

OVW FY20 Grants to Engage Men and Boys as Allies in the Prevention of Violence Against Women and Girls Program

Pre-Application Information Session

OVW FY21 Grants to Engage Men and Boys as Allies in the Prevention of Violence Against Women and Girls Program (EM Program)

- ▶ EM Program Grant Specialist is Kellie Greene.
- ▶ Applicants are responsible for reading the solicitation and the solicitation companion guide.
- ▶ Email questions to ovw.consolyouth@usdoj.gov or call 202.514.0390.
- ▶ May be helpful to have the EM solicitation in front of you for reference.
- ▶ There is a pre-recorded information session specifically for the Children and Youth grant program. This information session is for the Engaging Men grant program.

Registration and Submission Information

- ▶ Applications are due by **11:59 pm (ET) on Tuesday, March 23, 2021.**
- ▶ Late submissions are **not** accepted except in very limited circumstances. Refer to pages 35 - 36 of the solicitation for more information.
- ▶ Apply for a DUNS number by March 1, 2021.
- ▶ Register with SAM by March 1, 2021.
- ▶ Register with Grants.gov by March 9, 2021.
- ▶ Current registered applicants should ensure DUNS number and SAM registrations have not expired.

New Submission Process for FY 2021

- ▶ Review submission process starting on page 32 of solicitation
- ▶ CFDA Number: 16.888
- ▶ Grants.gov Opportunity Number: O-OVW-2021-48004
- ▶ Two-Step Process
 - ▶ Grants.gov
 - ▶ JustGrants
- ▶ Submit SF-424 and SF-LLL in Grants.gov
- ▶ Email notification from JustGrants to complete application

JustGrants Submission Process

- ▶ The following major elements of the application are examples of how applicants will submit information in JustGrants:
 - ▶ The Proposal Abstract will be **entered in a text box**.
 - ▶ The Data Requested with Application (formerly known as the Summary Data Sheet) will be **uploaded as an attachment**.
 - ▶ The Proposal Narrative will be **uploaded as an attachment**.
 - ▶ The Budget Worksheet and Budget Narrative will be **entered into a web-based form and uploaded as an attachment**.
 - ▶ The Memoranda of Understanding (MOU) will be **uploaded as an attachment**.
- ▶ Refer to pages 28 through 37 for more information.

JustGrants Webinars

- ▶ Series of educational webinars to assist with submission process
- ▶ Visit the JustGrants website for more information:

<https://justicegrants.usdoj.gov/>

| Week | Proposed Date | Proposed Time |
|--------------|----------------|---------------|
| Week of 2/7 | Thursday, 2/11 | 10:00 AM |
| Week of 2/14 | Friday, 2/19 | 1:00 PM |
| Week of 2/21 | Monday, 2/22 | 11:30 AM |
| | Friday, 2/26 | 1:00 PM |
| Week of 2/28 | Monday, 3/1 | 11:00 AM |
| | Thursday, 3/4 | 10:00 AM |
| Week of 3/7 | Monday, 3/8 | 1:00 PM |
| | Tuesday, 3/9 | 2:30 PM |
| Week of 3/14 | Monday, 3/15 | 1:00 PM |
| Week of 3/21 | Monday, 3/22 | 1:00 PM |

Award Period and Amount

- ▶ Grant award period is for 36 months.
- ▶ Tentatively begins October 1, 2021 and ends September 30, 2021.
- ▶ May request up to \$350,000.
- ▶ See page 9 for more information.

Types of Applications

- ▶ New and continuation applications will be accepted.
- ▶ **New:** Never received funding under the Consolidated Grant Program to Address Children and Youth Experiencing Domestic and Sexual Assault and Engage Men and Boys as Allies (CYEM) or whose funding under the CYEM program expired more than 12 months ago.
- ▶ **Continuation:** applicants that have an existing CYEM grant or the CYEM award ended within the last 12 months.
- ▶ Applying to both CY and EM solicitations.
- ▶ See page 9 for more information.

Eligibility

- ▶ Eligible applicants are:
 - ▶ Nonprofits.
 - ▶ Nongovernmental entities.
 - ▶ Tribal organizations.
 - ▶ Indian tribe.
 - ▶ Local government or an agency of a unit of local government.
- ▶ Foreign entities and programs are not eligible for funding under the EM program.
- ▶ FY19 & FY20 CYEM grantees and project partners are not eligible to apply

OVW Priority Areas

- ▶ Priority areas are optional.
- ▶ Applicants proposing to address one or more of the priority areas are given special consideration during the recommendation process.
- ▶ If you choose to address a priority area, be sure to fully address it in the proposal narrative

OVW Priority Areas

- ▶ **Increase efforts to combat stalking.**
 - 50% of the proposed activities must address stalking and/or cyberstalking, including the intersection of these crimes with dating violence.

About the Engaging Men Program

- ▶ The EM program supports projects that create educational programming and community organizing to encourage men and boys to work as allies with women and girls to prevent domestic violence, dating violence, sexual assault, and stalking.
- ▶ Within the EM program are three purpose areas which applicants must choose one or more to focus their work.

Purpose Areas

- ▶ May choose one or more.
- ▶ The activities for the proposed project should reflect the selected purpose area.

Purpose Areas

- ▶ **Purpose Area 1** – Develop and/or implement programming to recruit and train men and boys to serve as role models, positive influencers, change agents, and/or mentors to address and prevent domestic violence, dating violence, sexual assault, and/or stalking.
- ▶ **Purpose Area 2** – Integrate education on domestic violence, dating violence, sexual assault, and/or stalking into established support and/or enrichment programs to assist men and/or boys in developing healthy relationships, challenging social norms that support violence against women and girls, becoming active bystanders, and understanding the intersection of the four VAWA crimes and other types of violence.
- ▶ **Purpose Area 3** – Develop and implement a train-the-trainer program for community organizations or programs and/or governmental agencies or programs to incorporate education and/or training into their existing work with male clients to prevent violence against women and girls.

Purpose Area Helpful Hints

- ▶ Must choose at least one
- ▶ If more than, address all requirements for each one chosen
- ▶ More than primary prevention education

Required Partnerships

- ▶ Applicants and partners may serve in **only one role.**
- ▶ Applicants are encouraged to include additional partners.
- ▶ Applications that do not include the required partnerships will be removed from further consideration.
- ▶ Every applicant must have at least one partner, as required.

Required Partnerships – Victim Service Provider

- ▶ Refer to page 12 for the definition of a victim service provider.
- ▶ Victim service providers must provide direct victim services to victims of domestic violence, dating violence, sexual assault, or stalking as one of their primary purposes.
 - ▶ Victim advocacy
 - ▶ Crisis counseling
 - ▶ Short and/or long term counseling specifically focused on the VAWA crimes
 - ▶ Court and medical accompaniment
 - ▶ Hotline/Text Line focused on the VAWA crimes

Additional Partnerships

- ▶ Law Enforcement, Judges, Prosecutors
- ▶ Juvenile Justice Programs
- ▶ Family and Juvenile Courts
- ▶ Pre-trial Services
- ▶ Juvenile and Adult Corrections and Probation
- ▶ Child Advocacy Centers
- ▶ Family Justice Centers
- ▶ Work Force Programs
- ▶ Transitional Housing Programs
- ▶ Community Family Support Programs
- ▶ Fraternal Organizations
- ▶ Faith-based Organizations/Programs
- ▶ Hospitals & Healthcare Providers, including Substance Abuse
- ▶ Mentoring Organizations/Programs
- ▶ Community Centers
- ▶ Schools/School Districts
- ▶ Pre-Schools
- ▶ Early Childhood Development or Child Care Providers (Head Start)
- ▶ Youth-serving Organizations
- ▶ Public & Private Child Welfare Agencies
- ▶ Runaway & Homeless Youth Programs
- ▶ Foster Care and Adoption Organizations/Programs

Mandatory Program Requirements For All Applications

- ▶ OVW-sponsored Technical Assistance
- ▶ New Grantee Orientation
- ▶ Multi-disciplinary Coordinated Community Response
- ▶ Crisis Intervention
- ▶ Cross-training
- ▶ Planning Phase
- ▶ OVW-sponsored assessment or evaluation, if applicable

Refer to the full list on page 10 of the solicitation.

Application Information

- ▶ Refer to page 13 of the solicitation for specific information.
- ▶ Four Required Components
 - ▶ Proposal Narrative
 - ▶ Budget Detail Worksheet and Narrative
 - ▶ Data Requested with Application (formerly known as the Data Summary Sheet)
 - ▶ Memorandum of Understanding (MOU)
- ▶ Applications missing one or more of these components may be removed from further consideration.
- ▶ Each of these are scored during peer review
- ▶ Proposal Abstract – also being scored this year

Proposal Abstract

- ▶ New this year – being scored by peer reviewers
- ▶ Worth 5 points
- ▶ Follow template on page 15 of solicitation
- ▶ Will be used as part of the OVW recommendation process

Data Requested with Application (formerly known as Data Summary Sheet)

- ▶ Refer to pages 24 and 25 of the solicitation
- ▶ Answer all 13 questions
- ▶ Will be uploaded as an attachment
- ▶ Worth 5 points

Proposal Narrative

- ▶ Contains 3 parts with a combined total of 55 points
 - ▶ Purpose of Proposal
 - ▶ What Will Be Done
 - ▶ Who Will Implement
- ▶ Follow formatting guidance on pages 13 - 15
 - ▶ 15 pages
 - ▶ Double Spaced
 - ▶ 12 point type (minimum)
 - ▶ Times New Roman or Arial Font
 - ▶ Page Numbers

Three Parts of the Proposal Narrative

- ▶ Purpose of the Proposal
 - ▶ 10 points
 - ▶ Describes the need for the project
- ▶ What Will Be Done
 - ▶ 30 points
 - ▶ Describes what you will do
- ▶ Who Will Implement
 - ▶ 5 points
 - ▶ Key individuals and organizations

Budget Detail Worksheet and Narrative

- ▶ Worth 15 points
- ▶ Refer to pages 18 through 24 for more information
- ▶ OVW required TA and Travel
 - ▶ \$30,000 – lower 48 states
 - ▶ \$35,000 – Alaska, Hawaii, U.S. Territories
- ▶ Include funds to address accessibility needs
- ▶ Compensate all project partners
- ▶ Spending Limits
- ▶ More information on budget from GFMD at end of the presentation

Memorandum of Understanding (MOU)

- ▶ Refer to pages 25 -26
- ▶ Worth 20 points
- ▶ Must be a single document
- ▶ May contain multiple signature pages
 - ▶ Must include signature lines and names of everyone who is signing MOU on each signature page
- ▶ Must be responsive to this solicitation

Activities that Compromise Victim Safety and Recovery

- ▶ OVW does not fund activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.
- ▶ Refer to the Solicitation Companion Guide on the OVW website for the list of activities. <https://www.justice.gov/ovw/resources-applicants#Solicitation%20Companion%20Guide>
- ▶ To assist with submitting a strong application:
 - ▶ Project designs and budgets that fail to account for the access needs of individuals with disabilities, with limited English proficiency, or who are Deaf or hard of hearing.
 - ▶ Failing to develop policies regarding confidentiality, parental involvement/consent, mandatory reporting, and working with other ancillary service providers.
 - ▶ Failing to include details on crisis intervention

Out-of-Scope Activities

- ▶ Full list of out-of-scope activities can be found on page 7 of the solicitation.
 - ▶ Direct Victim Services
 - ▶ Perpetrator Services
 - ▶ Sexual Harassment, Bullying, and Gender Norms
 - ▶ Ceremonies, celebrations, and entertainment
 - ▶ Athletics
 - ▶ Technical Assistance
 - ▶ Service Area

Tips to Assist with Submitting a Strong and Responsive Application

- ▶ Read the Solicitation in its entirety.
- ▶ Utilize the resources linked in the solicitation such as the Solicitation Companion Guide.
- ▶ Applications must include a proposal narrative, a budget detail worksheet and narrative, MOU, and Data Requested with Application.
- ▶ MOUs that do not contain signatures are considered incomplete.
- ▶ Strong applications are focused on the crimes, population, and purpose area or areas to be addressed.
- ▶ Expand the project if submitting a continuation application.
- ▶ Utilize the Application Checklist when submitting application.
- ▶ Be sure to include all of the required additional information from pages 26 – 27.

Tips – continued

- ▶ Plan ahead and give yourself time to develop application.
- ▶ Submit application as far in advance of the deadline as possible.
- ▶ Make the application easy to read and follow for all of the reviewers.
- ▶ Print out your application before submitting.
- ▶ Number the pages in the application, specifically the project narrative, budget, and MOU.
- ▶ Monitor your email for alerts that application was submitted successfully or rejected.
- ▶ Think of your application like a blueprint.

Technical Challenges and Late Submissions

- ▶ Refer to pages 30 through 32
- ▶ New system and process this year
- ▶ GIVE YOURSELF PLENTY OF TIME
- ▶ If you experience challenges, continue with writing your proposal and gathering all of the necessary information while waiting for assistance
- ▶ Keep checking the OVW website for information

Grants Financial Management Division

Pre-Award Risk Assessments

- ▶ Data Requested with Application
 - Single Audit (threshold and fiscal year)
 - IRS three-step safe-harbor procedure– Executive Compensation
 - Sample Disclosure Letter
 - Address all four parts
- ▶ Financial Accounting Practices
 - ▶ Eleven questions; Multiple parts to each question
 - ▶ Most Common issues:
 - ▶ Brief list of policies and procedures not provided
 - ▶ Budgeted vs. Actual process not provided
 - ▶ Record Retention policy not provided
 - ▶ Knowledge of rules and regulations

Resources

- ▶ Creating a Budget: Training for OVW Applicants –
▶ <https://www.justice.gov/ovw/resources-applicants>
- ▶ Uniform Guidance - 2 CFR Part 200
▶ <https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1>
- ▶ DOJ Financial Guide –
<https://www.justice.gov/ovw/page/file/1228061/download>
- ▶ Program Specific Solicitation - <https://www.justice.gov/ovw/open-solicitations>

Have Questions?

- ▶ Programmatic Questions:

- ▶ ovw.consolyouth@usdoj.gov

- ▶ 202-514-0390

- ▶ Financial Questions:

- ▶ ovw.gfmd@usdoj.gov

- ▶ 888-514-8556

- ▶ Technical Questions:

- ▶ Grants.gov Applicant Support: email support@grant.gov or call 800-518-4726

- ▶ OVW JustGrants Support: email ovw.justgrantssupport@usdoj.gov or call 866-655-4482