Sample Letter of Experience
[Applicant Letterhead] [Date]

Director
Office on Violence Against Women
145 N Street, NE Suite
10 W. Washington, DC
20530

Dear Director:

This letter serves to demonstrate [Applicant]'s history of effective work concerning services to survivors of sexual assault, domestic violence, dating violence, and stalking.

The organization's mission statement:

Demonstrated history of at least 3 years providing services for victims of sexual assault, domestic violence, dating violence, or stalking: [All organizations must list and describe the types of sexual assault, domestic violence, dating violence, or stalking services they provide, and the number of years these services have been provided.]

[Clearly state the roles and responsibilities of the organization in the implementation of the proposed project.]

Sincerely,

[Authorized Representative]