

[Applicant Letterhead]

Sample Assurance of Meaningful Involvement Letter

[Date]

Director
Office on Violence Against Women
145 N Street, NE
Suite 10 W
Washington, DC 20530

Dear Director:

This letter serves to provide assurance that [Applicant Name] will meaningfully engage with and include participation from the state/territorial sexual assault coalition and representatives from underserved communities in the implementation of state or territory plans to administer the Sexual Assault Services Formula Program.

Specifically, the [Applicant Name] assures that:

It actively meets with and solicits input from the state/territorial sexual assault coalition and the following representatives from underserved communities to assist with implementing state/territorial plans for SAS Formula Program funds:

[List the organizations or individuals that the state/territory involves in implementation of the SAS Formula Program and which underserved populations that they represent]

Sincerely,
[Signature: Applicant Authorizing Official]