reasonably priced and accessible commercial food establishments.
2. Failure to serve food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.
3. A special presentation at a conference requires a plenary address where there is no other time for food to be obtained.
4. Other extenuating circumstances necessitate the provision of food.

Justification for an exception listed above must be included in the applicant's budget narrative, including relevant details about the applicant's community, such as a rural or remote location. For additional information on restrictions on food and beverage expenditures, see OVW Conference Costs Guidelines (posted on the [OVW website](#)).

#### **Conference Planning and Expenditure Limitations**

Applicants' budgets must be consistent with all requirements (including specific cost limits and prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, training, and other similar events), and costs of attendance at such events. Information on conference planning, minimization of costs, and conference reporting is available at [OVW Conference Planning](#).

#### **Indirect Cost Rate Agreement (If applicable)**

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally approved indirect cost rate agreement and must upload and attach a copy of the agreement to their application in JustGrants. Applicants that do not have a current federal

negotiated indirect cost rate (including provisional rate), may elect to charge a de minimis rate of up to 15% of modified total direct costs (MTDC).

Organizations that wish to negotiate an indirect cost rate should contact OVW's Grants Financial Management Division at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or 1-888-514-8556 for more information.

#### Financial Capability Questionnaire (if applicable)

All nonprofit, nongovernmental organizations that apply for funding from OVW and have not previously (or within the last three years) received funding from OVW must complete an [Applicant Financial Capability Questionnaire](#) and attach it to their application in JustGrants. In addition, applicants may be required to submit their current year's audit report at a later time.

#### Nonprofits Only: Disclosure of Process for Setting Executive Compensation (if applicable)

Nonprofit organizations that use the Internal Revenue Service's (IRS) Safe Harbor Procedure (described below) must submit a special disclosure to OVW (required by 34 U.S.C. § 12291(b)(15)(B)(iii)). All other applicants may skip this section.

**IRS Safe Harbor Procedure:** A nonprofit organization that provides unreasonably high compensation to certain executives may subject both the organization's managers and those who receive the compensation to additional federal taxes. However, the IRS may treat executive compensation levels as reasonable if the nonprofit organization satisfies certain rules set out in IRS regulations. These rules concern the organization's process for making compensation decisions and are known as the "three-step safe-harbor procedure" to create a "rebuttable presumption" of reasonableness for compensation of an organization's executives. See 26 C.F.R. § 53.4958-6.

**The special disclosure must** describe the process the applicant uses to determine the compensation of its officers, directors, trustees, and key employees. At a minimum it must describe (terms explained in IRS regulations are in *italics*):

1. the composition of the body that reviews and approves *compensation* arrangements for officers, directors, trustees, and key employees (covered individuals);
2. the methods and practices used by the organization to ensure that no individual with a *conflict of interest* participates in such review and approval;
3. the *appropriate data as to comparability* (obtained in advance) that the body uses to review and approve compensation arrangements for covered individuals; and
4. the records the applicant maintains as concurrent and adequate *documentation* of the body's decisions related to compensation, including records of deliberations and of the basis for decisions.

The disclosure must be uploaded as an attachment to the application in JustGrants, titled "Disclosure of Process Related to Executive Compensation." A sample disclosure is available on the [OVW website](#).

**Note:** OVW is required by law to make the applicant's disclosure available for public inspection, if requested. In addition, if funded, the applicant must update its disclosure in certain circumstances (e.g., if it changes the way it determines compensation).



## Additional Application Components

The following documents should be uploaded and attached to the application in JustGrants. Failure to do so will result in a delay in access to funds.

### Certification Regarding Out-of-Scope Activities

**\*\*\*This Certification Regarding Out-of-Scope Activities is the subject of federal litigation. For the most up-to-date information about the certification requirement, please see the OVW website at: <https://www.justice.gov/ovw/open-notice-of-funding-opportunity>.\*\*\***

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that grant funds will not be used for the following out-of-scope activities:

1. Promoting or facilitating the violation of federal immigration law.
2. Inculcating or promoting gender ideology as defined in Executive Order 14168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*.
3. Promoting or facilitating discriminatory programs or ideology, including illegal DEI and "diversity, equity, inclusion, and accessibility" programs that do not advance the policy of equal dignity and respect, as described in Executive Order 14173, *Ending Illegal Discrimination and Restoring Merit-Based Opportunity*. This prohibition is not intended to interfere with any of OVW's statutory obligations, such as funding for HBCUs, culturally specific services, and disability programs.
4. Activities that frame domestic violence or sexual assault as systemic social justice issues rather than criminal offenses (e.g., prioritizing criminal justice reform or social justice theories over victim safety and offender accountability).
5. Generic community engagement or economic development without a clear link to violence prevention, victim safety, or offender accountability.
6. Programs that discourage collaboration with law enforcement or oppose or limit the role of police, prosecutors, or immigration enforcement in addressing violence against women.
7. Awareness campaigns or media that do not lead to tangible improvements in prevention, victim safety, or offender accountability.
8. Initiatives that prioritize illegal aliens over U.S. citizens and legal residents in receiving victim services and support.
9. Excessive funding for consulting fees, training, administrative costs, or other expenses not related to measurable violence prevention, victim support, and offender accountability.
10. Any activity or program that unlawfully violates an Executive Order.
11. All other activities listed under the [Out-of-Scope Activities](#) section.

**Note:** Nothing in this certification prohibits recipients from serving all eligible victims as required by statute, regulation, or award condition.

See sample [Certification of Out-of-Scope Activities Letter](#).



### Letter of Nonsupplanting

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that federal funds will not be used to supplant non-federal funds should a grant award be made. A sample [Letter of Nonsupplanting](#) is available on the [OVW website](#).

### Confidentiality Notice Form

All applicants are required to acknowledge that they have received notice that recipients and subrecipients must comply with the confidentiality and privacy requirements of VAWA, as amended. The completed acknowledgment form, which is available on the [OVW website](#), must be uploaded and attached to the application in JustGrants. This form must be signed by the Authorized Representative.

## Disclosures and Assurances

All applicants must review, complete, and submit all disclosures, assurances, and certifications in JustGrants as described below.

### Disclosure of Lobbying Activities (if applicable)

Applicants are required to complete and submit a lobbying disclosure form (Standard Form/SF-LLL) **IF** they have paid or will pay any person to lobby in connection with the award for which they are applying **AND** their application is for more than \$100,000. This disclosure requirement is not applicable to such payments by an Indian Tribe, Tribal organization, or any other Indian organization that are permitted by other federal law. For this requirement, lobbying means influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress. (See 31 U.S.C. § 1352; 28 C.F.R. part 69.)

Applicants that are required to submit the SF-LLL must download the form (available [here](#)) complete it, and upload it with their application when prompted to do so in JustGrants.

### Summary of Other Federal Funding

Applicants must disclose whether they have any of the following: 1) an OVW grant or cooperative agreement that is open or that closed within 12 months of the date this funding opportunity closes; 2) a subaward under an OVW grant or cooperative agreement that is open or that closed within 12 months of the date this funding opportunity closes; 3) a pending OVW application as either the lead applicant/potential recipient or as a partner/potential subrecipient; 4) a federal award to do the same or similar work; or 5) a pending federal application to do the same or similar work.

Applicants must provide this information by completing the Summary of Other Federal Funding form in the Disclosures and Assurances section of JustGrants during the application submission process.

### DOJ Certified Standard Assurances

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants, a copy of which is available [here](#).

## DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants must read and acknowledge these DOJ certifications in JustGrants, a copy of which is available [here](#).

## **Submission Requirements and Deadlines**

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Deadlines for the steps below are in the [Key Dates](#) section of this NOFO.

To ensure that all required application items are submitted, refer to the [Application Contents and Submission Checklist](#).

**Note:** Applications submitted by ineligible entities will not be considered for funding. In addition, an incomplete or late application may not be funded or may result in a delay in access to funds.

The complete application package (this Invitation to Apply, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact OVW at 202-307-0620 or [OVW.FinancialAssistanceProgram@usdoj.gov](mailto:OVW.FinancialAssistanceProgram@usdoj.gov).

## **Prior to Application Submission**

### Unique Entity Identifier (UEI) and System for Award Management (SAM)

Entities applying for the first time must register with the following systems:

- SAM.gov: Registration with [SAM.gov](#) includes receiving a UEI and takes an average of **2 to 3 weeks**.
- Grants.gov: Registration with [Grants.gov](#) takes an average of **1 week**.
- JustGrants: Registration with JustGrants needs to be completed **ONLY** after successful submission of [Step 1](#) of the application as described below under How to Apply.

**Note:** Registration time frames are estimates. Applicants experiencing registration challenges should contact the system's [help desk](#).

Entities that have previously applied for funding from DOJ must ensure their accounts with SAM, Grants.gov, and JustGrants are active and up to date.

**All applicants must maintain active registration in SAM.gov with current information whenever they have a federal award or an application under consideration by a federal agency.** It is the applicant's responsibility to ensure that they are registered with SAM.gov, Grants.gov, and JustGrants. OVW strongly encourages all applicants to begin the registration process or ensure that all accounts are active and up to date. **Failure to do so may prevent OVW from making an award or result in a delay in access to funds.**

## How to Apply

### Step 1:

Submit the SF-424, which is generated when the applicant begins the submission process in Grants.gov. To view the form before completing it in Grants.gov, applicants should click the Package tab under the funding opportunity for which they are applying and select Preview. Preview then provides links to the form.

For Type of Applicant (box 9), do not select Other. The amount of federal funding requested in the “Estimated Funding” section of this form (box 18a) should match the amount of federal funding requested in the budget of the application. This program does not require a match; therefore, the value for the Applicant line (box 18b) should be zero. The individual who is listed as “**Authorized Representative**” (box 21) must have the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.

**Intergovernmental Review (SF-424 Question 19):** This funding opportunity is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs. Applicants must check the Office of Management and Budget’s website for the names and addresses of state [Single Points of Contact](#) (SPOC) under Intergovernmental Review. If the applicant’s state appears on the SPOC list, the applicant must contact the state SPOC to comply with the state’s process under E.O. 12372. In completing the SF-424, the applicant must make the appropriate selection in response to question 19 once it has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: “Program is subject to E.O. 12372 but has not been selected by the state for review.”

### Step 2:

Submit the full application, including attachments, in JustGrants at <https://justicegrants.usdoj.gov/>. Applicants begin Step 2 of the application submission process by reviewing the Standard Applicant Information in JustGrants, making edits as needed, confirming the Authorized Representative, verifying the legal name and address, and entering the ZIP code(s) for the areas affected by the project. OVW encourages applicants to review the [JustGrants](#) website for more information, resources, and training.

**Tip:** JustGrants functions better using a PC with Chrome or Edge web browser.

**Note that the Grants.gov and JustGrants deadlines are typically only a few days apart.**

## Submission Dates and Times

Applicants must make every effort to submit their application electronically in Grants.gov and JustGrants by the [deadlines](#). OVW strongly encourages all applicants to begin the submission process at least 48 hours prior to the Grants.gov application deadline. Failure to do so may result in missing the application deadline.

# Application Review Information

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## Review and Selection Process

This is a non-competitive invitation to apply; therefore, applications are not subject to peer review. Applications are subject, however, to a programmatic review to ensure that the application is complete and meets applicable statutory, regulatory, and other program requirements as described in this invitation to apply. Applicants must submit all information requested in the [Application Contents](#) section of this Invitation to Apply. If any required elements are missing, OVW will contact the applicant to request prompt submission of relevant documents. Failure to include required information at the time of submission may prevent OVW from making an award or result in a delay in funding.

## Past Performance Review

As a part of the review process, applicant(s) identified in this Invitation to Apply with current or recently closed OVW awards will be reviewed for past performance and risk, based on the elements listed below.

1. Adherence to the grant program's statutory purposes and requirements.
2. Implementation of the project according to plan, without significant obstacles and/or challenges.
3. Implementation of the project within the original period of performance.
4. Drawdown of funds commensurate with the level of program activities completed.
5. Management of award such that the applicant has had uninterrupted access to funds.
6. Attendance at/participation in all required OVW-sponsored training and technical assistance events.
7. Timely resolution of issues identified during programmatic monitoring.
8. Completion of close-out of prior awards within 120 days of the project end date.
9. Timely resolution of issues necessary to close out prior awards.
10. Timely resolution of issues identified during financial monitoring.
11. Timely response to OVW requests.
12. Development of deliverables that support the project goals and objectives and are of acceptable quality.
13. Implementation of the project as designed without unjustified modification.
14. Timely submission of federal financial reports (FFR).
15. Timely submission of performance reports.
16. Submission of complete and accurate performance reports.
17. Adherence to the terms and conditions of existing grant award(s) from OVW.

Absent explicit statutory authorization or written delegation of authority to the contrary, all award decisions will be made by the OVW Director. All award decisions are final and not subject to appeal.

## **Risk Review**

Prior to making an award, OVW must evaluate the risk posed by applicants as described in 2 C.F.R. § 200.206(b), using the applicant's responses to the questions listed in [Appendix A](#). OVW also must review and consider integrity and performance information about applicants that is available in SAM.gov. Applicants may review and comment on information about themselves that another federal awarding agency has previously entered. OVW considers the applicant's comments as well as other information available in SAM.gov in making its judgment about the risk posed by making an award to the applicant.

### **High-Risk Recipients**

Based on DOJ's assessment of each recipient's current or past funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a recipient may be designated "high-risk." Awards to high-risk recipients may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met. High-risk recipients with substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.

## **Award Notices**

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OVW notifies applicants through JustGrants (not Grants.gov) when they receive an award. Successful applicants then log into JustGrants to review and accept the award. The Authorized Representative must acknowledge that they have read and understood all sections of the award instrument and they must submit the required declaration and certification to accept the award. These steps must be completed electronically in JustGrants.

### **Availability of Funds**

All awards are subject to the availability of appropriated funds as well as any modifications or additional requirements imposed by law. There is no guarantee that funds will be available in the future. Depending on availability of funding and an application's merit, OVW may fund an application not selected under this funding opportunity in a future fiscal year or under another OVW program.

# Post-Award Requirements and Administration

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## Administrative, National Policy, and Other Legal Requirements

Applicants selected for awards must agree to comply with additional legal, administrative, and national policy requirements. OVW strongly encourages applicants to review the information pertaining to these additional requirements prior to applying. This information can be found in the *Requirements for All OVW Applicants and Recipients* section of the [Application Companion Guide](#).

[Terms and conditions](#) for OVW awards are available on the OVW website. These terms are subject to change prior to the issuance of the awards.

## Post-award Reporting Requirements

OVW recipients must submit semi-annual performance reports and quarterly Federal Financial Reports (SF-425). Performance report forms will be provided to all award recipients. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post-award reporting requirements, including requirements for certain recipients to report information on civil, criminal, and administrative proceedings in SAM, see the [Application Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

## Other Information

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### Public Reporting Burden - Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, easily understood, and not unnecessarily burdensome. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

**Note: Any materials submitted as part of an application may be released pursuant to a request under the Freedom of Information Act.**

## **Appendix A: Pre-Award Risk Assessment**

**Note:** Applicants must complete this questionnaire in JustGrants. The questions listed below are for reference only. Each applicant must respond to each question. Do not submit responses from a prior fiscal year without updating them to be responsive to all questions listed in the questionnaire. This information will be used for a mandatory pre-award risk assessment. Failure to provide this information or to respond to questions from OVW regarding this information in a timely manner could result in the application being removed from consideration or a delay in access to funds. Provide complete responses that address all questions included for each numbered item.

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.
2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.
3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.
4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.
5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.
6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. 200.334-200.338.
7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Financial Guide for additional information.
8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the



Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.

9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.
10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.
11. Is the applicant designated as high risk by a federal agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.



## Appendix B: Summary Data Sheet

The Summary Data Sheet must be completed and submitted as an attachment under the Additional Application Components section in JustGrants.

1. Provide the following information for the grant point-of-contact. This person must be an employee of the applicant.
  - Name
  - Title
  - Address
  - Telephone number
  - Email address
2. Is the applicant (the organization whose unique entity identifier is being used for the application) serving as a fiscal agent? A fiscal agent is an entity that does not participate in implementation of the project and passes **all** funds through to subrecipients, conducting minimal administrative activities. **Note: The fiscal agent must be an eligible applicant for the program.**
  - Yes – go to Q 2A & 2B
  - No

2A. List all subrecipients

2B. Note: The applicant acknowledges that it will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 C.F.R. Part 200, as well as all project deliverables.
3. Has the applicant expended \$750,000 or more in federal funds in the applicant's past fiscal year?
  - Yes – go to 3A
  - No

3A. Specify the end date of the applicant's fiscal year.
4. Does the application substantively address any of the following priorities:
  - Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking.

- ☐ Yes
- ☐ No

- Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault.

- ☐ Yes
- ☐ No

5. Is the applicant a nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code?
6. Is the applicant a nonprofit organization that uses the Internal Revenue Service's three-step safe-harbor procedure to establish a rebuttable presumption that its executives' compensation is reasonable? For additional information about the safe-harbor procedure, see [Disclosure of Process for Setting Executive Compensation](#) in the Budget and Associated Documentation section of this NOFO.
  - If yes, the applicant must upload the required Disclosure of Process Related to Executive Compensation in the Budget and Associated Documentation section of JustGrants.