

OVW FY2021 Grants to Prevent and Respond to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Against Children and Youth Program

Pre-Application Information Session

OVW FY20 Grants to Prevent and Respond to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Against Children and Youth Program (CY Program)

- ▶ CY Program Grant Specialist is Kellie Greene.
- ▶ Applicants are responsible for reading the solicitation and the solicitation companion guide.
- ▶ Email questions to ovw.consolyouth@usdoj.gov or call 202.514.0390.
- ▶ May be helpful to have the CY solicitation in front of you for reference.
- ▶ There is a pre-recorded information session specifically for the Children and Youth solicitation.

Registration and Submission Information

- ▶ Applications are due by **11:59 pm (ET) on Tuesday, March 23, 2021.**
- ▶ Late submissions are **not** accepted except in very limited circumstances. Refer to pages 35 - 36 of the solicitation for more information.
- ▶ Apply for a DUNS number by March 1, 2021.
- ▶ Register with SAM by March 1, 2021.
- ▶ Register with Grants.gov by March 9, 2021.
- ▶ Current registered applicants should ensure DUNS number and SAM registrations have not expired.

New Submission Process for FY 2021

- ▶ Review submission process starting on page 32 of solicitation
- ▶ CFDA Number: 16.888
- ▶ Grants.gov Opportunity Number: O-OVW-2021-38007
- ▶ Two-Step Process
 - ▶ Grants.gov
 - ▶ JustGrants
- ▶ Submit SF-424 and SF-LLL in Grants.gov
- ▶ Email notification from JustGrants to complete application

JustGrants Submission Process

- ▶ The following major elements of the application are examples of how applicants will submit information in JustGrants:
 - ▶ The Proposal Abstract will be **entered in a text box**.
 - ▶ The Data Requested with Application (formerly known as the Summary Data Sheet) will be **uploaded as an attachment**.
 - ▶ The Proposal Narrative will be **uploaded as an attachment**.
 - ▶ The Budget Worksheet and Budget Narrative will be **entered into a web-based form and uploaded as an attachment**.
 - ▶ The Memoranda of Understanding (MOU) will be **uploaded as an attachment**.
- ▶ Refer to pages 32 through 36 for more information.

JustGrants Webinars

- ▶ Series of educational webinars to assist with submission process
- ▶ Visit the JustGrants website for more information:

<https://justicegrants.usdoj.gov/>

| Week | Proposed Date | Proposed Time |
|--------------|----------------|---------------|
| Week of 2/7 | Thursday, 2/11 | 10:00 AM |
| Week of 2/14 | Friday, 2/19 | 1:00 PM |
| Week of 2/21 | Monday, 2/22 | 11:30 AM |
| | Friday, 2/26 | 1:00 PM |
| Week of 2/28 | Monday, 3/1 | 11:00 AM |
| | Thursday, 3/4 | 10:00 AM |
| Week of 3/7 | Monday, 3/8 | 1:00 PM |
| | Tuesday, 3/9 | 2:30 PM |
| Week of 3/14 | Monday, 3/15 | 1:00 PM |
| Week of 3/21 | Monday, 3/22 | 1:00 PM |

Award Period and Amount

- ▶ Grant award period is for 36 months.
- ▶ Tentatively begins October 1, 2021 and ends September 30, 2021.
- ▶ May request up to \$500,000.
- ▶ See page 8 for more information.

Types of Applications

- ▶ New and continuation applications will be accepted.
- ▶ **New:** Never received funding under the Consolidated Grant Program to Address Children and Youth Experiencing Domestic and Sexual Assault and Engage Men and Boys as Allies (CYEM) or whose funding under the CYEM program expired more than 12 months ago.
- ▶ **Continuation:** applicants that have an existing CYEM grant or the CYEM award ended within the last 12 months.
- ▶ Applying to both CY and EM solicitations.
- ▶ See page 9 for more information.

Eligibility

- ▶ Eligible applicants are:

| | |
|---------------------------|--|
| Nonprofits | Nongovernmental entities |
| Tribal organizations | Indian tribal governments |
| Units of Local government | Agencies of a unit of local government |

- ▶ Foreign entities and programs are not eligible for funding under the CY program.
- ▶ FY19 & FY20 CYEM grantees and project partners are not eligible to apply

OVW Priority Areas

- ▶ Priority areas are optional.
- ▶ Applicants proposing to address one or more of the priority areas may be given special consideration during the recommendation process.
- ▶ If you choose to address a priority area, be sure to fully address it in the proposal narrative

OVW Priority Areas

- ▶ **Reduce violent crime against women and promote victim safety through investing in law enforcement, increasing prosecution, and promoting effective prevention.**
 - ▶ Promote pro-child/child first programs
 - ▶ Must partner with law enforcement
- ▶ **Empower victims to become survivors by growing them past their vulnerabilities to a place of self-sufficiency.**
 - ▶ Develop or offer programs and services beyond immediate victim services.
- ▶ **Increase efforts to combat stalking.**
 - 50% of the proposed activities must address stalking and/or cyberstalking, including the intersection of these crimes with dating violence.

About the CY Program

- The CY Program supports comprehensive, community-based efforts to develop or expand prevention, intervention, treatment, and response strategies to address the needs of children and youth impacted by domestic violence, dating violence, sexual assault, and stalking.
- Program serves children and youth ages 0 through 24, including non-offending caretaker.

Purpose Areas

- ▶ Applicants may select **only one** purpose area.
- ▶ The activities for the proposed project should reflect the selected purpose area.
- ▶ Identify the specific ages to be served by the proposed project.
- ▶ Submitting an application addressing more than one purpose area may result in a lower scored application.

Purpose Areas

- ▶ **Purpose Area 1:** Services and Training to Address Children Exposed to Domestic Violence, Dating Violence, Sexual Assault, and/or Stalking (within ages 0-10).
- ▶ **Purpose Area 2:** Creating Safer Communities for Youth: Prevention, Intervention, Treatment, and Response Services for Youth Impacted by Domestic Violence, Dating Violence, Sexual Assault, and/or Stalking (within ages 11–24).
- ▶ **Purpose Area 3:** Providing School-Based Services: Prevention, Intervention, and Response to Dating Violence, Sexual Assault, and/or Stalking (within ages 5-19).

Purpose Area Helpful Hints

- ▶ Limit to **one** purpose area.
- ▶ Address victim services, prevention, and training.
- ▶ Select a specific group of ages to serve within the designated age range.
- ▶ Activities may cross over from Purpose Area 1 to Purpose Area 3 and Purpose Area 2 to Purpose Area 3, and so forth.

Required Partnerships

- ▶ Applicants and partners may serve in **only one role.**
- ▶ Applicants are encouraged to include additional partners.
- ▶ Applications that do not include the required partnerships **will be removed** from further consideration.
- ▶ Every applicant must have at least one partner, as required.

Required Partnerships – Purpose Area 1

- ▶ A victim service provider, if not the applicant; with:
 - ▶ a demonstrated primary purpose of providing direct victim services for children who are victims of and/or exposed to domestic violence, dating violence, sexual assault, and/or stalking; **or**
 - ▶ a demonstrated primary purpose of serving adult victims of domestic violence, dating violence, sexual assault, and/or stalking, but has a designated program that provides direct victim services to children who are victims of and/or exposed to the aforementioned crimes; **and**
- ▶ A community-based organization with demonstrated expertise in developing or providing specialized programming or services to children, if not the applicant.

Required Partnerships – Purpose Area 2

- ▶ A victim service provider, if not the applicant; with:
 - ▶ a demonstrated primary purpose of providing direct victim services for youth who are victims of and/or exposed to domestic violence, dating violence, sexual assault, and/or stalking; **or**
 - ▶ a demonstrated primary purpose of serving adult victims of domestic violence, dating violence, sexual assault, and/or stalking, but has a designated program that provides direct victim services to youth who are victims of and/or exposed to the aforementioned crimes; **and**
- ▶ A community-based organization with demonstrated expertise in developing or providing specialized programming or services to youth, if not the applicant.

Required Partnerships – Purpose Area 3

- ▶ A victim service provider, if not the applicant; with:
 - ▶ a demonstrated primary purpose of providing direct victim services for children and/or youth who are victims of and/or exposed to domestic violence, dating violence, sexual assault, and/or stalking; **or**
 - ▶ a demonstrated primary purpose of serving adult victims of domestic violence, dating violence, sexual assault, and/or stalking, but has a designated program that provides direct victim services to children and/or youth who are victims of and/or exposed to the aforementioned crimes; **and**
- ▶ a school or school district.

Required Partnerships – Victim Service Provider

- ▶ Refer to page 15 for the full OVW definition of a victim service provider.
- ▶ Victim service providers must provide direct victim services to victims of domestic violence, dating violence, sexual assault, or stalking as one of their primary purposes.
 - ▶ Victim advocacy
 - ▶ Crisis counseling
 - ▶ Short and/or long term counseling specifically focused on the VAWA crimes
 - ▶ Court and medical accompaniment
 - ▶ Hotline/Text Line focused on the VAWA crimes

Additional Partnerships

- ▶ Law Enforcement
- ▶ Judges
- ▶ Prosecutors
- ▶ Juvenile Justice Programs
- ▶ Family and Juvenile Courts
- ▶ Pre-trial Services
- ▶ Juvenile and Adult Corrections and Probation
- ▶ Child Advocacy Centers
- ▶ Family Justice Centers
- ▶ Work Force Programs
- ▶ Transitional Housing Programs
- ▶ Community Family Support Programs
- ▶ Hospitals & Healthcare Providers, including Substance Abuse
- ▶ Faith-based Organizations/Programs
- ▶ Mentoring Organizations/Programs
- ▶ Community Centers
- ▶ Schools/School Districts
- ▶ Pre-Schools
- ▶ Early Childhood Development or Child Care Providers (Head Start)
- ▶ Youth-serving Organizations
- ▶ Public & Private Child Welfare Agencies
- ▶ Runaway & Homeless Youth Programs
- ▶ Foster Care and Adoption Organizations/Programs

Mandatory Program Requirements For All Applications

- ▶ OVW-sponsored Technical Assistance
- ▶ New Grantee Orientation
- ▶ Coordinated Community Response (multi-disciplinary team)
- ▶ Crisis Intervention
- ▶ Planning Phase
- ▶ Direct Victim Services
- ▶ OVW-sponsored assessment or evaluation, if applicable

Refer to the full list on pages 10 to 12 of the solicitation.

Mandatory Program Requirements For Purpose Area 1

- ▶ Direct victim services.
- ▶ Educational programs.
- ▶ Support services for non-abusing parent/caregiver.
- ▶ Train law enforcement and other allied professionals.
- ▶ Train programs/organizations that serve children.
- ▶ Prevention programs.

Refer to the full list on pages 10 to 12 of the solicitation.

Mandatory Program Requirements For Purpose Area 2

- ▶ Direct victim services.
- ▶ Train law enforcement and other allied professionals.
- ▶ Train programs/organizations that serve youth.
- ▶ Prevention programming for youth.

Refer to the full list on pages 10 to 12 of the solicitation.

Mandatory Program Requirements For Purpose Area 3

- ▶ Direct victim services.
- ▶ Develop school based policies, practices, and programs.
- ▶ Train law enforcement and other allied professionals.
- ▶ Train school-based staff and faculty and parents/caregivers.
- ▶ Prevention programming for students.
- ▶ Implement programs to change attitudes and behaviors.

Refer to the full list on pages 10 to 12 of the solicitation.

Determining Which Purpose Area to Address

A community non-profit proposes a project that addresses Purpose Area 2, which is focused on the community at large. This non-profit enjoys a great relationship with their local high school. They would like to develop a prevention education curriculum for the students as well as a curriculum on trauma informed classrooms for the teachers. Should they state in their application that they are addressing Purpose Area 2 and 3?

NO!!

First, applicants to the CY program may only address one purpose area.

Second, the proposed project does not meet all of the requirements for purpose area 3, which includes the development or revision of school-based policies addressing the VAWA crimes. So, these two activities would be additional activities for Purpose Area 2.

Application Information

- ▶ Refer to page 15 of the solicitation for specific information.
- ▶ Four Required Components
 - ▶ Proposal Narrative
 - ▶ Budget Detail Worksheet and Narrative
 - ▶ Data Requested with Application (formerly known as the Data Summary Sheet)
 - ▶ Memorandum of Understanding (MOU)
- ▶ Applications missing one or more of these components may be removed from further consideration.
- ▶ Each of these are scored during peer review
- ▶ Proposal Abstract – also being scored this year

Proposal Abstract

- ▶ New this year – being scored by peer reviewers
- ▶ Worth 5 points
- ▶ Follow template on page 18 of solicitation
- ▶ Will be used as part of the OVW recommendation process

Data Requested with Application (formerly known as Data Summary Sheet)

- ▶ Refer to pages 27 through 29 of the solicitation
- ▶ Answer all 16 questions
- ▶ Will be uploaded as an attachment
- ▶ Worth 5 points

Proposal Narrative

- ▶ Contains 3 parts with a combined total of 55 points
 - ▶ Purpose of Proposal
 - ▶ What Will Be Done
 - ▶ Who Will Implement
- ▶ Follow formatting guidance on page 16
 - ▶ 20 pages
 - ▶ Double Spaced
 - ▶ 12 point type (minimum)
 - ▶ Times New Roman or Arial Font
 - ▶ Page Numbers

Three Parts of the Proposal Narrative

- ▶ Purpose of the Proposal
 - ▶ 10 points
 - ▶ Describes the need for the project
- ▶ What Will Be Done
 - ▶ 30 points
 - ▶ Describes what you will do
- ▶ Who Will Implement
 - ▶ 5 points
 - ▶ Key individuals and organizations

Budget Detail Worksheet and Narrative

- ▶ Worth 15 points
- ▶ Refer to pages 22 through 27 for more information
- ▶ OVW required TA and Travel
 - ▶ \$30,000 – lower 48 states
 - ▶ \$35,000 – Alaska, Hawaii, U.S. Territories
- ▶ Include funds to address accessibility needs
- ▶ Compensate all project partners
- ▶ Spending Limits
- ▶ More information on budget from GFMD at end of the presentation

Memorandum of Understanding (MOU)

- ▶ Refer to pages 29 -30
- ▶ Worth 20 points
- ▶ Must be a single document
- ▶ May contain multiple signature pages
 - ▶ Must include signature lines and names of everyone who is signing MOU on each signature page
- ▶ Must be responsive to this solicitation

Activities that Compromise Victim Safety and Recovery

- ▶ OVW does not fund activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.
- ▶ Refer to the Solicitation Companion Guide on the OVW website for the list of activities. <https://www.justice.gov/ovw/resources-applicants#Solicitation%20Companion%20Guide>
- ▶ To assist with submitting a strong application:
 - ▶ Procedures or policies that fail to include conducting safety planning with victims.
 - ▶ Project designs and budgets that fail to account for the access needs of individuals with disabilities, with limited English proficiency, or who are Deaf or hard of hearing.
 - ▶ Failing to develop policies regarding confidentiality, parental involvement/consent, mandatory reporting, and working with other ancillary service providers.

Out-of-Scope Activities

- ▶ Full list of out-of-scope activities can be found on page 7 of the solicitation.
 - ▶ Perpetrator Services
 - ▶ Sexual Harassment, Bullying, and Gender Norms
 - ▶ Ceremonies, Celebrations, and Entertainment
 - ▶ Athletics
 - ▶ Technical Assistance
 - ▶ Service Area

Tips to Assist with Submitting a Strong and Responsive Application

- ▶ Read the Solicitation in its entirety.
- ▶ Utilize the resources linked in the solicitation such as the Solicitation Companion Guide.
- ▶ Applications must include a proposal narrative, a budget detail worksheet and narrative, MOU, and Data Requested with Application.
- ▶ MOUs that do not contain signatures are considered incomplete.
- ▶ Strong applications are focused on the crimes, age group, and purpose area to be addressed.
- ▶ Expand the project if submitting a continuation application.
- ▶ Utilize the Application Checklist when submitting application.
- ▶ Be sure to include all of the required additional information from pages 30 – 31.

Tips – continued

- ▶ Plan ahead and give yourself time to develop application.
- ▶ Submit application as far in advance of the deadline as possible.
- ▶ Make the application easy to read and follow for all of the reviewers.
- ▶ Print out your application before submitting.
- ▶ Number the pages in the application, specifically the project narrative, budget, and MOU.
- ▶ Monitor your email for alerts that application was submitted successfully or rejected.
- ▶ Think of your application like a blueprint.

Technical Challenges and Late Submissions

- ▶ Refer to pages 32 through 35
- ▶ New system and process this year
- ▶ GIVE YOURSELF PLENTY OF TIME
- ▶ If you experience challenges, continue with writing your proposal and gathering all of the necessary information while waiting for assistance
- ▶ Keep checking the OVW website for information

Grants Financial Management Division

Pre-Award Risk Assessments

- ▶ Data Requested with Application
 - Single Audit (threshold and fiscal year)
 - IRS three-step safe-harbor procedure– Executive Compensation
 - Sample Disclosure Letter
 - Address all four parts
- ▶ Financial Accounting Practices
 - ▶ Eleven questions; Multiple parts to each question
 - ▶ Most Common issues:
 - ▶ Brief list of policies and procedures not provided
 - ▶ Budgeted vs. Actual process not provided
 - ▶ Record Retention policy not provided
 - ▶ Knowledge of rules and regulations

Resources

Creating a Budget: Training for OVW Applicants –
<https://www.justice.gov/ovw/resources-applicants>

Uniform Guidance - 2 CFR Part 200
<https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1>

DOJ Financial Guide –
<https://www.justice.gov/ovw/page/file/1228061/download>

Program Specific Solicitation -
<https://www.justice.gov/ovw/open-solicitations>

Have Questions?

- ▶ Programmatic Questions:
 - ▶ ovw.consolyouth@usdoj.gov
 - ▶ 202-514-0390
- ▶ Financial Questions:
 - ▶ ovw.gfmd@usdoj.gov
 - ▶ 888-514-8556
- ▶ Technical Questions:
 - ▶ Grants.gov Applicant Support: email support@grant.gov or call 800-518-4726
 - ▶ OVW JustGrants Support: email ovw.justgrantssupport@usdoj.gov or call 866-655-4482