

OVW FY 2023  
Grants to Indian Tribal  
Governments Program  
(Tribal Governments Program)

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Pre-Application Information Session

## Solicitation

<https://www.justice.gov/ovw/open-solicitations>

## Registration for SAM / Grants.gov / JustGrants

**Confirm registrations are current and active or begin registration process AS SOON AS POSSIBLE**

## Grants.gov Info

**Tuesday, April 25, 2023 – 11:59 p.m. Eastern Time**

CFDA Number: 16.587 - Grants.gov Opportunity Number: O-OVW-2023-171528

For technical assistance with Grants.gov, contact Grants.gov Applicant Support at 1-800-518-4726 or [support@grants.gov](mailto:support@grants.gov)

## JustGrants Info

**Thursday, April 27, 2023 – 9:00 p.m. Eastern Time**

**Application Submission Training:** [https://justicegrants.usdoj.gov/training/training-virtual-sessions#Application\\_Mechanics](https://justicegrants.usdoj.gov/training/training-virtual-sessions#Application_Mechanics)

For technical assistance with JustGrants, contact OVW JustGrants Support at 1-866-655-4482 or [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov)

## Programmatic Questions

**Join our Solicitation Office Hours Live**

[Click here to join the meeting](#) **From your computer**

**Or call in (audio only)** [+1 202-235-7900](tel:+12022357900), [753807967#](tel:+12022357900)

Phone Conference ID: 753 807 967#

**Every Wednesday until April 26, 2023**

**5:30 pm – 6:30 pm Eastern Time**

**Or email:**

[OVW.TribalAffairs@usdoj.gov](mailto:OVW.TribalAffairs@usdoj.gov)

## Financial Questions

[OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) or 1-888-514-8556

# Program Scope and Purpose Areas

1. Develop and enhance effective governmental strategies to curtail crimes violent crimes against women and increase the safety of Indian women consistent with tribal law and custom.
2. Increase tribal capacity to respond.
3. Strengthen tribal justice interventions including tribal law enforcement, prosecution, courts, probation, and correctional facilities.
4. Enhance services to Indian women victimized by domestic violence, dating violence, sexual assault, sex trafficking, and stalking.
5. Education and prevention strategies.
6. Supervised visitation and safe exchange
7. Transitional housing
8. Legal assistance
9. Services for Youth victims (ages 11-24) and youth and children exposed to domestic violence, dating violence, sexual assault, or stalking
10. Legislation and policies.
11. Policies, protocols, and training for law enforcement regarding cases of missing or murdered Indians as described in 25 U.S.C. § 5704.
12. Compile and annually report data to the Attorney General related to missing or murdered Indians, as described in 25 U.S.C. § 5705.

See the solicitation on page 5 and 6 for complete statutory language of the purpose areas.

# Tribal governmental responses to increase victim safety and ensure offender accountability



# More on Activities

- Activities that Compromise Victim Safety and Recovery and Undermine Offender Accountability – see the OVW FY 2023 Solicitation Companion Guide <https://www.justice.gov/ovw/resources-applicants>
- Out-of-Scope Activities
  - Research projects.
  - Child abuse, child endangerment, other family violence.
  - Substance abuse treatment.
  - Education & Prevention not specific to domestic violence, dating violence, sexual assault, sex trafficking, or stalking.
  - Criminal representation of victims except in certain limited circumstances
- Activities Requiring Prior Approval
  - Surveys
  - Minor Renovations

<b>Funding Type:</b>	Grant
<b>Estimated Total Funding:</b>	\$41,000,000
<b>Expected # of Awards:</b>	60
<b>Types of Applications:</b>	<b>New</b> – Never received funding through this program or award closed before April 30, 2022 <b>Continuation</b> – Current grantees or recently closed awards (after April 30, 2022)
<b>Award Ceiling:</b>	<b>New</b> – no award cap <b>Continuation</b> – no award cap <b>Non-competitive Continuation</b> (FY 2020 Recipients only) – \$600,000
<b>Length of Award Periods:</b>	<b>New</b> – 36 months – <b>Note:</b> <i>At the end of the initial 36-month award period, grantees may be eligible to receive 24 months of additional funding to continue their projects.</i> <b>Continuation</b> – 36 months – <b>Note:</b> <i>At the end of the initial 36-month award period, grantees may be eligible to receive 24 months of additional funding to continue their projects.</i> <b>Non-competitive Continuation</b> (FY 2020 Recipients only) – 24 months
<b>Project Types:</b>	Standard Improving Tribal Responses to Violence Against Native Women (ITR)

# Eligibility

## Eligible Entity Types

- Indian tribal governments.
- Tribal Designee.
- Tribal Consortium.

## Required Eligibility Documents to be eligible to receive an award

- Demonstration of Collaboration with a Qualified Partner Letter
- Delivery of Legal Assistance Certification (if applicable)

## Tribal Designees and Tribal Consortiums ONLY:

- Tribal Resolution or Other Document(s) Demonstrating Authority to Apply

# Program Requirements – Post-award



**OVW training and  
technical assistance**



**Performance  
reporting**



**Improving Tribal  
Responses Capacity  
Building Track**



**5-year Funding Option  
Projects**



### Grants.Gov by April 25, 2023

- Application for Federal Assistance: SF 424
- Disclosure of Lobbying Activities: SF-LLL

### JustGrants by April 27, 2023

- JustGrants 424
- General Agency Information
- Proposal Abstract
- Proposal Narrative
- Budget Detail Worksheet and Narrative
- Pre-Award Risk Assessment
- Summary Data Sheet
- Tribal Resolution or Document Demonstrating Authority to Apply (if applicable)
- Collaboration with a Qualified Partner Letter
- DOJ Standard Assurances
- Summary of Other Federal Funding Tables
- DOJ Certifications
- Letter of Nonsupplanting
- Confidentiality Notice Form
- Delivery of Legal Assistance Certification Letter (if applicable)

### Application Documents Required Prior to Funds Being Released

- Indirect Cost Rate Agreement
- Project staff job descriptions / resumes

# Application Documents

# Application Components - Walkthrough

## Grants.gov SF-424 and SF-LLL – Online forms

- Review page 15 of the solicitation for detailed instructions.
- The amount entered in “Estimated Funding” should match the amount of federal funding requested in the budget section of the application.
- The person listed as “**Authorized Representative**” must be an individual that has the authority to accept grant awards on behalf of the tribe.

## JustGrants 424 and General Agency Information – Pre-Populated On-line form

- Pre-populated web-based forms utilizing data entered in Grants.Gov during the first step of the application process.
- Will need to add some additional information and confirm the accuracy of the data prior to submitting

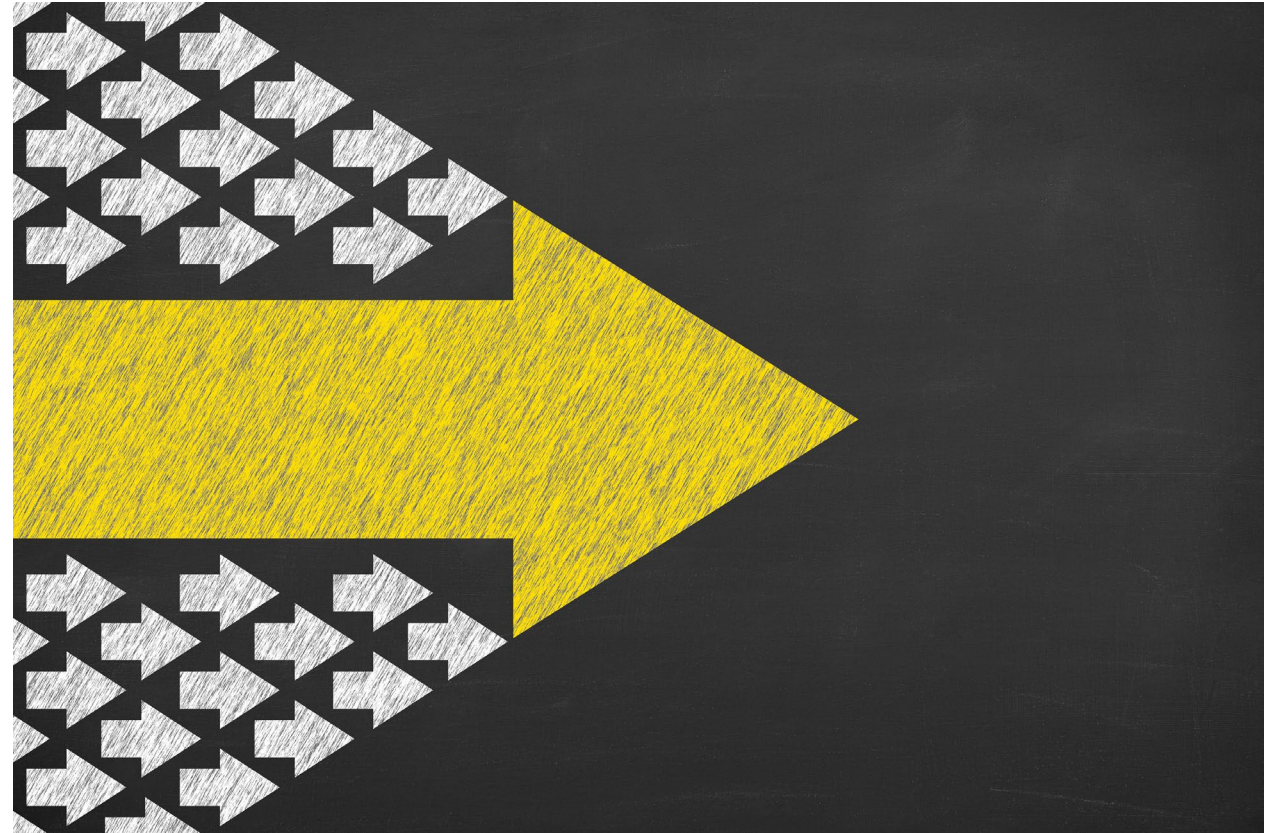
# Application Preparation – General Tips

- Attachments must be Microsoft Word (.doc), PDF files (.pdf), or Text Document (.txt)
- Samples – Templates – Forms – Headings – Sub-headings
- Do not combine multiple application components into one file.
- Formatting and Technical Requirements
- Tables and Charts
- “Clean” the text before copy/pasting into JustGrants text boxes.
- Use short and descriptive file names. **Examples:**
  - Narrative\_xyzTribe.pdf
  - Current Awards\_3.1.2023.doc
  - Authority\_signed.pdf
- Start the application submission early.

# Application Components - Walkthrough

## Proposal Abstract – Text Field in JustGrants

- Entered into a text field in JustGrants.
- Does not have to be double spaced in the text field.
- Summary of the proposed project
- Do not summarize past accomplishments in this section.



# Application Components - Walkthrough

## Proposal Narrative – 90 points total

- One document
  - **Standard Projects:** 3 sections – Purpose of the Proposal; What Will Be Done; and Who Will Implement.
  - **ITR Projects:** 1 section – What Will Be Done section only
- Uploaded as an attachment in the Proposal Narrative section of JustGrants.
- 25 pages maximum. Peer Reviewers will not read past this page limit.
- Use the Headings and Sub-Headings provided.
- Address each of the questions in the section it appears.
- Tables/Charts are acceptable
- Use local data and anecdotal evidence whenever possible.

# Application Components - Walkthrough



## **Purpose of the Proposal Standard Projects – 15 points**

- Describe your community including the geographic location of the service area for the project.
- Discuss challenges or needs.
- Identify the statutory purpose area(s) the project will address.

# Application Components - Walkthrough

## What Will Be Done – Standard Project 60 Points

- Clearly present the project goals, objectives, activities, and timeline.
  - Table/Chart format is acceptable.
  - Include mandatory program requirements and do not include out-of-scope or unallowable.
- Project goals/objectives must be easily linked to:
  - One or more of the Purpose Areas (page 5 of the solicitation); and
  - Challenges or needs from the Purpose of the Proposal section.

## What Will Be Done – ITR Project 90 Points

- Project Narrative will consist solely of the 6 questions under **What Will Be Done – ITR Capacity-Building Projects ONLY**

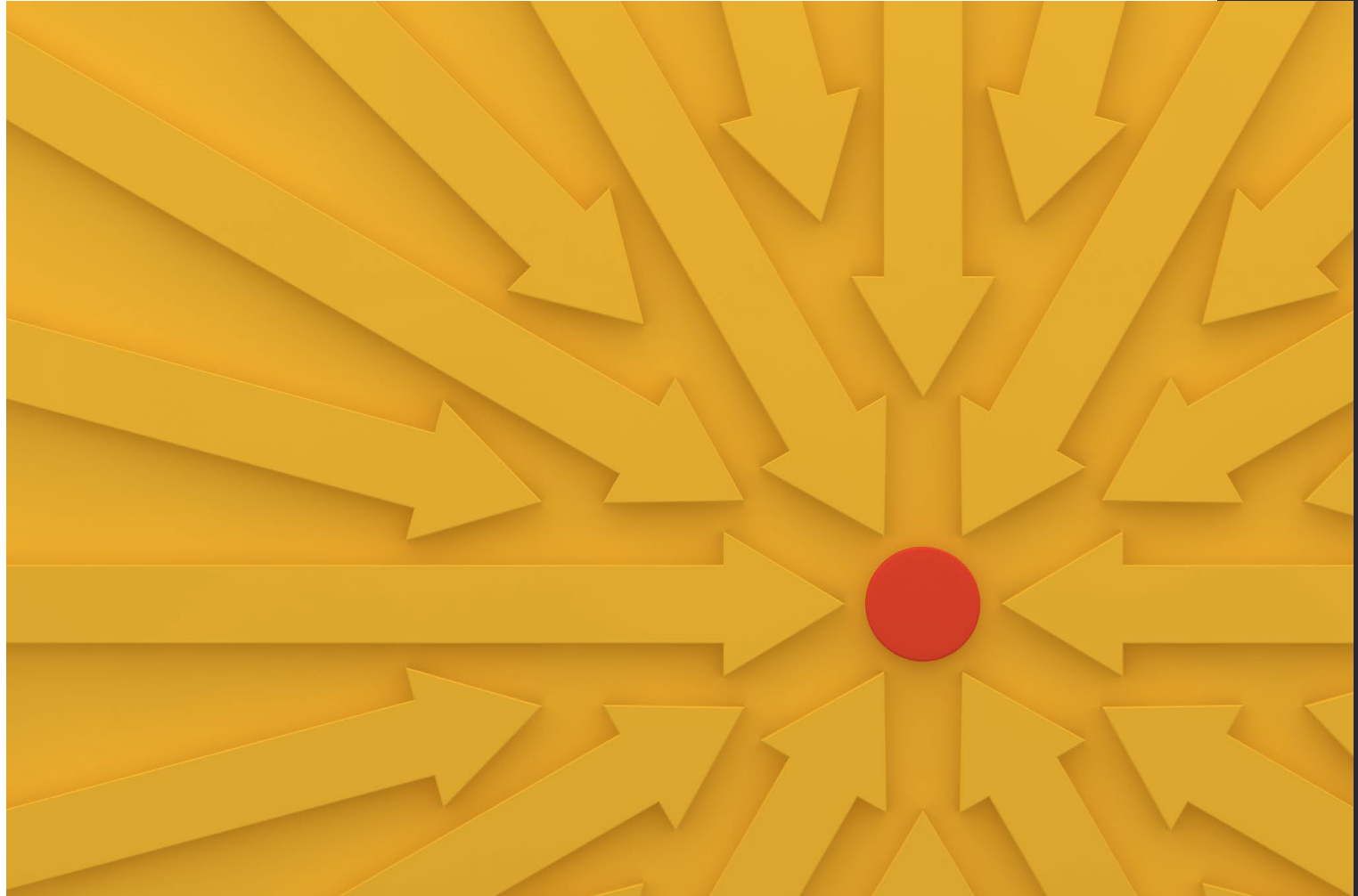




# Application Components - Walkthrough

## Who will implement Standard Projects Only – 15 points

- Demonstrate capacity and expertise of project staff and MOU/IMOU partners.
- Identify (by name and position) all required partners, key staff, and consultants that will implement the proposed project.
  - Required project partners
  - Attach job descriptions





# Application Components - Walkthrough

## Budget worksheet and Budget narrative – 10 points – All Applicants Submitted as an attachment in JustGrants

### From the Programmatic Perspective:

- New & Continuation applicants:
  - No Minimum or Maximum
  - 36 months of project activity
  - OVW T/TA Travel set-aside
    - \$30,000 for applicants in lower 48
    - \$35,000 for applicants in Alaska
- Non-Competitive Continuation – FY 2020 Continuation grantees ONLY: Up to \$600,000 for 24 months.

### Budget items should be:

- Clearly linked to one or more of the Project Goals/Objectives/Activities.
  - Reasonable based on the resources needed to implement the project.
  - Not include any unallowable costs.
- Include funds or describe other resources available to ensure accessibility for individuals with disabilities, Deaf/hard of hearing individuals, and persons with limited English proficiency.

# GFMD

## ➤ Pre-Award Risk Assessment

Most Common issues:

- Brief list of policies and procedures not provided
- Budgeted vs. Actual process not provided
- Record Retention policy not provided
- Knowledge of rules and regulations

## ➤ Summary Data Sheet

Grant Package ( 13780609 ) **PENDING-DRAFT** ⌚ Due February 23, 2023 9:00:00 PM EST Actions

**Pre-Award Risk Assessment** ✱

Upload

The recommended files to upload are PDF, Microsoft Word and Excel.

**Summary Data Sheet** ✱

Upload

The recommended files to upload are PDF, Microsoft Word and Excel.

**Proposal Narrative** ✱

Upload

The recommended files to upload are PDF, Microsoft Word and Excel.

✓ INITIATE COMPLETE AND SUBMIT REVIEW BUDGET REVIEW AWARDPACKAGEREADY

Back Save Continue

**Solicitation Instructions**

- > Standard Applicant Information
- ✓ Proposal Abstract
- Proposal Narrative**
- > Budget and Associated Documentation
  - MOUs and Other Supportive Documents
  - Additional Application Components
- > Disclosure And Assurances
  - Other
- Certify and Submit

**Participants (3)**

- JC Julie Christianson Entity Administrator ✉ 📞
- LF Laura Nash Frisch AuthorizedRepresentative ✉ 📞
- JC Julie Christianson ✉ 📞

# Resources

## Creating a Budget: Training for OVW Applicants

<https://www.justice.gov/ovw/resources-applicants>

Youtube Video - <https://www.justice.gov/ovw/video/creating-budget>

## Uniform Guidance - 2 CFR Part 200

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>

## DOJ Financial Guide

<https://www.justice.gov/ovw/resources-applicants>

## Program Specific Solicitation

<https://www.justice.gov/ovw/open-solicitations>



# GFMD HelpDesk Contact Information



888-514-8556



[OVW.GFMD@USD.OJ.GOV](mailto:OVW.GFMD@USD.OJ.GOV)

# Application Components - Walkthrough

## Tribal Resolution or Other Document Demonstrating Authority to Apply Tribal Designees or Tribal Consortiums ONLY

- Page 23 of solicitation.
- Valid Tribal Resolution OR letter on tribal letterhead, signed by the chief executive officer of the governing body of the tribe (e.g., the tribal chairperson, president, governor, principal chief, or other equivalent official).
- **IMPORTANT:** Applications from tribal designees or tribal consortiums without a current, valid tribal resolution or other document demonstrating authority to apply will not be considered for funding.

# Application Components - Walkthrough

## Additional application components

- **Letter of Non-Supplanting** – Upload as an attachment. A sample letter is available on the [OVW website](#)
- **Confidentiality Notice Form** – Form available on the [OVW website](#) Download form, sign, then upload to the application.
- **Applicant Disclosure of Duplication in Cost Items** – Two tables. Use the sample format found at <https://www.justice.gov/ovw/resources-applicants> Upload as an attachment.
  - Table 1 - All current and recent OVW awards.
  - Table 2 – All other federal grants to do similar work.
- **Disclosure of Lobbying Activities** – Pre-populated in the on-line application. Read and Acknowledge.
- **DOJ Standard Assurances** – Pre-populated in the on-line application. Read and Acknowledge.



# How to Apply

- Please read this section of the solicitation carefully - Beginning on page 27 of the solicitation.
- SAM – Grants.gov – JustGrants Registrations
- Experiencing Technical Difficulties
  - Page 28 of the solicitation.
  - Follow instructions for applicants experiencing technical issues carefully and maintain documentation.
  - Contact the [OVW.JustGrantsSupport@usdoj.gov](mailto:OVW.JustGrantsSupport@usdoj.gov) or 866-655-4482 as soon as possible if you are having trouble.
  - When communicating with the help desk, include your Grants.gov/Agency Tracking # (ex. GRANT12345678).
- Failure to begin the registration or application process in a timely manner as described in the solicitation is not an exception for which OVW can approve late submission.

Registration Deadline  
for SAM/Grants.gov

**April 2, 2023**

Grants.gov Deadline

**Tuesday, April 25, 2023 – 11:59 p.m. Eastern Time**

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Programmatic  
Questions

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