

**Sample Letter of Experience**  
**[Applicant Letterhead] [Date]**

Director  
Office on Violence Against Women  
145 N Street, NE Suite  
10 W. Washington, DC  
20530

Dear Director:

This letter serves to demonstrate **[Applicant]**'s history of effective work concerning services to survivors of sexual assault, domestic violence, dating violence, and stalking.

The organization's mission statement:

Demonstrated history of at least 3 years providing services for victims of sexual assault, domestic violence, dating violence, or stalking: [All organizations must list and describe the types of sexual assault, domestic violence, dating violence, or stalking services they provide, and the number of years these services have been provided.]

[Clearly state the roles and responsibilities of the organization in the implementation of the proposed project.]

Sincerely,  
**[Authorized Representative]**