IMPORTANT DEADLINES: 1) SAM and Grants.gov **Registration** Deadline: May 4, 2022**; 2)** Grants.Gov Deadline: May 19, 2022 at 11:59pm (EST)**; & 3)** Application JustGrants Deadline: May 24, 2022 at 9:00pm (EST).

(SLIDE 1) Welcome to OVW's Tribal Governments Grant Program Pre-Application Information Session.

(SLIDE 2) The Tribal Governments Program provides grants to Tribal Governments or authorized Tribal Designees or Consortia to respond to domestic and sexual violence in their communities.

(SLIDE 3) Eligible entities for Tribal Governments funding are: Indian Tribal Governments, Tribal Designees, or Tribal Consortiums

(SLIDES 4-8) The Tribal Governments Program has 12 statutory purpose areas. Slides 4-8 lists all of the purpose areas for the Tribal Governments Program. The statutory purpose areas are also listed in the Tribal Governments solicitation. Applicants must address at least one purpose area. Applicants can address as many purpose areas as they like.

(SLIDES 9) All applicants must select a Project Type. Applicants may propose either a Standard project or an Improving Tribal Responses to Violence Against Native Women Capacity-Building project, which will be referred to as the ITR Capacity-Building project.

Under a Standard Project, applicants must propose activities under one or more of the twelve statutory purpose areas.

ITR Capacity-Building applicants will engage in an assessment process and develop a project implementation plan in consultation with OVW-designated Technical Assistance Providers.

The ITR Capacity-Building Project is more appropriate for applicants who have never received funding under the Tribal Governments Program or who do not currently offer services for victims of domestic or sexual violence.

(SLIDE 10) Eligible entities for Tribal Governments funding will be apply as either a new or continuation applicant.

New applicants are those that have never received direct funding under the Tribal Governments Program or whose previous Tribal Governments award ended more than 12 months ago.

Continuation applicants are those that have an existing or recently closed award.

Please note that Tribal Governments or Tribal Designees or Tribal Consortia that received a 36-month award as a lead applicant under the Tribal Governments Program either last year or the year before are NOT eligible to apply.

(SLIDE 11) Current grantees with a substantial amount of unobligated funds remaining (that is,

50 percent or more of the previous award) without adequate justification may not be considered for funding, or may receive a reduced award amount if selected for funding.

(SLIDE 12) All applicants must demonstrate that their proposal was developed in consultation with a qualified partner as defined on this slide (which is slide #12).

All applicants must submit a Letter of Support from their qualified partner. Slide 12 lists the link to a sample Letter of Support. More information on the Letter of Support can be found in the Tribal Governments solicitation.

Note: Tribal Governments with a domestic violence or sexual assault program must submit a Letter of Support from a qualified partner. A Letter of Support from the Tribe's domestic violence or sexual assault program does not meet this requirement.

(SLIDE 13) An applicant that is a Tribal Designee or Tribal Consortium must include with its application a Tribal Resolution or Other Document Demonstrating the Authority to Apply from each Tribe or Tribal Consortium Member. Failure to submit a Tribal Resolution or Other Document Demonstrating the Authority to Apply will result in the application being removed from consideration.

(SLIDES 14-18) Slides 14 – 18 list all the items required for a complete application. A copy of the Tribal Governments solicitation can be found at the link on Slide 14.

Required Application Components/Items are:

(SLIDE 14) 1. **Proposal Abstract**, which must be completed in JustGrants, but is not scored.
(SLIDE 14) 2. **Data Requested with the Application**, which is a survey that must be completed in JustGrants but is not scored.

(SLIDE 15) 3. **Proposal Narrative**: Standard Applications must include the following sections: "Purpose of the Proposal," "What Will Be Done," and "Who Will Implement."

ITR Capacity-Building Applications must include **only** the What Will Be Done section.

(SLIDE 16) 4. **Budget**: The budget must be for 36 months and include the required amount for OVW-sponsored training and technical assistance. The budget must be completed in JustGrants.

(SLIDE 17) 5. **Letter of Support from a qualified partner**
(SLIDE 17) 6. **Tribal Resolution or other Document Demonstrating Authority to Apply from each Tribe or Tribal Consortium Member** from Tribal Designee or Tribal Consortium applicants ONLY.

(SLIDE 18) 7. **Letter of Nonsupplanting**
(SLIDE 18) 8. **Confidentiality Notice Form**
(SLIDE 18) 9. **Applicant Disclosure of Duplication in Cost Item (if applicable)**

(SLIDE 19) The next couple of slides I am going to focus on aspects of your application that relate to the documents that the financial team from the Grants Financial Management Division (or GFMD for short), reviews. More specifically, I will discuss some items that GFMD has identified from prior year applications that could help with expediting the budget review process.

I am going to highlight certain aspects of the pre-award risk assessment and provide you with a link to a detailed webinar on how to develop the budget that will be included in your application.

First, I will highlight the items identified in the data requested with the application (DRA), which is completed by all applicants in a survey in JustGrants. A list of questions included in the survey appears at the end of the solicitation under the heading, Survey Questions. Applicants should click on the Survey Name, Pre-Award Risk Assessment, to access and complete the survey in JustGrants.

Specifically, two items I would like to discuss are the Single Audit response and the IRS three step safe harbor procedure.

OVW requests that all applicants provide a statement as to whether they have expended $750,000 or more in federal funds during their last fiscal year. If they have, then they indicate that and also specify the end date of their last fiscal year. However, GFMD is finding that applicants do not always include all of this information. Please ensure that this question is answered in its entirety on the Data Requested with Application Survey (Question #3).

Another item that I would like to highlight from the solicitation is specifically for non profit organizations. If you use the IRS three step safe harbor procedure to determine your executives' compensation, you are required to provide a disclosure letter. The solicitation provides further details and a link to a sample letter. Note that there are 4 required parts of this disclosure letter. The sample letter provided outlines all 4 parts of the disclosure, so please be sure to follow the sample and provide a response to each of the four pieces.

The next item that I will discuss is the pre-award risk assessment survey, which assists GFMD during their pre award risk assessment review for all applications. Each applicant must prepare a response to ALL ELEVEN QUESTIONS, and each question has MULTIPLE PARTS.

It appears that from prior years that applicants do not always fully answer all parts of the questions, which in turn, requires GFMD to reach out to the applicant and which may delay funding decisions. Some of the most common issues that have been encountered have been, for example, question #2, where the applicant indicates that they do indeed have internal policies, but they don't provide a brief list of topics covered in the policies and procedures. For question #3, some applicants fail to provide a brief summary of the organization's process for tracking expenditures, and more specifically whether or not it tracks budgeted versus actual expenditures.

These are just a few examples, but in general, please make sure you read each piece of each question and provide a full and comprehensive response.

(SLIDE 20) This next slide will quickly highlight some resources that are available as you're creating the budget to be submitted with the application.

Over the last couple of years GFMD has developed a detailed webinar presentation on how to develop a budget to be submitted with OVW applications. This presentation addresses some of the challenges that you may face with your budgets and provides some insight on OVW's budget

review process. The webinar can be found at the link on this slide. Additionally, the JustGrants page has resources on completing the Web-based budget in JustGrants. Next up is the uniform guidance, which can be found at 2 CFR 200 (use your favorite search engine for this one). Other resources include the DOJ Financial Guide, as well as the Tribal Governments solicitation.

(SLIDE 21) I know this can be a lot of information to process, so if you have any questions about the GFMD information discussed, please feel free to contact the GFMD helpdesk at 888-514-8556 or by email at OVW.GFMD@usdoj.gov.

(SLIDES 22-30) Slides 22-30 provide detailed and helpful information on submitting an application. I will not go through these slides. Please review these slides at your convenience. All of this information is also located in the Tribal Governments solicitation. Both this PowerPoint Presentation and a Transcript of this Presentation will be available on the OVW website's "Resources for Applicants" webpage. (https://www.justice.gov/ovw/resources-applicants#Program%20Specific)

Lastly, some key information:
1. Please read the solicitation in its entirety.
2. The application submission process is a two-step process. Application materials will be started in Grants.gov and fully submitted in JustGrants.
3. Please start the application submission process in Grants.gov and JustGrants at least 48 hours before the application deadline.

(SLIDE 31) If you have any questions after reviewing/reading the solicitation in full, contact the Tribal Governments Program with programmatic questions, the OVW Grants Financial Management Division with financial questions and/or the JustGrants help desk with technical questions using the contact information listed on Slide 31.

This concludes the Tribal Governments Pre-Application Information Session. Good luck!

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