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# OVW Fiscal Year 2021 Training and Technical Assistance Initiative

## Solicitation

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### Eligible Applicants:

City or township governments, County governments, Native American tribal governments (Federally recognized), Native American tribal organizations (other than Federally recognized tribal governments), Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education, Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education, Private institutions of higher education, Public and State controlled institutions of higher education, State governments, Other

### Other

Eligible entities for the Training and Technical Assistance Initiative are national, tribal, statewide, or other nonprofit organizations. Eligible applicants must have the capacity to provide training and technical assistance (TTA) on a national level. In rare circumstances, OVW may support institutions of higher education; state, local, or tribal governments or governmental agencies (e.g., police departments, prosecutor's offices, or probation departments); or local non-profit organizations. However, in such circumstances, those entities must describe in detail their demonstrated history of providing TTA, and include justification in the application that they have delivered TTA to a national audience. For more information, see the Eligibility Information section of this solicitation.

### Letter of Intent

Applicants are strongly encouraged to submit a non-binding Letter of Intent to [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) by May 3, 2021. Interested applicants who do not submit a Letter of Intent are still eligible to apply. For more information, see the Application and Submission Information section of this solicitation.

### Pre-Application Information Sessions

OVW will post a pre-recorded Pre-Application Information Session on the [OVW website](#). This session is tentatively scheduled to be available by April 30, 2021. For more information, see the Application and Submission Information section of this solicitation.

## Contact Information

For assistance with the requirements of this solicitation, email OVW at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov). Alternatively, interested parties may call OVW at 202-307-6026.

### Submission Information

**Registration:** To submit an application, all applicants must obtain a Data Universal Number System (DUNS) number and register online with the System for Award Management (SAM) and with Grants.gov. To ensure sufficient time to complete the registration process, applicants must obtain a DUNS number and register online with SAM and with Grants.gov immediately, but no later than May 10, 2021.

**Submission:** Applications for this program will be submitted through a **NEW** two-step process: (1) submission of the **SF-424 and SF-LLL** in Grants.gov and (2) submission of the **full application** including attachments in the Justice Grants System (JustGrants). Submit the SF-424 and SF-LLL as early as possible, but not later than 24-48 hours before the Grants.gov deadline. For technical assistance with Grants.gov, contact Grants.gov Applicant Support at 1-800-518-4726 or [support@grants.gov](mailto:support@grants.gov). For technical assistance with JustGrants, contact OVW JustGrants Support at 1-866-655-4482 or [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov).

For more information about registration and submission, see the Application and Submission Information section of this solicitation.

### Notification

OVW anticipates notifying applicants of funding decisions by October 1, 2021.

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# Program Description

## Overview of OVW

OVW is a component of the United States Department of Justice (DOJ). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses to hold offenders accountable and serve victims.

## Statutory Authority

34 U.S.C. 12291(b)(11)

## About this OVW Program

This program is authorized by 34 U.S.C. 12291(b)(11).

### OVW Training and Technical Assistance Initiative (CFDA 16.526)

The primary purpose of the OVW Training and Technical Assistance Initiative (TA Initiative) is to provide direct training and technical assistance to existing and potential OVW recipients and subrecipients to enhance their efforts to successfully implement projects supported by OVW grant funds. OVW's TA Initiative is designed to strengthen and build the capacity of civil and criminal justice system professionals and victim service providers across the nation to respond effectively to domestic violence, dating violence, sexual assault, and stalking and foster partnerships among organizations that have not traditionally worked together to address these crimes.

For additional information about this program and related performance measures, including how awards contribute to the achievement of program goals and objectives, see:

- OVW grant program information: [OVW Grants and Programs webpage](#)
- Program performance measures under the Measuring Effectiveness Initiative: [VAWA Measuring Effectiveness Initiative webpage](#)
- Examples of successful projects in OVW's most recent report to Congress on the effectiveness of VAWA grant programs: [2018 Biennial Report](#)

## Program Scope

Activities supported by this program are determined by statute, federal regulations, and OVW policies. If an applicant receives an award, the funded project is bound by this solicitation, the [DOJ Financial Guide](#), including updates to the financial guide after an award is made, the [Solicitation Companion Guide](#), and the conditions of the award. All applicants must propose activities to serve the current and potential recipients or subrecipients of one or more OVW grant program. OVW cannot support projects focusing on entities or individuals that are not eligible to receive funding, services, training, or other resources through any of OVW's grant programs.

## Purpose Areas

Funds under the TA Initiative must be used for purposes identified in this solicitation. There are three categories of technical assistance in FY 2021: Competitive Targeted; Competitive Comprehensive; and Non-Competitive Comprehensive.

Applicants must submit separate and distinct applications for each purpose area for which they are applying. For example, an applicant interested in applying to a purpose area to provide training and technical assistance (TTA) for judges should submit a separate application if it also wants to apply to a purpose area to provide trial advocacy and/or litigation skills training for attorneys.

**Note: OVW will support only the Targeted and Comprehensive TTA purpose areas identified in this solicitation. Applicants requesting to develop Targeted or Comprehensive projects for issues other than those listed below will be removed from consideration. Applications that modify or expand an OVW purpose area, including combining two or more purpose areas, will also be removed from consideration. To avoid confusion, OVW also requests that applicants applying to provide Targeted TTA refrain from using the word "comprehensive" in their project titles.**

For each FY 2021 purpose area, OVW has projected the amount of funding available to support technical assistance efforts for that purpose area and the proposed project period. Applicants should not exceed the stated budget cap. OVW reserves the right not to make an award for a specific purpose area if there are no applications that effectively respond to the purpose area or if there are not sufficient funds to fully support the purpose area. If the same applicant is selected for two or more purpose areas, OVW may elect to make a single award for the two purpose areas. OVW may also make awards to multiple organizations for a single Targeted purpose area.

**Competitive Targeted Technical Assistance**

Targeted purpose areas are intended to provide current and potential OVW recipients and subrecipients with TTA related to a specific knowledge gap or promising practice within one or more of the four VAWA crimes.

**FY 2021 Targeted Technical Assistance Purpose Areas**

Purpose Area	Purpose Area Content	Budget Cap
1. Improving Survivors Access to Services through Language	Provide training and technical assistance to recipients about their obligation to take reasonable steps to provide meaningful access to their programs and services for persons who are Limited in their English Proficiency (LEP) because of national origin, as required by Title VI of the Civil Rights Act. This includes training and technical assistance on developing language access plans and the use and training of interpreters and translators in providing services to victims of domestic violence, dating violence, sexual assault, and stalking.	\$650,000/ 36 months
2. Training and Technical Assistance on Providing Sexual Assault Services to Culturally Specific Communities	Provide training and technical assistance to culturally specific organizations to enhance the organizations' capacity to address a variety of victim and intervention services and effectively address sexual violence in culturally specific communities. Recipients of this training and technical assistance will primarily be grantees funded under the Sexual Assault Culturally Specific Program (SAS CSP), the Culturally Specific Services Program (CSSP) and other grantees providing culturally specific sexual assault services. Applicants seeking to address this purpose area must have a primary focus and demonstrated expertise in addressing sexual assault within culturally specific populations.	\$300,000/ 12 months
3. Sexual Assault in the Asian & Pacific Islander Community	Provide training and technical assistance on sexual assault services to organizations currently serving or planning to serve victims/survivors of sexual assault from Asian and Pacific Islander communities.	\$400,000/ 24 months
4. Culturally Specific Outreach	Develop and convene regional workshops, webinars and/or other forms of outreach for potential grantees that address the culturally specific needs of domestic violence, dating violence, sexual assault, and stalking victims.	\$300,000/ 24 months
5. STOP Administrators Culturally Specific and Underserved Populations Training and Technical Assistance	Provide technical assistance to STOP Administrators about identifying and supporting culturally specific organizations and organizations that serve underserved communities within their states or territories. The applicant and project partners must demonstrate, as a collective, extensive expertise working with, and providing technical assistance to, STOP Administrators addressing domestic violence, dating violence, sexual assault, and stalking regarding identifying and supporting culturally specific organizations and organizations that serve underserved communities. Additionally, the project partnership must include organizations that serve culturally specific and underserved communities of various populations and multiple geographic areas.	\$450,000/ 24 months
6. Technical Assistance for Coalition Directors and Board Members	Provide technical assistance to State and Territorial Coalition directors and board members on creating and implementing programming that is reflective of the communities and populations residing within their states or territories. The applicant and project partners must demonstrate, as a collective, extensive expertise working with, and providing technical assistance to, domestic violence coalitions, sexual assault coalitions, dual coalitions, and board members regarding programming. Additionally, the project partnership must include organizations and individuals that serve or have expertise working with various populations and multiple geographic areas.	\$500,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
7. Sexual Violence Training and Technical Assistance for State STOP Administrators	Provide training, technical assistance, and resources to STOP Administrators on sexual assault. Proposals must include activities to assist STOP Administrators in meeting or exceeding the statutory sexual assault set aside.	\$375,000/ 24 months
8. Human Trafficking Collaboration in Domestic Violence and Sexual Assault Cases	Provide training and technical assistance on the development and implementation of multi-disciplinary anti-human trafficking collaborative teams serving both foreign national and domestic human trafficking victims. Proposed projects must focus on the intersection of human trafficking with the primary victimization of domestic violence, dating violence, sexual assault, and stalking. Proposed projects should also include training and technical assistance specific to disciplines represented in the multi-disciplinary teams on how to better identify and respond to human trafficking.	\$400,000/ 24 months
9. Addressing LGBTQ Individuals' Access to Legal Services and the Justice System	Provide training and technical assistance to attorneys, advocates, judges, and prosecutors on access to legal services, as well as the criminal and civil justice systems, for domestic violence, dating violence, sexual assault, and stalking victims who identify as LGBTQ.	\$300,000/ 24 months
10. Services for Male Victims of Sexual Assault	Develop and implement specialized technical assistance, resources, and trainings to assist community-based victim service organizations (e.g., rape crisis centers, dual domestic violence/sexual assault agencies, and population-specific organizations) in providing effective services to male victims of sexual assault.	\$375,000/ 24 months
11. Immigration Domestic Violence and Sexual Assault Technical Assistance	Provide basic and/or intermediate training and technical assistance for advocates, attorneys, law enforcement, prosecution, law school clinics, judges, and housing programs on serving immigrant survivors experiencing domestic violence and sexual assault. Applicants should include training and TA on the dynamics of domestic violence and sexual assault experienced by immigrant victims; intersection of family law and immigration; benefits and other services available to immigrant victims of domestic violence and sexual assault; and basic overview of VAWA immigration legal options.	\$500,000/ 24 months
12. Immigration Law for Attorneys and Legal Advocates	Provide basic, intermediate, and advanced technical assistance for attorneys and legal advocates serving immigrant survivors. The proposal must focus on providing direct TA for immigration legal services, as well as supporting attorneys where immigration matters could impact other civil legal services. The project should include remote and onsite technical assistance and may also include web-based trainings on topics to be determined based on needs identified through individual technical assistance.	\$400,000/ 24 months
13. Sexual Assault Training and Technical Assistance for Attorneys	Provide basic and advanced training and technical assistance to attorneys on representing victims of sexual assault. Technical assistance should address civil legal remedies for sexual assault victims, as well as assisting victims in navigating the criminal justice system. Training and technical assistance must include the facilitation of a mentoring relationship between the technical assistance provider and individual grantees or between grantees.	\$600,000/ 36 months
14. Non-Lawyer Legal Advocacy	Provide training and technical assistance to enhance and expand the capacity of non-attorney legal advocates working with survivors of domestic violence, dating violence, sexual assault, and stalking. Training should include individualized technical assistance and remote training. A limited number of small-scale in-person trainings may be included. In-person training events are not required.	\$350,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
15. Privacy and Confidentiality for Attorneys	Provide training and technical assistance to attorneys on the confidentiality and privacy needs of victims of domestic violence, dating violence, sexual assault, and stalking. Technical assistance should include in-person and remote training sessions, the development of resources and tools, as well as individualized technical assistance.	\$550,000/ 36 months
16. Confidentiality and Relocation Privacy and Identity	Provide training and technical assistance for victim service providers and other grantees on addressing confidentiality. This includes complying with provisions of the Violence Against Women Act, as amended; information sharing with partners; the use of waivers; the intersection with relevant state, federal, and tribal laws including mandatory reporting, guardianship, medical privacy, and privileged communications; and issues of survivor relocation privacy and identity protection.	\$900,000/ 24 months
17. Collaboration with Faith-Based Organizations	Provide training and technical assistance on how to work with the faith communities and how to support the role of faith-based organizations in a coordinated community response to domestic violence, dating violence, sexual assault, and stalking.	\$400,000/ 24 months
18. Rural – Coordinated Community Response (CCR)	Provide basic and/or advanced training and technical assistance on a coordinated community response (CCR) to children, youth and adult victims of domestic violence, dating violence, sexual assault, and/or stalking in rural communities, including but not limited to developing, increasing and building partnerships, implementing a CCR or SART team, and providing individual and system advocacy.	\$400,000/ 24 months
19. Rural Teen Dating Violence	Provide evidence-based basic and/or advanced training and technical assistance on teen dating violence prevention and intervention, outreach strategies, and effective youth advocacy in rural communities.	\$300,000/ 24 months
20. Direct Victim Services for Children and Youth	Provide basic and advanced training and technical assistance to Children and Youth grantees (CY) grantees on providing victim services for children and youth who are victims of and/or impacted by domestic violence, dating violence, sexual assault, and stalking. Proposed projects must include training and technical assistance to address the intervention, response, and treatment of children and youth victims through in-person and remote/virtual learning opportunities and developing products and tools to assist CY grantees in providing direct victim services for children and youth.	\$250,000/ 24 months
21. Training and Technical Assistance to Historically Black Colleges and Universities	Provide training and technical assistance to Historically Black Colleges and Universities (HBCUs). Applicants must have extensive experience and expertise working directly with these institutions to address domestic violence, dating violence, sexual assault, and stalking.	\$400,000/ 36 months
22. Training and Technical Assistance on Working with College Student Populations	Provide basic and advanced training and technical assistance to institutions of higher education to enhance their prevention and intervention approaches to underserved student populations on campus. OVW is seeking to support a consortium of organizations that demonstrate relevant expertise and experience working with institutions of higher education to address underserved populations.	\$300,000/ 24 months
23. Developing Victim Service Providers' Organizational Capacity and Staff Development	Provide training and technical assistance to improve the organizational capacity and staff development of victim service organizations. Applicants must identify specific topic areas on which the project proposes to provide training and technical assistance and have expertise in utilizing adult learning techniques.	\$650,000/ 36 months

Purpose Area	Purpose Area Content	Budget Cap
24. Education and Training Development and Adult Learning	Provide training and technical assistance to OVW grantees to enhance their ability to design and deliver interactive education and training programs utilizing adult learning methods.	\$425,000/ 24 months
25. Training and Technical Assistance for Co-located Service Centers	Provide training and technical assistance on the implementation of multi-agency, multidisciplinary victim service centers, including family justice service center models, designed to meet the needs of domestic violence, dating violence, sexual assault, and stalking victims.	\$350,000/ 24 months
26. Court Staff Training and Technical Assistance	Provide training and technical assistance to court staff, including court clerks, court administrators, mediators, and guardians ad litem, on domestic violence and/or sexual assault.	\$250,000/ 24 months
27. CPO Guide	Provide training and technical assistance for communities and targeted professionals, including judges, law enforcement officers, advocates, civil attorneys, and prosecutors, on implementing the provisions of the Civil Protection Orders: A Guide for Improving Practice (CPO Guidebook). Applicants interested in addressing this purpose area can visit <a href="http://civilprotectionorders.org/">http://civilprotectionorders.org/</a> to view the CPO Guidebook.	\$300,000/ 24 months
28. Supervised Visitation	Provide training and technical assistance to OVW Justice for Families and Tribal Government grantees providing supervised visitation and safe exchange services. Training should focus on addressing adults and children's needs during supervised visitation. Technical assistance should combine individual assistance as well as sustainable product development for ongoing technical assistance. Training and TA must include: assisting grantees in enhancing collaboration between local, state and/or Tribal governments, courts, victim service organizations, and supervised visitation and/or safe exchange centers, and aligning supervised visitation and safe exchange services with the Guiding Principles of the Supervised Visitation Program, which can be found here: <a href="https://www.justice.gov/sites/default/files/ovw/legacy/2008/08/06/guiding-principles032608.pdf">https://www.justice.gov/sites/default/files/ovw/legacy/2008/08/06/guiding-principles032608.pdf</a> .	\$800,000/ 36 months
29 Training and Technical Assistance on How to Provide Effective Training to Courts	Provide training and technical assistance to Justice for Families grantees to enhance their ability to design and deliver educational and training programs to court-based staff and those within the civil justice system using adult learning methods.	\$225,000/ 24 months
30. Criminal Justice Technology Systems Technical Assistance	Provide training and technical assistance to communities seeking to procure, develop, and operationalize technology systems that effectively link police, prosecutors, courts, and tribal jurisdictions for the purposes of tracking protection orders, fostering real-time information sharing, improving victim notification, creating community level data analysis, and establishing virtual criminal justice responses and court proceedings. Technical assistance approaches should include best practices and/or emerging practices on how to use computerized systems, software, and hardware technology systems to improve the effectiveness of communication between community partners and increase efficiencies in the criminal justice system's responses to domestic violence, dating violence, sexual assault, and stalking.	\$300,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
31. Improving Criminal Justice Responses Coordination	Provide training and technical assistance to Improving Criminal Justice Responses (ICJR) grantees on creating or revitalizing a coordinated community response (CCR) including the development and integration of multidisciplinary teams and sexual assault response teams to improve the criminal justice responses to domestic violence, dating violence, sexual assault, and stalking. The project should include in-person and remote training and technical assistance opportunities, and should develop products, tools, and materials on establishing effective CCRs, including conducting community assessments, completing logic models, drafting policies and procedures, and building strong partnerships. Applicants must have experience working with law enforcement, system-based and community-based advocates, prosecutors, probation/parole, courts, and batterer intervention programs.	\$600,000/ 36 months
32. Alaska-based Tribal Technical Assistance	Develop and operate a culturally-tailored advocacy center that will provide training, technical assistance, and ongoing support for advocates addressing issues of domestic violence, dating violence, sexual assault, stalking, and sex trafficking in Alaska Native communities. The advocacy center must provide individualized training and technical assistance in support of improved responses to domestic violence, dating violence, sexual assault, stalking, and sex trafficking. Training curricula developed must be specific to the cultural and environmental needs of Alaska Native villages, and address the unique challenges that Alaska Native villages and Alaska Native victims in urban settings experience.	\$350,000/ 24 months
33. Improving Responses for American Indian and Alaska Native Populations Residing Within Urban Locations	Provide training and technical assistance on improving victim services and justice responses for American Indian and Alaska Native populations residing within urban areas. Applicants should have experience with implementing culturally specific strategies and approaches in working with non-tribal and tribal victim service programs that serve American Indian and Alaska Native victims residing in urban communities. Activities should focus on addressing the unique challenges experienced by Native victims in urban communities and improving coordination and service provision between both non-tribal and tribal organizations.	\$350,000/ 24 months
34. Addressing Sexual Assault in Tribal Colleges	Provide culturally specific training and technical assistance to tribal colleges on planning and implementing holistic responses to serving American Indian and Alaska Native youth and adult victims of sexual assault within the campus environment.	\$450,000/ 24 months
35. Tribal Community Awareness, Outreach, and Prevention Strategies	Provide training and technical assistance to OVW Tribal Coalitions and potential Tribal Coalition grantees on developing and implementing effective outreach awareness, prevention, and campaign development strategies addressing domestic violence, dating violence, sexual assault, stalking, and sex trafficking within tribal communities. Proposals must include an annual outreach institute for Tribal Coalitions and outreach capacity-building activities to improve the ability of Tribal Coalitions to support all tribal communities.	\$350,000/ 36 months
36. Forensic Medical Training and Technical Assistance	Provide training and technical assistance related to implementing the recommendations contained in the National Protocol for Sexual Assault Medical Forensic Examinations: Adult/Adolescent, the National Protocol for Sexual Abuse Medical Forensic Examinations: Pediatric, and related best practices guides and resources. Note: \$10,000 must be set aside for scholarships for professional learning for healthcare, justice, and victim services professionals, the particulars of which will be negotiated with OVW post-award.	\$575,000/ 24 months

**Comprehensive Technical Assistance (Competitive and Non-competitive)**

Comprehensive purpose areas promote the consistent delivery of TTA for certain grant programs, professions, and core/critical areas. Typically, each OVW Comprehensive technical assistance award is competed every five years. If OVW designates a purpose area as Comprehensive, the funded project is eligible for an initial competitive award and non- competitive supplemental funding for a total award period of five years. The purpose area listed on the Competitive Comprehensive technical assistance chart is being competed in FY 2021 for an initial award period as stated in the chart below. Purpose areas listed on the Non-Competitive Comprehensive technical assistance chart have active TA Initiative awards still within their five-year non-competitive award periods.

**FY 2021 Competitive Comprehensive Technical Assistance Purpose Areas**

Purpose Area	Purpose Area Content	Budget Cap
37. Domestic Violence and Housing Technical Assistance	Provide training and technical assistance to improve coordination between domestic violence services and homeless services. Projects should include the following: training on the role that victim service providers can play in the continuum of care in local communities; integrating effective domestic violence assessments into the coordinated assessment/entry system; and developing protocols and guidelines for integrating responses to the safety concerns of individuals fleeing domestic violence and their children throughout homeless response systems, including assessment, data collection, safety planning, supportive services, and appropriate access to safe shelter, transitional housing, and rapid-rehousing. OVW seeks to support a consortium of organizations with housing and domestic violence expertise to support this purpose area.	\$300,000 - \$600,000/ 36 months
38. Abuse in Later Life National Resource Center	Provide training and technical assistance on issues pertaining to individuals experiencing abuse in later life. The selected TA provider will be expected to provide comprehensive training and technical assistance on: <ul style="list-style-type: none"> <li>• the prevalence and dynamics of violence against older individuals;</li> <li>• providing services to elder individuals; and</li> <li>• developing products and delivering trainings and meetings, both in person and remote.</li> </ul> <p>The project must also develop resource materials and/or publications to support training and technical assistance activities, and create and/or maintain and update an online resource focusing on violence against older individuals.</p>	\$250,000/ 24 months
39. Comprehensive for the Abuse in Later Life Program	Provide comprehensive training and technical assistance for grantees of the Enhanced Training and Services to End Abuse in Later Life Program.	\$900,000/ 24 months
40. Tribal Special Domestic Violence Criminal Jurisdiction Comprehensive	Provide comprehensive training and technical assistance to Tribal Jurisdiction Program grantees and potential grantees interested in, planning for, implementing, and exercising special domestic violence criminal jurisdiction (SDVCJ). Proposed projects must include peer-to-peer learning opportunities, training, and TA for tribal leadership, judges, courts, prosecutors, defense counsel, law enforcement, victim advocates, and other internal and external partners within the tribal justice system and community necessary for effective and successful planning, implementation, and exercise of SDVCJ.	\$520,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
41. Comprehensive for the Tribal Government Program	Provide comprehensive training and technical assistance for grantees of the Tribal Government Program (TGP). Applicants must address all TGP statutory purpose areas through a combination of direct expertise and experience, and partnerships with appropriate organizations and/or consultants. In addition to individualized technical assistance and training on TGP statutory purpose areas, other activities include new grantee orientations and Annual Tribal Summits. Applicants must demonstrate the capacity to provide training and technical assistance on multiple topic areas. OVW would consider supporting a consortium of organizations that demonstrates the expertise and experience to meet the myriad needs of TGP grantees.	\$2,000,000/ 24 months
42. Domestic Violence and Firearms National Resource Center	Operate a national resource center on domestic violence and firearms focused on building the capacity of civil and criminal justice system practitioners and nonprofit non-governmental victim service providers to respond effectively to domestic violence cases involving firearms. The project must include a plan for responding to communities in the immediate aftermath of a domestic violence firearms tragedy. Applicants must propose appropriate training and technical assistance for each professional group necessary to implement an effective firearms response at the local, state, and tribal levels. Applicants must demonstrate expertise in managing large-scale projects, both financially and programmatically.	\$750,000/ 24 months
43. Comprehensive for the Culturally Specific Services Program	Provide comprehensive training and technical assistance to grantees of the Culturally Specific Services Program (CSSP). Applicants must provide training and technical assistance on all CSSP statutory purpose areas.	\$450,000/ 12 months
44. Comprehensive for the Training and Technical Assistance Initiative	Provide training and technical assistance to OVW recipients of TA Initiative funding and maintain a national resource center on OVW's training and technical assistance opportunities and resources. Comprehensive service must include, but is not limited to, providing logistical support for virtual and in-person training events, maintaining a centralized website dedicated to providing OVW grantees, sub-grantees, and potential grantees with information and resources produced by OVW TA providers, and providing training and technical assistance to OVW TA providers on effectively implementing TA projects. The project must also support the identification and delivery of issue-specific roundtables and resource materials.	\$1,000,000/ 12 months
45. Technology Abuse and Safety Project	Provide training and technical assistance for OVW grantees on the use/misuse of technology in sexual assault, domestic violence, dating violence, and stalking (including cyberstalking) cases.	\$750,000/ 24 months
46. Disability and Deaf National Resource Center	Provide training and technical assistance to OVW grantees on violence against individuals with disabilities and Deaf individuals and on access considerations for such individuals.	\$700,000/ 24 months
47. Comprehensive Judicial Training and Technical Assistance	Provide comprehensive judicial education and technical assistance on domestic violence to state, local, tribal, and territorial judges. Comprehensive technical assistance also includes managing the Judicial Engagement Network and promoting judicial leadership through the coordination of a fellowship program to assist judges in identifying new approaches to advance victim safety and offender accountability through peer mentoring; as well as providing targeted training and technical assistance, peer mentorship opportunities through in-person and virtual trainings, and developing and maintaining a website containing a repository of resources for judges.	\$1,300,000/ 24 months

Purpose Area	Purpose Area Content	Budget Cap
48. National Center on Protection Orders and Full Faith and Credit	Operate a national resource center on protection orders and implementation of the VAWA full faith and credit provision. An applicant without the demonstrated requisite expertise on full faith and credit for tribal orders and/or tribal issues must have a partner to address those issues.	\$900,000/ 24 months
49. National Domestic Violence Fatality Review Initiative & Clearinghouse	Operate a national clearinghouse for the collection, tracking, and analysis of reviews of domestic violence fatalities from fatality review teams nationally to inform policy developments regarding violence against women. Additionally, training and technical assistance must be provided to assist communities with developing and implementing domestic violence fatality reviews. The applicant must partner with, at a minimum, an organization or individual that serves culturally specific communities.	\$900,000/ 24 months
50. Sexual Assault Services Program Comprehensive Technical Assistance Project (SASP TA)	Provide training and technical assistance to state and territorial administrators and state and territorial sexual assault coalitions on the implementation of the SASP Formula Program. Applicants must include training and technical assistance addressing all aspects of the SASP Formula Program statutory purpose.	\$375,000/ 24 months
51. Comprehensive for Sexual Assault Coalitions	Enhance the capacity of state and territorial sexual assault and dual coalitions to create systemic change to improve and expand the response to sexual violence, including working and networking with local, state, and national partners. The technical assistance activities must be inclusive of underserved communities.	\$900,000/ 24 months
52. Comprehensive for Domestic Violence Coalitions	Enhance the capacity of state and territorial domestic violence and dual coalitions to create systemic change to improve and expand the response to domestic violence, including working and networking with local, state, and national partners. The technical assistance activities must be inclusive of underserved communities.	\$900,000/ 24 months
53. Technical Assistance for OVW Firearms Project Pilot Sites	Provide training and technical assistance to selected sites on implementing state, tribal, and/or federal domestic violence firearms policies and laws. The recipient will work closely with OVW in developing a plan for 10 to 15 sites and designing and implementing site TA. OVW is interested in supporting a consortium of organizations and consultants to ensure appropriate training and technical assistance for the professional groups necessary to implement an effective firearms response at the local, state, and tribal levels. Applicants must demonstrate experience managing large scale (more than \$2 million) projects, in particular demonstration initiatives. Additionally, the applicant and its partners must have experience and credibility with working with multi-disciplinary teams and professions needed for on-the-ground implementation. The selected applicant will be required to track and document site progress to guide other jurisdictions in replicating the successes and understanding the challenges in addressing firearms and domestic violence in their communities. OVW requires the selected applicant to collaborate with and coordinate project activities with OVW identified culturally specific and underserved technical assistance and/or direct service organizations. OVW may ask two or more applicants to combine their efforts and collaborate on a single project. Depending on the scale of the funded proposal and project progress, the recipient may be eligible for non-competitive supplemental funding after 24-36 months.	\$2,000,000/ 36 months

Purpose Area	Purpose Area Content	Budget Cap
54. Culturally Specific Domestic Violence Homicide and Firearms Consortium	<p>Develop and implement a consortium training and technical assistance project on the cultural context of domestic violence in various traditionally marginalized and underserved communities addressing homicide prevention and local, state, tribal, and federal firearms policies and laws. OVW is interested in this project supporting a consortium of culturally specific and population specific organizations with the expertise serving diverse communities and multi-disciplinary teams. The lead applicant must be a culturally specific or population specific organization with expertise in developing and implementing large-scale training and technical assistance projects addressing domestic violence. OVW expects the majority of this project will involve providing technical assistance to OVW Firearms Project Pilot Sites. OVW requires the recipient of this award to work closely with the recipient under purpose area 53, Technical Assistance for OVW Firearms Project Pilot Sites, as well as collaboration with the OVW funded domestic violence homicide TA resource center. OVW may elect to fund multiple awards for this purpose area. Activities must include:</p> <ul style="list-style-type: none"> <li>• Working with communities to develop and implement community assessments to help identify the needs of underserved and marginalized survivors in addressing domestic violence homicide and firearms issues;</li> <li>• Training and TA for law enforcement, prosecution, courts, probation, correctional facilities, and other facilities on culturally specific responses in addressing domestic violence homicide and firearms issue;</li> <li>• Facilitating relationship-building among the criminal and civil justice system, community victim service providers, and culturally specific and population specific organizations; and</li> <li>• Providing training and technical assistance on community engagement strategies, particularly as it relates to traditionally underserved and marginalized communities.</li> </ul>	\$2,000,000/ 36 months

**FY 2021 Non-Competitive Comprehensive Technical Assistance Purpose Areas**

55. Comprehensive Training and Technical Assistance for Campus Law Enforcement and Security Personnel
56. Comprehensive Training and Technical Assistance on Campus Student Conduct and Other Disciplinary Personnel
57. Comprehensive Coordination of Campus TA Delivery
58. Comprehensive for Prosecutors
59. Comprehensive for Advocacy
60. Comprehensive for the Transitional Housing Grant Program
61. Comprehensive for the Disabilities Grant Program
62. Comprehensive for the Underserved Grant Program
63. Comprehensive for the Children and Youth and Engaging Men Grant Program
64. Sex Trafficking of American Indians and Alaska Natives
65. Sexual Assault Victim Intervention Services Technical Assistance Center
66. Tribal Institute

**OVW Priority Areas**

The Department of Justice is committed to advancing work that promotes civil rights, increases access to justice, supports crime victims, protects the public from crime and evolving threats, and builds trust between law enforcement and the community. These values are also inherent in the grant programs supported by the Violence Against Women Act (VAWA) and consequently in OVW's training and technical assistance initiative reflected through the purpose areas identified above. In FY 2021, OVW will prioritize applications that document how the proposed TA project will assist OVW grantees and potential grantees in addressing the needs of underserved and marginalized survivors, improving access to justice, enhancing survivor safety, holding offenders accountable, and/or developing or enhancing coordinated community

responses to violence against women.

## **Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability**

OVW does not fund activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions. Applications that propose any such activities may receive a deduction in points during the review process or may be eliminated from consideration. Information on activities that compromise victim safety and recovery or undermine offender accountability may be found in the [Solicitation Companion Guide](#).

### **Out-of-Scope Activities**

The activities listed below are out of the program scope and will not be supported by this program's funding. See also the list of unallowable costs in the Funding Restrictions section of this solicitation.

1. A project that does not sufficiently address one of the enumerated purpose areas.
2. Research projects. Funds under this program may not be used to conduct research, defined in 28 C.F.R. § 46.102 as a systematic investigation designed to develop or contribute to generalizable knowledge. Surveys and focus groups, depending on their design and purpose, may constitute research and therefore be out-of-scope. Prohibited research does not include assessments conducted for internal improvement purposes only (see Limited Use of Funds below). For information on distinguishing between research and assessments, see the [Solicitation Companion Guide](#).
3. Direct victim services and justice system interventions. OVW's TA Initiative funds are intended to support educational and training opportunities and technical assistance for current and potential OVW grantees and sub-grantees. They cannot support law enforcement activities, legal representation, direct services, or other interventions.
4. Applications focused on a single state, region, or local geographic community, unless specified in the purpose areas.

Applications that propose activities deemed to be substantially out-of-scope may receive a deduction in points during the review process or may be eliminated from consideration.

### **Limited Use of Funds**

Grantees may use up to one percent of grant award funds to assess their work for internal improvement purposes only, such as by convening a listening session to identify service gaps in the community or surveying training participants about the quality of training content and delivery. Applicants considering such assessments must refer to the OVW research decision tree in the Solicitation Companion Guide to ensure that the activity does not qualify as human subjects research. The Solicitation Companion Guide also provides additional information on federal requirements related to research, assessments, and surveys.

### **Activities Requiring Prior Approval**

Activities listed below will require prior approval in order to be supported by grant funds (see the [Solicitation Companion Guide](#) for more information on relevant requirements).

1. Recipients must receive prior approval before using grant funds to support surveys, whether conducted as part of a program or needs assessment, or for any other purpose. Prior approval is necessary to determine whether the activity is within the scope of the award and meets the requirements of the Paperwork Reduction Act (see the [Solicitation Companion Guide](#) for more information).
2. In-person events, such as conferences, trainings, meetings, roundtables, and on-site TTA.

## **Federal Award Information**

### **Awards, Amounts and Durations**

#### **Anticipated Number of Awards**

70

#### **Anticipated Maximum Dollar Amount of Awards**

\$2,000,000.00

#### **Period of Performance Start Date**

10/1/21 12:00 AM

**Period of Performance Duration (Months)**

24

**Anticipated Total Amount to be Awarded Under Solicitation**

\$36,000,000.00

**Additional Information**

Award amounts and period of performance will vary by purpose area.

**Availability of Funds**

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. There is no guarantee that funds will be available in the future. OVW may elect to make awards in a future fiscal year for applications submitted under this solicitation but not selected for FY 2021 funding, depending on the merits of the applications and the availability of funding.

**Types of Awards**

Awards will be made as cooperative agreements. Cooperative agreements are a form of award under which OVW expects to have ongoing substantial involvement in award activities. For this Initiative, the substantial involvement includes participating in project meetings, developing and approving final agendas, reviewing and approving faculty, products, and curricula, and identifying participants for TTA activities. Award recipients must be willing to work closely with OVW on the implementation of their project and be willing to modify project activities at OVW's request in order to address the needs of grantees and/or emerging issues.

**Award Period and Amounts**

The award period and amount indicated with each competitive Targeted and Comprehensive purpose area are OVW's best estimate for purposes of the FY 2021 TA Initiative solicitation. Budgets must reflect the number of months of project activity as stated for each purpose area, and the total "estimated funding" on the SF-424 must reflect the same number of months. OVW anticipates that the award period will start on October 1, 2021.

In FY 2021, OVW has identified the funding available for each purpose area. Applicants should adjust their funding requests accordingly.

The TA Initiative typically makes awards in the range of \$150,000- \$2,000,000. OVW estimates that it will make up to 70 awards for an estimated \$36,000,000.

OVW has the discretion to make awards for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to making an award.

**Types of Applications**

In FY 2021, OVW will accept applications for this program from the following:

**New:** Applicants that have never received funding under the TA Initiative, current and former recipients of a TA Initiative award that propose to address a purpose area included in the FY 2021 TA Initiative solicitation for which they have not previously received funding, or former award recipients for the purpose area whose previous funding for that purpose area expired on or before June 2, 2020.

**Continuation:** Applicants that have an existing or recently expired (after June 2, 2020) award under the TA Initiative for a purpose area included in the FY 2021 TA Initiative solicitation for which they will be submitting a Targeted and Competitive Comprehensive application and applicants submitting an application for a Non-Competitive Comprehensive purpose area. Continuation funding is not guaranteed.

**Note:** Current grantees with a substantial amount of unobligated funds remaining (50 percent or more of the previous award) as of April 12, 2021 without adequate justification may not be considered for funding or may receive a reduced award amount if selected for funding in FY 2021.

**Mandatory Program Requirements**

Applicants that receive funding under this program will be required to engage in the following activities:

1. OVW-sponsored training and technical assistance (TTA).

2. OVW may conduct a program assessment or evaluation necessitating grantee involvement. Therefore, recipients may be expected to dedicate some OVW-funded time and resources to participating in an assessment or evaluation.
3. A planning period with the recipient's OVW program specialist and project partners.

## Eligibility Information

### Eligible Applicants

Eligible entities for the TA Initiative are national, tribal, statewide, or other nonprofit organizations. Eligible applicants must have the capacity to provide training and technical assistance on a national level. In rare circumstances, OVW may support institutions of higher education; state, local, or tribal governments or governmental agencies (e.g., police departments, prosecutor's offices, or probation departments); or local non-profit organizations. However, in such circumstances, those entities must describe in detail their demonstrated history of providing TTA, and include justification in the application that they have delivered TTA to a national audience.

#### Faith-Based and Community Organizations

Faith Based and community organizations that meet the eligibility requirements are eligible to receive awards under this solicitation (see "Faith-Based Organizations" on the OVW website for more information).

### Ineligible Entities and Disqualifying Factors

Applications submitted by ineligible entities or that do not meet all program eligibility requirements will not be considered for funding. In addition, an application deemed deficient in one or more of the following categories may not be considered for funding: 1. activities that compromise victim safety, 2. out-of-scope activities, 3. unallowable costs, 4. pre-award risk assessment, 5. completeness of application contents, and 6. timeliness. Failure to comply fully with all applicable unique entity identifier and SAM requirements (see Application and Submission section for more information on these requirements) will result in removal from consideration. An applicant with past performance issues, long-standing open audits, or an open criminal investigation also may not be considered for funding.

**Note:** Any nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code is not eligible for a grant from this program. See 34 U.S.C. § 12291(b)(16)(B)(ii).

### Cost Sharing or Matching

This program has no matching or cost-sharing requirement.

### Other Program Eligibility Requirements

In addition to meeting the eligible entity requirements outlined above, applicants for this program must also meet the requirements below. All certification and other eligibility related documents must be current and developed in accordance with the FY 2021 solicitation.

#### Limit on Number of Applications

OVW will consider only one application per organization in response to each purpose area in this solicitation. In addition, if an applicant submits multiple versions of the same application, OVW will review only the most recent system-validated version submitted before the deadline. Applicants interested in applying to multiple purpose areas should clearly distinguish the purpose area for each application and use clearly differentiated project titles for each application. It is the responsibility of each applicant to match submitted applications to the intended purpose areas.

## Application and Submission Information

### Address to Request Application Package

The complete application package (this solicitation, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact 202-307-6026 and email [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov).

**Pre-Application Information Session:** OVW will post a pre-recorded Pre-Application Information Session on its website. Listening to this session is optional and not a requirement to be eligible to apply. The session is tentatively scheduled to be available by April 30, 2021 on the [OVW website](#). **The session will be captioned in English and Spanish. Interested applicants needing additional language assistance should contact this program at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) or at 202-307-6026 as soon as possible, but no later than April 22, 2021.**

## Content and Form of Application Submission

The information below (“**Letter of Intent**” through “**Submission Dates and Times**”) describes the full content and form of application submission.

### Letter of Intent

Applicants intending to apply for FY 2021 funding under this program are strongly encouraged to submit a Letter of Intent. The letter should state that the applicant is registered and current with SAM and with Grants.gov. The letter should be submitted to OVW at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) by May 3, 2021. This letter will not obligate the applicant to submit an application. Applicants should include in the Letter of Intent the assigned number(s) and the purpose area(s) title as listed in this solicitation of the specific Targeted and Comprehensive purpose area(s) for which their organization anticipates submitting an application in FY 2021. See the [OVW website](#) for a sample Letter of Intent.

### Formatting and Technical Requirements

Applications must follow the requirements below for all documents, unless otherwise noted. Points may be deducted for applications that do not adhere to the following requirements:

1. Double-spaced (Data Requested with Application, Pre-Award Risk Assessment, and charts may be single-spaced).
2. 8½ x 11 inch pages.
3. One-inch margins.
4. Type no smaller than 12 point, Times New Roman (TNR) or Arial font, except for footnotes, which may be in 10-point font.
5. Page numbers.
6. No more than 20 pages for Targeted Technical Assistance Proposal Narratives and no more than 25 pages for the Competitive and Non-Competitive Comprehensive Proposal Narratives.
7. Word documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt).
8. Headings and sub-headings that correspond to the sections identified in this section of the solicitation.

### Application Contents

Applications must include the required documents and demonstrate that the program eligibility requirements have been met. For a complete checklist of the application contents, see the Application Checklist in the Other Information section of this solicitation.

OVW will not contact applicants for missing items on the list below. Applications that do not include all of the following documents will be considered substantially incomplete and will not be considered for funding:

1. Proposal Narrative.
2. Budget Detail Worksheet and Narrative.
3. Data Requested with Application.
4. Memorandum of Understanding (MOU).
5. Letter of Support

## Information to Complete the Application for Federal Assistance (SF-424)

### Application for Federal Assistance (SF-424)

Applicants must complete the SF-424 in Grants.gov. The SF-424 is generated when the applicant begins the submission process. For “Type of Applicant,” do not select “Other.” The amount of federal funding requested in the “Estimated Funding” section of this form must match the amount of federal funding requested in the budget section of the application package. This program does not require a match; therefore, the values for the Applicant line should be zero. The individual who is listed as “**Authorized Representative**” must be an individual who has the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.

**Intergovernmental Review (SF-424 Question 19):** This solicitation (“funding opportunity”) **is not** subject to Intergovernmental Review under Executive Order (E.O.) 12372. In completing the SF-424, an applicant is to answer question 19 by selecting the following response: “Program is not covered by E.O. 12372.”

### Disclosure of Lobbying Activities (SF-LLL)

All applicants must complete and submit the *Disclosure of Lobbying Activities* (SF-LLL) form in Grants.gov. Applicants that expend any funds for lobbying activities must provide the information requested on the SF-LLL. Applicants that do not expend any funds for lobbying activities should enter “N/A” in the required highlighted fields.

## Standard Applicant Information (JustGrants 424 and General Agency Information)

Applicants must complete this web-based form in JustGrants, which is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to review the Standard Applicant Information and make edits as needed, confirm the Authorized Representative, verify the legal name and address, and enter the ZIP code(s) for the areas affected by the project.

## Proposal Abstract

The Proposal Abstract must provide a short summary of the proposed project, including names of applicant and partners, project title, purpose of the project (including goal and intended outcome), primary activities for which funds are requested, who will benefit (including OVW grant programs to be served), products and deliverables, and how the applicant will measure progress in completing project goals and objectives. Applicants must not summarize past accomplishments in this section. The Proposal Abstract, which is to be entered into a text box in JustGrants, will not be scored but is used throughout the review process. Applicants are encouraged, but not required, to use the following template for the abstract.

**[Organization Name]** is submitting this proposal for purpose area **[#]** **[purpose area title]**. **[Organization Name]** proposes the **[project title]** and will collaborate with **[project partners]** to **[one - two sentence summary of the project]**. The proposed project will benefit **[grant program(s) and/or profession(s)]** by **[state goal(s) of the project]**. During the course of the proposed project period, **[organization name]** and its project partners will **[summary of the deliverables/activities]**. **[Organization Name]** will measure progress in completing project goals and objectives by **[how will progress be measured]**. The timing for performance of this proposal is **[number]** months.

## Proposal Narrative

The Proposal Narrative may not exceed 20 pages in length, double-spaced for Targeted technical assistance applications and 25 pages in length, double-spaced for Comprehensive technical assistance applications. Reviewers will not read beyond this page limit. The Proposal Narrative must include the following three sections. The total point value for the proposal narrative section is **65 points**. Applicants must upload the Proposal Narrative as an attachment in JustGrants.

### **Purpose of the Proposal (20 points)**

This section must:

1. Describe the need for the project, including the challenges and knowledge gaps in victim service provision and/or the justice system response that will be addressed by the technical assistance project.
2. Describe the target audience(s) for the project, including the grant program(s) and profession(s).
3. Explain the relationship between the target audience and the stated area of need.
4. Demonstrate an understanding of emerging issues related to the purpose area and proposed project.
5. Describe current or previous technical assistance efforts for the purpose area, including lessons learned and promising practices.
6. Describe the expected impact that the proposed project will have on each of the identified challenge(s), knowledge gap(s), and the target audience(s).
7. Describe a practice that compromises victim safety, relevant to the purpose area being addressed. Include an explanation of how the proposed TTA will address the specific victim safety issues.

### **What Will Be Done (30 points)**

The application must provide a clear link between the proposed activities and the need identified in the "Purpose of the Proposal" section above. The application must not include any of the activities listed as unallowable costs in the Funding Restrictions section of this solicitation.

This section must:

1. Describe the approach to addressing the challenge or need identified in the Purpose of the Proposal section above.
2. Explain the project goals and objectives.
3. Provide a detailed description of the activities that will be undertaken to accomplish the project goals and objectives and how these activities clearly address the purpose area.
4. Describe how the proposed project will reach the target audience(s) and grant program(s) identified in the Purpose of the Proposal section.

5. Provide a clear link between all activities and the challenges and knowledge gaps identified in the Purpose of the Proposal section.
6. Identify the technical assistance delivery methods proposed for the project, and explain why the chosen technical assistance delivery methods are appropriate for the target audience or profession and for the goals and objectives.
7. Provide a corresponding timeline for the completion of each activity and product to be developed. Include in the timeline the estimated number of each deliverable (e.g., number of trainings, webinars, and on-site technical assistance opportunities). An applicant applying for a Competitive Comprehensive technical assistance purpose area must provide a detailed timeline for the initial project period included in the Competitive Comprehensive technical assistance purpose area chart, as well as a general timeline for the remainder of the five years of the proposed project. All applicants for the FY 2021 TA Initiative must include in their timeline a planning period with OVW and project partners.
8. Provide a justification of the estimated number of individuals, agencies, and/or jurisdictions that would receive TTA under this project.
9. Describe how accessibility issues will be addressed in this project.
10. If the application includes developing a product, describe the dissemination method/plan for each proposed product.
11. Describe how the applicant will measure its progress in achieving the proposal's goal(s)/vision. Identify targeted outcome(s) and describe any tool(s) the applicant will use to track those outcomes and report them to OVW. Tools may include OVW performance progress reports and logic model templates (both available at [VAWA Measuring Effectiveness Initiative](#)).

### **Who Will Implement the Proposal (15 points)**

This section must:

1. Provide the lead applicant's mission statement.
2. Identify the key individuals and organizations, including project partners, involved in the proposed project.
3. Demonstrate that the individuals and organizations identified have the capacity to address the stated need and can successfully implement the proposed project activities.
4. Provide the qualifications and experience of the individuals and consultants to provide national TTA on the selected purpose area and to the identified audience.
5. Provide the percentage of time each key individual will devote to the project and the specific activities in which each individual will participate.
6. Provide examples of the experience that the applicant and/or its project partners have had using each proposed technical assistance delivery method in the last five years.
7. If the applicant proposes to provide on-site technical assistance with OVW grantees, describe the capacity and experience to do so.
8. If an applicant proposes to hold any in-person meetings that necessitate logistical planning, indicate if an outside planner will be hired. If no outside planner will be hired, the application must justify that the applicant or a project partner is the most cost-effective means of obtaining conference logistical services.

### **Budget and Associated Documentation**

Applicants must complete the web-based form in JustGrants for the budget worksheet and budget narrative. Applicants also must upload the applicable associated documentation as described below under each heading. The budget worksheet and budget narrative are worth a total of **15 points** and will be reviewed separately from the proposal narrative. The associated documentation will not be scored, but failure to include it may result in removal from consideration or a delay in access to funding.

### **Budget Worksheet and Budget Narrative (Web-based Form)**

Complete the budget worksheet and narrative form for all applicable cost categories. The budget narrative must describe each line item requested in the budget and explain all costs included in the budget, including how the costs of goods and services are determined and how they will fulfill the objectives of the project. See the sample budget and the Creating a

Budget webinar available on the OVW website at [OVW website](#). Keep in mind that budgetary requirements vary among programs. Applicants must submit reasonable budgets based on the resources needed to implement their projects.

#### Award Period and Amount

Refer to the Targeted and the Competitive Comprehensive technical assistance purpose areas charts for information on the award period and amount. Non-Competitive Comprehensive applicants should work with their OVW program specialist to determine the budget amount and project period. OVW has the discretion to award cooperative agreements for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to award of a cooperative agreement.

Applications exceeding the identified budget cap for a purpose area may receive point deductions during the review process. Applicants should carefully consider the resources needed to successfully implement the proposed project and present a realistic budget that accurately reflects project costs. OVW has limited funds available to support technical assistance, and, therefore, all applicants should carefully consider all costs when developing their proposed budgets.

The budget must:

1. Display a clear link between the specific project activities and the proposed budget items. The budget should not contain items that are not supported by the proposal narrative.
2. Include funds to attend OVW-sponsored TTA in the amount of \$7,500. This amount is for the entire project period and NOT per year. Applicants also may budget expenses in excess of the required amount if they are aware of relevant non-OVW sponsored conferences or training for which they would like permission to use grant funds to support staff/project partner attendance.
3. Include scholarship funds to support participant travel for any in-person trainings and conferences, if the project includes STOP Violence Against Women Formula Grant Program grantees and sub-grantees in the intended target audience.
4. Reflect all costs related to implementing the proposed project and include basis for computation for all costs.
5. Provide an explanation of proposed expenses that is detailed, complete, reasonable, and within established limits.
6. Exclude any unrelated or out-of-scope costs for the proposed project.
7. Include funds or describe other resources available to the applicant to ensure access for individuals with disabilities, Deaf/hard of hearing individuals, and persons with limited English proficiency. See Accessibility under Federal Award Administration Information for more information.
8. Compensate all project partners for their full level of effort, unless otherwise stated in the MOU. For more information on compensating project partners, see the sample Budget Detail Worksheet on the [OVW website](#).
9. Distinguish clearly between subawards and contracts in allocating any grant funds to other entities. Pursuant to 2 C.F.R. § 200.331, a subaward is for the purpose of carrying out a portion of the federal award, such as compensating an MOU partner, and a contract is for the purpose of obtaining goods and services for the grantee's own use. The substance of the relationship is more important than the form of the agreement in determining whether the recipient of the pass-through funds is a subrecipient or a contractor. The awarding and monitoring of contracts must follow the recipient's documented procurement procedures, including full and open competition, pursuant to the procurement standards and monitoring requirements in 2 C.F.R. §§ 200.317-200.329. The issuance and monitoring of subawards must meet the requirements of 2 C.F.R. § 200.332, which includes oversight of subrecipient/partner spending and monitoring performance measures and outcomes attributable to grant funds. For more information, see the sample Budget Detail Worksheet and the Solicitation Companion Guide on the [OVW website](#).

OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Financial Guide](#), which include information on allowable costs, methods of payment, audit requirements, accounting systems, and financial records. For additional information on allowable and unallowable costs, see the Funding Restrictions section below and the sample budget on the [OVW website](#).

#### **Funding Restrictions**

The following information is provided to allow applicants to develop an application and budget consistent with program requirements.

#### Unallowable Costs

The costs associated with the activities listed below are unallowable and must not be included in applicants' budgets.

1. Lobbying.
2. Fundraising.
3. Purchase of real property.
4. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
5. Construction.

#### Food and Beverage/Costs for Refreshments and Meals

Generally, food and beverage costs are **not** allowable. Recipients must receive prior approval to use grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event; OVW may provide such approval if one of the following applies:

1. The location of the event is not in close proximity to food establishments, despite efforts to secure a location near reasonably priced and accessible commercial food establishments.
2. Not serving food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.
3. A special presentation at a conference requires a plenary address where there is no other time for food to be obtained.
4. Other extenuating circumstances necessitate the provision of food.

Justification for an exception listed above must be included in the applicant's budget narrative. For additional information on restrictions on food and beverage expenditures, see [OVW conference cost planning](#).

Budget clearance does not constitute prior approval of food and beverage costs. Recipients must seek approval of these costs through the OVW conference approval process.

#### Conference Planning and Expenditure Limitations

Applicants' budgets must be consistent with all requirements (including specific cost limits and prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, training, and other similar events), and costs of attendance at such events. Information on conference planning, minimization of costs, and conference reporting is available at [OVW conference cost planning](#).

Budget clearance does not constitute prior approval to hold a conference. Recipients must seek approval of these costs through the conference approval process.

### **Pre-Agreement Cost**

OVW generally does not allow pre-award costs. Costs incurred prior to the start date of the award may not be charged to the project unless the recipient receives prior approval from OVW. See the [DOJ Financial Guide](#) for more information on pre-award costs.

### **Indirect Cost Rate Agreement (if applicable)**

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally-approved indirect cost rate agreement and must upload and attach a copy of the agreement to their application in JustGrants. Applicants that do not have a current negotiated (including provisional), rate may elect to charge a de minimis rate of 10% of modified total direct costs, which may be used indefinitely. State, local, and tribal governments that **have never** negotiated an indirect cost rate with the federal government and receive less than \$35 million in direct federal funding per year also may choose to use the 10% de minimis rate.

Organizations that wish to negotiate an indirect cost rate should contact OVW's Grants Financial Management Division at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or 1-888-514-8556 for more information.

### **Financial Management Questionnaire (including applicant disclosure of high-risk status)**

#### Applicant Financial Capability Questionnaire (if applicable)

All nonprofit, nongovernmental organizations that apply for funding from OVW and have not previously (or within the last three years) received funding from OVW must complete an [Applicant Financial Capability Questionnaire](#) and attach it to their application in JustGrants. In addition, applicants may be required to submit their current year's audit report at a later time.

#### Pre-Award Risk Assessment

Each applicant must respond to the questions below in a document uploaded and attached to its application in JustGrants. **Do not submit responses from a prior fiscal year without updating them to be responsive to all questions listed below.** This information will be used for a mandatory pre-award risk assessment. Failure to provide this information or to

respond to questions from OVW regarding this information in a timely manner could result in the application being removed from consideration or a delay in access to funds. Provide complete responses that address all questions included for each numbered item. This document should be no more than four pages and may be single or double-spaced.

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.
2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.
3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.
4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.
5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.
6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. §§ 200.334-200.338.
7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. § 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the [DOJ Financial Guide](#) for additional information.
8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.
9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. §§ 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.
10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. § 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.
11. Is the applicant designated as high risk by a federal agency outside of DOJ? ("High risk" includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.

### **Disclosure of Process Related to Executive Compensation**

An applicant that is a nonprofit organization may be required to make certain disclosures relating to the processes it uses to determine the compensation of its officers, directors, trustees, and key employees and must upload and attach a document with these disclosures to its application in JustGrants.

Under certain circumstances, a nonprofit organization that provides unreasonably high compensation to certain persons may subject both the organization's managers and those who receive the compensation to additional federal taxes. A rebuttable presumption of the reasonableness of a nonprofit organization's compensation arrangements, however, may be available if the nonprofit organization satisfies certain rules set out in Internal Revenue Service regulations with regard to its compensation decisions.

Each applicant must state at the time of its application (in the Data Requested with Application section) whether the applicant is a nonprofit organization that uses the Internal Revenue Service's three-step safe-harbor procedure to

establish a rebuttable presumption that its executives' compensation is reasonable. If the applicant states that it uses the safe-harbor procedure, then it must disclose, in an attachment to its application (to be titled "Disclosure of Process Related to Executive Compensation"), the process it uses to determine the compensation of its officers, directors, trustees, and key employees (together, "covered persons"). See 34 U.S.C. § 12291(b)(16)(B)(iii).

At a minimum, the disclosure must describe in pertinent detail: (1) the composition of the body that reviews and approves compensation arrangements for covered persons; (2) the methods and practices used by the applicant nonprofit organization to ensure that no individual with a conflict of interest participates as a member of the body that reviews and approves a compensation arrangement for a covered person; (3) the appropriate data as to comparability of compensation that is obtained in advance and relied upon by the body that reviews and approves compensation arrangements for covered persons; and (4) the written or electronic records that the applicant maintains as concurrent documentation of the decisions with respect to compensation of covered persons made by the body that reviews and approves such compensation arrangements, including records of deliberations and of the basis for decisions. For a sample letter, see the [OVW website](#).

For purposes of the required disclosure, the following terms and phrases have the meanings set out by the Internal Revenue Service for use in connection with 26 C.F.R. § 53.4958-6: officers, directors, trustees, key employees, compensation, conflict of interest, appropriate data as to comparability, adequate documentation, and concurrent documentation.

Following receipt of an appropriate request, OVW may be authorized or required by law to make information submitted to satisfy this requirement available for public inspection. Also, a recipient may be required to make a prompt supplemental disclosure after the award in certain circumstances (e.g., changes in the way the organization determines compensation).

## Data Requested with Application

The Data Requested with Application must be uploaded as an attachment in JustGrants. The following responses must be included:

1. Name, title, address, telephone number, and email address for the grant point-of-contact. This person must be an employee of the applicant.
2. Statement as to whether the applicant (the organization whose DUNS number is being used for the application) will serve as a fiscal agent. A fiscal agent is an entity that does not participate in implementation of the project and passes all funds through to subrecipients, conducting minimal administrative activities. A fiscal agent applicant must list these subrecipients and include a statement acknowledging that, should an award be made, the applicant will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 C.F.R. Part 200, as well as all project deliverables. In such situations, the fiscal agent must be an eligible applicant for the program.
3. Statement as to whether the applicant has expended \$750,000 in federal funds in the applicant's past fiscal year. If so, specify the end date of the applicant's fiscal year.
4. Statement as to whether the applicant is a nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code.
5. Statement as to whether the applicant is a nonprofit organization that uses the Internal Revenue Service's three-step safe-harbor procedure to establish a rebuttable presumption that its executives' compensation is reasonable. If the applicant is not a nonprofit organization or is a nonprofit that does not use the safe-harbor procedure, provide a statement to that effect. For additional information about the safe-harbor procedure, see "Disclosure of Process Related to Executive Compensation" in the Additional Required Information section of this solicitation.
6. Statement as to whether the applicant is a recipient, or partner/subrecipient, on a current grant or pending application for this grant program. If a current grant, provide the year of the award and the role of the applicant on the award (recipient or project partner).
7. Statement as to whether any proposed project partner/subrecipient is a recipient, or partner/subrecipient, on a current grant or pending application for this grant program. If a current grant, provide the year of the award and the role of the partner(s) on the award (recipient or project partner/subrecipient).
8. The title of the proposed project.
9. Statement whether the application is addressing a Targeted or a Comprehensive purpose area. Identify the specific purpose area by number and purpose area title. Applicants should address only one technical assistance purpose area in a single application and should not modify a purpose area.
10. Duration of the project (i.e., 12, 24, 36 months).
11. The award amount requested. For Competitive Comprehensive purpose area applicants, please include projected five-year costs, as well as funding being requested for the initial award period (i.e., 12, 24, or 36 months as stated in the purpose area section).
12. A list of all project partners (organization names and/or individual consultants) and the funding amount requested for each partner.

## **Memoranda of Understanding (MOUs) and Other Supportive Documents**

OVW recognizes that appropriate collaborations enhance the effectiveness of TTA projects just as they enhance local interventions. OVW also understands that effective partnerships can strengthen the depth of overall technical assistance delivery. Therefore, OVW requires all potential technical assistance providers to enter into a collaborative relationship with organization(s) and/or key consultant(s) who will bring the necessary substantive expertise to the project. MOU partnerships are any partners who will play a role in the development and/or implementation of the project, regardless of compensation. Any project partner receiving funds under the application is considered a partner in the development and/or implementation of the project.

For purposes of this solicitation, the MOU is a document containing the terms of the partnership and the roles and responsibilities between two or more parties, and it must be included as an attachment to the application in JustGrants. The MOU is worth a total of **15 points**. The MOU is not a substitute for a subaward agreement, which ensures that subrecipients adhere to the requirements of the award and 2 C.F.R. Part 200 (see 2 C.F.R. § 200.332). Partners receiving funds under the award generally are considered subrecipients because they are carrying out a portion of the federal award.

The MOU must be a single document and must be signed and dated by the Authorized Representative of each proposed partner organization during the development of the application. OVW will accept electronic signatures. MOUs missing signatures may result in a point deduction or removal from consideration, particularly if the MOU is missing the signature of a required partner. If necessary, an MOU can include multiple signature pages so long as each page includes the names and titles of all signatories to the MOU. A sample MOU is available on the OVW website.

### **Memorandum of Understanding (15 Points Total)**

The MOU must:

1. Identify the partners and provide a brief history of the collaborative relationship among those partners, including when and under what circumstances the relationship began and when each partner entered into the relationship.
2. Directly mirror the project as described in "What Will Be Done" section (goals, objectives and activities) and budget.
3. Describe the roles and responsibilities each partner will assume to ensure the success of the proposed project.
4. Describe, for each partner, the expertise the partner brings to the project, and their commitment to the collaboration.
5. State that each project partner has reviewed the budget, is aware of the total amount being requested, and is being fully compensated for their work under the grant or is agreeing to be partially compensated or receive no compensation from the grant.
6. Include the printed name, title, and agency, for the applicant and all partners and must be signed and dated (after April 12, 2021) by the Authorized Representative of each proposed partner organization and key consultants.

### **Letter of Support (5 Points Total)**

Applicants must include one Letter of Support from a previous recipient of their training and/or technical assistance. Additional letters beyond the one required letter will not be reviewed. The Letter of Support must not exceed two pages, double-spaced.

A Letter of Support must:

1. Identify the purpose of the training and/or technical assistance received by the letter writer from the applicant and/or key project partner of the applicant.
2. Include the date on which the most recent training and/or technical assistance was provided to the letter writer.
3. Discuss the extent to which the training and/or technical assistance was helpful in improving and/or enhancing the letter writer's services to victims or enhanced their capacity to address domestic violence, dating violence, sexual assault, and stalking.

## **Additional Application Components**

The following components will not be scored but must be included with the application. Failure to supply this information may result in the application being removed from consideration. Some components will be generated during the application submission process while others will be uploaded and attached to the application in JustGrants.

### **Letters of Nonsupplanting**

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that federal funds

will not be used to supplant non-federal funds should a grant award be made. A sample letter is available on the [OVW website](#).

### **Confidentiality Notice Form**

All applicants are required to acknowledge that they have received notice that grantees and subgrantees must comply with the confidentiality and privacy requirements of VAWA, as amended. Applicants must upload and attach, under Additional Attachments in JustGrants, the completed acknowledgement form available on the [OVW website](#). This form must be signed by the Authorized Representative.

### **Disclosures and Assurances**

Review, complete, and submit all disclosures, assurances, and certifications as described below.

#### **Disclosure of Lobbying Activities**

All applicants must complete and submit the *Disclosure of Lobbying Activities* (SF-LLL) form in Grants.gov before beginning the application process in JustGrants.

#### **DOJ Certified Standard Assurances**

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants.

#### **Applicant Disclosure of Duplication in Cost Items**

Applicants must disclose all current and recent OVW awards (if applicable). If the applicant has a current grant or cooperative agreement under any OVW grant program or an award that has been closed within the last 12 months from the date this solicitation closes, the information must be provided in a table using the sample format found on the [OVW website](#). The applicant must also provide the same information regarding any current OVW awards, as well as any pending applications, on which the applicant is a subrecipient.

Applicants also must disclose all other federal grant programs from which the applicant currently receives funding or for which it has applied for funding in FY 2021 **to do similar work**. Provide this information in a table using the sample format found on the [OVW website](#). Both tables, if applicable, should be uploaded as attachments in JustGrants.

#### **DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements**

Applicants must read and acknowledge these DOJ certifications in JustGrants.

### **How to Apply**

Applications must be submitted electronically via Grants.gov and JustGrants. Applicants that are unable to submit electronically must follow the instructions below under OVW Policy on Late Submissions. See **Submission Dates and Times** below for a list of steps for registering with all required systems and deadlines for completing each step.

#### **Unique Entity Identifier and System for Award Management (SAM)**

Federal regulations require that an applicant for federal funding: (1) be registered in SAM before submitting its application; (2) provide a valid unique entity identifier in its application; and (3) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. In addition, OVW may not make an award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with these requirements by the time OVW is ready to make an award, then OVW may determine that the applicant is not qualified to receive an award. See 2 C.F.R. §§ 25.200, 25.205.

The unique entity identifier that applicants for federal grants and cooperative agreements are required to have is a Data Universal Number System (DUNS) number. A DUNS number is a unique, nine-character identification number provided by the commercial company Dun & Bradstreet (D&B). Once an applicant has applied for a DUNS number through D&B, its DUNS number should be available within two business days.

SAM centralizes information about grant recipients and also provides a central location for grant recipients to change organizational information. Grants.gov uses SAM to establish roles and IDs for electronic submission of grant applications.

If the applicant already has an Employer Identification Number (EIN), the SAM registration will take **up to two weeks to process**. If the applicant does not have an EIN, then **the applicant should allow two to five weeks for obtaining an**

**EIN from the Internal Revenue Service. There is no fee associated with these processes. These processes cannot be expedited.** OVW strongly discourages applicants from paying a third party to apply or register on their behalf in an attempt to expedite these processes. To ensure all applicants are able to apply by the deadline for this solicitation, applicants must have obtained a DUNS number and registered online with the SAM and with Grants.gov no later than May 10, 2021.

### **Submission Dates and Time**

After applicants obtain their DUNS number and register with SAM, they can begin the Grants.gov registration process. The applying organization must complete the Grants.gov registration process prior to beginning an application for a federal grant. The E-Business Point of Contact (E-Biz POC) must register the applicant organization with Grants.gov. The E-Biz POC oversees the applicant's Grants.gov transactions and assigns the Authorized Organization Representative (AOR). The AOR submits the SF-424 and SF-LLL to Grants.gov and must register with Grants.gov as well. In some cases the E-Biz POC is also the AOR for the applicant. Complete instructions can be found on the [Grants.gov website](#).

In JustGrants, each applying entity will have an assigned Entity Administrator who is responsible for managing entity-level information and assigning roles in the system. The Entity Administrator is also the E-Biz POC designated in SAM.gov. See the [JustGrants website](#) for more information on registering with JustGrants.

It is the applicant's responsibility to ensure that the application is complete and submitted by the deadline. Failure to meet the submission deadline will result in an application not being considered for funding. Applicants should refer to the list below to ensure that all required steps and deadlines are met.

**Failure to begin registration or application submission by the deadlines stated in the list below is not an acceptable reason for late submission.**

### **Applicant Actions with Required Dates/Deadlines**

1. **Obtain a DUNS number by May 10, 2021.** Apply for a DUNS number at <https://www.dnb.com> or call 1-866-705-5711.
2. **Register with SAM by May 10, 2021.** Access the SAM online registration through the [SAM homepage](#) and follow the online instructions for new SAM users. **Organizations must update or renew their SAM registration at least once a year to maintain an active status.**
3. **Register with Grants.gov by May 10, 2021.** Once the SAM registration is active, the applicant will be able to complete the Grants.gov registration.
4. **Submit Letter of Intent by May 3, 2021** to [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov); 202-307-6026.
5. **If necessary, request hardcopy submission by May 28, 2021.** Applicants that cannot submit an application electronically due to lack of internet access must contact the program at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) and 202-307-6026 or [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) to request permission to submit a hardcopy application.
6. **Download updated version of Adobe Acrobat at least 48 hours before the Grants.gov deadline.** Applicants are responsible for ensuring that the most up-to-date version of Adobe Acrobat is installed on all computers that may be used to download the solicitation and to submit the SF-424 and SF-LLL on Grants.gov. Go to the [Adobe Software Compatibility](#) page to verify that the Adobe software version is compatible with [Grants.gov](#).
7. **Submit the SF-424 and SF-LLL in Grants.gov as early as possible, but no later than 24 – 48 hours prior to the Grants.gov deadline.** Applicants may find this funding opportunity on Grants.gov by using the CFDA number, Grants.gov opportunity number, or the title of this solicitation, all of which can be found on the cover page. Applicants will receive two notices from Grants.gov, one confirming receipt and another stating whether the forms were validated and successfully submitted or rejected due to errors. Submitting the SF-424 and SF-LLL well ahead of the Grants.gov deadline provides time to correct any rejections.
8. **Register the Entity Administrator and the Application Submitter with JustGrants as early as possible but no later than 48-72 hours before the JustGrants deadline.** Within 24 hours of JustGrants receiving the SF-424 and SF-LLL from Grants.gov, the applicant will receive an email from [DIAMD-NoReply@usdoj.gov](mailto:DIAMD-NoReply@usdoj.gov) with instructions on how to create a JustGrants account. Once registered in JustGrants, the Application Submitter will receive an emailed link to complete the rest of the application in JustGrants. The Entity Administrator also will need to log into JustGrants to review and invite the applicant's Authorized Representative(s) before an application can be submitted. More information on JustGrants roles is available on the [JustGrants website](#).
9. **Submit the complete application package at least 24 – 48 hours prior to the JustGrants deadline.** Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants. The Application Submitter, Entity Administrator, and Authorized Representative(s) will receive an email from JustGrants confirming submission of the application.

10. **Confirm application receipt:** Applicants should closely monitor their email and JustGrants accounts for any notifications from Grants.gov or JustGrants about a possible failed submission. The user who is authorized to submit applications on behalf of the organization is the one who will receive these notifications. OVW does not send out these notifications, nor does OVW receive a copy of these notifications. It is the applicant's responsibility to notify OVW of any problems with the application submission process. **Submitting the application components at least 48 hours before each deadline (Grants.gov or JustGrants, as applicable) will enable the applicant to receive notice of a failed submission and provide an opportunity to correct the error before the applicable deadline.**

#### **OVW Policy on Late Submissions/Other Submission Requirements**

Applications submitted after **11:59 p.m. E.T. on June 2, 2021** will not be considered for funding, unless the applicant receives OVW permission to submit a late application. In limited circumstances, OVW will approve a request to submit an application after the deadline. The lists below provide a description of the circumstances under which OVW will consider such requests. Approval of a late submission request is not an indication of the application's final disposition. Applications approved for late submission are still subject to the review process and criteria described in this solicitation.

To ensure fairness for all applicants, OVW requires that applicants requesting late submission adhere to the following:

#### **Experiencing Technical Difficulties Beyond the Applicant's Reasonable Control**

##### Issue with SAM, Grants.gov, or JustGrants Registration

1. Register and/or confirm existing registration at least three weeks prior to the application deadline to ensure that the individual who will be submitting the application has [SAM](#), Grants.gov, and JustGrants access and is the person registered to submit on behalf of the applicant.
2. Maintain documentation of when registration began, any issues related to registration, and all communication with technical support.

**Note:** Failure to begin the SAM, Grants.gov, or JustGrants registration process in sufficient time (i.e., by the date identified in this solicitation) is not an acceptable reason for late submission.

##### Unforeseeable Technical Difficulties During the Submission Process

1. Contact Grants.gov or JustGrants, as applicable, for Applicant/User Support at least 24 hours prior to the applicable deadline.
2. Maintain documentation of all communication with Grants.gov or JustGrants Applicant/User Support.
3. Prior to the applicable deadline, contact this program, via email at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) indicating that the applicant is experiencing technical difficulties and would like permission to submit a late application. The email must include the following: a) a detailed description of the difficulty that the applicant is experiencing, b) the contact information (name, telephone, and email) for the individual making the late submission request, and c) in the case of JustGrants technical difficulties, the complete application packet (Proposal Narrative, Budget and Budget Narrative, MOU, Letter of Support).
4. Within 24 hours after the applicable deadline, the applicant must email this program at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) the following information: a) applicant's DUNS number, b) Grants.gov or JustGrants Applicant/User Support tracking numbers, and c) other relevant documentation.

**Common foreseeable technical difficulties for which OVW will not approve a late submission:** (1) Using an outdated version of Adobe Acrobat; and (2) Attachment rejection (Grants.gov will reject attachments with names that contain certain unallowable characters).

**Note:** Through Grants.gov or JustGrants, OVW can confirm when submission began. Applicants that attempt final submission less than 24 hours before the deadline will not be considered for late submission. By beginning the final submission process 24-48 hours before the deadline, applicants should have sufficient time to receive notice of problems with their submissions and make necessary corrections.

## Severe Inclement Weather or Natural or Man-Made Disaster

1. Contact this program at [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov) as soon as the applicant is aware of severe weather or a natural or man-made disaster that may impede the submission of an application by the deadline. The email should include a detailed description of the weather event or natural or man-made disaster. A detailed description includes when the event occurred, or is likely to occur, the impacted area, and the specific impact on the applicant and/or partners' ability to submit the application by the deadline (e.g., without power for "x" days, office closed for "x" days). If the application is complete and ready for the submission at the time the applicant notifies OVW, the application should be included with the email.
2. Applicants impacted by severe weather or a natural or man-made disaster occurring on the deadline must contact OVW within 48 hours after the due date or as soon as communications are restored.

**Note: OVW may not be able to accommodate all requests resulting from severe inclement weather or a natural or man-made disaster.**

OVW will review the request for late submission and required documents and notify the applicant whether the request has been approved or denied within 30 days of the submitted request.

## **Application Review Information**

### **Review Criteria**

Applications will be scored based on the degree to which the application responds to each section and addresses each element in the section. Furthermore, applications will be scored based upon the quality of the response, capacity of the applicant and any partners, and the level of detail provided. Each element **must** be addressed in the section in which it is requested. Points may be deducted if the applicant does not include the information in the appropriate section regardless if it is included elsewhere within the application. Each section will be reviewed as a separate document and will be scored as such. Specifically, for the TA Initiative, scoring will be as follows:

1. Proposal narrative (65) points, of which:
  - A. Purpose of the proposal: (20) points
  - B. What will be done: (30) points
  - C. Who will implement the proposal: (15) points
2. Budget worksheet and budget narrative: (15) points
3. MOU: (15) points
4. Letter of Support: (5) points.

Voluntary match or other cost sharing methods will not be considered in the evaluation of the application.

### **Review and Selection Process**

Applications will be subject to a peer review and a programmatic review.

#### Peer Review

OVW will subject all eligible, complete, and timely applications to a peer review process that is based on the criteria outlined in this solicitation. OVW may use internal reviewers, external reviewers, or a combination of both.

#### Programmatic Review

All applications that are considered for funding will be subject to a programmatic review. The programmatic review consists of assessing the application for compliance with the program's scope, activities that compromise victim safety, and, if applicable, past performance and priority area review. OVW reserves the right to deduct points from applications for the following reasons:

1. Activities that compromise victim safety and recovery and undermine offender accountability (deduct up to 15 points).
2. Out-of-scope and unallowable activities (deduct up to 20 points).
3. Past performance (deduct up to 25 points).
4. Formatting and Technical Requirements (deduct up to 5 points).

An application that is deemed to be substantially out-of-scope, proposes a substantial number of activities that are unallowable, or proposes activities that pose a significant threat to victim safety or a serious breach of confidentiality will not be considered for funding. **An applicant with considerable past performance issues may receive a deduction in**

**points as described above or be removed from consideration entirely regardless of the application's peer review score.**

As a part of the programmatic review process described above, applicants with current or recently closed OVW awards will be reviewed for past performance and risk based on the elements listed below.

1. Demonstrated effectiveness of the current project indicated by timely progress toward meeting project goals and objectives.
2. Demonstration that past activities supported with OVW grant funds have been limited to program purpose areas.
3. Adherence to all special conditions of existing grant award(s) from OVW.
4. Adherence to programmatic and financial reporting requirements, including timely submission of required reports.
5. Completion of close-out of prior awards in a timely manner.
6. Appropriate use of and active participation in OVW-sponsored workshops and other technical assistance events as required by a special condition of the current or recent award.
7. Receipt of financial clearances on all current or recent grants from OVW.
8. Timely resolution of issues identified in any audit or on-site financial or programmatic monitoring visit.
9. Adherence to the Office of Management and Budget single-audit requirement.
10. Timely expenditure of grant funds.
11. Adherence to the requirements of the [DOJ Financial Guide](#).
12. Adherence to the requirements of the conference request process.

Prior to making an award, OVW is required to review and consider any information about applicants included in the designated integrity and performance system accessible through SAM (currently the Federal Award Performance and Integrity Information System or FAPIIS). Applicants may review and comment on information in FAPIIS about themselves that another federal awarding agency has previously entered. OVW will consider the applicant's comments as well as other information available in FAPIIS in making its judgment about the risk posed by making an award to the applicant as described in 2 C.F.R. § 200.206.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the OVW Director, who also may give consideration to factors including, but not limited to, reaching underserved populations, geographic diversity, OVW priorities, past performance, and available funding when making awards. All award decisions are final and not subject to appeal.

#### High-Risk Grantees

Based on DOJ's assessment of each grantee with regard to current or previous funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a grantee may be designated "high-risk." Awards to high-risk grantees may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met. High-risk grantees with substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.

### **Anticipated Announcement and Federal Award Dates**

It is anticipated that all applicants will be notified of the outcome of their applications by October 1, 2021.

## **Federal Award Administration Information**

### **Federal Award Notices**

Successful applicants will receive OVW award notifications electronically from JustGrants (not Grants.gov). This award notification will include instructions on enrolling in Automated Standard Application for Payments (ASAP) and accepting the award. Recipients will be required to log into JustGrants to review, sign, and accept the award. The Authorized Representative must acknowledge having read and understood all sections of the award instrument and submit the required declaration and certification to accept the award; these steps will be completed electronically in JustGrants.

### **Administrative, National Policy, and Other Legal Requirements**

#### Information for All Federal Award Recipients

Applicants selected for awards must agree to comply with additional legal, administrative, and national policy requirements. OVW strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. This information can be found in the section of the [Solicitation Companion Guide](#) entitled "Post-Award Requirements for All Federal Award Recipients."

Terms and conditions for OVW awards are available on the [OVW website](#). These terms are subject to change prior to the issuance of the awards.

#### Violence Against Women Act Non-Discrimination Provision

The Violence Against Women Reauthorization Act prohibits OVW grantees from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary for the essential operation of a program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. Additional information on the civil rights obligations of OVW funding recipients can be found in the [Solicitation Companion Guide](#) under "Civil Rights Compliance."

#### Accessibility

Recipients of OVW funds must comply with applicable federal civil rights laws, which, among other things, prohibit discrimination on the basis of disability and national origin. Compliance with these laws includes taking reasonable steps to ensure that persons with limited English proficiency have meaningful access to recipients' programs and activities and that these programs and activities are readily accessible to individuals with disabilities. More information on these obligations is available in the [Solicitation Companion Guide](#) under "Civil Rights Compliance."

### **General Information about Post-Federal Award Reporting Requirements**

OVW grantees are required to submit semi-annual progress reports and quarterly Federal Financial Reports (SF-425). Appropriate progress report forms will be provided to all applicants selected for an award. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post award reporting requirements, including requirements for certain recipients to report information on civil, criminal, and administrative proceedings in FAPIIS, see the [Solicitation Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

### **Federal Awarding Agency Contact(s)**

For assistance with the requirements of this solicitation, contact the following: for programmatic questions, contact this program at 202-307-6026 or [OVW.TechAssistance@usdoj.gov](mailto:OVW.TechAssistance@usdoj.gov), for financial questions, contact 888-514-8556 or [ovw.gfmd@usdoj.gov](mailto:ovw.gfmd@usdoj.gov), and for technical questions, contact Grants.gov Applicant Support at 800-518-4726 or [support@grants.gov](mailto:support@grants.gov) or OVW JustGrants Support at 1-866-655-4482 or [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov).

### **Other Information**

#### **Public Reporting Burden- Paper Work Reduction Act Notice**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, can be easily understood, and impose the least possible burden on applicants. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

**Note: Any materials submitted as part of an application may be released pursuant to a request under the Freedom of Information Act.**

## Application Checklist

Applicants must submit a fully executed application to OVW, including all required supporting documentation. Prior to peer review, OVW will not contact applicants for missing items. Additionally, if an applicant plans to submit an application under any other OVW grant program this fiscal year, it is the applicant's responsibility to ensure that only documents pertinent to this solicitation are included with this application. OVW will not redirect documents that are inadvertently submitted with the wrong application (e.g., a Rural Program letter submitted with a Transitional Housing Program application will not be transferred to the Rural application).

Application Document	Completed
Letter of Intent.	
Data Requested with Application.	
Proposal Narrative <ul style="list-style-type: none"> <li>• Purpose of Proposal</li> <li>• What Will Be Done</li> <li>• Who Will Implement the Proposal</li> </ul>	
Proposal Abstract.	
Budget Worksheet and Budget Narrative.	
Memorandum of Understanding.	
Letter of Support.	
Application for Federal Assistance: SF-424.	
Disclosure of Lobbying Activities (SF-LLL).	
Applicant Financial Capability Questionnaire (if applicable).	
Confidentiality Notice Form.	
Disclosure of Process Related to Executive Compensation (if applicable).	
Pre-Award Risk Assessment.	
Indirect Cost Rate Agreement (if applicable).	
Letter of Nonsupplanting.	
Applicant Disclosure of Duplication in Cost Items (if applicable).	